

INVITATION TO BID

State of Ohio
Department of Administrative Services
General Services Division
Office of Procurement Services

The Original Signed Bid must be submitted to the Office of Procurement Services to receive consideration for award.		BIDDER NAME	
BID NUMBER <u>OT906612</u>	OPENING DATE (1:00 p.m.) <u>MAY 18, 2012</u>	STREET ADDRESS <input type="checkbox"/> Check if remit address is different and list on separate sheet	
General Services Division Office of Procurement Services 4200 Surface Road Columbus, OH 43228-1395 Attn: Bid Desk		CITY	STATE ZIP
		COUNTY	MBE/EDGE CERTIFICATE NUMBER
		TELEPHONE NO. ()	TOLL FREE NO. 1 - ()
		CONTACT PERSON	FAX NO. ()
REQ./INDEX NO. DHP014	BID NOTICE DATE APRIL 27, 2012	CONTRACTOR'S E-MAIL ADDRESS	
SELECT YOUR PREFERRED METHOD OF RECEIVING PURCHASE ORDERS AND ENTER THE E-MAIL OR FAX NUMBER INFORMATION (ONLY SELECT ONE METHOD) <input type="checkbox"/> E-Mail <input type="checkbox"/> Fax			
In addition to the standard terms for payment, the payment terms for state agency(ies) will be 2%, 10 Days, Net 30 Days unless otherwise stated in the following space. If no discount is offered, bidder should circle "Net 30 Days". _____%, _____ Days, Net 30 Days			
PARTICIPATING AGENCY(IES): THE OHIO STATE HIGHWAY PATROL, AVIATION SECTION, 2829 WEST DUBLIN GRANVILLE ROAD, COLUMBUS, OHIO, 43205			
<p><u>THE DEPARTMENT OF ADMINISTRATIVE SERVICES, OFFICE OF PROCUREMENT SERVICES, IS SOLICITING BIDS FOR:</u></p> PURCHASE OF NEW AVIONICS EQUIPMENT; REMOVAL AND RE-INSTALLATION OF AVIONICS INSTRUMENTATION AND RADIO EQUIPMENT. <p><u>TERM OF CONTRACT:</u> This Invitation to Bid is to establish a requirements contract to procure the described supplies or services on behalf of the above participating agency(ies). The agency(ies) may place orders against the Contract beginning <u>June 1, 2012</u> or upon the date when DAS signs the Contract, whichever is later in time. The Contract will expire <u>May 31, 2014</u> unless DAS terminates the Contract based upon reasons set forth in Article I-C of the Standard Contract Terms and Conditions. No agencies may place purchase orders against the Contract beyond the expiration date unless DAS renews the Contract by amendment. The Contractor may begin performance under the Contract only upon receipt of a valid order from a participating state agency.</p> <p><u>INSTRUCTIONS TO BIDDERS AND CONTRACT TERMS AND CONDITIONS</u>, Revised 02/2011, are a part of this Invitation to Bid. Copies may be downloaded by clicking on this link: Instructions: Terms and Conditions for Bidding, Standard Contract Terms and Conditions, and Supplemental Contract Terms and Conditions. All prior versions of Instructions to Bidders, Contract Terms and Conditions are null and void.</p> <p>By submitting this Invitation to Bid, the Contractor certifies that Contractor has truthfully disclosed the location(s) where all services are to be performed; the location(s) where all applicable State contract data is to be maintained or made available; and the principal location of business for the Contractor and all subcontractors. The Contractor further certifies and acknowledges that Contractor will not change the country of the location(s) where services are performed and will not change the country of the location(s) where data is maintained or made available without prior written consent of the State.</p> <p>Any questions or clarifications regarding this Invitation to Bid should be directed to the Office of Procurement Services through the Internet at www.procure.ohio.gov/. All questions should be submitted a minimum of five (5) working days prior to the bid opening date.</p>			
PRINTED/TYPED SIGNATURE		AUTHORIZED SIGNATURE (ORIGINAL SIGNATURE ONLY) (Please sign in blue ink)	
		DATE	

The ORIGINAL signed Bid must be submitted to the Office of Procurement Services by 1:00 o'clock p.m., on the above listed opening date to receive consideration for award. It is requested that the Bidder NOT sign their bid in BLACK ink. BIDDER CERTIFIES, by signature affixed to its bid, that the information provided by it in its bid including the certified statements, is accurate and complete. Bidder declares to have read and understood and agrees to be bound by all of the instructions, terms, conditions and specifications of this Invitation to Bid and agrees to fulfill the requirements of any awarded contract at the prices bid.

