

INVITATION TO BID

State of Ohio
Department of Administrative Services
General Services Division
Office of Procurement Services

The Original Signed Bid must be submitted to the Office of Procurement Services to receive consideration for award.		BIDDER NAME	
BID NUMBER RS901012	OPENING DATE (1:00 p.m.) NOVEMBER 30, 2011	STREET ADDRESS <input type="checkbox"/> Check if remit address is different and list on separate sheet	
General Services Division Office of Procurement Services 4200 Surface Road Columbus, OH 43228-1395 Attn: Bid Desk		CITY STATE ZIP	
		COUNTY	MBE/EDGE CERTIFICATE NUMBER
		TELEPHONE NO. ()	TOLL FREE NO. 1 - ()
		CONTACT PERSON	FAX NO. ()
REQ./INDEX NO. GDC060	BID NOTICE DATE NOVEMBER 9, 2011	CONTRACTOR'S E-MAIL ADDRESS	
SELECT YOUR PREFERRED METHOD OF RECEIVING PURCHASE ORDERS AND ENTER THE E-MAIL OR FAX NUMBER INFORMATION (ONLY SELECT ONE METHOD) <input type="checkbox"/> E-Mail <input type="checkbox"/> Fax			
In addition to the standard terms for payment, the payment terms for state agency(ies) will be 2%,10 Days, Net 30 Days unless otherwise stated in the following space. If no discount is offered, bidder should circle "Net 30 Days". ____%, ____ Days, Net 30 Days			
PARTICIPATING AGENCY(IES): ALL STATE AGENCIES, AND PROPERLY REGISTERED COUNTIES, TOWNSHIPS, MUNICIPAL CORPORATIONS, REGIONAL TRANSIT AUTHORITIES, REGIONAL AIRPORT AUTHORITIES, PORT AUTHORITIES, SCHOOL DISTRICTS, CONSERVANCY DISTRICTS, TOWNSHIP PARK DISTRICTS AND PARK DISTRICTS, PURSUANT TO SECTION 125.04(B) OF THE OHIO REVISED CODE, THE COOPERATIVE PURCHASING ACT. STATE UNIVERSITIES, STATE VOCATIONAL SCHOOLS, STATE COMMUNITY COLLEGES OR OTHER INSTITUTIONS OF HIGHER EDUCATION MAY USE THESE CONTRACTS. SUCH USE, HOWEVER, IS BASED UPON EACH ENTITY'S PROCUREMENT AUTHORITY.			
THE DEPARTMENT OF ADMINISTRATIVE SERVICES, OFFICE OF PROCUREMENT SERVICES, IS SOLICITING BIDS FOR: UNIFORM AND OTHER APPAREL ITEMS FOR CORRECTIONS OFFICERS AND OTHER PERSONNEL TERM OF CONTRACT: This Invitation to Bid is to establish a requirements contract to procure the described supplies or services on behalf of the above participating agency(ies). The agency(ies) may place orders against the Contract beginning <u>05/01/12</u> or upon the date when DAS signs the Contract, whichever is later in time. The Contract will expire <u>04/30/15</u> unless DAS terminates the Contract based upon reasons set forth in Article I-C of the Standard Contract Terms and Conditions. No agencies may place purchase orders against the Contract beyond the expiration date unless DAS renews the Contract by amendment. The Contractor may begin performance under the Contract only upon receipt of a valid order from a participating state agency. INSTRUCTIONS TO BIDDERS AND CONTRACT TERMS AND CONDITIONS, Revised 02/2011, are a part of this Invitation to Bid. Copies may be downloaded by clicking on this link: Instructions: Terms and Conditions for Bidding, Standard Contract Terms and Conditions, and Supplemental Contract Terms and Conditions . All prior versions of Instructions to Bidders, Contract Terms and Conditions are null and void. By submitting this Invitation to Bid, the Contractor certifies that Contractor has truthfully disclosed the location(s) where all services are to be performed; the location(s) where all applicable State contract data is to be maintained or made available; and the principal location of business for the Contractor and all subcontractors. The Contractor further certifies and acknowledges that Contractor will not change the country of the location(s) where services are performed and will not change the country of the location(s) where data is maintained or made available without prior written consent of the State. Any questions or clarifications regarding this Invitation to Bid should be directed to the Office of Procurement Services through the Internet at www.ohio.gov/procure . All questions should be submitted a minimum of five (5) working days prior to the bid opening date.			
PRINTED/TYPED SIGNATURE	AUTHORIZED SIGNATURE (ORIGINAL SIGNATURE ONLY) (Please sign in blue ink)	DATE	

The ORIGINAL signed Bid must be submitted to the Office of Procurement Services by 1:00 o'clock p.m., on the above listed opening date to receive consideration for award. It is requested that the Bidder NOT sign their bid in BLACK ink. BIDDER CERTIFIES, by signature affixed to its bid, that the information provided by it in its bid including the certified statements, is accurate and complete. Bidder declares to have read and understood and agrees to be bound by all of the instructions, terms, conditions and specifications of this Invitation to Bid and agrees to fulfill the requirements of any awarded contract at the prices bid.

REQUIRED CERTIFICATION FOR BIDDING

Those bidders claiming preference for Domestic Source End Products and/or the Ohio preference, pursuant to Revised Code Sections 125.09 and 125.11 and Administrative Code Section 123:5-1-06 must complete the following information. Bidders who qualify as an "Ohio" bidder (offer an Ohio product or who have significant Ohio economic presence) or who qualify as a Border State bidder are eligible to receive a five percent (5%) preference over non-Ohio/Border state bidders. The state reserves the right to clarify any information during the evaluation process. **BIDDERS MUST COMPLETE THIS CERTIFICATION TO RECEIVE THE PREFERENCE.**

A. DOMESTIC PREFERENCE (BUY AMERICA): [Not applicable to **"Excepted Products"**]

1. Where is each product/services being offered mined, raised, grown, produced or manufactured?
 United States: _____ (State) Canada Mexico (Go to B-1)
 Other: (Specify Country) _____ (Go to A-2)
2. End product is manufactured outside the United States and at least 50% of the cost of its components are produced, mined, raised, grown or manufactured within the United States. The cost of components may include transportation costs to the place of manufacture and, in the case of components of foreign origin, duty whether or not a duty free entry certificate is issued.
 Yes (Go to Section B-1) No (Go to Section A-3)
3. The Bidder hereby certifies that each end product, except the products listed below, is a domestic source end product as defined in the Buy America Act and that components of unknown origin have been considered to have been mined, produced, grown or manufactured outside the United States.
_____(Item) _____(Country of Origin)
_____(Item) _____(Country of Origin)

A domestic end source product is deemed to be excessively priced if it exceeds the cost of the foreign product by more than 6%. Pursuant to FAR, Part 25, the state of Ohio does not acquire supplies or services that cannot be imported lawfully into the United States. The contractor, their subcontractor(s) and any agent of the contractor or subcontractor must not acquire any supplies or services originating from sources within, or that were located in or transported from or through Cuba, Iran, Iraq, Libya, North Korea, Sudan Territory of Afghanistan controlled by the Taliban, or Serbia (excluding the territory of Kosovo).

