



Department of Alcohol &
Drug Addiction Services

John R. Kasich, Governor
Mary Taylor, Lieutenant Governor
Orman Hall, Director

February 23, 2011

Re: Invitation to Bid #ADA11-031
Synar Tobacco Compliance Checks

To Ohio Vendor:

The Ohio Department of Alcohol and Drug Addiction Services has identified your firm from existing lists and invites your company to bid on a current State contracting opportunity. Vendors interested in bidding must be a Certified Minority Business Enterprise (MBE) with the State of Ohio.

Please see attached "Invitation to Bid" form for Contract deliverables and time frames.

To assure consideration, please submit your Intent to Bid by February 25, 2011 via fax to ATTN: Duane Casto, Fax # 614-387-7956. All vendors submitting an Intent to Bid may also submit any questions by February 25, 2011.

Please note the submission deadline for this bid is March 2, 2011.

Thank you for your interest.

Sincerely,

Rosaland Tye, Chief Fiscal Officer
Ohio Department of Alcohol and Drug Addiction Services

ODADAS' Vision: "An addiction-free Ohio that promotes health, safety, and economic opportunity."

280 North High Street, 12th Floor
Columbus, Ohio 43215-2550
Main 614-466-3445

FAX 614-728-4936
800-788-7254 Treatment and Recovery Hotline
www.odadas.ohio.gov



The State of Ohio is an equal opportunity employer.

Ohio Department of Alcohol and Drug Addiction Services

Invitation to Bid

Date: 02/23/11

Bid #: ADA11-031

Notice of Intent to Bid Required By: 02/25/11

(Closed MBE Bid)

*Intent to Bid letter must be received in order for bids to be considered.

Bid Submission Required By: 03/02/11

Vendor's Name: _____	
Vendor's Address: _____	
City: _____	State: _____ Zip Code: _____
Contact Person: _____	Phone Number: _____
Signature: _____	Federal Tax Id Number: _____
Certified MBE/EDGE Vendor with the State of Ohio? (please check): _____	

Project: Synar Youth Tobacco Access Prevention Program Non-Alcohol Permitted Premises Compliance Checks

Projected time frame: April 1, 2011 – June 30, 2011

Deliverable Description	Due Date	Unit Cost	Total Cost
Training: Attend 1-2 day mandatory training conducted by state department officials to learn Synar compliance check protocols and take skills test to demonstrate understanding of inspection protocols, child labor laws and program	April 15, 2011		
Recruit, train and supervise adult supervisors of youth inspectors in accordance with program guidelines and approved inspection protocols	April 15, 2011		
Recruit, train and supervise youth inspectors in accordance with child labor laws, program guidelines and approved inspection protocol	April 30, 2011		
Conducting Inspections: Conduct tobacco compliance checks at non liquor permitted premises using youth inspectors at locations throughout the state assigned by ODADAS When applicable, coordinate with local law enforcement to schedule and complete tobacco compliance checks	June 30, 2011 As necessary through June 30, 2011		

Deliverable Description	Due Date	Unit Cost	Total Cost
<p>Reporting:</p> <p>Report any issues (such as address being liquor permitted premises) to ODADAS as soon as they arise. Take action to ensure all issues reported to contractor by ODADAS are resolved as soon as possible</p> <p>Record all information and results in Excel spreadsheets provided by ODADAS and provide Excel spreadsheets to ODADAS on a weekly basis as compliance checks are being conducted</p>	<p>As necessary through June 30, 2011</p> <p>Weekly through June 30, 2011</p>		
<p>Training and set up costs</p>			
<p>Total compliance check costs are calculated by multiplying 162 (estimated number of checks to be performed) by the cost per check as determined by bidder</p>			
<p style="text-align: right;">Grand Total</p>			

Please provide a one page summary identifying experience relevant to this project.

Fax completed bid form to Duane Casto at 614-387-7956.

Synar compliance checks must be completed by June 30, 2011

Recruit, train and supervise youth inspectors in accordance with child labor laws, program guidelines and approved inspection protocol.

Recruit, train and supervise adult supervisors in accordance with program guidelines and approved inspection protocol.

Conduct tobacco compliance checks at non-liquor permitted premises using youth inspectors at locations throughout the state assigned by ODADAS.

Record all information and results on Excel spreadsheets provided by ODADAS.

Provide Excel spreadsheets to ODADAS on a weekly basis as compliance checks are being conducted.

Report any issues (such as address being liquor permitted premises) to ODADAS as soon as they arise.

When applicable, work with local law enforcement to schedule and complete tobacco compliance checks.

Please note: we do not have the exact number of non-liquor permitted premises compliance checks established yet. This will occur in the next couple of weeks. Based on data from previous years, the number of non-liquor permitted compliance checks will range from 125-170.

Synar Program Overview

Introduction

Section 1926 of the U.S. Public Health Services Act, referred to as the Synar Amendment, requires states to decrease youth access to tobacco. All states are required to:

- have a law making the sale of tobacco products to minors illegal;
- conduct random, unannounced inspections of tobacco retail outlets in a scientific manner to check the compliance with state law; and
- report each year on the enforcement of state law activities conducted the previous year, enforcement plans for the coming year and the extent of success in reducing the availability of tobacco products to minors.

The law also requires states to meet established compliance rates or be subject to a penalty of up to a 40 percent reduction of Substance Abuse Treatment and Prevention (SAPT) Block Grant dollars for prevention and treatment services. For Ohio, this amount would be approximately \$26 million.

Background

Since State Fiscal Year (SFY) 2002 (July 1, 2001 to June 30, 2002), the Ohio Department of Alcohol and Drug Addiction Services (ODADAS) has been working with the Ohio Department of Public Safety Investigative Unit (OIU) to conduct unannounced inspections at randomly-selected outlets that have a state-issued liquor permit. The Department contracts with another entity on a year-by-year basis to complete compliance checks at non-liquor permit premises. Prior to SFY 2002, the Department worked with the Ohio Department of Health (ODH), which subcontracted with local health departments, law enforcement and/or other interested entities to conduct the inspections. Inspections were conducted in counties that were randomly selected each year for the Synar program (sample counties) as well as counties that “volunteered” to conduct inspections in the same manner. Since the program’s inception in 1994, Ohio has met the established compliance rates for each year. Ohio achieved the highest compliance rate, 90.1 percent, recently in Federal Fiscal Year (FFY) 2011.

As part of the effort to reduce the availability of tobacco products to minors, the Ohio Department of Alcohol and Drug Addiction Services and the Ohio Department of Public Safety Investigative Unit provide education and materials statewide to local law enforcement, merchants and youth regarding youth tobacco access and usage.