

Warrensville Developmental Center Specifications for Dentist

The Warrensville Developmental Center (WDC) is a residential training facility operated by the Ohio Department of Developmental Disabilities (DODD) which serves individuals with intellectual disabilities. WDC is seeking proposals for the following dental services:

Evaluation

1. Consumers without teeth will receive annual examinations to determine the current status of their oral hygiene.
2. Consumers who have consistently inflamed gums will be examined at six month intervals, or more frequently as determined by the physician or the interdisciplinary team.
3. Consumers with teeth who do not have consistently inflamed gums will be examined at six month intervals, or more frequently as determined by the physician or interdisciplinary team.

All examinations will result in a written report, which includes the current status of each consumer's teeth and gums and any appropriate recommendations. All new admissions must receive an evaluation and have the results reported within thirty (30) days of the admission.

Other Services to be provided

The services to be provided shall include, but not be limited to, the following:

1. Cleaning, scaling and polishing teeth.
2. Fillings.
3. Periodic in-service training of staff regarding dental care.
4. Participation in interdisciplinary team meetings as requested.
5. Directing the work of a part-time dental hygienist in coordination with the Medical Director.

Hours of Work

The dentist will work approximately 4 hours per week. Services are to be provided during the normal hours of operation (7:00 a.m. - 4:30 p.m., Monday through Friday) unless special considerations or arrangements need to be made to meet a particular consumer's need. The schedule of days and hours worked will be mutually agreed to by the dentist and Nursing Director.

The dentist may need to be available for emergency consultation at Metro Health System. This may entail coordination of emergency dental care and/or consultation for specialty dental services. Emergency and specialty dental services will be referred to a practitioner other than the contract dentist. With mutual agreement the contract dentist may perform necessary dental work off site but may be compensated for the time involved at the contract rate. No third party billing or other compensation.

Equipment

The WDC will provide an examination/treatment room and the necessary equipment to provide the services identified by this specification. This room, equipment and supplies are currently being provided to the extent of the limit of funds available.

Standards

The dentist must be licensed in the State of Ohio and remain licensed throughout the term of the contract. It is expected that one (1) dentist will provide services throughout the contract period. A corporation submitting a proposal must submit the name and copy of the license of the dentist who will provide the service.

If during the duration of the contract the contractor (which is a corporation) must provide a new Dentist, it will be the responsibility of the contractor corporation to make the individual Dentist available for training at WDC for up to ten (10) hours at no cost to WDC.

Period of Service

The period of service is intended to be from January 1, 2014 through June 30, 2015. **Any modification, variations or addendums to the above specified duties or services shall result in the immediate disqualification of that bid.**

Warrensville Developmental Center Specifications for Dentist

Submission of Proposal

Proposals should be returned in a sealed envelope to **Warrensville Developmental Center, 4325 Green Road Highland Hills, OH 44128** with the words **“Dentist Proposal at WDC”** written on the outside of the envelope. Proposals are due no later than **2:00 p.m. on Friday December 20, 2013. Proposals should be stated in terms of dollars per hour worked.**

Site Visitation

Site visitation can be arranged by appointment by calling (216) 285-9802, Monday through Friday from 8:00 a.m. to 4:00 p.m. and requesting to speak to Mark Jones, Director of Operations.

The provisions of the Ohio Department of Developmental Disabilities Personal Service Contract will become part of the final agreement between the successful offeror and the Center. Therefore, the evaluation process resulting in the final award of a contract rests with the Center and the Ohio Department of Developmental Disabilities. The Center and the Ohio Department of Developmental Disabilities reserve the right to determine that the award of a contract would not be in the best interest of the Center, the Ohio Department of Developmental Disabilities, or the State of Ohio. . An example of the Personal Service Contract template is attached to this Request for Proposals. Minor changes to the contract template will occur once the contract is awarded.

The Center and the Ohio Department of Developmental Disabilities reserve the right to accept or reject any and all offers, in whole or in part, and may determine that any irregularities or deviations from the specifications do not result in the offeror being non-responsive, provided this does not affect the amount of the offer or result in a competitive advantage to the offeror.

In the response review process, the fact that there is a finding for recovery as defined in the R.C. 9.24 may be considered in the scoring process, and a response rejected for this reason alone.

By submitting a signed proposal for this service, the vendor affirms that, as applicable to the vendor, no party listed in Division (I) or (J) of Section 3517.13 of the Revised Code or spouse of such party has made, as an individual, within the two previous calendar years, one or more contributions totaling in excess of \$1,000.00 to the Governor or to his campaign committee.

Final acceptance of any bid will be subject to the contractor/vendor successfully passing a background check as required by DODD’s Administrative Rules (which includes but is not limited to a check of the DODD Abuser Registry and Nurse’s Aide Registry). Should any area(s) of concern be identified during the background check(s), the bid may automatically be disqualified. In addition, the contractor will assume costs of the background checks, as required by DODD Licensure Rules if they have more than one person performing services.

It is the policy of the Ohio Department of Developmental Disabilities that there shall be a minimum of one year from the date of retirement from State service to consider for rehire/Personal Service Contract with the Department. However, when the individual has taken advantage of an Early Retirement Incentive Plan (ERIP), the length of time between retirement and consideration for rehire/Personal Service Contract shall be the greater of one year or the amount of service that was purchased for the individual in the ERIP. The Director retains discretion to waive this requirement for good cause shown.

If the apparent contractor is a corporation, the person who will be providing the service must be selected by the corporation and be interviewed by the WDC supervisor within approximately two weeks of the proposed opening. If this stipulation is not fulfilled the proposal can be refused.