

# INVITATION TO BID

State of Ohio  
Department of Administrative Services  
General Services Division  
Office of Procurement Services

The original signed bid must be submitted to the Office of Procurement Services to receive consideration for award.		BIDDER NAME	
BID NUMBER <b>0B101613</b>	OPENING DATE (1:00 p.m.) <b>April 12, 2013</b>	STREET ADDRESS <input type="checkbox"/> Check if remit address is different and list on separate sheet	
General Services Division Office of Procurement Services 4200 Surface Road Columbus, OH 43228-1395  Attn: Bid Desk		CITY STATE ZIP	
		COUNTY	MBE/EDGE CERTIFICATE NUMBER
		TELEPHONE NO. ( )	TOLL FREE NO. 1 - ( )
		CONTACT PERSON	FAX NO. ( )
REQ./INDEX NO. <b>DNR0022145</b>	BID NOTICE DATE <b>3/15/2013</b>	CONTRACTOR'S E-MAIL ADDRESS	
SELECT YOUR PREFERRED METHOD OF RECEIVING PURCHASE ORDERS AND ENTER THE E-MAIL OR FAX NUMBER INFORMATION (ONLY SELECT ONE METHOD)			
<input type="checkbox"/> E-Mail <input type="checkbox"/> Fax			
In addition to the standard terms for payment, the payment terms for state agency(ies) will be 2%, 10 Days, Net 30 Days unless otherwise stated in the following space. If no discount is offered, bidder should circle "Net 30 Days". _____%, _____ Days, Net 30 Days			
<b>BILL TO:</b> Ohio Department of Natural Resources Division of Wildlife 2045 Morse Rd G-2 Columbus OH 43229		<b>SHIP TO:</b> Ohio Department of Natural Resources Division of Wildlife 2045 Morse Rd G-2 Columbus OH 43229	
<b>DELIVERY REQUESTED</b> F.O.B./DEST. P.P.D. _____		<b>DELIVERY OFFERED (IF DIFFERENT)</b> F.O.B./DEST.P.P.D. _____	
<p><b>THE DEPARTMENT OF ADMINISTRATIVE SERVICES, OFFICE OF PROCUREMENT SERVICES IS SOLICITING BIDS FOR:</b></p> <p><b>TRUCK, CAB AND CHASSIS DIESEL, 26,000 # MAXIMUM GVW</b></p> <p><b>QUANTITY AND DURATION:</b> This Invitation to Bid, which is not a contract, is considered to be a one-time procurement offer for the product(s)/service(s) as listed herein. The successful Contractor may commence performance of the awarded contract upon receipt of an official state of Ohio Purchase Order (ADM0523/ORDE). Upon completion of the contract and upon receipt of proper invoices, payment will be provided by the ordering agency. The contract will then be considered as complete and no further purchases may be placed against the contract. With the exception of approved overrun/underrun tolerances, any deviations from the quantity listed in the awarded contract shall not be permissible nor acceptable.</p> <p><b>INSTRUCTIONS, TERMS AND CONDITIONS FOR BIDDING; STANDARD CONTRACT TERMS AND CONDITIONS; AND SUPPLEMENTAL CONTRACT TERMS AND CONDITIONS, Rev. 09/2012</b> are a part of this Invitation to Bid. Copies may be downloaded by clicking on this link: <a href="#">Instructions: Terms and Conditions for Bidding, Standard Contract Terms and Conditions, and Supplemental Contract Terms and Conditions</a>. All prior versions of Instructions to Bidders, Contract Terms and Conditions are null and void.</p> <p>Any questions or clarifications regarding this Invitation to Bid should be directed to the Office of Procurement Services through the Internet at <a href="http://www.ohio.gov/procure">www.ohio.gov/procure</a>. All questions should be submitted a minimum of five (5) working days prior to the bid opening date.</p>			
PRINTED/TYPED SIGNATURE		AUTHORIZED SIGNATURE (ORIGINAL SIGNATURE ONLY) (Please sign in blue ink)	DATE

The original signed bid must be submitted to the Office of Procurement Services by 1:00 o'clock p.m. on the above listed opening date to receive consideration for award. It is requested that the bidder not sign their bid in black ink. Bidder certifies, by signature affixed to this bid, that the information provided by it in its bid including the certified statements, is accurate and complete. Bidder declares to have read and understood and agrees to be bound by all of the instructions, terms, conditions and specifications of this Invitation to Bid and agrees to fulfill the requirements of any awarded contract at the prices bid.

