

INVITATION TO BID

State of Ohio
Department of Administrative Services
General Services Division
Office of Procurement Services

The Original Signed Bid must be submitted to the Office of Procurement Services to receive consideration for award.		BIDDER NAME	
BID NUMBER <u>OT905211</u>	OPENING DATE (1:00 p.m.) <u>DECEMBER 17, 2010</u>	STREET ADDRESS <input type="checkbox"/> Check if remit address is different and list on separate sheet	
General Services Division Office of Procurement Services 4200 Surface Road Columbus, OH 43228-1395 Attn: Bid Desk		CITY	STATE ZIP
		COUNTY	MBE/EDGE CERTIFICATE NUMBER
		TELEPHONE NO. ()	TOLL FREE NO. 1 - ()
		CONTACT PERSON	FAX NO. ()
REQ./INDEX NO. DMH024F	BID NOTICE DATE DECEMBER 9, 2010	CONTRACTOR'S E-MAIL ADDRESS	
SELECT YOUR PREFERRED METHOD OF RECEIVING PURCHASE ORDERS AND ENTER THE E-MAIL OR FAX NUMBER INFORMATION (ONLY SELECT ONE METHOD)			
<input type="checkbox"/> E-Mail <input type="checkbox"/> Fax			
In addition to the standard terms for payment, the payment terms for state agency(ies) will be 2%, 10 Days, Net 30 Days unless otherwise stated in the following space. If no discount is offered, bidder should circle "Net 30 Days". _____%, _____ Days, Net 30 Days			
PARTICIPATING AGENCY(IES): DEPARTMENT OF MENTAL HEALTH, CENTRAL WAREHOUSE, 3201 ALBERTA ST., COLUMBUS, OH 43204			
<p><u>THE DEPARTMENT OF ADMINISTRATIVE SERVICES, OFFICE OF PROCUREMENT SERVICES, IS SOLICITING BIDS FOR:</u></p> <p>BAKERY, BREAD AND ICING MIXES</p> <p>TERM OF CONTRACT: This Invitation to Bid is to establish a requirements contract to procure the described supplies or services on behalf of the above participating agency(ies). The agency(ies) may place orders against the Contract beginning <u>01/01/2011</u> or upon the date when DAS signs the Contract, whichever is later in time. The Contract will expire <u>12/31/2012</u> unless DAS terminates the Contract based upon reasons set forth in Article I-C of the Standard Contract Terms and Conditions. No agencies may place purchase orders against the Contract beyond the expiration date unless DAS renews the Contract by amendment. The Contractor may begin performance under the Contract only upon receipt of a valid order from a participating state agency.</p> <p>INSTRUCTIONS TO BIDDERS AND CONTRACT TERMS AND CONDITIONS, Revised 10-01-07, are a part of this Invitation to Bid. Copies may be downloaded by clicking on this link: Instructions: Terms and Conditions for Bidding, Standard Contract Terms and Conditions, and Supplemental Contract Terms and Conditions. All prior versions of Instructions to Bidders, Contract Terms and Conditions are null and void.</p> <p>By submitting this Invitation to Bid, the Contractor certifies that Contractor has truthfully disclosed the location(s) where all services are to be performed; the location(s) where all applicable State contract data is to be maintained or made available; and the principal location of business for the Contractor and all subcontractors. The Contractor further certifies and acknowledges that Contractor will not change the country of the location(s) where services are performed and will not change the country of the location(s) where data is maintained or made available without prior written consent of the State.</p> <p>Any questions or clarifications regarding this Invitation to Bid should be directed to the Office of Procurement Services through the Internet at www.procure.ohio.gov/. All questions should be submitted a minimum of one (1) working days prior to the bid opening date.</p>			
PRINTED/TYPED SIGNATURE 	AUTHORIZED SIGNATURE (ORIGINAL SIGNATURE ONLY) (Please sign in blue ink)	DATE	

The ORIGINAL signed Bid must be submitted to the Office of Procurement Services by 1:00 o'clock p.m., on the above listed opening date to receive consideration for award. It is requested that the Bidder NOT sign their bid in BLACK ink. BIDDER CERTIFIES, by signature affixed to its bid, that the information provided by it in its bid including the certified statements, is accurate and complete. Bidder declares to have read and understood and agrees to be bound by all of the instructions, terms, conditions and specifications of this Invitation to Bid and agrees to fulfill the requirements of any awarded contract at the prices bid.