REQUIRED CERTIFICATION FOR BIDDING

Those bidders claiming preference for Domestic Source End Products and/or the Ohio preference, pursuant to Revised Code Sections 125.09 and 125.11 and Administrative Code Section 123:5-1-06 must complete the following information. Bidders who qualify as an "Ohio" bidder (offer an Ohio product or who have significant Ohio economic presence) or who qualify as a Border State bidder are eligible to receive a five percent (5%) preference over non-Ohio/Border state bidders. The state reserves the right to clarify any information during the evaluation process. **BIDDERS MUST COMPLETE THIS CERTIFICATION TO RECEIVE THE PREFERENCE.**

A. DOMESTIC PREFERENCE (BUY AMERICA): **[Not applicable to "Excepted Products"]**

1. Where is each product/services being offered mined, raised, grown, produced or manufactured?

United States: _____(State) Canada Mexico (Go to B-1)
 Other: (Specify Country)_____ (Go to A-2)
2. End product is manufactured outside the United States and at least 50% of the cost of its components are produced, mined, raised, grown or manufactured within the United States. The cost of components may include transportation costs to the place of manufacture and, in the case of components of foreign origin, duty whether or not a duty free entry certificate is issued.

Yes (Go to Section B-1) No (Go to Section A-3)
3. The Bidder hereby certifies that each end product, except the products listed below, is a domestic source end product as defined in the Buy America Act and that components of unknown origin have been considered to have been mined, produced, grown or manufactured outside the United States.

_____(Item) _____(Country of Origin)
 _____(Item) _____(Country of Origin)

A domestic end source product is deemed to be excessively priced if it exceeds the cost of the foreign product by more than 6%. Pursuant to FAR, Part 25, the state of Ohio does not acquire supplies or services that cannot be imported lawfully into the United States. The contractor, their subcontractor(s) and any agent of the contractor or subcontractor must not acquire any supplies or services originating from sources within, or that were located in or transported from or through Cuba, Iran, Iraq, Libya, North Korea, Sudan Territory of Afghanistan controlled by the Taliban, or Serbia (excluding the territory of Kosovo).

B. OHIO PREFERENCE (BUY OHIO):

1. The products/services being offered are raised, grown, produced, mined or manufactured in Ohio.

Yes (Go to C) No (Go to B-2)
2. Bidder has significant economic presence within the state of Ohio.

Yes (Answer a, b, c, d below) No (Go to B-3)

 - a) Bidder has paid the required taxes due the state of Ohio Yes No
 - b) Bidder is registered with the Ohio Secretary of State

Yes (Charter/Registration No.: _____) No
 Questions regarding registration should be directed to (614) 466-3910 or visit their web site at:
<http://www.sos.state.oh.us/>
 - c) Bidder has ten or more employees based in Ohio or border state. Yes No (Go to B-2d)
 - d) Bidder has seventy-five percent or more employees based in Ohio or border state. Yes No (Go to B-3)
3. Border state bidder:

Yes (Specify which state then go to B-2c): KY MI NY PA IN No (Go to B-4)
4. Border state bidder: mined products mined in respective border state Yes No Not Applicable



C. E.D.G.E. DESIGNATION

Bidder is certified E.D.G.E. business Yes No

For information on E.D.G.E. designation, please visit the DAS Equal Opportunity Division website at:
<http://www.das.ohio.gov/Divisions/EqualOpportunity/tabid/80/Default.aspx>

D. DECLARATION REGARDING MATERIAL ASSISTANCE/NON-ASSISTANCE TO A TERRORIST ORGANIZATION (DMA)

The Bidder being awarded this Contract must:

1. review the Terrorist Exclusion List at http://www.publicsafety.ohio.gov/links/terrorist_exclusion_list.pdf
2. complete the Declaration Regarding Material Assistance/Non-Assistance to a Terrorist Organization (DMA) form <http://www.publicsafety.ohio.gov/links/HLS0038.pdf> and submit this with your bid response.

