

STATE OF OHIO
DEPARTMENT OF ADMINISTRATIVE SERVICES
GENERAL SERVICES DIVISION
OFFICE OF PROCUREMENT SERVICES
4200 SURFACE ROAD, COLUMBUS, OH 43228-1395

S & L GOVERNMENT PRICING SCHEDULE

SCHEDULE NUMBER: 7736400105

EFFECTIVE DATES: 08/20/2008 TO 05/31/2009
Renewal through 6/30/2011

The Department of Administrative Services has completed the evaluation and analysis of the State Term Schedule (STS) offering submitted by the Contractor as listed herein. The Contractor listed herein has been determined to provide competitive, economical and reasonable pricing for the items contained in their offer. The respective offer, including the Standard Contract Terms & Conditions, any proposal amendment, special contract terms & conditions, specifications, pricing schedules and any attachments incorporated by reference and accepted by DAS become a part of this State Term Schedule.

This State Term Schedule is effective beginning and ending on the dates noted above unless, prior to the expiration date, the Schedule is renewed, terminated, or cancelled in accordance with the Standard Contract Terms and Conditions.

This State Term Schedule is available to all state agencies, state institutions of higher education and political subdivisions properly registered as members of the Cooperative Purchasing Program of the Department of Administration Services, as applicable.

Agencies are eligible to make purchases of the supplies and/or services in any amount and at any time as determined by the agency (see maximum order limit). The State makes no representation or guarantee that agencies will purchase the supplies and/or services approved in the State Term Schedule.

State agencies may make purchases under this State Term Schedule up to \$2500.00 using the state of Ohio payment card. Any purchases that exceed \$2500.00 will be made using the official state of Ohio purchase order (ADM-0523). Any non-state agency, institution of higher education or Cooperative Purchasing member will use forms applicable to their respective agency.

Questions regarding this and/or the State Term Schedule may be directed to:

Cassity Butler
cassity.butler@das.state.oh.us

This State Term Schedule and any Amendments thereto are available from the DAS website at the following address: <http://procure.ohio.gov>.

IRON MOUNTAIN RECORDS MANAGEMENT

STATE TERM SCHEDULE

Index No: STS364

New Date: 05/16/2011

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CONTRACTOR, PRICES, TERM SCHEDULE, ETC.

Send Purchase Orders To:

Remit To:

OAKS Contract ID:

0000001750
IRON MOUNTAIN RECORDS MANAGEMENT
PO Box 27128
New York, NY 10087-7128

Same

7736400105-3A

Contractor Contacts:

Ms. Jennifer Sen	(614) 588-6224	Fax:(614) 492-2316 Sales Contact	jennifer.sen@ironmountain.com
Ms. Jennifer Sen	(614) 588-6224	Fax:(614) 492-2316 Revenue Share	jennifer.sen@ironmountain.com

Delivery:

Terms:

Net 30 Days

Basic Order Limitations (Agencies should contact Procurement Services when they expect to exceed the Maximum Order Limitation.)

Minimum: \$20.00

Maximum: 10,000 stored boxes

APPROVED PRODUCTS/SERVICES: Only those vendors, products, or services as listed in the price pages, approved by the Office of Procurement Services, may be purchased from this State Term Schedule. Any vendors, prices, terms, conditions, products or services not listed in the approved price sheets are outside the scope of this schedule.

MANDATORY USE CONTRACTS: All General Distribution Contracts (GDC), Limited Distribution Contracts (LDC), Multiple Award Contracts (MAC), and Request for Proposals (RFP) take precedence over this State Term Schedule (STS). This STS is only for governmental entities without a mandatory use contract.

EXCLUDED ITEMS: (State Agencies Only) in accordance with the Ohio Revised Code Section 5147.07, 4115.31, through 4115.35, 5119.16 and 3304.28 through 3304.33 state agencies are required to purchase through Ohio Penal Industries (OPI); Community Rehabilitation Programs (CRP); Department of Mental Health (DMH) Office of Support Services (Central Warehouse, and Pharmacy Services); and Rehabilitation Services Commission (RSC). State agencies must obtain a waiver from OPI, CRP, DMH Central Warehouse or Pharmacy Services, and/or RSC to procure from this schedule.

SPECIAL NOTE: The state of Ohio including but not limited to its agencies, boards, commissions, departments, state universities, state vocational schools, state community colleges of Ohio, and any entity authorized by law to use this State Term Schedule (STS) is not obligated to procure any products or services from this STS. This STS shall not be construed to prevent the state from purchasing products or services using other procurement methods as authorized by law.

NOTICE TO CONTRACTOR/VENDOR: It is the responsibility of the contractor's contact to maintain this State Term Schedule with current information. All updates i.e., telephone numbers, contact names, email addresses, tax identification number, prices, and catalogs etc., are required to be processed through the formal amendment authorization process which is initiated by way of a written request from the contractor's contact.

UNSPSC CODES (OAKS Category ID) and Item Descriptions:

All purchase orders placed against this contract shall use the following UNSPSC Codes when completing requisitions.

80101500 - Business and Corporate Management Consultation Services

NOTES:

Please Note: Unless expressly stated within the body of the Contract, all Contract Terms and Conditions shall prevail over any terms stated in the contractor catalogs and pricelists.

Definitions of Terms:

A Single box (or "single-size box") is defined as a standard records management container with handle slots (approximately 10" x 12" x 15"). Smaller acceptable cartons are treated as single-size boxes. A letter trans-file (double size box) is equivalent to two boxes; a legal trans-file (triple-size box) is equivalent to three boxes, and an X-Ray container is equivalent to two boxes. All larger containers are prorated in multiples of the single-size box (containers with unusual dimensions may be prorated to a larger multiple). All rates for storage and services are prorated based on box size.

SUMMARY OF AMENDMENTS

Amendment Number	Revision Date	Description
9	05/16/2011	This amendment is issued to notify of a unilateral one month renewal effective June 1, 2011 through June 30, 2011, to update the pricelist and to remove the shredding services from this contract; all agencies are to use mandatory use contract GDC 987 for all shredding services.
8	01/01/2011	To notify that as a result of mutual agreement between the state of Ohio and the contractor, this amendment is issued to renew the subject contract for an additional 5 months, effective January 1, 2011 through May 31, 2011. All other prices, terms and conditions remain unchanged. This exhausts all eligible extensions under this contract.
7	04/09/2010	This amendment is issued to notify the contractor that this contract will expire on 12/31/10 and may be eligible to renew.
6	12/17/2009	To notify that as a result of mutual agreement between the state of Ohio and the contractor, this amendment is issued to renew the subject contract for an additional 12 (twelve) months, effective January 01, 2010 through December 31, 2010. All other prices, terms and conditions remain unchanged.
5	06/29/2009	(1) To update the contractor's contact and usage reporting contact information; (2) To update the pricelist, effective with all orders issued on or after June 29, 2009; and (3) to notify that as a result of mutual agreement between the state of Ohio and the contractor, this amendment is issued to renew the subject contract for an additional 6 (six) months, effective July 01, 2009 through December 31, 2009. All other prices, terms and conditions remain unchanged.
4	05/29/2009	To notify this contract is unilaterally renewed for a period of 1 (one) month until June 30, 2009. All other prices, terms and conditions remain unchanged.
3	05/31/2009	To notify the contractor that this contract expires May 31, 2009 and will not be renewed for the following reason(s): Failure to submit revenue share reports.
2	10/06/2008	To indicate updated Vendor ID number.
1	08/20/2008	To indicate company name change from ArchivesOne, Inc., to Iron Mountain and update contractor's contact information, effective with all orders issued on or after August 20, 2008.