

INVITATION TO BID

State of Ohio
Department of Administrative Services
General Services Division
Office of Procurement Services

The original signed bid must be submitted to the Office of Procurement Services to receive consideration for award.		BIDDER NAME	
BID NUMBER 0B138610	OPENING DATE (1:00 p.m.) MAY 7, 2010	STREET ADDRESS <input type="checkbox"/> Check if remit address is different and list on separate sheet	
General Services Division Office of Procurement Services 4200 Surface Road Columbus, OH 43228-1395 Attn: Bid Desk		CITY STATE ZIP	
		COUNTY	MBE/EDGE CERTIFICATE NUMBER
		TELEPHONE NO. ()	TOLL FREE NO. 1 - ()
		CONTACT PERSON	FAX NO. ()
REQ./INDEX NO. DNR0000010844	BID NOTICE DATE APRIL 15, 2010	CONTRACTOR'S E-MAIL ADDRESS	
SELECT YOUR PREFERRED METHOD OF RECEIVING PURCHASE ORDERS AND ENTER THE E-MAIL OR FAX NUMBER INFORMATION (ONLY SELECT ONE METHOD) <input type="checkbox"/> E-Mail <input type="checkbox"/> Fax			
In addition to the standard terms for payment, the payment terms for state agency(ies) will be 2%, 10 Days, Net 30 Days unless otherwise stated in the following space. If no discount is offered, bidder should circle "Net 30 Days". _____%, _____ Days, Net 30 Days			
BILL TO: OHIO DEPARTMENT OF NATURAL RESOURCES DIVISION OF REAL ESTATE AND LAND MANAGEMENT 2045 MORSE RD I-1 COLUMBUS, OH 43229		SHIP TO: OHIO DEPARTMENT OF NATURAL RESOURCES DIVISION OF REAL ESTATE AND LAND MANAGEMENT 2045 MORSE RD I-1 COLUMBUS, OH 43229	
DELIVERY REQUESTED F.O.B./DEST. P.P.D. _____		DELIVERY OFFERED (IF DIFFERENT) F.O.B./DEST.P.P.D. _____	
<p>THE DEPARTMENT OF ADMINISTRATIVE SERVICES, OFFICE OF PROCUREMENT SERVICES IS SOLICITING BIDS FOR:</p> <p>TRUCK, CAB AND CHASSIS, DIESEL, 26,000 MAXIMUM GVW, NOMINAL 190 INCH WHEELBASE</p> <p>QUANTITY AND DURATION: This Invitation to Bid, which is not a contract, is considered to be a one-time procurement offer for the product(s)/service(s) as listed herein. The successful Contractor may commence performance of the awarded contract upon receipt of an official state of Ohio Purchase Order (ADM0523/ORDE). Upon completion of the contract and upon receipt of proper invoices, payment will be provided by the ordering agency. The contract will then be considered as complete and no further purchases may be placed against the contract. With the exception of approved overrun/underrun tolerances, any deviations from the quantity listed in the awarded contract shall not be permissible nor acceptable.</p> <p>INSTRUCTIONS, TERMS AND CONDITIONS FOR BIDDING; STANDARD CONTRACT TERMS AND CONDITIONS; AND SUPPLEMENTAL CONTRACT TERMS AND CONDITIONS, Rev. 10-01-07 are a part of this Invitation to Bid. Copies may be downloaded by clicking on this link: Instructions: Terms and Conditions for Bidding, Standard Contract Terms and Conditions, and Supplemental Contract Terms and Conditions. All prior versions of Instructions to Bidders, Contract Terms and Conditions are null and void.</p> <p>Any questions or clarifications regarding this Invitation to Bid should be directed to the Office of Procurement Services through the Internet at www.ohio.gov/procure. All questions should be submitted a minimum of five (5) working days prior to the bid opening date.</p>			
PRINTED/TYPED SIGNATURE	AUTHORIZED SIGNATURE (ORIGINAL SIGNATURE ONLY) (Please sign in blue ink)		DATE

The original signed bid must be submitted to the Office of Procurement Services by 1:00 o'clock p.m. on the above listed opening date to receive consideration for award. It is requested that the bidder not sign their bid in black ink. Bidder certifies, by signature affixed to this bid, that the information provided by it in its bid including the certified statements, is accurate and complete. Bidder declares to have read and understood and agrees to be bound by all of the instructions, terms, conditions and specifications of this Invitation to Bid and agrees to fulfill the requirements of any awarded contract at the prices bid.

