



STATE OF OHIO
DEPARTMENT OF ADMINISTRATIVE SERVICES
GENERAL SERVICES DIVISION
OFFICE OF PROCUREMENT FROM COMMUNITY REHABILITATION PROGRAMS
4200 SURFACE ROAD, COLUMBUS, OH 43228-1395

REQUIREMENTS CONTRACT FOR: Forms Processing/Imaging: Ohio Department of Development, Home Energy Assistance Program Forms

CONTRACT NUMBER: CRP05612

EFFECTIVE DATES: 07/01/11 - 06/30/13

The Department of Administrative Services (DAS), Office of Procurement from Community Rehabilitation Programs (OPCRP) has accepted the proposal submitted in response to proposal CRP05612 by the certified Community Rehabilitation Program (CRP) and/or the certified Agent of a Community Rehabilitation Program (Agent). The CRP and/or Agent listed herein has been awarded a contract for the services or supplies listed. The respective ordering office contract approval form, [contract terms and conditions, supplemental terms and conditions](#), pricing schedules, specifications, and any attachments incorporated by reference and accepted by DAS become a part of this Requirements Contract.

This Requirements Contract is effective beginning and ending on the dates noted above unless, prior to the expiration date, the Contract is renewed, terminated or cancelled in accordance with the Contract Terms and Conditions.

This Requirements Contract is available to the Ohio Department of Development, 77 South High Street, 25th Floor, Columbus, as applicable.

Agencies are eligible to make purchases of the listed supplies and/or services in any amount and at any time as determined by the agency. The State makes no representation or guarantee that agencies will purchase the volume of supplies and/or services as initially advertised or described.

SPECIAL NOTE: State agencies may make purchases under this Requirements Contract up to \$2500.00 using the State of Ohio Payment Card. Any purchase that exceeds \$2500.00 will be made using the official state of Ohio purchase order (ADM-0523). Any non-state agency, institution of higher education or Cooperative Purchasing member will use forms applicable to their respective agency.

Questions regarding this Requirements Contract may be directed to:

Kay DeVault
kay.devault@das.state.oh.us

This Requirements Contract and any Amendments thereto are available from the DAS Web site at the following address:

<http://www.ohio.gov/procure>

Office of Procurement from Community Rehabilitation Program Contract Award in accordance with Sections 125.60 to 125.6012 of the Revised Code.

Signed: _____
Robert Blair, Director Date

PRICE SCHEDULE

ITEM NUMBER	ITEM	PRICE PER EACH
00000000000013365	Forms Processing: Ohio Department of Development HEAP Forms Cost for Mail Opening, Collating, and Stamping. Year #1 (07/01/11 - 06/30/12) Estimated Quantity of 350,000 and Estimated Cost of \$67,550.00 Year #2 (07/01/12 - 06/30/13) Estimated Quantity of 350,000 and Estimated Cost of \$69,300.00	\$0.193 (Year 1) \$0.198 (Year 2)
00000000000013366	Forms Processing: Ohio Department of Development HEAP Forms Cost to Image – Per Document Year #1 (07/01/11 - 06/30/12) Estimated Quantity of 3,000,000 and Estimated Cost of \$309,000.00 Year #2(07/01/12 - 06/30/13) Estimated Quantity of 3,000,000 and Estimated Cost of \$315,000.00	\$0.103 (Year 1) \$0.105 (Year 2)
Total contract dollar amount \$760,850.00		

CONTRACTOR INDEX



CONTRACTOR AND TERMS:

#0000047301
 Possitivity
 4860 Blazer Parkway
 Dublin, OH 43017

CONTRACTOR'S CONTACT: Connie T. Chwan

CONTRACT NO: CRP05612-1 (06/30/13)

TERMS: Net 30 Days

DELIVERY: As Specified

Telephone: (614) 846-4877

Fax: (614) 846-9523

E-Mail: contracts@possitivity.com

*This contract was updated on 08/12/2011 to correct a grammatical error on page 2. Effective 08/12/11.

SUMMARY OF AMENDMENTS

AMENDMENT NUMBER	REVISION DATE	DESCRIPTION
1	08/12/11	This amendment is issued to correct a grammatical error on page 2. Effective 08/12/11.

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