



STATE OF OHIO  
DEPARTMENT OF ADMINISTRATIVE SERVICES  
GENERAL SERVICES DIVISION  
OFFICE OF PROCUREMENT FROM COMMUNITY REHABILITATION PROGRAMS  
4200 SURFACE ROAD, COLUMBUS, OH 43228-1395

REQUIREMENTS CONTRACT: JANITORIAL SERVICES: JACKSON BUREAU OF MOTOR VEHICLES

CONTRACT NUMBER: CRP08612

EFFECTIVE DATES: 07/01/12 - 06/30/14

The Department of Administrative Services (DAS), Office of Procurement from Community Rehabilitation Programs (OPCRP) has accepted the proposal submitted in response to proposal CRP08612 by the certified Community Rehabilitation Program (CRP) and/or the certified Agent of a Community Rehabilitation Program (Agent). The CRP and/or Agent listed herein has been awarded a contract for the services or supplies listed. The respective ordering office contract approval form, [contract terms and conditions, supplemental terms and conditions](#), pricing schedules, specifications, and any attachments incorporated by reference and accepted by DAS become a part of this Requirements Contract.

This Requirements Contract is effective beginning and ending on the dates noted above unless, prior to the expiration date, the Contract is renewed, terminated or cancelled in accordance with the Contract Terms and Conditions.

This Requirements Contract is available to the Ohio Department of Public Safety (DPS), 1970 West Broad Street, Columbus Ohio 43223, as applicable.

Agencies are eligible to make purchases of the listed supplies and/or services in any amount and at any time as determined by the agency. The State makes no representation or guarantee that agencies will purchase the volume of supplies and/or services as initially advertised or described.

**SPECIAL NOTE:** State agencies may make purchases under this Requirements Contract up to \$2500.00 using the State of Ohio Payment card. Any purchase that exceeds \$2500.00 will be made using the official State of Ohio purchase order (ADM-0523). Any non-state agency, institution of higher education or Cooperative Purchasing member will use forms applicable to their respective agency.

Questions regarding this Requirements Contract may be directed to:

Lynnise Smith  
Lynnise.smith@das.state.oh.us

This Requirements Contract and any Amendments thereto are available from the DAS website at the following address:

<http://www.ohio.gov/procure>

Office of Procurement from Community Rehabilitation Program Contract Award in accordance with Sections 125.60 to 125.6012 of the Revised Code.

Signed: \_\_\_\_\_  
Robert Blair, Director Date

\*This amendment is issued to advise that the revised contract on the State Procurement website has been updated effective 07/18/12.

PRICE SCHEDULE

ITEM NUMBER	ITEM	PRICE PER MONTH
00000000000004065	Janitorial Services: Jackson BMV 110 Twin Oaks Dr., Jackson, OH 45640	Year 1: \$516.58 Year 2: \$487.85 Year 3: \$497.42

Total contract dollar amount not to exceed \$18,022.20

CONTRACTOR INDEX



CONTRACTOR AND TERMS:

0000043405

First Capital Enterprises, Inc.  
505 E. 7<sup>th</sup> Street  
Chillicothe, OH 45601

CONTRACT NO: CRP08612-3 (06/30/14)

TERMS: Net 30 Days

DELIVERY: As Specified

CONTRACTOR'S CONTACT:

Joan DePugh

Telephone: (740) 779-2519

Fax: (740) 779-2769

E-Mail: [jdepugh@firstcapitalenterprises.com](mailto:jdepugh@firstcapitalenterprises.com)

The complete Contract Specifications and Scope-of-Work descriptions are on file and available at DAS-GSD, the Office of Procurement from Community Rehabilitation Programs.

SUMMARY OF AMENDMENTS

AMENDMENT NUMBER	REVISION DATE	DESCRIPTION
2	07/12/12	This amendment is issued to advise that the revised contract on the State Procurement website has been updated effective 07/18/12.
1	06/29/12	This amendment was issued to update the item descriptions, reassign the contract, update agency contact, update the contract number, and update pricing for year 2 & year 3, effective with all orders issued on or after 07/01/12.