B. OHIO PREFERENCE (BUY OHIO):

1. The products/services being offered are raised, grown, produced, mined or manufactured in Ohio. 
 Yes (Go to C) No (Go to B-2)
2. Bidder has significant economic presence within the state of Ohio. Yes (Answer a, b, c, d below) No (Go to B-3)
 - a) Bidder has paid the required taxes due the state of Ohio Yes No
 - b) Bidder is registered with the Ohio Secretary of State
 Yes (Charter/Registration No.: _____) No
Questions regarding registration should be directed to (614) 466-3910 or visit their web site at:
<http://www.sos.state.oh.us/>
 - c) Bidder has ten or more employees based in Ohio or border state. Yes No (Go to B-2d)
 - d) Bidder has seventy-five percent or more employees based in Ohio or border state. Yes No (Go to B-3)
3. Border state bidder:
 Yes (Specify which state then go to B-2c): KY MI NY PA IN No (Go to B-4)
4. Border state bidder: mined products mined in respective border state Yes No Not Applicable

C. E.D.G.E. DESIGNATION

Bidder is certified E.D.G.E. business Yes No

For information on E.D.G.E. designation, please visit the DAS Equal Opportunity Division website at:

<http://www.das.ohio.gov/Divisions/EqualOpportunity/tabid/80/Default.aspx>

D. DECLARATION REGARDING MATERIAL ASSISTANCE/NON-ASSISTANCE TO A TERRORIST ORGANIZATION (DMA)

The Bidder being awarded this Contract must:

1. review the Terrorist Exclusion List at http://www.publicsafety.ohio.gov/links/terrorist_exclusion_list.pdf
2. complete the Declaration Regarding Material Assistance/Non-Assistance to a Terrorist Organization (DMA) form <http://www.publicsafety.ohio.gov/links/HLS0038.pdf> and submit this with your bid response.

Failure to complete the Declaration Regarding Material Assistance/Non-Assistance to a Terrorist Organization (DMA) form may result in the bidder being deemed not responsive and/or may invalidate any Contract award. If not submitted with the bid response, the bidder will have seven (7) calendar days, after notification, to submit the form.

AMENDMENTS TO CONTRACT TERMS AND CONDITIONS

AMENDMENTS TO CONTRACT TERMS AND CONDITIONS: The following Amendments to the Contract Terms and Conditions do hereby become a part hereof. In the event that an amendment conflicts with the Contract Terms and Conditions, the Amendment will prevail.

DELIVERY AND ACCEPTANCE: Supplies will be delivered to the participating agency within 30 days after receipt of order and, in accordance with paragraphs S-8, S-9, and S-10 of the Supplemental Contract Terms and Conditions. The delivery location will be noted on the purchase order issued by the participating agency. Acceptance (transfer of title) will occur upon the inspection and written confirmation by the ordering agency that the supplies delivered conform to the requirements set forth in the Contract. Unless otherwise provided in the Contract, acceptance shall be conclusive except as regards to latent defects, fraud, or such gross mistakes as amount to fraud.

EVALUATION: Bids will be evaluated in accordance with Article I-17 of the "Instructions to Bidders". In addition, the state will multiply the estimated annual usage times the quoted price to arrive at a Product Category total per bidder. For a given bidder, the line total of all lines within a Product Category will be added together to determine a sum for the Category. The sum for all bidders within a Product Category will be compared.

CONTRACT AWARD: The contract will be awarded to the lowest responsive and responsible bidder by Product Category. Failure to bid all items within a Product Category may deem your bid not responsive. Bidders may bid on more than one Product Category.

DESCRIPTIVE LITERATURE: The Bidder may be required to submit descriptive literature of the supplies or services being offered. If requested, the literature will be used in the evaluation process to determine the lowest responsive and responsible bidder. If not provided as part of the bid response, the Bidder must provide said literature within ten (10) calendar days after request/notification by the Office of Procurement Services to do so. Any references, that may appear in the descriptive literature, that may alter the terms and conditions and specifications of the bid (e.g. F.O.B. Shipping Point or Prices Subject to Change), will not be part of any contract and will be disregarded by the state of Ohio. Failure of the bidder to furnish descriptive literature either as part of their bid response or within the time specified herein will deem the bidder not responsive.

MANUFACTURER'S SPECIFICATIONS: Manufacturer's specification sheets should be submitted with the bid for each item/manufacturer bid. Specification sheets will be labeled with the name of the manufacturer, the style number, and the category bid. If not provided as part of the bid response, the Bidder must provide said specifications within ten (10) calendar days after request/notification by the Office of Procurement Services to do so. The state acknowledges that it may receive bids from multiple distributors bidding the same manufacturer's products. In such situations, specification sheets/samples may be submitted by manufacturer(s) on behalf of multiple distributors, provided that such specification sheets/samples are accompanied by written documentation, on manufacturer's letterhead, signed by an authorized representative of the manufacturer, listing the named distributor(s) for whom the specification sheets are provided. Failure of the bidder to furnish descriptive literature either as part of their bid response or within the time specified herein will deem the bidder not responsive.

REFERENCES TO ALTERNATE TERMS: Any reference, which may appear on any price list or literature, to any terms and conditions, such as F.O.B. Shipping Point or Prices Subject to Change, will not be part of any contract with the successful bidder(s) and will be disregarded by the state of Ohio.

BRAND NAME OR EQUAL SPECIFICATIONS: In this bid, brand names are included as a "brand name or equal specification", in accordance with paragraph I-32 of the INSTRUCTIONS, TERMS AND CONDITIONS FOR BIDDING.

PRODUCT SAMPLES: The bidder(s) may be required to submit samples of the supplies being offered. The samples will be used in the evaluation process to determine the lowest responsive and responsible bidder. If not included as part of their bid response, the bidder will be required to provide the samples within ten (10) calendar days after notification. Failure to provide the samples within the stated time period will result in the bidder being deemed not responsive. After award of the contract, the samples will be used as a basis of comparison with actual product delivered under contract. Any variation between the samples and product being delivered will be considered as an event of default. Any variations between the samples and actual product being delivered that are due to manufacturer changes may be acceptable and shall require prior written approval from DAS.

AMENDMENTS TO CONTRACT TERMS AND CONDITIONS (CONT'D)

AUTHORIZED DISTRIBUTOR OR MANUFACTURERS REPRESENTATIVE: Bidders responding to this Bid must be authorized distributors, manufacturers or representatives of manufacturers of the items bid. Bidders may be required to submit proof of the above. If requested, bidders will have ten (10) calendar days to provide proof of the relationship. If requested Bidders shall submit certification attesting that they are the manufacturer or an authorized dealer, distributor or manufacturer's representative of the products being bid. This certification must be on the manufacturer's letterhead, signed by a duly authorized employee of the manufacturer.

FIXED-PRICE WITH ECONOMIC ADJUSTMENT: The contract price(s) will remain firm for the first six (6) months duration of the contract. Thereafter, the Contractor may submit a request to increase their price(s) to be effective thirty (30) calendar days after acceptance by DAS. No price adjustment will be permitted prior to the effective date of the increase received by the Contractor from his suppliers, or on purchase orders that are already being processed, or on purchase orders that have been filled and are awaiting shipment. If the Contractor receives orders requiring quarterly delivery, the increase will apply to all deliveries made after the effective date of the price increase.

The price increase must be supported by a general price increase in the cost of the finished supplies, due to increases in the cost of raw materials, labor, freight, Workers' Compensation and/or Unemployment Insurance, etc. Detailed documentation, to include a comparison list of the contract items and proposed price increases, must be submitted to support the requested increase. Supportive documentation should include, but is not limited to: copies of the old and the current price lists or similar documents which indicate the original base cost of the product to the Contractor and the corresponding increase, and/or copies of correspondence sent by the Contractor's supplier on the supplier's letterhead, which contain the above price information and explains the source of the increase in such areas as raw materials, freight, fuel or labor, etc.

Should there be a decrease in the cost of the finished product due to a general decline in the market or some other factor, the Contractor is responsible to notify DAS immediately. The price decrease adjustment will be incorporated into the contract and will be effective on all purchase orders issued after the effective date of the decrease. If the price decrease is a temporary decrease, such should be noted on the invoice. In the event that the temporary decrease is revoked, the contract pricing will be returned to the pricing in effect prior to the temporary decrease. For quarterly deliveries, any decrease will be applied to deliveries made after the effective date of the decrease. Failure to comply with this provision will be considered as a default and will be subject to Provision I.C. "Termination/Suspension" and Provision II. of the "Contract Remedies:" of the "Standard Contract Terms and Conditions".