Failure to complete the Declaration Regarding Material Assistance/Non-Assistance to a Terrorist Organization (DMA) form may result in the bidder being deemed not responsive and/or may invalidate any Contract award. If not submitted with the bid response, the bidder will have seven (7) calendar days, after notification, to submit the form.

SPECIAL CONTRACT TERMS AND CONDITIONS

AMENDMENTS TO CONTRACT TERMS AND CONDITIONS: The following Amendments to the Contract Terms and Conditions do hereby become a part hereof. In the event that an amendment conflicts with the Contract Terms and Conditions, the Amendment will prevail.

DELIVERY AND ACCEPTANCE: Services will be performed as set forth in the Contract and in accordance with paragraphs S-8, S-9, and S-10 of the SUPPLEMENTAL CONTRACT TERMS AND CONDITIONS. The location of performance will be noted on the purchase order issued by the participating agency. Payment for services rendered will occur upon the inspection and written confirmation by the ordering agency that the services provided conform to the requirements set forth in the Contract. Unless otherwise provided in the Contract, payment shall be conclusive except as regards to latent defects, fraud, or such gross mistakes as amount to fraud.

In addition to the requirements of Articles S-8, S-9, and S-10, of the Contract Terms and Conditions, all supplies or services shall be delivered to the participating agency within ten (10) days after receipt of order.

SITE VISIT: Prior to submitting their bid response the bidder may attend a Non-Mandatory site visit on May 8, 2012 from 10:00am to 2:00pm at the OH State Highway Patrol (OSHP) Aviation Section located at 2829 West Dublin Granville Road, Columbus, OH, 43235, in order to survey the facility and to become familiar with the requirements of this bid, the inventory, and to allow for a more accurate account of the item(s). The bidder must contact Staff Lt. Randy Boggs at (614) 466-4468 to confirm attendance in advance. Once the contract is awarded, failure of the Contractor to have attended the site visit will be insufficient reason to support any request to be released from the Contract.

EVALUATION: Bids will be evaluated in accordance with Article I-17 of the "Instructions to Bidders". In addition, the State will multiply the estimated annual service hours per year for both installation and removal service by the bidder's cost per service hour. A similar calculation will also be done for the estimated overtime service hours. The State will also multiply the estimated annual requirement for AEM-Corp. audio panels by the bidder's net price per panel. The sum of the three calculations will be added together to determine the lot total.

CONTRACT AWARD/CONSIDERATIONS: The Contract will be awarded to the lowest responsive and responsible Bidder by low lot total. Low lot total will be determined by multiplying the unit cost by the estimated usage listed in the Bid. Failure to bid all items may result in the Bidder being deemed not responsive. Bidders facility must be located within a 250 mile radius of the OSHP, Aviation Section, 2829 West Dublin Granville Road, Columbus, OH 43235. These facilities must be equipped to perform all required repairs and installations.

SUBCONTRACTING PROHIBITED: This amendment supersedes Article V, Part Q of the Standard Terms and Conditions. There shall be no subcontracting of the services specified herein. The company name listed on page 1 of the Invitation To Bid (ITB)/Contract shall be the company (through its employees) actually performing the services specified herein. The use of temporary personnel services shall be forbidden unless in an emergency situation in which prior approval has been given by the using agency.

EXPENDITURE OF PUBLIC FUNDS ON OFFSHORE SERVICES: The Contractor affirms to have read and understands Executive Order 2011-12K and shall abide by those requirements in the performance of this Contract. Notwithstanding any other terms of this Contract, the State reserves the right to recover any funds paid for services the Contractor performs outside of the United States for which it did not receive a waiver. The State does not waive any other rights and remedies provided the State in this Contract.

The bidder must complete the attached Contractor/Subcontractor Affirmation and Disclosure Attachment A to abide with Executive Order 2011-12K, affirming no services of the Contractor or its subcontractors under this Contract will be performed outside the United States. During the performance of this Contract, the Contractor must not change the location(s) of the country where the services are performed, change the location(s) of the country where the data are maintained, or made available unless a duly signed waiver from the State has been attained to perform the services outside the United States.