REQUIRED CERTIFICATION FOR BIDDING

Those bidders claiming preference for Domestic Source End Products and/or the Ohio preference, pursuant to Revised Code Sections 125.09 and 125.11 and Administrative Code Section 123:5-1-06 must complete the following information. Bidders who qualify as an "Ohio" bidder (offer an Ohio product or who have significant Ohio economic presence) or who qualify as a Border State bidder are eligible to receive a five percent (5%) preference over non-Ohio/Border state bidders. The state reserves the right to clarify any information during the evaluation process. **BIDDERS MUST COMPLETE THIS CERTIFICATION TO RECEIVE THE PREFERENCE.**

A. DOMESTIC PREFERENCE (BUY AMERICA):

[Not applicable to "Excepted Products"]

- Where is each product/services being offered mined, raised, grown, produced or manufactured?
 United States: _____(State) Canada Mexico (Go to B-1)
 Other: (Specify Country)_____ (Go to A-2)
- End product is manufactured outside the United States and at least 50% of the cost of its components are produced, mined, raised, grown or manufactured within the United States. The cost of components may include transportation costs to the place of manufacture and, in the case of components of foreign origin, duty whether or not a duty free entry certificate is issued.
 Yes (Go to Section B-1) No (Go to Section A-3)
- The Bidder hereby certifies that each end product, except the products listed below, is a domestic source end product as defined in the Buy America Act and that components of unknown origin have been considered to have been mined, produced, grown or manufactured outside the United States.
_____(Item) _____(Country of Origin)
_____(Item) _____(Country of Origin)

A domestic end source product is deemed to be excessively priced if it exceeds the cost of the foreign product by more than 6%. Pursuant to FAR, Part 25, the state of Ohio does not acquire supplies or services that cannot be imported lawfully into the United States. The contractor, their subcontractor(s) and any agent of the contractor or subcontractor must not acquire any supplies or services originating from sources within, or that were located in or transported from or through Cuba, Iran, Iraq, Libya, North Korea, Sudan Territory of Afghanistan controlled by the Taliban, or Serbia (excluding the territory of Kosovo).

B. OHIO PREFERENCE (BUY OHIO):

- The products/services being offered are raised, grown, produced, mined or manufactured in Ohio.
 Yes (Go to C) No (Go to B-2)
- Bidder has significant economic presence within the state of Ohio. Yes (Answer a, b, c, d below) No (Go to B-3)
 - Bidder has paid the required taxes due the state of Ohio Yes No
 - Bidder is registered with the Ohio Secretary of State
 Yes (Charter/Registration No.: _____) No
Questions regarding registration should be directed to (614) 466-3910 or visit their web site at:
<http://www.sos.state.oh.us/>
 - Bidder has ten or more employees based in Ohio or border state. Yes No (Go to B-2d)
 - Bidder has seventy-five percent or more employees based in Ohio or border state. Yes No (Go to B-3)
- Border state bidder:
 Yes (Specify which state then go to B-2c): KY MI NY PA IN No (Go to B-4)
- Border state bidder: mined products mined in respective border state Yes No Not Applicable



C. E.D.G.E. DESIGNATION

Bidder is certified E.D.G.E. business Yes No

For information on E.D.G.E. designation, please visit the DAS Equal Opportunity Division website at:
<http://www.das.ohio.gov/Divisions/EqualOpportunity/tabid/80/Default.aspx>

D. DECLARATION REGARDING MATERIAL ASSISTANCE/NON-ASSISTANCE TO A TERRORIST ORGANIZATION (DMA)

The Bidder being awarded this Contract must:

- review the Terrorist Exclusion List at http://www.publicsafety.ohio.gov/links/terrorist_exclusion_list.pdf
- complete the Declaration Regarding Material Assistance/Non-Assistance to a Terrorist Organization (DMA) form <http://www.publicsafety.ohio.gov/links/HLS0038.pdf> and submit this with your bid response.