COOPERATIVE PURCHASING CONTRACT: This Contract may be relied upon by Ohio institutions of higher education and Ohio political subdivisions. Ohio political subdivisions include any county, township, municipal corporation, school district, conservancy district, township park district, park district created under Chapter 1545 of the Revised Code, regional transit authority, regional airport authority, regional water and sewer district, port authority or any other political subdivision as described in the Ohio Revised Code. To qualify to use this Contract the political subdivision must be currently enrolled in the State's Cooperative Purchasing Program. Purchases made from this Contract by a political subdivision that is not properly registered with the State's Cooperative Purchasing Program will be a violation of law and may be contrary to the political subdivision's competitive bidding requirements. If a political subdivision or institution of higher education relies upon this Contract to issue a purchase order or other ordering document, the political subdivision or institution of higher education "steps into the shoes" of the State under this Contract. The political division's or institution of higher education's order and this Contract are between the Contractor and the political subdivision or institution of higher education. The Contractor must look solely to the political subdivision or institution of higher education for performance, including payment. The Contractor agrees to hold the state of Ohio harmless with regard to political subdivisions and institution of higher education's orders and political subdivision's and institution of higher education's performance. DAS may cancel this Contract and may seek remedies if the Contractor fails to honor its obligations under an order from a political subdivision or institution of higher education.

AMENDMENTS TO CONTRACT TERMS AND CONDITIONS (CONT'D)

CONTRACTOR REVENUE SHARE: The Contractor must pay the Department of Administrative Services (DAS) a revenue share of the sales transacted under this contract. The Contractor must remit the revenue share in U.S. dollars within thirty (30) days after the end of the quarterly sales reporting period. The revenue share equals 0.75% of the total quarterly sales reported. Contractors must include the revenue share in their prices. The revenue share is included in the award price(s) and reflected in the total amount charged to ordering agencies which includes both state agencies and political subdivisions using this Contract.

The contractor must remit any monies due as the result of the close-out report at the time the close-out report is submitted to DAS. The Contractor must pay the revenue share amount due by check. To ensure the payment is credited properly, the Contractor must identify the check as a "Revenue Share" and include the following information with the payment:

Applicable State Term Contract Number, report amount(s) and the reporting period covered.

The Contractor should make the check payable to: Ohio Treasurer Josh Mandell and forward the check to the following address:

Department of Administrative Services
General Services Division – Term Contract Program
4200 Surface Road
Columbus, OH 43228-1395

If the full amount of the revenue share is not paid within thirty (30) calendar days after the end of the applicable reporting period, the non-payment constitutes a contract debt to the State. The State may either initiate withholding or setting off payments or employ the remedies available under Ohio law for the non-payment of the revenue share.

If the Contractor fails to pay the revenue share in a timely manner, DAS may terminate or cancel this Contract.

CONTRACTOR QUARTERLY SALES REPORT. The Contractor must report the quarterly dollar value (in U.S. dollars and rounded to the nearest whole dollar) of the sales, to include both state agencies and political subdivisions, under this Contract by calendar quarter (i.e. January-March, April-June, July-September and October-December). The dollar value of the sale is the price paid by the Contract user for the products and/or services listed on the purchase order or other encumbering document, as recorded by the Contractor.

The Contractor shall be required to report the quarterly dollar value of sales to the Department of Administrative Services (DAS) on a form prescribed by DAS. If no sales occur, the Contractor must show zero. The report must be submitted thirty (30) days following the completion of the reporting period.

The Contractor shall also submit a close-out report within one hundred and twenty (120) days after the expiration of this Contract. The Contract expires upon the physical completion of the last outstanding task or delivery order of the Contract. The close-out report must cover all sales not shown in the final quarterly report and reconcile all errors and credits. If the Contractor reported all contract sales and reconciled all errors and credits on the final quarterly report, then the Contractor should show zero "0" sales in the close-out report.

The Contractor must forward the Quarterly Sales Report to the following address:

Department of Administrative Services
General Services Division, Term Contract Program
4200 Surface Road
Columbus, OH 43228-1395

If the Contractor fails to submit sales reports, falsifies reports or fails to submit sales reports in a timely manner, DAS may terminate or cancel this Contract.

USAGE REPORTS: Every six (6) months the contractor must submit a report (written or on disk or via email in Excel format) indicating sales generated by this contract. The report shall list usage by customer, by line item, showing the quantities/dollars generated by this contract. The report shall be forwarded to the Office of State Purchasing, 4200 Surface Road, Columbus, OH 43228-1395, Attn: Walter Schneider (walter.schneider@das.state.oh.us).

AMENDMENTS TO CONTRACT TERMS AND CONDITIONS (CONT'D)

SWEATSHOP FREE: By the signature affixed to this Bid submission, Bidder certifies that all facilities used for the production of the supplies or performance of services offered in the Bid are in compliance with applicable domestic labor, employment, health and safety, environmental and building laws. This certification applies to any and all suppliers and/or subcontractors used by the Bidder in furnishing the supplies or services described in the bid and awarded to the Bidder. If DAS receives a complaint alleging non-compliance with sweatshop free requirements, DAS may enlist the services of an independent monitor to investigate allegations of such non-compliance on the part of the Contractor, any sub-contractors or suppliers used by the Contractor in performance of the Contract. If allegations are proven to be accurate, the Contractor will be advised by DAS of the next course of action to resolve the complaint and the Contractor will be responsible for any costs associated with the investigation. Items that will be considered in an investigation include, but are not limited to standards for wages, occupational safety and work hours.

NOTICE ON THE USE OF SOCIAL SECURITY NUMBERS AS FEDERAL TAX IDENTIFICATION NUMBERS: The Department of Administrative Services (Department) requires vendors and contractors wishing to do business with the State to provide their Federal Taxpayer Identification Number to the Department. The Department does this so that it can perform statutorily required "responsibility" analyses on those vendors and contractors doing business with the State and, under limited circumstances, for tax reporting purposes. If you are a vendor or contractor using your Social Security Number as your Federal Taxpayer Identification Number, please be aware that the information you submit is a public record, and the Department may be compelled by Ohio law to release Federal Taxpayer Identification Numbers as a public record. If you do not want to have your Social Security Number potentially disclosed as a Federal Taxpayer Identification Number, the Department encourages you to use a separate Employer Identification Number (EIN) obtained from the United States Internal Revenue Service's to serve as your Federal Taxpayer Identification Number.

Bid Automobile Liability Checklist:

Contractor will indicate, by checking the appropriate box(es) below, which mode of transportation will apply to this contract.

- Bidder/Broker ("The Contractor") or their Sub Contractor will make delivery or be performing services using a vehicle that is owned, leased or rented. Provide Certificate of Insurance documenting automobile liability with a Combined Single Limit of \$500,000.00.
- Goods/Services will be delivered via common carrier.
- No employee or representative of the contractor will have cause to be on state property to make deliveries or to perform services.

DISCLOSURE OF SUBCONTRACTORS / JOINT VENTURES (See Standard Contract Terms and Conditions, Section (roman numeral) V. General Provisions:, Paragraph Q.): [For Supplies only Bids]:

List names of subcontractors who will be performing work under the Contract.

_____	_____
_____	_____
_____	_____

By the signature affixed to Page 1 of this Bid, Bidder hereby certifies that the above information is true and accurate. The Bidder agrees that no changes will be made to this list of subcontractors or locations where work will be performed or data will be stored without prior written approval of DAS. Any attempt by the Bidder/Contractor to change or otherwise alter subcontractors or locations where work will be performed or locations where data will be stored, without prior written approval of DAS, will be deemed as a default. If a default should occur, DAS will seek all legal remedies as set forth in the Terms and Conditions which may include immediate cancellation of the Contract. Failure to complete this page may deem your bid not responsive.