## REQUIRED CERTIFICATION FOR BIDDING

Those bidders claiming preference for Domestic Source End Products and/or the Ohio preference, pursuant to Revised Code Sections 125.09 and 125.11 and Administrative Code Section 123:5-1-06 must complete the following information. Bidders who qualify as an "Ohio" bidder (offer an Ohio product or who have significant Ohio economic presence) or who qualify as a Border State bidder are eligible to receive a five percent (5%) preference over non-Ohio/Border state bidders. The state reserves the right to clarify any information during the evaluation process. **BIDDERS MUST COMPLETE THIS CERTIFICATION TO RECEIVE THE PREFERENCE.**

### A. DOMESTIC PREFERENCE (BUY AMERICA): [Not applicable to "Excepted Products"]

- Where is each product/services being offered mined, raised, grown, produced or manufactured?  
 United States: \_\_\_\_\_(State)     Canada     Mexico    (Go to B-1)  
 Other: (Specify Country) \_\_\_\_\_ (Go to A-2)
- End product is manufactured outside the United States and at least 50% of the cost of its components are produced, mined, raised, grown or manufactured within the United States. The cost of components may include transportation costs to the place of manufacture and, in the case of components of foreign origin, duty whether or not a duty free entry certificate is issued.  
 Yes (Go to Section B-1)     No (Go to Section A-3)
- The Bidder hereby certifies that each end product, except the products listed below, is a domestic source end product as defined in the Buy America Act and that components of unknown origin have been considered to have been mined, produced, grown or manufactured outside the United States.  
\_\_\_\_\_(Item) \_\_\_\_\_(Country) of  
Origin)  
\_\_\_\_\_(Item) \_\_\_\_\_(Country) of  
Origin)

A domestic end source product is deemed to be excessively priced if it exceeds the cost of the foreign product by more than 6%. Pursuant to FAR, Part 25, the state of Ohio does not acquire supplies or services that cannot be imported lawfully into the United States. The contractor, their subcontractor(s) and any agent of the contractor or subcontractor must not acquire any supplies or services originating from sources within, or that were located in or transported from or through Cuba, Iran, Iraq, Libya, North Korea, Sudan Territory of Afghanistan controlled by the Taliban, or Serbia (excluding the territory of Kosovo).



### B. OHIO PREFERENCE (BUY OHIO):

- The products/services being offered are raised, grown, produced, mined or manufactured in Ohio.  
 Yes (Go to C)     No (Go to B-2)
- Bidder has significant economic presence within the state of Ohio.     Yes (Answer a, b, c, d below)     No  
(Go to B-3)
  - Bidder has paid the required taxes due the state of Ohio     Yes     No
  - Bidder is registered with the Ohio Secretary of State  
 Yes (Charter/Registration No.: \_\_\_\_\_)     No  
Questions regarding registration should be directed to (614) 466-3910 or visit their web site at:  
<http://www.sos.state.oh.us/>
  - Bidder has ten or more employees based in Ohio or border state.     Yes     No (Go to B-2d)
  - Bidder has seventy-five percent or more employees based in Ohio or border state.  
 Yes     No (Go to B-3)
- Border state bidder:  
 Yes (Specify which state then go to B-2c):  KY     MI     NY     PA     IN)     No (Go to B-4)
- Border state bidder: mined products mined in respective border state  Yes     No     Not Applicable

### C. E.D.G.E. DESIGNATION

Bidder is certified E.D.G.E. business     Yes     No

For information on E.D.G.E. designation, please visit the DAS Equal Opportunity Division website at:

<http://das.ohio.gov/Eod/Edge/Index.htm>

**SCOPE:** This Invitation To Bid (ITB) is issued to purchase one (1) 26,000 # GVW diesel truck, cab and chassis. This truck will be used by the Division of Wildlife fish hatchery staff to transport live fish in and out of the state. Long distances of travel, up to 500 miles round trip are routine. This truck will be required to run overnight on occasion to hold fish alive until health testing can be performed the next day. This truck will carry a 1,200 gallon aluminum fish hauling tank and up to 2,400 pounds of hatchery reared fish to and from public water areas in and out of state. A heavy duty suspension is required in addition to a high horsepower, diesel engine. The wheel base dimensions must be exactly as specified in order to retro-fit the fish hauling tank from the old vehicle to this new vehicle. Non-polished aluminum fuel tanks are mandatory to avoid flaking of coatings which will clog the fuel system. Air suspension seats are mandatory due to routine long hauls.