Failure to complete the Declaration Regarding Material Assistance/Non-Assistance to a Terrorist Organization (DMA) form may result in the bidder being deemed not responsive and/or may invalidate any Contract award. If not submitted with the bid response, the bidder will have seven (7) calendar days, after notification, to submit the form.

AMENDMENTS TO CONTRACT TERMS AND CONDITIONS: The following Amendments to the Contract Terms and Conditions do hereby become a part hereof. In the event that an amendment conflicts with the Contract Terms and Conditions, the Amendment will prevail.

DELIVERY AND ACCEPTANCE: Supplies will be delivered to the participating agency within thirty (30) days after receipt of order and, in accordance with paragraphs S-8, S-9, and S-10 of the SUPPLEMENTAL CONTRACT TERMS AND CONDITIONS. The delivery location will be noted on the purchase order issued by the participating agency. Acceptance (transfer of title) will occur upon the inspection and written confirmation by the ordering agency that the supplies delivered conform to the requirements set forth in the Contract. Unless otherwise provided in the Contract, acceptance shall be conclusive except as regards to latent defects, fraud, or such gross mistakes as amount to fraud.

SAMPLES: Samples may be requested from one or more Bidders during the evaluation period. A Bidder requested to submit samples shall submit only the quantity of product sample requested (a minimum of two [2] samples). Parcels containing samples are to be clearly labeled with the Bidder's company name, the Bid number, and the Bid opening date. The product sample should be labeled in accordance with the information provided by the Bidder on the Bid response as to manufacturer/processor, brand name, and product code number. Sample submitted shall be the same product offered on the Bidder's Bid response and the same product delivered, if Bidder should receive an award. Samples shall be sent to the Food Service Section, Central Warehouse, 3201 Alberta Street, Columbus, OH 43204, Attn: Mr. Steve Knight (614) 752-0026, Ext. 21. Bidders shall submit samples only upon request. Only one (the first) shipment of samples submitted by a Bidder for an ITB will be evaluated. Failure to supply samples during the evaluation period, within seven (7) calendar days of the request from Central Warehouse shall deem your bid not responsive.

EVALUATION: Bids will be evaluated in accordance with Article I-17 of the "Instruction to Bidders". In Section I, Section II, Section III and Section IV, the State will multiply the estimated annual usage of each item by its corresponding price per case/bag. In Section V and Section VI, the State will multiply the estimated annual usage of each item by its corresponding price per pound. Failure to bid all items may result in the Bidder being deemed as not responsive.

CONTRACT AWARD: The contract will be awarded to the lowest responsive and responsible bidder by low lot total. Low lot total will be determined by multiplying the unit cost by the estimated annual usage listed in the bid and then adding each of the totals together to arrive at a total for all items. Failure to bid all items may result in the bidder being deemed not responsive.

MINIMUM ORDER: No order shall be placed against a contract awarded pursuant to this bid for delivery, F.O.B. destination, transportation charges prepaid, at any one time to one destination, for less than approximately one-half of a truck load (approximately 20,000 lbs.) of assorted bakery mixes.

FIXED-PRICE WITH ECONOMIC ADJUSTMENT: The Contract prices(s) will remain firm for the first six (6) months duration of the Contract. Thereafter, the Contractor may submit a request to increase their price(s) to be effective thirty (30) calendar days after acceptance by DAS. No price adjustment will be permitted prior to the effective date of the increase received by the contractor from his suppliers, or on purchase orders that are already being processed, or on purchase orders that have been filled and are awaiting shipment. If the contractor receives orders requiring for quarterly delivery, the increase will apply to all deliveries made after the effective date of the price increase.

The price increase must be supported by a general price increase in the cost of the finished supplies, due to increases in the cost of raw materials, labor, freight, worker's compensation and/or unemployment insurance, etc. Detailed documentation, to include a comparison list of the Contract items and proposed price increases, must be submitted to support the requested increase. Supportive documentation should include, but is not limited to: copies of the old and the current price lists or similar documents which indicate the original base cost of the product to the contractor and the corresponding increase, and/or copies of correspondence sent by the contractor's supplier on the supplier's letterhead, which contain the above price information and explains the source of the increase in such areas as raw materials, freight, fuel or labor, etc.