REQUIRED CERTIFICATION FOR BIDDING

Those bidders claiming preference for Domestic Source End Products and/or the Ohio preference, pursuant to Revised Code Sections 125.09 and 125.11 and Administrative Code Section 123:5-1-06 must complete the following information. Bidders who qualify as an "Ohio" bidder (offer an Ohio product or who have significant Ohio economic presence) or who qualify as a Border State bidder are eligible to receive a five percent (5%) preference over non-Ohio/Border state bidders. The state reserves the right to clarify any information during the evaluation process. **BIDDERS MUST COMPLETE THIS CERTIFICATION TO RECEIVE THE PREFERENCE.**

A. DOMESTIC PREFERENCE (BUY AMERICA):

[Not applicable to "[Excepted Products](#)"]

- Where is each product/services being offered mined, raised, grown, produced or manufactured?
 United States: _____(State) Canada Mexico (Go to B-1)
 Other: (Specify Country)_____ (Go to A-2)
- End product is manufactured outside the United States and at least 50% of the cost of its components are produced, mined, raised, grown or manufactured within the United States. The cost of components may include transportation costs to the place of manufacture and, in the case of components of foreign origin, duty whether or not a duty free entry certificate is issued.
 Yes (Go to Section B-1) No (Go to Section A-3)
- The Bidder hereby certifies that each end product, except the products listed below, is a domestic source end product as defined in the Buy America Act and that components of unknown origin have been considered to have been mined, produced, grown or manufactured outside the United States.
_____(Item) _____(Country of Origin)
_____(Item) _____(Country of Origin)

A domestic end source product is deemed to be excessively priced if it exceeds the cost of the foreign product by more than 6%. Pursuant to FAR, Part 25, the state of Ohio does not acquire supplies or services that cannot be imported lawfully into the United States. The contractor, their subcontractor(s) and any agent of the contractor or subcontractor must not acquire any supplies or services originating from sources within, or that were located in or transported from or through Cuba, Iran, Iraq, Libya, North Korea, Sudan Territory of Afghanistan controlled by the Taliban, or Serbia (excluding the territory of Kosovo).

B. OHIO PREFERENCE (BUY OHIO):

- The products/services being offered are raised, grown, produced, mined or manufactured in Ohio.
 Yes (Go to C) No (Go to B-2)
- Bidder has significant economic presence within the state of Ohio. Yes (Answer a, b, c, d below) No (Go to B-3)
 - Bidder has paid the required taxes due the state of Ohio Yes No
 - Bidder is registered with the Ohio Secretary of State
 Yes (Charter/Registration No.: _____) No
Questions regarding registration should be directed to (614) 466-3910 or visit their web site at:
<http://www.sos.state.oh.us/>
 - Bidder has ten or more employees based in Ohio or border state. Yes No (Go to B-2d)
 - Bidder has seventy-five percent or more employees based in Ohio or border state. Yes No (Go to B-3)
- Border state bidder:
 Yes (Specify which state then go to B-2c): KY MI NY PA IN No (Go to B-4)
- Border state bidder: mined products mined in respective border state Yes No Not Applicable



C. E.D.G.E. DESIGNATION

Bidder is certified E.D.G.E. business Yes No

For information on E.D.G.E. designation, please visit the DAS Equal Opportunity Division website at:
<http://das.ohio.gov/Eod/Edge/Index.htm>

D. DECLARATION REGARDING MATERIAL ASSISTANCE/NON-ASSISTANCE TO A TERRORIST ORGANIZATION (DMA)

The Bidder being awarded this Contract must:

- review the Terrorist Exclusion List at http://www.publicsafety.ohio.gov/links/terrorist_exclusion_list.pdf
- complete the Declaration Regarding Material Assistance/Non-Assistance to a Terrorist Organization (DMA) form <http://www.publicsafety.ohio.gov/links/HLS0038.pdf> and submit this with your bid response.