FIXED-PRICE WITH ECONOMIC ADJUSTMENT: The Contract prices(s) will remain firm for the first twelve (12) months duration of the Contract. Thereafter, the Contractor may submit a request to increase their price(s) to be effective thirty (30) calendar days after acceptance by DAS. No price adjustment will be permitted prior to the effective date of the increase received by the Contractor from his suppliers, or on purchase orders that are already being processed, or on purchase orders that have been filled and are awaiting shipment. If the Contractor receives orders requiring quarterly delivery, the increase will apply to all deliveries made after the effective date of the price increase.

The price increase must be supported by a general price increase in the cost of the finished supplies, due to increases in the cost of raw materials, labor, freight, Workers' Compensation and/or Unemployment Insurance, etc. Detailed documentation, to include a comparison list of the Contract items and proposed price increases, must be submitted to support the requested increase. Supportive documentation should include, but is not limited to: copies of the old and the current price lists or similar documents which indicate the original base cost of the product to the Contractor and the corresponding increase, and/or

copies of correspondence sent by the Contractor's supplier on the supplier's letterhead, which contain the above price information and explains the source of the increase in such areas as raw materials, freight, fuel or labor, etc.

Should there be a decrease in the cost of the finished product due to a general decline in the market or some other factor, the Contractor is responsible to notify DAS immediately. The price decrease adjustment will be incorporated into the Contract and will be effective on all purchase orders issued after the effective date of the decrease. If the price decrease is a temporary decrease, such should be noted on the invoice. In the event that the temporary decrease is revoked, the Contract pricing will be returned to the pricing in effect prior to the temporary decrease. For quarterly deliveries, any decrease will be applied to deliveries made after the effective date of the decrease. Failure to comply with this provision will be considered as a default and will be subject to Provision I.C. "Termination/Suspension" and Provision II. of the "Contract Remedies:" of the "Standard Contract Terms and Conditions".

SPECIAL CHARGES: There shall be no assessment, surcharge, small order charge, broken case charge, minimum order charge, single item charge nor any other unspecified additional charge allowed by the State that is not specifically mentioned in this Bid or in any Contract awarded pursuant to this Bid. The Contractor must provide merchandise/service in unit quantity(s) as indicated in the Bid/Bid Response/Contract.

EXCEPTIONS: Any exceptions to these specifications must be explicitly detailed in the Bidder's response. Exceptions will not disqualify a Bidder's response, except in cases where specifically noted. It is the intention of the State to fully evaluate all acceptable alternate equal Bid Responses that meet the overall requirements of these specifications. State personnel will evaluate exceptions to determine whether variances are material enough to represent a violation of the specification intent or would give the Bidder a competitive advantage. However, exceptions to the stated levels of performance, reliability, and timeliness would represent such a violation of the intent of these specifications that would necessitate rejection of the Bid Response. The State will require the Bidder to retract any intolerable exceptions in order to remain in consideration for award.

USAGE REPORTS: Every three (3) months the Contractor must submit a report (written or on disk) indicating sales generated by this Contract. The report shall list usage by customer, by line item, showing the quantities/dollars generated by this Contract. The report shall be forwarded to the Office of Procurement Services, 4200 Surface Road, Columbus, OH 43228-1395, Attn: Patrick Means (Patrick.means@das.state.oh.us).

These reports are in addition to any other reports required by the agency(s).

USE OF SOCIAL SECURITY NUMBERS AS FEDERAL TAX IDENTIFICATION NUMBERS: The Department of Administrative Services (Department) requires vendors and contractors wishing to do business with the State to provide their Federal Taxpayer Identification Number to the Department. The Department does this so that it can perform statutorily required "responsibility" analyses on those vendors and contractors doing business with the State and, under limited circumstances, for tax reporting purposes. If you are a vendor or contractor using your Social Security Number as your Federal Taxpayer Identification Number, please be aware that the information you submit is a public record, and the Department may be compelled by Ohio law to release Federal Taxpayer Identification Numbers as a public record. If you do not want to have your Social Security Number potentially disclosed as a Federal Taxpayer Identification Number, the Department encourages you to use a separate Employer Identification Number (EIN) obtained from the United States Internal Revenue Service's to serve as your Federal Taxpayer Identification Number.