Should there be a decrease in the cost of the finished product due to a general decline in the market or some other factor, the Contractor is responsible to notify DAS immediately. The price decrease adjustment will be incorporated into the Contract and will be effective on all purchase orders issued after the effective date of the decrease. If the price decrease is a temporary decrease, such should be noted on the invoice. In the event that the temporary decrease is revoked, the Contract pricing will be returned to the pricing in effect prior to the temporary decrease. For quarterly deliveries, any decrease will be applied to deliveries made after the effective date of the decrease. Failure to comply with this provision will be considered as a default and will be subject to the Provision I.C. "Termination / Suspension" and Provision II. of the "Contract Remedies:" of the "Standard Contract Terms and Conditions".

DESCRIPTIVE LITERATURE: The Bidder may be required to submit descriptive literature of the supplies being offered. If requested, the literature may be used in the evaluation process to determine the lowest responsive and responsible Bidder. The literature shall provide nutritional and technical data for verification of compliance with the specifications. If not provided as part of the Bid response, the Bidder must provide said literature within seven (7) calendar days after request/notification by the Office of Procurement Services to do so. Any references, that may appear in the descriptive literature, that may alter the terms and conditions and specifications of the Bid (i.e. F.O.B. Shipping Point or Prices Subject to Change), will not be part of any Contract and will be disregarded by the State. Failure of the Bidder to furnish descriptive literature either as part of their Bid response or within the time specified herein will deem the Bidder not responsive.

NOTICE ON THE USE OF SOCIAL SECURITY NUMBERS AS FEDERAL TAX IDENTIFICATION NUMBERS: The Department of Administrative Services (Department) requires vendors and contractors wishing to do business with the State to provide their Federal Taxpayer Identification Number to the Department. The Department does this so that it can perform statutorily required "responsibility" analyses on those vendors and contractors doing business with the State and, under limited circumstances, for tax reporting purposes. If you are a vendor or contractor using your Social Security Number as your Federal Taxpayer Identification Number, please be aware that the information you submit is a public record, and the Department may be compelled by Ohio law to release Federal Taxpayer Identification Numbers as a public record. If you do not want to have your Social Security Number potentially disclosed as a Federal Taxpayer Identification Number, the Department encourages you to use a separate Employer Identification Number (EIN) obtained from the United States Internal Revenue Service's to serve as your Federal Taxpayer Identification Number.

OHIO SECRETARY OF STATE REGISTRATION: Per the "Instructions: Terms And Conditions For Bidding, Standard Contracts Terms and Conditions, and Supplemental Contract Terms and Conditions" referenced on the front page of this Invitation To Bid, any bidder awarded a contract resulting from this ITB will be verified as registered with the Ohio Secretary of State. Questions regarding registration should be directed to (614) 466-3910 or visit their web site at: <http://www.sos.state.oh.us/>

USAGE REPORTS: Every six (6) months the contractor must submit a report (written or on disk) indicating sales generated by this contract. The report shall list usage by customer, by line item, showing the quantities and sales generated by this contract. The report shall be forwarded to the Office of Procurement Services, 4200 Surface Road, Columbus, Ohio 43228-1395, Attn: Russell Perry.

SPECIFICATION FOR BAKERY, BREAD AND ICING MIXES

I. SCOPE AND CLASSIFICATION

A. Scope

The purpose of this Bid is to obtain a contractor to supply bakery mixes ordered by the Ohio Department of Mental Health, Central Warehouse for state institutions. Delivery is to be made to Central Warehouse, 3201 Alberta St., Columbus, OH 43204 as specified herein, F.O.B. destination prepaid. The initial term of any contract issued pursuant to this Bid shall be for a period of two (2) years, from January 1, 2011 through December 31, 2012.