Failure to complete the Declaration Regarding Material Assistance/Non-Assistance to a Terrorist Organization (DMA) form may result in the bidder being deemed not responsive and/or may invalidate any Contract award. If not submitted with the bid response, the bidder will have seven (7) calendar days, after notification, to submit the form.

PRICE SCHEDULE:

Bidders shall not insert a unit cost more than 3 digits after the decimal point. Digit(s) beyond 3, after the decimal point, shall be dropped by the Office of Procurement Services and not used in evaluation and any subsequent order.

ITEM NO.	QTY.	UNIT	DESCRIPTION	UNIT PRICE
	1	EA	TRUCK, CAB AND CHASSIS, DIESEL, 25,950 MAXIMUM GVW, NOMINAL 190 INCH WHEELBASE	\$ _____

SCOPE: This Invitation to Bid (ITB) is issued to purchase one (1) current model year Truck Cab and Chassis, medium duty with diesel engine and automatic transmission with a PTO provision, power anti-lock brakes and a maximum GVW of 26,000 pounds. The cab and chassis will be used to mount a specialized 1200 gallon water tank bed. The finished truck will deliver live fish to natural areas throughout Ohio. The truck is for the Department of Natural Resources, Division of Wildlife Fish Hatcheries.

AMENDMENTS TO CONTRACT TERMS AND CONDITIONS: The following Amendments to the Contract Terms and Conditions do hereby become a part hereof. In the event that an amendment conflicts with the Contract Terms and Conditions, the Amendment will prevail.

DESCRIPTIVE LITERATURE: The Bidder may be required to submit descriptive literature of the supplies or services being offered. If requested, the literature will be used in the evaluation process to determine the lowest responsive and responsible bidder. If not provided as part of the bid response, the Bidder must provide said literature within five (5) calendar days after request/notification by the Office of Procurement Services to do so. Any references, that may appear in the descriptive literature, that may alter the terms and conditions and specifications of the bid (e.g. F.O.B. Shipping Point or Prices Subject to Change), will not be part of any contract and will be disregarded by the state of Ohio. Failure of the bidder to furnish descriptive literature either as part of their bid response or within the time specified herein will deem the bidder not responsive.

EVALUATION: Bids will be evaluated in accordance with Article I-17 of the "Instructions to Bidders". In addition, the State will evaluate the Bid based on the unit price of the Truck Cab and Chassis with all specified equipment, fully operational and adjusted to factory specifications. To determine the lowest responsive and responsible bidder, the State will multiply the unit price of the vehicle by the quantity.

CONTRACT AWARD: The contract will be awarded to the lowest responsive and responsible bidder by line item.

DELIVERY AND ACCEPTANCE: Supplies will be delivered to the participating agency within 120 days after receipt of order and, in accordance with paragraphs S-8, S-9, and S-10 of the SUPPLEMENTAL CONTRACT TERMS AND CONDITIONS. The delivery location will be noted on the purchase order issued by the participating agency. Acceptance (transfer of title) will occur upon the inspection and written confirmation by the ordering agency that the supplies delivered conform to the requirements set forth in the Contract. Unless otherwise provided in the Contract, acceptance shall be conclusive except as regards to latent defects, fraud, or such gross mistakes as amount to fraud.

SPECIFICATIONS

DATA SHEET: Shown below are the specification requirements for the equipment that the State desires to purchase. Bidder signifies compliance or non-compliance with the specifications by checking the "Yes" or "No" on the left side of this form and returning with the bid response. Any deviations from the specifications are to be outlined on company letterhead and attached to the bid response. Failure to comply may deem the bid not-responsive. The State retains the right to accept or reject variations and / or exceptions to the specifications directly related to model year variations and manufacturer variations that meet or exceed the basic usage requirements as explained in SCOPE on page 3.

YES NO

_____ _____

Truck

1. Truck Cab and Chassis, regular model, two (2) doors, two (2) passenger, with diesel engine, automatic transmission with a PTO provision, and power anti-lock brakes. Maximum GVW of 26,000 lb. with a nominal wheelbase of 190 inches. Must accommodate a 16 foot live fish transport water tank using cab-to-axle dimensions (nominal 120 inches CA) that are conventional for the application. All equipment shall be new and unused.