AMENDMENTS TO CONTRACT TERMS AND CONDITIONS (CONT'D)

DISCLOSURE OF FULFILLMENT HOUSES:

Fulfillment Houses are defined as follows: A third party that performs outsourced storage, order picking, packing, shipment and/or tracking activities for the Contractor. Bidders seeking to enter into a materials contract shall disclose the following: (use additional sheets if necessary)

If awarded a contract under this Invitation To Bid, do you intend to use Fulfillment Houses as defined above to fulfill your obligations under any ensuing contract? Yes: No:

If you answered yes above, complete the following information.

a) Principal location of business for the contractor (Name/City/State/Country)

b) Principal location of all Fulfillment Houses (Name/City/State/Country)

c) Location where inventory to support the Contract will be maintained (Name/City/State/Country)

d) Has this Fulfillment House ever been asked to withdraw from a contract with the state of Ohio, either as a Fulfillment House or as a direct contractor to the State? Yes No

e) Has this Fulfillment House ever been asked to withdraw from a contract with another state or government body?
Yes No

The state of Ohio neither approves nor disapproves of any Fulfillment House. The State reserves the right to authorize or fail to authorize the use of any Fulfillment House. Prior removal from a contract or contracts may be cause for disqualification.

By the signature affixed to Page 1 of this Bid, Bidder hereby certifies that the above information is complete, correct, true and accurate. The Bidder agrees that no changes will be made to this list of fulfillment houses without amendment to the contract issued subsequent to the analysis of bids. Any attempt by the Bidder/Contractor to change or otherwise alter Fulfillment House locations where services will be performed without prior amendment to the contract, will be deemed as a default. If a default should occur, DAS will seek all legal remedies as set forth in the Terms and Conditions which may include immediate cancellation of the Contract. Failure to complete this page may deem your bid not responsive.

OHIO SECRETARY OF STATE REGISTRATION: In order to be eligible for award under this Bid, the Bidder must be registered with the Secretary of State of Ohio. If requested by DAS, Bidder(s) shall provide proof of registration with the Ohio Secretary of state within seven (7) calendar days after request. Failure to provide such proof of registration within the period specified may result in your bid being deemed not responsive. Bidders may check their registration status with the Ohio Secretary of State at the following URL: <http://www2.sos.state.oh.us/pls/bsqry/f?p=100:1:2060436345325293>.

Bidders may register with the Ohio Secretary of State at the following URL: <http://www.sos.state.oh.us/sos/upload/business/filingformsfeeschedule.aspx?page=251#forFor>

Please complete the following: ITEMS IN THIS BID CONTAIN RECYCLED MATERIALS - Y/N: _____.
IF SO _____%. The foregoing will not be a part of the bid evaluation.

GENERAL REQUIREMENTS AND SPECIFICATIONS

I. SCOPE

These requirements and specifications apply to selected uniform and other apparel items for corrections officers and other personnel. These items are eligible for purchase by all state of Ohio Agencies, State Institutions of Higher Education and properly registered members of the state of Ohio DAS Cooperative Purchasing Program. All specifications listed herein for material, weight, construction, size, and color shall be considered minimum requirements. Failure to bid to the specification may cause your bid to be deemed not-responsive.

Any exceptions to the specifications in this bid must be explicitly detailed in the bidder's response. Exceptions will not disqualify a bidder's response, except in cases where specifically noted. It is the intention of the State to fully evaluate all acceptable alternate equal bid responses that meet the overall requirements of the bid specifications. State personnel will evaluate exceptions to determine whether variances are material enough to represent a violation of the specification intent or would give the bidder a competitive advantage. However, exceptions to the stated levels of performance, reliability, and timeliness would represent such a violation of the intent of these specifications that would necessitate rejection of the bid response.

Where a weight is referenced, whether on a per square or linear yard of material or per piece or package of an item basis, the weight shall be considered the minimum acceptable weight. With the exception of 100%, where blends of material are referenced, such as "50/50 Polyester/Cotton" or "88/12 Nylon/Lycra" such blend shall be a reference point. Minor variations from the stated blend will be considered. (A minor variation will generally be within +/- 5% of the stated blend.) If multiple or single blends are referenced for a product, these shall constitute the minimum and maximum acceptable range, with no variation above or below the range.

II. REQUIREMENTS

- A. Where applicable, instructions on measurements and/or applicable sizing charts should accompany this bid. If not submitted with the bid, Bidder(s) will have seven (7) calendar days after notification to provide same. Contract users may request measurement instructions and/or sizing charts at any time during the duration of the contract. Failure to provide instructions on measurements and/or applicable sizing charts as requested may be considered a default of the contract.
- B. All items shall be stamped or labeled, including manufacturer name and item/style number, size, RN or WPA number, care instructions, product origin or country of manufacture and other information pertinent to labeling laws
- C. Where applicable all garments shall be designed to withstand institutional laundry.
- D. All items shall be new, first quality, unused and without flaws or defects which adversely affect appearance, durability fit and/or function.
- E. All items shall have loose threads removed, and are to be pressed, shaped and properly finished in accordance with industry standards.
- F. Each item shall be packaged and marked for the individual or ordering agency as specified.
- G. All items found to be defective, improper sizing or not in accordance with specifications, although accepted through oversight or otherwise, shall be replaced, repaired or altered at the expense of the contractor, including all transportation costs.
- H. All items will have a minimum one (1) year warranty against defects in workmanship or fabric.
- I. Where applicable, emblems supplied by the agency shall be sewn on as specified at no additional cost.
- J. Bid prices shall be quoted in units (each) unless otherwise noted in this bid. Bid prices quoted anything other than the stated unit of measure may be deemed not responsive.
- K. Bidders shall offer additional sizes other than those specified and prices if available. Additional size pricing will not be a part of the Bid evaluation.

GENERAL REQUIREMENTS AND SPECIFICATIONS (CONT'D)

- L. The contractor shall advise the ordering facility of the delivery date for over/under size or non-standard color, special order merchandise when acknowledging receipt of the purchase order. If accepted by the ordering agency, this then becomes the due date for delivery of the merchandise. The purchase order will be amended to reflect the due date.
- M. Any order placed pursuant to this contract the delivery of such which contains items which do not conform with these item specifications, which is received through oversight or otherwise, may be rejected at any time. Any part of the order found not in compliance with specifications due to the fault of the contractor shall be altered or replaced by the contractor at his/her expense, including all transportation costs.

III. CATEGORIZATION OF ITEMS

- A. Category I. – Men's and Women's Shirts
- B. Category II. – Men's Work Shirt and Trousers
- C. Category III. – BDU/Combat Coat and Pants

IV. CATEGORY I. – MEN'S AND WOMEN'S SHIRTS - ITEM SPECIFICATIONS

I.A. Men's and Women's Long Sleeve Shirt – Equal to Horace Small, The Force Deputy Deluxe Long Sleeve Shirt