B. Classification

Section I – Cake Mixes – Commercial Item Description A-A-20181B, Type 1

1. Cake Mix, White, Style A
2. Cake Mix, Yellow, Style B
3. Cake Mix, Devils Food, Style C
4. Cake Mix, Gingerbread, Style D
5. Cake Mix, Banana, Style G
6. Cake Mix, Spice, Style H
7. Cake Mix, Orange, Style S
8. Cake Mix, Lemon, Style R

B. Classification (Cont'd.)

Section II – Quick Bread Mixes – Commercial Item Description A-A-20181B, Type II

1. Pancake Mix, Regular, Class 1, Style A
2. Biscuit Mix, Class 2
3. Yellow Corn Bread Mix, Class 3

Section III – Muffin Mix, Plain – Commercial Item Description A-A-20181B, Type V, Style A

Section IV – Chocolate Brownie Mix – Commercial Item Description A-A-20181B, Type VI

Section V – Breeding Mix

Section VI – Icing Mix

1. Chocolate Flavored
2. Vanilla Flavored

II. REQUIREMENTS

A. Product Description – Cake, Bread, Muffin and Brownie Mixes - Section I, II, III, and IV

1. Bakery Mixes shall conform to Commercial Item Description A-A-20181B dated June 20, 2008 and latest revisions thereof.
2. Mixes shall contain the appropriate raw ingredients for the type(s), style(s), and class(es) specified.
3. When prepared the mixes shall contain the appearance, odor, and texture typical of the flavor used.
4. Product volume and moisture content shall be as listed by flavor.
5. Bakery mixes shall be manufactured not more than ninety (90) days prior to delivery.
6. The delivered mixes shall comply with all applicable Federal and State mandatory requirements and regulations relating to the preparation, packaging, labeling, storage, distribution, and sales of the bakery mixes within the commercial marketplace.

B. Product Description – Breeding Mix - Section V

1. Mix shall be an all-purpose breeding mix formulated for both oven and fryer use.
2. Shall be a “one-step” baking mix.
3. When prepared the mixes shall contain the appearance, odor, and texture typical of the flavor used.
4. Product is to be the same product offered for sale in the commercial market.
5. The delivered mix shall comply with all applicable Federal and State mandatory requirements and regulations relating to the preparation, packaging, labeling, storage, distribution, and sales of the bakery mixes within the commercial marketplace.

C. Product Description – Icing Mixes, Powder – Section VI

1. Mixes shall set within 30 minutes at room temperature and shall not contain any visible free water, specks of cocoa, color or shortening.
2. The prepared icing shall have an odor and flavor typical of the type prepared. Shall possess a creamy uniform texture free of any graininess. Mixes shall be easy to spread and have a high sheen.
3. The vanilla icing shall have a maximum moisture content of 1.8 percent. The chocolate icing shall have a maximum moisture content of 2.3 percent.
4. When prepared, one pound of powdered mix shall yield a minimum of one pint of icing.
5. Product shall be manufactured no more than sixty (60) days prior to delivery.
6. The delivered mix shall comply with all applicable Federal and State mandatory requirements and regulations relating to the preparation, packaging, labeling, storage, distribution, and sales of the bakery mixes within the commercial marketplace.

III. PACKAGING AND DELIVERY

A. Packaging

1. All products shall be packed in six (6)-five (5) lb. pkgs. per case, six (6)-four (4) lb. pkgs. per case, six (6)-four (4) lb. to -five (5) lb. pkgs. per case (Breeding Mix and Icing Mixes Only), or one 50 lb. multi-wall bag as specified on pricing page. No alternative packs are acceptable.
2. The packaging of these products shall be in accordance with good commercial practice and products shall be packed in containers standard to the industry.
3. Each 4 lb. to 5 lb. package or 50 lb. bag shall be labeled with full mixing instructions and yield.
4. Commodities shall not be combined on one pallet.

