



COLUMBUS
METROPOLITAN
LIBRARY

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REQUEST FOR QUOTE

Columbus Metropolitan Library
Purchasing Division, Finance Department
96 South Grant Avenue
Columbus, OH 43215
Telephone: (614) 849-1033
FAX: (614) 849-1133
E-mail: purchasing@columbuslibrary.org

The Columbus Metropolitan Library (the Library) is seeking expertise to assist and mentor library staff on the configuration, migration and maintaining a new firewall. The Library will be replacing its existing Checkpoint Firewall NG with a new Cisco ASA platform.

System Overview:

The Library has an Operations Center, located in Gahanna, Ohio, along with 21 locations throughout Central Ohio. Each location has at least a 50mbit fiber connection to the Operations Center. The Operations Center has a 500mbit connection to the Internet. All switches and routers are provided by Cisco and are currently supported by Cisco.

The Library has used a Checkpoint Firewall for over 15 years. In an effort to consolidate vendors and transfer expertise, the Library has purchased a Cisco ASA 5550 to be installed onsite and supported by library staff. The current firewall has approximately 150 rules in place but believes this list could be consolidated. It has a single DMZ and performs NAT for the external network. The Library is NOT using the VPN module, which is done by a separate Cisco ASA.

Vendor Qualifications:

Qualified vendors should meet or exceed the following:

- Minimum certification of CCNP or higher and three or more years experience in configuring and supporting Cisco ASA/PIX platforms
- Experience using ASA IOS version 8.4.x or higher
- Experience working with Checkpoint firewalls
- Onsite work availability Monday – Friday 8am – 5pm EST
- Flexible work schedule which could include nights/weekends as the migration requires

Please provide three (3) references with names, addresses, phone numbers and contact persons.



Scope of work:

The Library anticipates the project to be divided into phases with the following deliverables:

Phase I – Development and Research

- Assessment of the current CML infrastructure and firewall design.
- Provide a written summary of findings and recommendations
- Development of the ASA firewall design and project plan.
- Creation of a base configuration for the ASA firewall
- Creation of a migration plan from the Checkpoint firewall to the ASA. (This should include accounting for all rules (NAT and firewall)).

Phase II – Testing

- Development of a test plan to verify all configurations and migration
- Verification of the NAT and firewall rules in lab and production environments.

Phase III – Installation

- Development and coordination of migration
- Assist in on-site installation and testing as needed to verify proper operation
- Resolution of issues, related to the migration, which may arise.
- Provide post installation support, as needed, to successfully close the project.

Phase IV – Training and Knowledge Transfer

- Provide as needed training/mentoring to CML staff on the migration and future support of the ASA firewall.
- Provide necessary documentation on configuration and support of the firewall.

Projected Milestones

Below is the anticipated timing of the project. These dates are provided as a guide and may be changed/cancelled at any time.

November 21, 2011 – Request for Quote issued

November 29, 2011 – Deadline for submitting questions

December 05, 2011 – Deadline for answers to questions (will be posted to www.columbuslibrary.org)

December 09, 2011 – Deadline for submitting quotes

December 14, 2011 – Selection of vendor

January 2012 – Project begins (initial project kickoff may occur late December 2011)

March 31, 2012 – Completion of project



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Questions regarding this Request for Quotes shall be directed to Deb Czycalla, Finance Coordinator, Columbus Metropolitan Library, Telephone, (614) 849-1033, FAX (614) 849-1133, or by e-mail: purchasing@columbuslibrary.org.

Terms and Conditions: Terms and Conditions are found at www.columbuslibrary.org/finance and shall apply on all purchase orders pursuant to any contract awarded in accordance with this quote.

Date Price Quotation is required: Delivered to the Security Desk at the Main Library, 96 S. Grant Ave., or e-mailed to purchasing@columbuslibrary.org attn: Deb Czycalla no later than **December 09, 2011.**

This price quotation shall be open for 90 days from required date.

Your bid offer: \$ _____

The Columbus Metropolitan Library is a political subdivision of the State of Ohio/Franklin County and is exempt from all Sales and use taxes. Prices shall be valid for 90 days.

Signed by _____ Title _____

Company name, as it appears on FTIN (F9 Form) _____

P O to, Bill to, Payment to Address _____

City, State, Postal Zip _____

Contact Name _____ Telephone Number _____

FAX Number _____ E-mail address _____