In accordance with the Ohio Administrative Code, section 123:5, the use of a brand name, or equal, within these specifications, is to be considered an indication of type and quality desired. Substantially equivalent products to those designated will be considered for award.

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### SPECIAL TERMS AND CONDITIONS

**AMENDMENTS TO CONTRACT TERMS AND CONDITIONS:** The following Amendments to the Contract Terms and Conditions do hereby become a part hereof. In the event that an amendment conflicts with the Contract Terms and Conditions, the Amendment will prevail.

**DESCRIPTIVE LITERATURE:** The Bidder may be required to submit descriptive literature of the supplies or services being offered. If requested, the literature will be used in the evaluation process to determine the lowest responsive and responsible bidder. If not provided as part of the bid response, the Bidder must provide said literature within five (5) calendar days after request/notification by the Office of Procurement Services to do so. Any references, that may appear in the descriptive literature, that may alter the terms and conditions and specifications of the bid (e.g. F.O.B. Shipping Point or Prices Subject to Change), will not be part of any contract and will be disregarded by the state of Ohio. Failure of the bidder to furnish descriptive literature either as part of their bid response or within the time specified herein will deem the bidder not responsive.

**EVALUATION:** Bids will be evaluated in accordance with Article I-17 of the "Instructions to Bidders". In addition, the State will evaluate the Bid based on the unit price of the Truck Cab and Chassis, all specified equipment, fully operational and adjusted to factory specifications. To determine the lowest responsive and responsible bidder, the State will multiply the unit price of the vehicle by the quantity. Additional Options of the low bidder will be evaluated by DAS and may be selected for award.

**CONTRACT AWARD:** The contract will be awarded to the lowest responsive and responsible bidder by line item. The single line item consists of the following; truck cab and chassis and all required equipment stated in the specifications on pages 6 and 7.

**OPTION PRICING NOTE:** Option prices bid are to be less than the manufacturer's suggested retail price(s). Bidder signifies by their signature on page one (1) of the ITB that the option prices bid are less than MSRP. Any options found to be over charged during bid evaluation may have those options deleted from the award.

Bidders must include a unit cost for each option offered. If the option is included in the base unit, the bidder should enter "included" for the option. Failure to enter a cost or "included" for the options offered may deem your bid response as non-responsive and ineligible for an award. Options will be evaluated and awarded at the discretion of DAS.

**DELIVERY AND ACCEPTANCE:** Supplies will be delivered to the participating agency within 160 days after receipt of order and, in accordance with paragraphs S-8, S-9, and S-10 of the SUPPLEMENTAL CONTRACT TERMS AND CONDITIONS. The delivery location will be noted on the purchase order issued by the participating agency. Acceptance (transfer of title) will occur upon the inspection and written confirmation by the ordering agency that the supplies delivered conform to the requirements set forth in the Contract. Unless otherwise provided in the Contract, acceptance shall be conclusive except as regards to latent defects, fraud, or such gross mistakes as amount to fraud. The transporting and delivery of the vehicle shall be accomplished by surface transport, or by being driven individually. Tow bar delivery is not acceptable. No dealer name signs, clips, license plate brackets or other devices shall be affixed to any part of the delivered vehicle. Any affixed dealer information may be cause for the return of the vehicle.

**CERTIFICATE OF TITLE:** The contractor is to furnish the Certificate of Title for the new vehicle and deliver the Certificate of Title within three (3) days after delivery of the vehicle. The title will be delivered to the department ordering the vehicle, unless specified on the purchase order. Unit is to be titled and registered as to:

Ohio Department of Natural Resources  
Division of Wildlife  
2045 Morse Rd G-2  
Columbus OH 43229

SPECIAL TERMS AND CONDITIONS (Cont'd.)

DISCLOSURE OF SUBCONTRACTORS / JOINT VENTURES (See Standard Contract Terms and Conditions, Section (roman numeral) V. General Provisions:, Paragraph Q.): [For Supplies only Bids]:

List names of subcontractors who will be performing work under the Contract.