- 1. Fabric: Tropical weave, 65% Polyester/35% Rayon, weight 6.0 Oz square yard, 2 ply warp and filling, permanent press with soil release finish.
- 2. Creasing: Pockets, pocket flaps, collar band and shoulder straps to be die creased to give uniform size and shape; there are three permanent modified silicone military creases in the back and two in the front.
- 3. Front:
 - a. Men's left front has a self fabric center pleat 1-3/8" wide extending from collar band to bottom of shirt with two rows of stitching 7/8" apart and 100% Polyester lined; a self lined button stand 7/8" wide is to be placed on the right side extending from the collar band to bottom of shirt; there will be six front and one collar button.
 - b. Ladies right front has a self fabric center pleat 1-13/8" wide extending from the neckline to the bottom of shirt with two rows of stitching 7/8" apart and 100% Polyester lined; the right front is to have six buttonholes 3/4" from edge, 3" apart; buttons to be strongly attached through two thickness of material forming left front and corresponding to each buttonhole; there will be six front and one collar button.
- 4. Collar
 - a. Men's to be die cut; back of stand is to measure 1-1/2" and fastens with one button; points are to be 2-7/8" in length and top stitched 1/4" from edge; the interlinings are 100% Polyester, 250 Denier and the inside collar band body fabric is to be Polyester Satin lined with crease 'n' tack interlining; permanent collar stays of proper length are to be sewn inside the collar so no stitches are made through bottom of leaf.
 - b. Ladies to be die cut and banded; points are to be 2-7/8" in length at points and top stitched 1/4" from edge; the interlinings are to be 100% Polyester, 250 Denier and the inside collar band will be of self goods cut in filling direction to enhance stretch properties; permanent collar stays of proper length are to be sewn inside the collar so that no stitches are made through the bottom leaf.
- 5. Yoke
 - a. Men's is to be two ply lined on the inside with Polyester Satin and is to measure approximately 2-3/4" at bottom center of band and 2-1/2" at outside edge of yoke.
 - b. Ladies is to be two ply lined on the inside with Polyester Satin and topstitched 1/16".

GENERAL REQUIREMENTS AND SPECIFICATIONS (CONT'D)

6. Sleeves
 - a. Men's will have two plackets on each sleeve, 1-1/4" wide both top and bottom with one button placed on the placket approximately 2-1/2" above the top of the cuff; sleeve setting and closing is to be done with an overedge and safety stitch; cuffs to close with two buttons and buttonholes, be 2-3/4" wide and have 1/4" topstitching on the edge lined with woven unbleached 100% cotton interlining.
 - b. Ladies will have two plackets with one button placed on the sleeve placket approximately 2-1/2" above the top of the cuff; sleeve setting and closing is to be done with an overedge and safety stitch; cuffs to close with two buttons and two buttonholes, be 2-3/4" wide and have 1/4" topstitching on the edge lined with woven unbleached 100% cotton interlining.
 7. Pockets
 - a. Men's and Women's will have two breast pockets finishing 5-3/8" wide and 5-3/4" long with mitered corners and have a 1-1/2" box pleat stitched top and bottom; left pocket to have a sewn through pencil opening 1-3/8" wide and velcro 3/8" wide and 1" long placed on each pocket to secure velcro placed on each flap. Flaps to be die cut, creased and scalloped finishing 5-1/2" in width and 2-3/4" in length at the center and 2-1/2" at each side; flaps to be placed 1/4" above the top of each pocket and have one centered buttonhole with button. Left flap to have a pencil opening 1-3/8" wide; velcro 3/8" wide and 1" long to be placed on the edges of each flap to secure velcro placed on pockets; flaps to be lined with crease 'n' tack interlining.
 8. Badge Tab
 - a. Men's inside sling type of self goods approximately 1" wide to extend from the joining seam to pocket of left front and have two small uncut buttonholes 1-1/4" apart with the lower buttonhole approximately 1-1/4" above the flap.
 - b. Ladies inside sling type of self goods approximately 1" wide to extend from the joining seam to pocket of left front and have two small uncut buttonholes 1-1/4" apart with the lower buttonhole approximately 1-1/4" above the flap.
 9. Shoulder Straps: Are to be sewn into the sleeve head seam and measure approximately 1-7/8" tapering to 1-1/2" with end pointed; straps to be set approximately 1" from the collar seam and boxed stitched to shoulders with a row of cross stitching 2-1/2" from the sleeve head and diagonally sewn from each end of the seam to the sleeve; shoulder straps are to be die cut, creased and lined with crease 'n' tack interlining.
 10. Buttons: To be melamine button dyed to match the fabric color, 20 ligne;
 11. Other: Neck size/sleeve length to be stamped in collar/collar band with style and cut number; a permanent size tab is to be sewn in with label to the inside yoke with care instructions attached to the tail of the shirt; shirts to be individually poly bagged.
 12. Colors: White, Grey, Lt. Blue, Silver Tan, Navy
 13. Required Sizes: Men's 14.5 – 20, Women's S – 2XL and additional sizes as offered
- I.B. Men's and Women's Short Sleeve Shirts – Equal to Horace Small The Force Deputy Deluxe Short Sleeve Shirt
1. Fabric: The fabric is to be tropical weave, 65% Polyester/35% Rayon, weight 6.0 oz per square yard, 2 ply warp and filling; permanent press with soil release finish.
 2. Creasing: Pockets, pocket flaps, collar band and shoulder straps to be die creased to give uniform size and shape; there are three permanent modified silicone military creases in the back and two in the front.

GENERAL REQUIREMENTS AND SPECIFICATIONS (CONT'D)

3. Front:
 - a. Men's left front has a self fabric center pleat 1-3/8" wide extending from collar band to bottom of shirt with two rows of stitching 7/8" apart and 100% Polyester lined; a self lined button stand 7/8" wide is to be placed on the right side extending from the collar band to bottom of shirt; the right front is to have seven buttons.
 - b. Ladies right front has a self fabric center pleat 1-3/8" wide with approximately 2-3/4" turn back extending from collar to bottom of shirt; two rows of stitching 7/8" apart; left front has an approximate 2-3/4" turn back which extends from neckline to bottom of shirt; there is to be six front and one collar button; right front will button over left front.
4. Collar: To be die cut; convertible collar is to measure approximately 2-7/8" long at points and topstitched 1/4" from edge; interlinings are to be 100% polyester, 250 denier; permanent collar stays of proper length are to be sewn inside collar so that no stitches are made through the bottom leaf.
5. Yoke:
 - a. Men's is to be two ply lined on the inside with polyester satin and measure approximately 2-3/4" at bottom center of band and 2-1/2" at outside edge of yoke.
 - b. Ladies is to be two ply lined on the inside with polyester satin and topstitched 1/16".
6. Sleeves:
 - a. Men's sleeve setting and closing is to be done with an overedge and safety stitch; sleeves are to be one piece having a 7/8" hem and finish approximately 9-1/2" long from the shoulder seam; sleeve is to be bartacked at the hem.
 - b. Ladies sleeve setting and closing is to be done with an overedge and safety stitch; sleeves are to be one piece having a 7/8" hem and finish approximately 8" from the shoulder seam.
7. Pockets:
 - a. Men's and Women's will have two breast pockets finishing 5-3/8" wide and 5-3/4" long with mitered corners and have a 1-1/2" box pleat stitched top and bottom; left pocket to have a sewn through pencil opening 1-3/8" wide and velcro 3/8" wide and 1" long placed on each pocket to secure velcro placed on each flap. Flaps to be die cut, creased and scalloped finishing 5-1/2" in width and 2-3/4" in length at the center and 2-1/2" at each side; flaps to be placed 1/4" above the top of each pocket and have one centered buttonhole with button. Left flap to have a pencil opening 1-3/8" wide; velcro 3/8" wide and 1" long to be placed on the edges of each flap to secure velcro placed on pockets; flaps to be lined with crease 'n' tack interlining.
8. Badge Tab:
 - a. Men's inside sling type of self goods approximately 1" wide to extend from the joining seam to pocket of left front and have two small uncut buttonholes 1-1/4" apart with the lower buttonhole approximately 1-1/4" above the flap.
 - b. Ladies inside sling type of self goods approximately 1" wide to extend from the joining seam to pocket of left front and have two small uncut buttonholes 1-1/4" apart with the lower buttonhole approximately 1-1/4" above the flap.
9. Shoulder Straps: Are to be sewn into the sleeve head seam and measure approximately 1-7/8" tapering to 1-1/2" with end pointed; straps to be set approximately 1" from the collar seam and box stitched to shoulders with a row of cross stitching 2-1/2" from the sleeve head and diagonally sewn from each end of the seam to the sleeve; shoulder straps are to be die cut, creased and lined with crease 'n' tack.
10. Buttons: To be a melamine button dyed to match fabric color, 20 ligne to be 22 ligne.