B. Delivery

1. All products shall be shipped to the Department of Mental Health, Central Warehouse, 3201 Alberta St., Columbus, OH 43204.
2. The Contractor shall contact the Department of Mental Health, Central Warehouse at (614) 752-0026, Ext. 10 to schedule an appointment for unloading prior to loading for shipment. Unloading by appointment only. Receiving hours are from 8:00 a.m. to 2:00 p.m.
3. No partial deliveries will be accepted unless prior approval has been granted by the Department of Mental Health, Central Warehouse, Mr. Steve Knight at (614) 752-0026, Extension 21.
4. Palletization: All shipments are to be palletized. Contractors shall furnish commodity palletized on 40" x 48" 4-way (GMA) pallets in good condition. Drivers may be required to transfer products from broken pallets and sort damaged and/or refused product. All pallets shall be of uniform height where feasible. Pallets shall not exceed two thousand five hundred (2,500) lbs. Pallets of equal value will be exchanged at the time of delivery only.

IV. REGULATORY REQUIREMENTS

A copy of the label with listed nutritional facts should be included with the Bid response. The label is to comply with Federal Regulation 7 CFR Parts 210 and 20 (Child Nutrition Program). A nutritional label or manufacturer's specification sheet listing the same information as shown below is acceptable. If not included as part of the Bid response, the Bidder will be required to provide the labels within seven (7) calendar days after request. Failure to provide the labels within the stated time period will result in the Bidder being deemed not responsive.

Sample of Nutrition Label:

Nutrition Facts		
Serving Size 1 cup (228g)		
Servings Per Container 2		
Amount per serving:		
Calories	Calories from Fat	
	% Daily Value *	
Total Fat 0g.	0%	
Saturated Fat 0g	0%	
Cholesterol 0 mg	0%	
Sodium 0 mg	0%	
Total Carbohydrate 0g	0%	
Dietary Fiber 0g	0%	
Sugars 0g	0%	
Protein 0g	0%	
Vitamin A 0%	Vitamin C 0%	
Calcium 0%	Iron 0%	
Percent Daily Values are based on a 2,000-calorie diet. Your daily values may be higher or lower depending on your calorie needs:		
Calories:	2,000	2,500
Total Fat/Less than	65 g	80 g
Sat Fat/Less than	20 g	25 g
Cholesterol/Less than	300 mg	300 mg
Sodium/Less than	2,400 mg	2,400 mg
Total Carbohydrate	300g	375g
Dietary Fiber	25g	30g
Calories per gram:		
Fat 9	Carbohydrates 4	Protein 4

YOUR BID:

Bidders shall not insert a unit cost of more than 3 digits after the decimal point. Digit(s) beyond 3, after the decimal point, shall be dropped by the Office of Procurement Services and not used in the evaluation and any subsequent award. Bid response must include processor, brand name, product code number, pack offered (Section V and Section VI) and price. Pack variation excepted in Section V and Section VI only. (Nutrition labels should be submitted with the Bid per IV. Regulatory Requirements, on page 7 of the ITB.)

SECTION I – CAKE MIXES

OAKS ITEM ID NO.	DESCRIPTION	ESTIMATED ANNUAL USAGE CASE/BAG	PKG. SIZE REQUIRED	MANUFACTURER/ PROCESSOR	BRAND NAME	PRODUCT CODE NUMBER	PRICE PER CASE/BAG
3413	White Cake Mix	3080 cs	6/5 lb. pkg. per cs.				\$
9504	White Cake Mix	1610 bags	50 lb. bag				\$
3414	Yellow Cake Mix	2160 cs	6/5 lb. pkg. per cs.				\$
9505	Yellow Cake Mix	1720 bags	50 lb. bag				\$
7714	Devils Food Cake Mix	960 cs.	6/5 lb. pkg. per cs.				\$
3352	Devils Food Cake Mix	680 bags	50 lb. bag				\$
7715	Gingerbread Cake Mix	1 cs	6/5 lb. pkg. per cs.				\$
3351	Banana Cake Mix	1 cs	6/5 lb. pkg. per cs.				\$
3412	Spice Cake Mix	1 cs	6/5 lb. pkg. per cs.				\$
7716	Orange Cake Mix	1 cs	6/5 lb. pkg. per cs.				\$
3353	Lemon Cake Mix	1 cs	6/5 lb. pkg. per cs.				\$