SPECIAL CONTRACT TERMS AND CONDITIONS, CONT'D

INSURANCE: The Contractor shall provide the following insurance coverage at its own expense throughout the term of this Contract:

1. **General Liability Insurance:** Commercial General Liability insurance coverage for bodily injury, personal injury, wrongful death, property damage. The defense cost shall be outside of the policy limits. Such policy shall designate the state of Ohio as an additional insured, as its interest may appear. The policy shall also be endorsed to include a blanket waiver of subrogation. At a minimum, the limits of the insurance shall be:

\$2,000,000 General Aggregate
\$1,000,000 per Occurrence Limit

The policy shall also be endorsed to provide the State with 30-day prior written notice of cancellation or material change to the policy. It is agreed upon that the Contractor's Commercial General Liability shall be primary over any other insurance coverage.

BID AUTOMOBILE LIABILITY CHECKLIST:

Contractor will indicate, by checking the appropriate box(es) below, which mode of transportation will apply to this Contract.

- Bidder/Broker ("The Contractor") or their Sub-Contractor will make delivery or be performing services using a vehicle that is owned, leased, or rented. Provide Certificate of Insurance documenting automobile liability with a Combined Single Limit of \$500,000.00.
- Goods/Services will be delivered via common carrier.
- No employee or representative of the Contractor will have cause to be on State property to make deliveries or to perform services.

By the signature affixed to Page 1 of this Bid, the Bidder hereby certifies that the above information is true and accurate.

This completed form should be returned as part of the Bid Response. Failure to complete this page may deem your Bid not responsive.

SPECIFICATIONS AND REQUIREMENTS

I. SCOPE AND CLASSIFICATION:

- A. Scope: These specifications define the State's requirements for the removal and re-installation of avionics instrumentation and radio equipment in the aircraft, both fixed wing and rotary, assigned to the OSHP, Aviation Section. Federal Aviation Administration (FAA) certified technicians will perform this work at the successful Bidder's facility.

This is primarily a labor only Contract for said equipment removal and re-installation services. When deemed necessary, the State may also procure new equipment as listed below to meet the Federal Communications Commission (FCC) 150 - 512 MHz mandate as follows:

PART NUMBER	QUANTITY	PART DESCRIPTION
460B-2ZZZZ	1	TAC/COM LED 4 RADIO SLAVE CONT.
TH3502JJD1	13	3 RADIO CONTROL NTX/NTX/ASTRO
IC270-IKC	26	NTX INSTALL KIT CRIMP
IC100-IKC	13	INTERFACE CARD INSTALL KIT
CH200-IKC	13	CONTROL HEAD CRIMP KIT
NTX-IKC	34	NTX138 TRAY/CRIMP INSTALL KIT
NTX138-000	17	VHF HIGH BAND/138-174MHz
CI-306	17	UHF RADIOPHONE STUB/BNC CONN
NTA-IKC	17	CRIMP INSTALL KIT/NTA01-XXX
CI-177-1	17	2 MTR EXTENDED BAND 138-174MHz
CI-275	17	RADIOPHONE BLADE/406-512MHz/BNC
NTX403-000	17	FM TRANSCEIVER 403-512MHZ
**INSTALLATION/ACCESSORIES		
Wiring		
Mounting Plates		
Mounting Brackets		
Nuts		
Bolts		
Screws		
Washers		

**See page 10 for change to installation accessories table.

The State does not anticipate the procurement of any additional repair services nor of any new equipment through any award forthcoming from this Bid. No other mechanical, airframe, exterior paint, or interior work will be performed under this Contract. All work performed under this Contract shall be accomplished using proper maintenance and FAA approved procedures.

Section IV, Items A thru C, list the standard and additional instrumentation common to State aircraft. A listing of equipment, usually removed from and re-installed into State aircraft, is given in Section IV, Item D.