GENERAL REQUIREMENTS AND SPECIFICATIONS (CONT'D)

11. Other: Neck size/sleeve length to be stamped in collar/collar band with style and cut number; a permanent size tab is to be sewn in with label to the inside yoke with care instructions attached to the tail of the shirt; shirts to be poly bagged individually.
12. Colors: White, Grey, Lt. Blue, Silver Tan, Navy
13. Required Sizes: Men's 14.5 – 20, Women's S – 2XL and additional sizes as offered

I.C. Women's Short Sleeve Shirt – Equal to Horace Small The Force New Dimensions Stretch Poplin Shirt

1. Fabric: The fabric is to be 65% Dacron Polyester / 35% combed cotton stretch poplin 4.5 oz. sq. yd
2. Creasing: Pocket, pocket flaps and shoulder straps to be die creased to give uniform size and shape; there will be three (3) permanent modified silicone military creases in the back and two in the front.
3. Front:
 - a. Short sleeve right front is to have a self fabric center pleat 1-3/8" wide with an approximate 2-3/4" turn back extending from collar to bottom of shirt with two rows of stitching 7/8" apart; left front to have an approximate 2-7/8" turn back which extends from the neckline to the bottom of the shirt; there is to be six front and one collar button; the right front will button over the left front.
4. Collar:
 - a. Short sleeve to be die cut; convertible collar is to measure approximately 2-7/8" in length at points and top stitched 3/16" from edge; interlinings are to be 100% polyester, 250 denier; permanent collar stays of proper length are to be sewn inside the collar so that no stitches are made through the bottom leaf.
5. Yoke: Two ply yoke of self goods in filling direction to enhance stretch.
6. Sleeves:
 - a. Short sleeve is to be one piece having a 7/8" hem and finish approximately 8-7/8" from the shoulder seam; sleeve setting and closing is to be done with an overedge and safety stitch.
7. Pockets: Two breast pockets finishing 5-3/8" wide and 5-3/4" long with mitered corners; both pockets to have a 1-1/2" box pleat stitched top and bottom; left pocket to have a sewn through pencil opening 1-1/4" wide and velcro 3/8" wide and 1" long placed on each pocket to secure velcro placed on each pocket. Flaps to be die cut, creased and scalloped finishing 5-1/2" in width and 2-3/4" in length at the center and 2-1/2" at each side; flaps to be placed 1/4" above the top of each pocket and have one centered buttonhole with button; the left flap to have a pencil opening 1-3/8" wide; Velcro 3/8" wide and 1" long to be placed on the edges of each flap to secure velcro placed on pockets; flaps to be lined with crease 'n' tack interlining.
8. Badge Tab: Inside sling type of self goods approximately 1" wide to extend from joining seam to pocket of left front; to have two small uncut buttonholes 1-1/4" apart with the lower buttonhole approximately 1-1/4" above the flap.

GENERAL REQUIREMENTS AND SPECIFICATIONS (CONT'D)

9. Shoulder Straps: To be sewn into sleevehead seam and measure approximately 1-7/8" tapering to 1-1/2" with end pointed; straps to be set approximately 1" from the collar seam and box stitched to shoulder with a row of cross stitching 2-1/2" from sleeve head and diagonally sewn from each end of the seam to the sleeve; shoulder straps are to be die cut, creased and lined with crease 'n' tack.
10. Buttons: To be a melamine button dyed to match the fabric color; 20 ligne.
11. Other: Neck size to be stamped in collar with style and cut number; a permanent size tab is to be sewn in with label to the inside yoke; care label to be attached to the tail of the shirt; shirts to be individually poly bagged.
12. Finished Dimensions for Women's Short Sleeve Shirts

	S	M	L	XL	XXL	3XL	4XL	5XL
Neck	14 ¾	15 ¼	16 ¼	17 ¼	18 ¼	19 ¼	20 ¼	21 ¼
Chest	42	44	48	52	56	60	64	68
Waist	36	38	42 ½	47	51 ½	56	60 ½	65
Sweep	42	44	48 ½	53	57 ½	62	66 ½	71
Back Length	27 ½	27 ¾	28 1/8	28 ½	28 7/8	29 ¼	28 5/8	30
Sleeve Length	8 ¾	8 7/8	9 1/8	9 3/8	9 5/8	9 7/8	10	10

13. Colors: White, Ohio Grey
14. Required Sizes: S – 3XL and additional sizes as offered

I.D. Women's Long Sleeve Shirt – Equal to Horace Small The Force New Dimensions Stretch Poplin Shirt

1. Fabric: The fabric is to be 65% Dacron Polyester / 35% combed cotton stretch poplin 4.5 oz. sq. yd
2. Creasing: Pocket, pocket flaps and shoulder straps to be die creased to give uniform size and shape; there will be three (3) permanent modified silicone military creases in the back and two in the front.
3. Front:
 - a. Long sleeve right front is to have a self fabric center pleat 1-3/8" wide extending from the neckline to the bottom of shirt with two rows of stitching 7/8" apart and 100% polyester lined; right front is to have six buttonholes 3/4" from edge and 3" apart; buttons to be strongly attached through two thickness of material forming left front; they are to correspond to each buttonhole; there is to be six front and one collar button.
4. Collar:
 - a. Long sleeve to be die cut and banded; points are to be 2-7/8" in length at points and top stitched 1/4" from edge; interlinings are to be 100% polyester, 250 denier, inside collar band is to be of self goods cut in filling direction to enhance stretch properties; permanent collar stays of proper length are to be sewn inside the collar so that no stitches are made through the bottom leaf.
5. Yoke: Two ply yoke of self goods in filling direction to enhance stretch.

GENERAL REQUIREMENTS AND SPECIFICATIONS (CONT'D)

6. Sleeves:
 - a. Long sleeve each sleeve is to have two plackets with one button placed on the sleeve placket approximately 2-1/2" above the top of the cuff; sleeve setting and closing is to be done with an overedge and safety stitch; cuffs will close with two buttons and two buttonholes; they are to be 2-3/4" wide and have 1/4" top stitching on edge; cuffs to be lined with woven unbleached 100% cotton interlining.
 7. Pockets: Two breast pockets finishing 5-3/8" wide and 5-3/4" long with mitered corners; both pockets to have a 1-1/2" box pleat stitched top and bottom; left pocket to have a sewn through pencil opening 1-1/4" wide and velcro 3/8" wide and 1" long placed on each pocket to secure velcro placed on each pocket. Flaps to be die cut, creased and scalloped finishing 5-1/2" in width and 2-3/4" in length at the center and 2-1/2" at each side; flaps to be placed 1/4" above the top of each pocket and have one centered buttonhole with button; the left flap to have a pencil opening 1-3/8" wide; Velcro 3/8" wide and 1" long to be placed on the edges of each flap to secure velcro placed on pockets; flaps to be lined with crease 'n' tack interlining.
 8. Badge Tab: Inside sling type of self goods approximately 1" wide to extend from joining seam to pocket of left front; to have two small uncut buttonholes 1-1/4" apart with the lower buttonhole approximately 1-1/4" above the flap.
 9. Shoulder Straps: To be sewn into sleevehead seam and measure approximately 1-7/8" tapering to 1-1/2" with end pointed; straps to be set approximately 1" from the collar seam and box stitched to shoulder with a row of cross stitching 2-1/2" from sleeve head and diagonally sewn from each end of the seam to the sleeve; shoulder straps are to be die cut, creased and lined with crease 'n' tack.
 10. Buttons: To be a melamine button dyed to match the fabric color; 20 ligne.
 11. Other: Neck size to be stamped in collar with style and cut number; a permanent size tab is to be sewn in with label to the inside yoke; care label to be attached to the tail of the shirt; shirts to be individually poly bagged.
 12. Colors: White, Grey
 13. Required Sizes: S – 2XL and additional sizes as offered
- I.E. Men's Short Sleeve Shirt – Equal to Horace Small The Force New Dimensions Stretch Poplin Shirt
1. Fabric: The fabric is to be 65% Dacron Polyester / 35% combed cotton stretch poplin 4.5 oz. sq. yd
 2. Creasing: Pockets, pocket flaps and shoulder straps to be die creased to give uniform size and shape; there are three permanent modified silicone military creases in the back and two in the front.
 3. Front: The left front is to have a self fabric center pleat 1-3/8" wide with an approximate 3-1/4" turn back extending from collar to bottom of shirt with two rows of stitching 7/8" apart and 100% polyester lined; right front to have an approximate 3-3/4" turn back which extends from the collar to the bottom of the shirt; the right front shall have seven buttons, sizes XL and larger are to have eight buttons.
 4. Collar: To be die cut; convertible collar is to measure approximately 2-7/8" in length at points and top stitched 3/16" from edge; interlinings are to be 50% polyester/50% cotton, 250 denier; permanent collar stays of proper length are to be sewn inside the collar so that no stitches are made through the bottom leaf.
 5. Yoke: Two ply yoke of self goods in filling direction to enhance stretch; yoke is to measure approximately 2-3/4" at the bottom center of collar and 2-1/2" at the outside edge of yoke.
 6. Sleeves: Are to be one piece having a 7/8" hem and finish approximately 9-1/2" to 10-3/4" long from the shoulder seam; sleeve setting and closing is to be done with an overedge and safety stitch; the sleeve is to be bartacked at the hem.