_____	_____
_____	_____
_____	_____

By the signature affixed to Page 1 of this Bid, Bidder hereby certifies that the above information is true and accurate. The Bidder agrees that no changes will be made to this list of subcontractors or locations where work will be performed or data will be stored without prior written approval of DAS. Any attempt by the Bidder/Contractor to change or otherwise alter subcontractors or locations where work will be performed or locations where data will be stored, without prior written approval of DAS, will be deemed as a default. If a default should occur, DAS will seek all legal remedies as set forth in the Terms and Conditions which may include immediate cancellation of the Contract. Failure to complete this page may deem your bid not responsive.

ADVERTISEMENT: Dealer name-signs shall not be affixed to any part of the delivered vehicle.

SALES LICENSE: In reference to OAC 4501:1-3-05 (See Section II.I), DAS may ask for proof of a salesperson's license after bid opening if not provided at bid opening. If requested, the dealer will have five (5) business days to respond.

AUTOMOBILE LIABILITY INSURANCE: Automobile Insurance is required for anyone coming onto State Property to deliver goods or to perform services using a vehicle, which is owned, leased or rented by the Contractor. Any Bidder, Broker or Sub Contractor who will be on State Property, but not delivering goods or performing services, is required to carry Automobile Liability insurance that complies with the State and Federal laws regarding financial responsibility.

Contractor will indicate, by checking the appropriate box(es) below, which mode of transportation will apply to this contract.

- Bidder/Broker ("The Contractor") or their Sub Contractor will make delivery or be performing services using a vehicle that is owned, leased or rented. Provide Certificate of Insurance documenting automobile liability with a Combined Single Limit of \$500,000.00.
- Goods/Services will be delivered via common carrier.
- No employee or representative of the contractor will have cause to be on state property to make deliveries or to perform services.

SERVICE POLICY AND WARRANTY:

The successful contractor shall furnish with the vehicle the manufacturer's owner service policies and warranties for the basic truck, the conversion, and the modification of the vehicle and all equipment.

1. The warranty for the basic truck shall be the manufacturer's standard warranty. The tires shall be covered by the warranty that is standard to the industry.
2. The warranty for the conversion and modification of the vehicle shall provide that all repairs and replacements needed due to factory defects shall be furnished and installed promptly without charge by authorized service representatives for a period of one (1) year after final delivery and acceptance of the vehicle. The warranty for the conversion and modifications of the vehicle shall also provide that all necessary service adjustments shall be made promptly without charge by authorized service representatives within ninety (90) days after the delivery and acceptance of the vehicle.

PRICE SCHEDULE:

Bidders shall not insert a unit cost more than 3 digits after the decimal point. Digit(s) beyond 3, after the decimal point, shall be dropped by the Office of Procurement Services and not used in evaluation and any subsequent order.

ITEM NO.	QTY.	UNIT	DESCRIPTION	UNIT PRICE	EXTENDED AMOUNT
1.	1	EA	Truck, Cab & Chassis, Diesel, 26,000 # maximum GVW, as specified.	\$	\$

MANUFACTURER IDENTIFICATION OF COMMODITY: All bidders are to indicate in the spaces below the manufacturer's name, model, and brand or style number for product bid. Failure to comply with this stipulation may result in the bidder being deemed not responsive.

Manufacturer Cab/Chassis: \_\_\_\_\_

Model No. & Year Cab/Chassis: \_\_\_\_\_

Cab Dimensions (head, leg, shoulder, and hip room): \_\_\_\_\_

Chassis Urea Requirements (tank size, etc.): \_\_\_\_\_

Cab & Chassis Warranty Terms: \_\_\_\_\_

Standard Rear Axle Ratio: \_\_\_\_\_

Manufacturer of Tires: \_\_\_\_\_

Model No. and size of Front Tires: \_\_\_\_\_ Rear Tires: \_\_\_\_\_

Chassis, equipment and/or materials shall be new and unused.

Contractor will be responsible for all expenses incurred for pick-up and return, or transportation and/or service calls, for repair of any of the equipment, or components thereof, awarded as a result of this bid while said equipment is under warranty.

\_\_\_\_\_

SPECIFICATIONS

DATA SHEET: The specification requirements (shown on the next page) are the specification requirements for the equipment that the State desires to purchase. Bidder signifies compliance or non-compliance with the specifications by indicating "Yes" or "No" in the Y/N column of this form and returning with the bid response. Any deviations from the specifications are to be outlined on company letterhead and attached to the bid response. Failure to comply may deem the bid not-responsive. The State retains the right to accept or reject variations and / or exceptions to the specifications directly related to model year variations and manufacturer variations that meet or exceed the basic usage requirements as explained in SCOPE on page 3.