B. Classification: The fleet of aircraft assigned to the OSHP, Aviation Section, consists of the following:

1. Two (2) Cessna Model 172;
2. Eleven (11) Cessna Model 182;
3. Two (2) American Eurocopter A-Star Helicopters; and
4. One (1) Cessna Model 208.

II APPLICABLE DOCUMENTS:

Items A and B are mandatory.

- A. Repair Facility Rating Certificate issued by the FAA.
- B. Airframe and Powerplant (A & P) Licenses for mechanics employed at facility issued by the FAA.
- C. Avionics Repairman's Certificate with limits to types qualified to work on, issued by the FAA.
- D. Documentation demonstrating Bidder is Anodyne Electronics Manufacturing Corporation (AEM-Corp.) Radio Equipment authorized dealer.

III. BID SUBMISSIONS:

- A. The Bidder(s) shall provide, a copy of the FAA Repair Facility Rating Certificate issued to their repair facility plus all authorized customer service facility certificates. The Bidder shall include a list of the individuals who will be performing the removal, installation, and/or repair of the instrumentation pertaining to the Contract resulting from this ITB. This list shall include the name, A & P training and certification, Avionics Repairman's Certificate, (limited to types of instrumentation and radio equipment qualified to work on and a resume showing the applicable work history).
- B. The Bidder(s) are to be authorized dealers for AEM-Corp. Radio Equipment. The Bidder(s) will provide documentation, that demonstrates their company is an authorized dealer for AEM-Corp. Radio Equipment. This documentation is to be on the manufacturers letterhead and signed by an authorized representative of the manufacturer.

The Bidder shall also provide, a current AEM-Corp. catalog and the price list against which discounts or mark-up is applicable to determine the net price to the State for AEM-Corp. audio panels.

- C. Certificate of Insurance for Workers' Compensation or Contractor's Insurance as specified in Article S-12.
- D. Proof of Automobile and General Liability Insurance as specified in Articles S-12 and S-13.
- E. Proof of Ground Hangar Keepers Liability Insurance as specified in Section VII.
- F. Statement of the Bidder's Service Warranty as required in Section VI.

SPECIFICATIONS AND REQUIREMENTS

IV. INSTRUMENTS AND RADIO EQUIPMENT:

The instruments listed below are the known instruments on the OSHP, Aviation Division, Cessna aircraft both standard to Cessna and optional aircraft additions by the OSHP. The Bidder's facility is to have the required FAA Repair Facility Rating Certificate and the technicians, who will work on the aircraft, are to have the Avionics Repairman's Certificate indicating, at a minimum, the instruments and radio equipment shown below.

- A. Standard Cessna 182T Flight Instrumentation:
 - 1. Altimeter, sensitive to 20 feet increments and inches of Hg.
 - 2. Magnetic Compass.
 - 3. Attitude and Directional Gyros.
 - 4. True Airspeed Indicator.
 - 5. Outside Air Temperature Indicator.
 - 6. Turn Coordinator Indicator.
 - 7. Vertical Speed Indicator.
 - 8. Digital Clock.
 - 9. 3" Display showing Vacuum System, Suction Gauge and Low Vacuum Warning.

- B. Standard Cessna 182T Engine Instrumentation:
 - 1. Ammeter/Vacuum.
 - 2. Cylinder Head Temperature / Exhaust Gas Temperature.
 - 3. Flight Hour Recorder.
 - 4. Fuel Pressure / Manifold Pressure.
 - 5. Oil Pressure / Temperature
 - 6. Recording Tachometer.
 - 7. Left and Right Fuel Quantity.
 - 8. Annunciator Panel showing Left Low Fuel, Left Low Vacuum, Low Oil Pressure, Low Voltage, Right Low Fuel and Right Low Vacuum.

- C. Additional Flight and Navigation Instrumentation:
 - 1. KAP 140 Autopilot with Electric Trim and Altitude Pre-select.
 - 2. KR 87 ADF System.

- D. NAV II Package as follows:
 - a. KLN 94 Color Moving Map GPS – IFR.
 - b. MD41-231 GPS-NAV HIS Selector / Annunciator.
 - c. 2nd KX155A NAV / COM with Glide Slope.
 - d. KMD 550 Multifunction Display.
 - e. K1209A VOR / LOC / GS Indicator with GPS Interface.
 - f. KC55A HIS
 - g. WX500 Weather Mapping Sensor.

