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February 24, 2004

**\* Notice of Amendment to RFP # R-04-07-0665 to Extend Vendor Proposal Due-Date \***

To Potentially Interested Vendors,

This letter is to provide formal notification of amendment to the Ohio Department of Job and Family Services (ODJFS) Request for Proposals (RFP) Number R-04-05-0665, for Ohio Leading Indicators Services. The effects of this amendment are limited to RFP Sections 1.6, **Anticipated Procurement Timetable** and 4.1, **Proposal Submission**. The purpose of the amendment is to extend the published due date for vendor submission of proposals from Monday, March 01, 2004 to 3:00 p.m., Monday, March 22, 2004, and accordingly, to adjust certain other procurement process dates which are dependent upon the proposal due date.

Attached is the revised procurement time table, Section 1.6, showing original and revised procurement process activity dates. Proposal due-date specifications made in RFP Section 4.1, **Proposal Submission** (and any other incidental date references throughout the original RFP) are also now changed to reflect this revised Section 1.6 timetable.

**1.6 Anticipated Procurement Timetable**

<b>Original Date</b>	<b>Activity</b>	<b>REVISED DATE</b>
01/06/04	ODJFS Releases RFP to Potential Vendors on DAS Web Site; Q & A Period Opens - RFP becomes active - Vendors may submit inquiries for RFP clarification	<b>SAME</b>
01/16/04	Vendor Q & A Period Closes, 8 a.m. (for inquiries for RFP Clarification) - no further inquiries for RFP clarification will be accepted	<b>SAME</b>
01/22/04	ODJFS provides Final Vendor Question & Answer Document	<b>SAME</b>

<b>03/01/04</b>	<b>Deadline for Vendors to Submit Proposals to ODJFS (3 p.m.)</b> - this is the proposal opening date, beginning the ODJFS process of proposal review	<b>3 p.m. Monday March 22, 2004</b>
03/08/04	ODJFS Issues Contract Award Notification Letter (estimated) - vendors which submitted proposals in response to this RFP will be sent letters stating whether their proposal was accepted for award of the contract	<b>Monday March 29, 2004</b>
04/05/04	Controlling Board Review of Contract (estimated). - contract with the selected vendor requires review and approval	<b>Same (or April 19, 2004)</b>
04/15/04	Implementation (estimated—following notification of all contractual and funding approvals) - ODJFS contracts are not valid and effective until the state Office of Budget Management approves the purchase order.	<b>Late April, estimated</b>
11/08/04	Onsite Installation and Training Deadline	<b>SAME</b>
2/08/05	All work must be completed (as well as follow-up technical support) and approved by ODJFS Contract Manager	<b>SAME</b>

ODJFS reserves the right to revise this schedule in the best interest of the State of Ohio and/or to comply with the State of Ohio procurement procedures and regulations and after providing reasonable notice.

Any proposals received after the revised deadline of 3:00 p.m. (local time), March 22, will be immediately disqualified from consideration.

All else remains as originally published in the RFP. This amendment notice, as well as the complete RFP and all related documents, will also be available through the State of Ohio, Department of Administrative Services (DAS) web site, accessible through the following directions:

- \* **Access the State Procurement web site at <http://www.ohio.gov/procure>;**
- \* **From the Navigation Bar on the left, select “Find it Fast;”**
- \* **Select “Doc/Bid/Schedule #” as the Type;**
- \* **Enter *jfs*;**
- \* **Click the “Find it Fast’ button; and**
- \* **Select the Ohio Leading Indicators RFP number, to reach this RFP.**

Thank you for your attention to this notice.

Sincerely,

Christopher T. Carlson, Deputy Director  
Ohio Dept. of Job and Family Services

C: Larry Less