## Cab Chassis, 25,500 GVWR, Conventional Cab, 137" CA - Diesel

Item Number: CC25500

Standard Specification Items	Minimum Requirements	Standard Specification Items	Minimum Requirements
<b>FY2013</b>			
<b>Powertrain:</b>		<b>Exterior:</b>	
Engine Type (Cylinder/Liter)	8 / 6.0	Front Bumper	Steel, Full width
Horsepower (Net HP)	230-300	Tow Hooks	2 Front, Frame Mounted
Automatic Transmission	Allison 2500 RDS P, 6-spd or Equal	LED Lighting Throughout	Where Available
Rear Axle	Single Speed , Limited Slip	Doors	2
Rear Axle Ratio	4.88	Mirrors	Dual, 12x6 Mirror/ 6x7 Convex
Drivetrain	2WD	Exhaust	Horizontal Muffler/Tailpipe
Alternative Fuel (Type)	NA	Hood	Front Tilting
Urea Requirements, Tank Size, Etc.	Vendor to Specify	Paint	Single Color – Forest Green
<b>Chassis:</b>		<b>Interior</b>	
Brakes	Power, Hydraulic Disc w/ABS	Seating Capacity	2
Parking Brake	Required	Driver Seat	Air Ride - Bucket
Fuel Capacity (gals.)	100	Passenger Seat	Air Ride - Bucket
Front Tires (Must Exceed FA Cap.)	Std. Goodyear All-Season	Seat Covering	Vinyl
Rear Tires (Must Exceed RA Cap.)	Std. Goodyear All-Terrain	Floor Covering	Rubber
Spare Tire	Yes	Restraint System (Driver and Passenger)	Required
Frame Rails	Rated for 25,500 GVWR	Radio	Std. (No SAT)
<b>Dimensions/Capacities:</b>		<b>Accessories:</b>	
Wheelbase (in)	205	Air Conditioning	Required
Cab to Axle (CA)(in)	137	Tilt Wheel & Cruise Control	Required
GVWR (lb.)	25,500	Intermittent Windshield Wipers	Required
Front Axle (FA) (lbs.)	8,000	Horn	Electric
Rear Axle (RA) (lbs.)	17,500	PTO Provision on Transmission	PTO Control Dash Mounted
Front Spring Capacity (lbs.)	8,000	Engine Block Heater	Required
Rear Spring Capacity (lbs.)	18,500	Cooling System	Radiator w/oil cooler.
Auxiliary Rear Springs	4,500 lbs., Rubber Type	Coolant	Extended Life, -40 Degrees F
Base Curb Weight (lbs.)	Vendor to Specify	Fuel/Water Separator	Engine Mounted
Total Truck Available Capacity (lbs.)	Vendor to Specify	Throttle	Hand Control Steering Wheel mounted
Payload Capacity (lbs.) estimated	Vendor to Specify	<b>Electrical:</b>	
<b>Warranty:</b>		Alternator (amps)	120
Mfg. Standard Warranty (Min.)	Vendor to Specify	Battery	(2) 625CCA w/Jump Stud
<b>Optional Equipment Items:</b>		<b>Optional Equipment Items:</b>	
30-Day Tag		Parts Manual(s) & Service Manual(s)	
Additional Set of Keys			

DELIVERY: \_\_\_\_\_ DAYS A.R.O. (See pg. 3) INDICATE CITY/STATE OF MANUFACTURER: \_\_\_\_\_

CONTRACTOR: \_\_\_\_\_ MFG: \_\_\_\_\_ MODEL: \_\_\_\_\_ MODEL NUMBER: \_\_\_\_\_

List any exceptions to the truck specifications:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

<u>CONTRACTOR'S ORDER NO.</u>	<u>OPTIONS *</u>	<u>UNIT COST</u>
_____	30-Day Tag	\$ _____
_____	Parts Manual	\$ _____
_____	Service Manual	\$ _____
_____	Additional Set of Keys	\$ _____

Contains recycled materials – Y/N: \_\_\_\_\_ if Yes \_\_\_\_\_ %. (Will not be part of the evaluation)