- E. Equipment normally removed from aircraft the OSHP sells or trades-in:
 - 1. Ryan TCAD Model 9900B.
 - 2. AEM-Corp. Radio Control heads (CH350/400 and TH350/450).
 - 3. C.B. Radio.
 - 4. Bose headset interface
 - 5. Emergency Beacon Corp Model DF88.
 - 6. Motorola 800 MHz radio.
 - 7. AEM-Corp. 150-172 MHz radio/430-470MHz radio/35-50 MHz radio.

V. INVOICING:

- A. Flat Rate Manual:

The Bidder shall provide a flat rate manual listing the number of hours necessary for the removal and/or installation of the instruments or radios.

SPECIFICATIONS AND REQUIREMENTS

B. Hourly Rate Charges:

1. Time and charges for removal and/or installation of instruments and radios will commence when work actually commences.
2. In the event, due to time limitations or emergency situations, the OSHP requires the vendor to pick-up and deliver to their facility equipment necessary to complete an installation, actual transportation expenses will be included in the total charges. These expenses will be identified as a separate charge on the vendor's invoice.
3. Should the vendor find it necessary to dismantle or expend labor time to diagnose the cause of a malfunction or failure, prior to servicing an instrument or radio, and then determining additional work is not necessary; the vendor shall be paid in accordance with the labor rates contained in the Contract resulting from this ITB.

C. Approval:

Prior to commencing work, all work performed under this Contract is to have the approval of the Commanding Officer of the OSHP, Aviation Division, or his/her authorized representative. The request for approval is to include as accurately as possible:

1. Parts to be removed and/or re-installed,
2. Type of repair or replacement necessary, and
3. Estimate of the anticipated time required to perform the work required.

D. Travel Expenses:

1. Should it be necessary for the Contractor's personnel to travel to a location designated by the commanding officer of the OSHP, to make necessary repairs to the instruments or radios covered under this Contract, State of Ohio travel rates for reimbursement of travel expenses apply. These rates apply to all vendors doing business with the State of Ohio.
2. Questions pertaining to travel rates and reimbursement of expenses should be addressed to Captain Marla Gaskill at (614) 644-5837.

E. Freight Charges (for Section B, 2):

1. F.O.B. Destination.
2. A copy of the freight bill must be included with the invoice submitted for payment.

VI. WARRANTIES:

Vendor warrants that all instruments or radios installed and parts used to repair instruments or radios are new and of the highest quality available to ensure the safety of the OSHP Troopers flying these aircraft. Vendor shall forward, with the Bid submission, a copy or statement of his/her repair or installation service warranty. Failure to submit the warranty or statement, as requested, may deem your bid as not responsive and further consideration for award will not be given. All instruments, radios or repair parts are to be original equipment manufacturer (OEM) replacements or parts. If other than OEM replacements or parts are used, they must be of the highest quality available and capable of the equal or greater performance as the original equipment.

VII. INSURANCE:

Vendor is to include proof of insurance coverage for the OSHP aircraft while said aircraft is in the vendor's possession. This coverage shall include but not limited to physical damage for the hull; Hangar Keeper's Liability (non-owned aircraft), during aviation maintenance and repair, in the event of damage to State aircraft or other parties, while in the Contractor's care, custody, or control. Failure to submit the proof of insurance coverage, as requested, may deem your bid as not responsive and further consideration for award will not be given.

BID PRICE PAGE

DESCRIPTION	ESTIMATED ANNUAL SERVICE HOURS	COST PER SERVICE HOUR
Removal of instruments and/or radio equipment from aircraft and helicopters during normal service hours.	150	\$
Installation of instruments and/or radio equipment into aircraft and helicopters during normal service hours.	400	\$
Overtime rate for removal of instruments and/or radio equipment from aircraft and helicopters.	16	\$
Overtime rate for installation of instruments and/or radio equipment into aircraft and helicopters.	40	\$

Price per unit shall include all wiring, mounting plates, mounting brackets, nuts bolts, screws and washers to complete equipment installation.