GENERAL REQUIREMENTS AND SPECIFICATIONS (CONT'D)

7. Pockets: Will have two breast pockets finishing 5-3/8" wide and 5-3/4" long with mitered corners and have a 1-1/2" box pleat stitched top and bottom; left pocket to have a sewn through pencil opening 1-3/8" wide and velcro 3/8" wide and 1" long placed on each pocket to secure velcro placed on each pocket. Flaps to be die cut, creased and scalloped finishing 5-1/2" in width and 2-3/4" in length at the center and 2-1/2" at each side; flaps to be placed 1/4" above the top of each pocket and have one centered buttonhole with button; the left flap to have a pencil opening 1-3/8" wide; velcro 3/8" wide and 1" long to be placed on the edges of each flap to secure velcro placed on pockets; flaps to be lined with crease 'n' tack interlining.
8. Badge Tab: Inside sling type of self goods approximately 1" wide to extend from joining seam to pocket of left front and have two small uncut buttonholes 1-1/4" apart with the lower buttonhole approximately 1-1/4" above the flap.
9. Shoulder Straps: Are to be sewn into sleeve head seam and measure approximately 1-7/8" tapering to 1-1/2" with end pointed; straps to be set approximately 1" from the collar seam and box stitched to shoulders with a row of cross stitching 2-1/2" from sleeve head and diagonally sewn from each end of the seam to the sleeve; shoulder straps are to be die cut, creased and lined with crease 'n' tack.
10. Buttons: To be a melamine button dyed to match the fabric color; 20 ligne.
11. Other: Neck size to be stamped in collar with style and cut number; a permanent size tab is to be sewn in with label to the inside yoke; care label to be attached to the tail of the shirt; content and country of origin labeling and shirts are to be individually poly bagged.

12. Finished Dimension Specifications – Men's Short Sleeve Shirt

	S	M	L	XL	XXL	3XL	4XL	5XL
Neck	14 3/4	15 3/4	16 3/4	17 3/4	18 3/4	19 3/4	20 3/4	21 3/4
Chest	42	46	50	54	58	62	66	70
Waist	37 1/2	42	46 1/2	51	55	59	63	67
Sweep	42	46	50	54	58	62	66	70
Front Length	28 7/8	29 1/4	31	31 3/8	31 5/8	32	32 1/2	32 1/2
Back Length	32 1/4	32 5/8	34 1/2	34 7/8	35 1/4	35 5/8	36	36 3/8
Sleeve Length	10 1/2	10 3/4	11	11 1/4	11 1/2	11 3/4	12	12 1/4

13. Color: White, Ohio Grey
 14. Required Sizes: Neck Size 14.5 – 20 and additional sizes as offered
- F. Men's Long Sleeve Shirt – Equal to Horace Small The Force New Dimensions Stretch Poplin Shirt
1. Fabric: The fabric is to be 65% Dacron Polyester / 35% combed cotton stretch poplin 4.5 oz. sq. yd
 2. Creasing: Pockets, pocket flaps, collar band and shoulder straps to be die creased to give uniform size and shape; there are three permanent modified silicone military creases in the back and two in the front.
 3. Front: Left front has a self fabric center pleat 1-3/8" wide extending from collar band to bottom of shirt with two rows of stitching 7/8" apart and 100% polyester lined; a self lined button stand 7/8" wide is to be placed on the right side extending from the collar band to bottom of shirt; there is to be six front and one collar button.
 4. Collar: To be die cut; back of stand is to measure 1-1/2" and fastens with one button; points are to be 2-7/8" in length and top stitched 1/4" from edge; the interlinings are 100% polyester, 250 denier and the inside collar band body fabric is to be polyester satin lined with crease 'n' tack interlining; permanent collar stays of proper length are to be sewn inside the collar so no stitches are made through bottom of leaf.

GENERAL REQUIREMENTS AND SPECIFICATIONS (CONT'D)

5. Yoke: Two ply lined on the inside with polyester satin and is to measure approximately 2-3/4" at bottom center of band and 2-1/2" at outside edge of yoke.
6. Sleeves: Sleeves will have two plackets on each sleeve, 1-1/4" wide both top and bottom with one button placed on the placket approximately 2-1/2" above the top of the cuff; sleeve setting and closing is to be done with an overedge and safety stitch; cuffs will close with two buttons and buttonholes; they are to be 2-3/4" wide and have 1/4" topstitching on the edge; cuffs to be lined with woven unbleached 100% cotton interlining.
7. Pockets: Will have two breast pockets finishing 5-3/8" wide and 5-3/4" long with mitered corners and have a 1-1/2" box pleat stitched top and bottom; left pocket to have a sewn through pencil opening 1-3/8" wide and velcro 3/8" wide and 1" long placed on each pocket to secure velcro placed on each flap. Flaps to be die cut, creased and scalloped finishing 5-1/2" in width and 2-3/4" in length at the center and 2-1/2" at each side; flaps to be placed 1/4" above the top of each pocket and have one centered buttonhole with button; the left flap to have a pencil opening 1-3/8" wide; velcro 3/8" wide and 1" long to be placed on the edges of each flap to secure velcro placed on pockets; flaps to be lined with crease 'n' tack interlining.
8. Badge Tab: Inside sling type of self goods approximately 1" wide to extend from joining seam to pocket of left front; to have two small uncut buttonholes 1-1/4" apart with the lower buttonhole approximately 1-1/4" above the flap.
9. Shoulder Straps: Are to be sewn into sleeve head seam and measure approximately 1-7/8" tapering to 1-1/2" with end pointed; straps to be set approximately 1" from the collar seam and box stitched to shoulders with a row of cross stitching 2-1/2" from sleeve head and diagonally sewn from each end of the seam to the sleeve; shoulder straps are to be die cut, creased and lined with crease 'n' tack.
10. Buttons: To be a melamine button dyed to match the fabric color; 20 ligne.
11. Other: Neck size/sleeve length to be stamped in collar/collar band with style and cut number; a permanent size tab is to be sewn in with label to the inside yoke with care instructions attached to the tail of the shirt; shirts to be individually poly bagged.
12. Color: White, Ohio Grey
13. Required Sizes: 14.5 – 20 and additional sizes as offered