SECTION II – QUICK BREAD MIXES

OAKS ITEM ID NO.	DESCRIPTION	ESTIMATED ANNUAL USAGE CASE/BAG	PKG. SIZE REQUIRED	MANUFACTURER/ PROCESSOR	BRAND NAME	PRODUCT CODE NUMBER	PRICE PER CASE/BAG
2495	Pancake Mix, Regular	520 cs	6/5 lb. pkg. per cs.				\$
7924	Pancake Mix, Regular	200 bags	50 lb. bag				\$
9306	Biscuit Mix	4300 cs	6/5 lb. pkg. per cs.				\$
3653	Biscuit Mix	7237 bags	50 lb. bag				\$
9307	Yellow Corn Bread Mix	640 cs	6/5 lb. pkg. per cs.				\$
2471	Yellow Corn Bread Mix	680 bags	50 lb. bag				\$

SECTION III – MUFFIN MIXES

OAKS ITEM ID NO.	DESCRIPTION	ESTIMATED ANNUAL USAGE CASE/BAG	PKG. SIZE REQUIRED	MANUFACTURER/ PROCESSOR	BRAND NAME	PRODUCT CODE NUMBER	PRICE PER CASE/BAG
7851	Muffin Mix, Plain	1 cs	6/5 lb. pkg. per cs.				\$

SECTION IV – CHOCOLATE BROWNIE MIX

OAKS ITEM ID NO.	DESCRIPTION	ESTIMATED ANNUAL USAGE CASE/BAG	PKG. SIZE REQUIRED	MANUFACTURER/ PROCESSOR	BRAND NAME	PRODUCT CODE NUMBER	PRICE PER CASE/BAG
3350	Chocolate Brownie Mix	3760 cs	6/5 lb. pkg. per cs.				\$

SECTION V – BREADING MIX

NOTE: Price Unit Is Per Pound In Section V

OAKS ITEM ID NO.	DESCRIPTION	ESTIMATED ANNUAL USAGE POUNDS	PKG. SIZE REQUIRED	MANUFACTURER/ BRAND NAME	PRODUCT CODE NUMBER	PACK OFFERED	PRICE PER POUND
9300	Breading Mix	3,600 lbs.	6/4 lb. to 5 lb. packages per case				\$

INDICATE THE TOTAL POUNDS OF MIX PER CASE: _____ lbs./cs. (Item 9300)

SECTION VI – ICING MIXES

NOTE: Price Unit Is Per Pound In Section VI

OAKS ITEM ID NO.	DESCRIPTION	ESTIMATED ANNUAL USAGE POUNDS	PKG. SIZE REQUIRED	MANUFACTURER/ BRAND NAME	PRODUCT CODE NUMBER	PACK OFFERED	PRICE PER POUND
3419	Chocolate Icing Mix	10,436 lbs.	6/4 lb. to 5 lb. packages per case				\$
3418	Vanilla Icing Mix	5,940 lbs.	6/4 lb. to 5 lb. packages per case				\$

INDICATE THE TOTAL POUNDS OF MIX PER CASE: _____ lbs./cs. (Item 3419) _____ lbs./cs. (Item 3418)

DISCLOSURE OF SUBCONTRACTORS / JOINT VENTURES:

List names of subcontractors who will be performing work under the Contract.

_____	_____
_____	_____
_____	_____

By the signature affixed to Page 1 of this Bid, Bidder hereby certifies that the above information is true and accurate. The Bidder agrees that no changes will be made to this list of subcontractors or locations where work will be performed or data will be stored without prior written approval of DAS. Any attempt by the Bidder/Contractor to change or otherwise alter subcontractors or locations where work will be performed or locations where data will be stored, without prior written approval of DAS, will be deemed as a default. If a default should occur, DAS will seek all legal remedies as set forth in the Terms and Conditions which may include immediate cancellation of the Contract. Failure to complete this page may deem your bid not responsive.

Contractor will indicate, by checking the appropriate box(es) below, which mode of transportation will apply to this contract.

- Bidder/Broker ("The Contractor") or their Sub Contractor will make delivery or be performing services using a vehicle that is owned, leased or rented. Provide Certificate of Insurance documenting automobile liability with a Combined Single Limit of \$500,000.00.
- Goods/Services will be delivered via common carrier.
- No employee or representative of the contractor will have cause to be on state property to make deliveries or to perform services.