Bidders shall provide a unit price for each piece of equipment and a price for a onetime installation of the listed equipment.

**One Time Installation Fee (If Applicable)				
PART NUMBER	DESCRIPTION	ESTIMATED ANNUAL REQUIREMENT	EQUIPMENT COST PER EACH UNIT	COST FOR ONETIME INSTALLATION OF EQUIPMENT ONLY
460B-2ZZZZ	TAC/COM LED 4 RADIO SLAVE CONT.	1	\$	\$
TH3502J JD1	3 RADIO CONTROL NTX/NTX/ASTRO	13	\$	\$
IC270-IKC	NTX INSTALL KIT CRIMP	26	\$	\$
IC100-IKC	INTERFACE CARD INSTALL KIT	13	\$	\$
CH200-IKC	CONTROL HEAD CRIMP KIT	13	\$	\$
NTX-IKC	NTX138 TRAY/CRIMP INSTALL KIT	34	\$	\$
NTX138-000	VHF HIGH BAND/138-174MHz	17	\$	\$

**One Time Installation Fee (If Applicable)				
PART NUMBER	DESCRIPTION	ESTIMATED ANNUAL REQUIREMENT	EQUIPMENT COST PER EACH UNIT	EQUIPMENT COST FOR ONETIME INSTALLATION ONLY
CI-306	UHF RADIOPHONE STUB/BNC CONN	17	\$	\$
NTA-IKC	CRIMP INSTALL KIT/NTA01-XXX	17	\$	\$
CI-177-1	2 MTR EXTENDED BAND 138-174MHz	17	\$	\$
CI-275	RADIOPHONE BLADE/406-512MHz/BNC	17	\$	\$
NTX403-000	FM TRANSCEIVER 403-512MHz	17	\$	\$

**One Time Installation Fee (To include all accessories required for installation/repair/de-installation for life of specific equipment named). The Ohio Department of Public safety may purchase equipment only, without installation.

ATTACHMENT A
DEPARTMENT OF ADMINISTRATIVE SERVICES
STANDARD AFFIRMATION AND DISCLOSURE FORM
EXECUTIVE ORDER 2011-12K
Governing the Expenditure of Public Funds on Offshore Services

By the signature affixed hereto, the Contractor affirms, understands and will abide by the requirements of Executive Order 2011-12K. If awarded a contract, both the Contractor and any of its subcontractors shall perform no services requested under this Contract outside of the United States.

The Contractor shall provide all the name(s) and location(s) where services under this Contract will be performed in the spaces provided below or by attachment. Failure to provide this information may subject the Contractor to sanctions. If the Contractor will not be using subcontractors, indicate "Not Applicable" in the appropriate spaces.

1. Principal location of business of Contractor:

(Address) (City, State, Zip)

Name/Principal location of business of subcontractor(s):

(Name) (Address, City, State, Zip)

(Name) (Address, City, State, Zip)

2. Location where services will be performed by Contractor:

(Address) (City, State, Zip)

Name/Location where services will be performed by subcontractor(s):

(Name) (Address, City, State, Zip)

(Name) (Address, City, State, Zip)

3. Location where state data will be stored, accessed, tested, maintained or backed-up, by Contractor:

(Address) (Address, City, State, Zip)

Name/Location(s) where state data will be stored, accessed, tested, maintained or backed-up by subcontractor(s):

(Name) (Address, City, State, Zip)

ATTACHMENT A. CONT'D

Contractor also affirms, understands and agrees that Contractor and its subcontractors are under a duty to disclose to the State any change or shift in location of services performed by Contractor or its subcontractors before, during and after execution of any contract with the State. Contractor agrees it shall so notify the State immediately of any such change or shift in location of its services. The State has the right to immediately terminate the contract, unless a duly signed waiver from the State has been attained by the Contractor to perform the services outside the United States.

On behalf of the Contractor, I acknowledge that I am duly authorized to execute this Affirmation and Disclosure form and have read and understand that this form is part of any Contract that Contractor may enter into with the State and is incorporated therein.

By: _____
Contractor

Print Name: _____

Title: _____

Date: _____