_____ _____
_____ _____

Color

2. Exterior: Green/Dark Green.
3. Interior: Dark color vinyl.

_____ _____

Engine

4. Standard manufacturer production diesel engine, having not less than 230 hp and 660 lb-ft torque. Minimum six cylinder configuration.

_____ _____

Transmission

5. Automatic transmission type with not less than six (6) speeds forward and one (1) reverse. Shall be engineered for maximum durability and performance for the model bid. Integrated transmission oil cooler is required.

_____ _____

Brakes

6. Heavy duty power hydraulic front and rear disc brakes with ABS.

_____ _____
_____ _____

Suspension

7. Front shall be not less than 8,000 lbs. capacity leaf type.
8. Rear shall be not less than 17,750 lbs. capacity leaf type.

_____ _____

Tires

9. 245/70 R19.5G or equivalent for the model bid. Radial tubeless with capacity suited to GVWR. Four (4) rear tires will be all terrain tread. Two (2) front tires plus spare (3 total) should be highway (steering) tread as conventional for the application. Steel wheels, standard for the model.

_____ _____
_____ _____

Axles

10. Front shall be not less than 8,000 lbs. capacity.
11. Rear shall be single speed with not less than 17,500 lbs. capacity. Dual rear wheels. Minimum drive ratio of 4.88:1 or equivalent for torque/hp bid. Limited slip required.

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Cab

12. Regular cab model, two (2) door to include the following items:
13. Air Conditioning.
14. Windshield wipers – variable speed with washer.
15. AM/FM Stereo Radio.
16. Tilt Steering and Cruise Control.
17. Air Suspension drivers seat with lumbar adjustment.
18. Air Suspension passenger seat with lumbar adjustment.
19. Heavy duty vinyl seats and rubber floor covering.
20. Outside Mirrors – Nominal 12" x 7" plus 6"x7" integrated convex mirrors.
21. Interior mounted PTO controls with secondary exterior control mounting abilities.
22. All required passenger safety devices as standard for the model.
23. Heater and defroster.

SPECIFICATIONS (Cont'd.)

YES NO

Chassis

- _____ 24. Dual Aluminum Fuel Tanks – not less than seventy (70) gallon capacity; in not more than two (2) tanks.
- _____ 25. Heavy duty cooling system.
- _____ 26. Alternator not less than 120 amp., 12 volt.
- _____ 27. Two (2) batteries – not less than 625 CCA each.
- _____ 28. Front tow hooks, frame mounted.
- _____ 29. Full frame length body installation wiring harness and standard body installation hardware kit.
- _____ 30. DOT approved lighting and exhaust systems.
- _____ 31. Mud flaps.

Warranty

- _____ 32. Manufacturer's standard warranty applies.
- _____ 33. Manufacturer's Owner Service Policy and Owner's Manual to accompany vehicle.
- _____ 34. Copy of manufacturer's warranty should be submitted with the bid response. This is to include any extensions of warranty covering defects and adjustments not normally covered by the manufacturer's warranty.
- _____ 35. Warranty work may be performed at all authorized dealerships within the State of Ohio.
- _____ 36. Warranty period will start on the date that the vehicle is placed into service.
- _____ 37. Tank body installation will not void the warranty. Manufacturer's body installation instructions are to be delivered with the vehicle.

Service and Delivery

- _____ 38. Dealer preparation, conditioning and full service required prior to delivery.
- _____ 39. The transporting and delivery of the Truck Cab and Chassis shall be accomplished by surface transport, or by being driven individually. Tow bar delivery is not acceptable. Delivery will be FOB Destination within 120 days ARO.
- _____ 40. Selling dealer is responsible to furnish a signed factory recommended check-list of pre-delivery inspections with the delivered vehicle.
- _____ 41. Truck is to be delivered with the fuel tank at least one-quarter (1/4) full.

Advertisement

- _____ 42. No dealer name signs, clips, license plate brackets or other devices shall be affixed to any part of the delivered vehicle. Any affixed dealer information may be cause for the return of the vehicle.

