

**Ohio Department of Health  
Request for IT Procurement**

<b>Date:</b>	<b>07/14/2011</b>
<b><u>Staff Augmentation</u></b>	<b>Software Developer – ODRS (HIV/ELR)</b>
Posting Reference #	DOH-283567
IT Plan Number	DOH314
<b>Duration:</b>	1000 hours for SFY 12
	NOTE: There is potentially additional business needs for this team pending funding availability. (State Fiscal year 2013 (7/2012-6/2013))
<p>This Request for Quote (RFQ) is issued pursuant to a grant issued by the HIV/AIDS Core Surveillance Grant.</p> <p><b>Overview:</b></p> <p>This project involves the linkage, de-duplication and integration of data collected in several disparate data systems into a single SQL database. Project deliverables consist of SSIS/Stored Procedures to import and de-duplicate the data being collected from various sources. Data are input via manual entry using web based applications as well as imported data from multiple sources including SQL databases and text files.</p> <p>The end product(s) must be useable on an "On Demand" basis for a single entry (IE: Comparing a newly entered client against clients in the existing database as part of the "Save" or "Insert" routine) or on demand to perform a de-duplication, integrity check of the database.</p> <p>In either case a list of possible duplicates is generated and stored with a method(s) in place to merge, delete or otherwise resolve the possible duplicated information via a web capable user interface.</p>	
<p><b><u>Statement of Work:</u></b></p> <ul style="list-style-type: none"> <li>• Investigate and leverage any new or updated eHARS import features that are now available</li> <li>• Create a mechanism to feed HIV ELR HL7-formatted message data received from labs into eHARS</li> <li>• Improve the process to import ELR HL7 message data for HIV into ODRS (currently doing manual review of all CD4's and Viral Loads)</li> <li>• Update the data export from ODRS to eHARS</li> <li>• Developed code for change request items as assigned by the team lead for ODRS 6.11.</li> </ul>	
<p><b><u>Deliverables:</u></b></p> <ul style="list-style-type: none"> <li>• Working as part of a development team, <ul style="list-style-type: none"> <li>○ Assessment of eHARS export capabilities</li> <li>○ Create code to receive and process HL7 formatted messages into eHARS using BizTalk</li> <li>○ Modify existing .NET code to improve the import process ELR HL7 messages into ODRS</li> <li>○ Modify existing .NET code to improve the ODRS export to eHARS</li> <li>○ Implementation of ODDRS change request items as assigned</li> </ul> </li> </ul>	

### **Skill Sets for Staff Augmentation:**

- Visual Studio Team System 2010, C# .Net 4.0, ASP.NET – 5 years .NET development experience
- SQL Server (2005/2008) – 5 years development experience
- BizTalk (2006/2010)– 3 years development experience
- Write reports utilizing SQL Server Reporting Services (SSRS) – 5 years development experience
- Understanding of database architecture and relational data models – 5 years of experience
- HL7 file processing – 3 years development experience

### **IMPORTANT: Vendor Interview Details**

- Interviews for this staff augmentation opportunity will be conducted onsite at Ohio Department of Health.
- Office of Management Information Systems staff will notify the top three (3) selected vendors during business hours on **Tuesday, July 26 , 2011** to identify date and time of interviews.
- **Thursday, July 28 , 2011**, **Friday, July 29, 2011** and **Monday, August 1, 2011** are dates identified that interviews will be conducted by the ODH Interview Panel. Selected Vendor candidates will need to bring their current resume to this interview.
- Location: 246 North High Street, Columbus, Ohio 43215

### **Special Requirements for Selected Candidate:**

- Consultants are required to work at Ohio Department of Health and work offsite is not permitted, nor will supervisors approve payment for offsite work.
- All consultants are required to sign in and sign out.
- Consultant work hours must be discussed with Information Technology Supervisor assigned to this project. Normal business hours are 8 AM – 5 PM. Hours may be adjusted to meet business need and project timelines.
- The State of Ohio's payroll system is based on a two-week or 80-hour pay period. Consultant will use the Ohio Department of Health's (ODH) 80-hour electronic timesheet for recording work hours. Consultants will invoice ODH for hours worked no less than monthly and in accordance with the State of Ohio's pay period ending dates. Purchase order numbers are required on all invoices and should include ODH Information Technology Supervisor's name.