MANUFACTURER IDENTIFICATION OF COMMODITY: All Bidders are to indicate in the spaces below the manufacturer's information for the brand or style number for the product bid. Failure to comply with this stipulation may result in the Bidder's response being deemed as not-responsive and further consideration for award may not be given.

Make/Model/Year Vehicle Bid: _____

Tires: _____

Engine/Transmission Type: _____

GVW / Axle Ratings / Drive Ratio: _____

Wheelbase / Cab to Axle Values: _____

CERTIFICATE OF TITLE: The Contractor is to furnish the Certificate of Title for the new vehicle and deliver within three (3) days after the delivery of the vehicle. The title will be filed in Franklin County, Ohio, and delivered to: Ohio Department of Natural Resources, Attn: Myron DeBrosse, 2045 Morse Rd., Bldg. I-1, Columbus, Ohio 43229. Delivery of the Truck Cab and Chassis is to be between the hours of 9:00 AM and 3:00 PM, Monday through Friday. Twenty-four (24) hour notification of intent to deliver is required. Delivery may not be acceptable, if prior notice is not given. Unit to be titled as follows:

Ohio Department of Natural Resources
2045 Morse Rd.
Columbus, Ohio 43229

Contractor will indicate, by checking the appropriate box(es) below, which mode of transportation will apply to this contract.

- Bidder/Broker ("The Contractor") or their Sub Contractor will make delivery or be performing services using a vehicle that is owned, leased or rented. Provide Certificate of Insurance documenting automobile liability with a Combined Single Limit of \$500,000.00.
- Goods/Services will be delivered via common carrier.
- No employee or representative of the contractor will have cause to be on state property to make deliveries or to perform services.

INSURANCE REQUIREMENTS:

Bidders should provide with their bid, documentation of the following insurance coverage required by the Supplemental Contract Terms and Conditions, Articles S-12 and S-13 (refer to the Bid Page One, link to [Instructions: Terms and Conditions for Bidding, Standard Contract Terms and Conditions, and Supplemental Contract Terms and Conditions](#)):

1. Ohio Workers' Compensation Certificate.
2. Employer's Liability (Stop Gap) insurance with limits of not less than one million (\$1,000,000.00) dollars.
3. Automobile Liability with limits in accordance with Federal and State laws.
4. Commercial General Liability Insurance:
 - a. Minimum limits of \$500,000.00 per occurrence.
 - b. Minimum limits of \$1,000,000.00 annual aggregate.
 - c. The State shall be listed as the certificate holder.
 - d. To be compliant, the Commercial General Liability policy must include the following three endorsements:
 - 1) a blanket waiver of subrogation.
 - 2) a statement that the Commercial General Liability coverage is primary over any other coverage.
 - 3) a designation of the State as an additional insured.

An insurance certificate, compliant with the requirements of the Contract Terms and Conditions, must be delivered to the Office of Procurement Services within seven (7) calendar days after notification. Failure to provide a compliant certificate within the stated time frame will cause the bidder to be deemed not responsive.

BID SUBMISSION CHECK-OFF LIST

The following information is provided for the Bidder's convenience. The information required with the Bid response should be attached to the Bidder's response. This checklist does not guarantee that the Bidder is in compliance with all submittal requirements as stated in this Bid. It is the Bidder's responsibility to thoroughly review and respond to all of the submittal requirements as stated in this Bid.

Required With The Bid Response

Page 1	Submitted and Signed (Blue ink)	_____
Page 2	Certificate For Domestic and Ohio Preference	_____
Page 2	Declaration Regarding Material Assistance	_____
Page 3	Pricing Page	_____
Page 3	Disclosure of Subcontractors/Joint Ventures	_____
Page 4	Data Sheet/Listing on Letterhead of Exceptions	_____
Pages 4-5	Specifications	_____
Page-5	Copy of Warranty	_____
Page-5	Manufacturer Identification of Commodity	_____
Page 6	Method of Delivery	_____

Required During The Evaluation Process

Page 1	Affirmative Action Verification Form (V. – I.)	_____
Page 2	DMA Form	_____
Page 3	Descriptive Literature	_____
Page 6	Workers' Compensation (S-12)	_____
Page 6	Automobile and General Liability requirements (S-13)	_____