### **Important Vendor Requirement Information**

- Questions and inquires should be submitted through the State of Ohio Procurement Site per identified time-period. No telephone calls or email permitted.

To be considered for this IT Procurement Opportunity, Ohio Department of Health is requesting that:

1. Vendors submit electronic copies to [OMISProc@odh.ohio.gov](mailto:OMISProc@odh.ohio.gov) by **Deadline Date: Friday, July 22 , 2011 at 4:00 PM.**

2. Please place in the submit line of the email the wording:  
**"Software Developer – ODRS (HIV/ELR) - DOH283567"**
3. Submit a resume for only one (1) proposed candidate for the pre-qualification process
4. Individual Quote on your company's letterhead must include:
  - (a) State Term Schedule (STS) Number;
  - (b) Breakdown of costs to include hours X hourly rate = total cost

<b>This is an Example Only</b>			
<b>Position</b>	<b>Hours</b>	<b>Hourly Rate</b>	<b>Cost</b>
<b>Software Developer – ODRS (HIV/ELR)</b>	1000 hrs X	\$00.00	\$00.00

5. An electronic copy of your current Affirmative Action Verification letter.  
 (See Example 5A) This is available from the Equality Opportunity Division (EOD) web site:  
<http://eodreporting.oit.ohio.gov/searchAffirmativeAction.aspx>

**NOTE: If bid does not contain all requirements identified in this request, it will be considered non-responsive.**

## Protest Procedure

- 9.1 Any potential, or actual, contractor objecting to an award of a contract resulting from the issuance of this RFP may file a protest of the award of the contract, or any other matter relating to the process of soliciting the proposals. Such a protest must comply with the following guidelines.
- 9.2 A protest may be filed by a prospective or actual contractor objecting to the award of a contract resulting from this RFP. The protest shall be in writing and shall contain the following information:
  - 9.2.1 The name, address, and telephone number of the protestor;
  - 9.2.2 The name and number of the RFP being protested;
  - 9.2.3 A detailed statement of the legal and factual grounds for the protest, including copies of any relevant documents;
  - 9.2.4 A request for a ruling by ODH;
  - 9.2.5. A statement as to the form of relief requested from ODH; and
  - 9.2.6 Any other information the protestor believes to be essential to the determination of the factual and legal questions at issue in the written protest.
- 9.3 A protest shall be considered timely by ODH, if ODH's Office of General Counsel received it, within the following periods:
  - 9.3.1 A protest based upon alleged improprieties in the issuance of the RFP or any other event preceding the closing date for receipt of proposals which are apparent or should be apparent prior to the closing date for receipt of proposals shall be filed no later than **4:00 p.m.** the closing date for receipt of proposals, which is **Friday, July 22, 2011**.
  - 9.3.2 If the protest relates to the announced intent to award a contract, the protest shall be filed no later than 3:00 pm of the tenth (10th) business day after the announcement of intent to award.
- 9.4 An untimely protest may be considered by ODH if ODH determines that the protest raises issues significant to ODH's procurement system. An untimely protest is one received by ODH's Office of General Counsel after the time period set forth in paragraph 2 sections 9.3.1 and 9.3.2 of this section.

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- 9.5 All protests must be filed with the following:  
Chief Legal Counsel  
Ohio Department of Health  
246 North High Street, 7th floor  
Columbus, Ohio 43215
- 9.6 When a timely protest is filed, a contract award shall not proceed until a decision on the protest is issued or the matter is otherwise resolved, unless the Director of ODH determines that a delay will severely disadvantage ODH. The contractor(s) who would have been awarded the contract shall be notified of the receipt of the protest.
- 9.7. ODH shall issue written decisions on all timely protests and shall notify any contractor who filed an untimely protest as to whether or not the protest will be considered