V. CATEGORY II. – MEN'S WORK SHIRTS AND TROUSERS - ITEM SPECIFICATIONS

II.A. Men's Short Sleeve Work Shirt – Equal to Red Kap Style SP24

1. Fabric: The fabric is to be 65/35 Polyester/Cotton, Poplin, 4.25 oz. per square yard.
2. Design: Short sleeve with graduated tail lengths. Durable press and soil/stain release finish.
3. Pockets: Will have two single button through breast, pockets with backtracked edges and one pencil slit on the left pocket.
4. Buttons: Will have a minimum of six button front closure; matching permanent press thread and break resistant and matching throughout.
5. Colors: Charcoal Grey, Light Grey
6. Required Sizes: Regular Small – 4XL, Long Medium – 4XL and additional sizes as offered

II.B. Men's Work Trousers – Equal to Red Kap Style PT10

1. Fabric: 65/35 Polyester/Combed Cotton Twill. Weight 8.0 oz. /sq yard.
2. Design: Will have backrise, side seaming and inseam to be open pressed.
3. Waistband: Waistband is to be of matching color. Interlined for body and shape, RoCap construction, synthetic blend trim.
4. Loops: Will have six wide tunnel belt loops 2" wide and a narrow belt loop in the middle of the back.
5. Pockets: Pocketing is to be of matching color. Two slack style front pockets. Two set-in hip pockets. Left Hip Pocket with matching color button closure and darts over hip pockets.
6. Closure: Matching color button waist closure with heavy duty brass ratcheting zipper.
7. Stress Points: Will be bartacked to reinforce stress points.
8. Finished Bottoms: Finished bottoms will not have cuffs.
9. Industrial wash, durable press finish
10. Colors: Dark Grey, Silver Grey
11. Required Sizes: Waist 28 – 60 and additional sizes as offered

VI. CATEGORY III. – BDU / COMBAT COAT AND PANTS - ITEM SPECIFICATIONS

III.A. BDU Combat Coat – Equal to Tru Spec by Atlanko Classic BDU Coat, Item/Style 1728 (Black) and 1822 (Woodland)

Design: The BDU Combat coat shall be constructed of hard-wearing 60% cotton; 40% polyester blend material fully reinforced with double fabric protection on the elbows. Four bellowed pockets with snag-proof button flaps. The left breast pocket has a pen or pencil slot. The coat shall have a wing tip collar style. Sleeves shall have adjustable 2" wide 3-button tab closure cuffs and reinforced elbow patches. All stress points shall be bar tacked. The coat shall feature covered button pocket flaps; bar tacked seams.

Required Colors: Black, Woodland Camouflage

Required Sizes: Regular XS – 4XL, Long XS – 4XL and additional sizes as offered

III.B. BDU Combat Pants – Equal to Tru-Spec by Atlanko Classic BDU Trousers, Item/Style 1732 (Black) and 1826 (Woodland)

Design: BDU combat trousers shall be constructed of hard-wearing 60% cotton; 40% polyester blend material fully reinforced with double fabric protection on the seat and knees. The trousers feature covered button pocket flaps and bar tacked seams. The waistband shall be constructed of 1 ½" inner band with 2 ¼" belt loop openings and adjustable waist take up tabs. The trouser shall have two front slash pockets, two each snag-proof button-flapped hip and cargo pockets for a total of six pockets. The trouser shall have a reinforced seat and knees and draw cords at the ankles.

Required Colors: Black, Woodland Camouflage

Required Sizes: Regular XS – 4XL, Long XS – 3XL, Short XS – XL and additional sizes as offered

BID PRICE PAGES

CATEGORY I. MEN'S AND WOMENS SHIRTS

Bid Category & Item #	UNSPSC #	Item Description	Size	UoM	Est Annual Usage	Manufacturer	Manufacturer Style/Item #	Bid Price (\$USD)
I.A.1	531016	Men's Long Sleeve Shirt 65/35 Polyester/Rayon Tropical Weave 6.0 Oz. Sq. Yd., Colors: Grey, Lt. Blue, Silver Tan, White, Navy	14.5 - 17.5	Ea.	75			
I.A.2	531016	Men's Long Sleeve Shirt 65/35 Polyester/Rayon Tropical Weave 6.0 Oz. Sq. Yd., Colors: Grey, Lt. Blue, Silver Tan, White, Navy	18 – 20.5	Ea.	15			
I.A.3.	531016	Men's Long Sleeve Shirt 65/35 Polyester/Rayon Tropical Weave 6.0 Oz. Sq. Yd., Colors: Grey, Lt. Blue, Silver Tan, White, Navy – Not Evaluated	Addl Size(s)	Ea.	N/A			

ADDITIONAL SIZE(S) OFFERED: _____

Bid Category & Item #	UNSPSC #	Item Description	Size	UoM	Est Annual Usage	Manufacturer	Manufacturer Style/Item #	Bid Price (\$USD)
I.A.4	531016	Women's Long Sleeve Shirt 65/35 Polyester/Rayon Tropical Weave 6.0 Oz. Sq. Yd. Colors: Grey, Lt. Blue, Silver Tan, White, Navy	S - 2XL	Ea.	10			
I.A.5	531016	Women's Long Sleeve Shirt 65/35 Polyester/Rayon Tropical Weave 6.0 Oz. Sq. Yd. Colors: Grey, Lt. Blue, Silver Tan, White, Navy – Not Evaluated	Addl Size(s)	Ea.	N/A			

ADDITIONAL SIZE(S) OFFERED: _____

BID PRICE PAGES

CATEGORY I. MEN'S AND WOMENS SHIRTS (Continued)

Bid Category & Item #	UNSPSC #	Item Description	Size	UoM	Est Annual Usage	Manufacturer	Manufacturer Style/Item #	Bid Price (\$USD)
I.B.1	531016	Men's Short Sleeve Shirt 65/35 Polyester/Rayon Tropical Weave 6.0 Oz. Sq. Yd., Colors: Grey, Lt. Blue, Silver Tan, White, Navy	14.5 - 17.5	Ea.	1500			
I.B.2	531016	Men's Short Sleeve Shirt 65/35 Polyester/Rayon Tropical Weave 6.0 Oz. Sq. Yd., Colors: Grey, Lt. Blue, Silver Tan, White, Navy	18 – 20.5	Ea.	600			
I.B.3	531016	Men's Short Sleeve Shirt 65/35 Polyester/Rayon Tropical Weave 6.0 Oz. Sq. Yd., Colors: Grey, Lt. Blue, Silver Tan, White, Navy – Not Evaluated	Addl Size(s)	Ea.	N/A			

ADDITIONAL SIZE(S) OFFERED: _____

Bid Category & Item #	UNSPSC #	Item Description	Size	UoM	Est Annual Usage	Manufacturer	Manufacturer Style/Item #	Bid Price (\$USD)
I.B.4	531016	Women's Short Sleeve Shirt 65/35 Polyester/Rayon Tropical Weave 6.0 Oz. Sq. Yd. Colors: Grey, Lt. Blue, Silver Tan, White, Navy	S - 2XL	Ea.	300			
I.B.5	531016	Women's Short Sleeve Shirt 65/35 Polyester/Rayon Tropical Weave 6.0 Oz. Sq. Yd. Colors: Grey, Lt. Blue, Silver Tan, White, Navy – Not Evaluated	Addl Size(s)	Ea.	N/A			

ADDITIONAL SIZE(S) OFFERED: _____

BID PRICE PAGES

CATEGORY I. MEN'S AND WOMENS SHIRTS (Continued)

Bid Category & Item #	UNSPSC #	Item Description	Size	UoM	Est Annual Usage	Manufacturer	Manufacturer Style/Item #	Bid Price (\$USD)
I.C.1	531016	Women's Short Sleeve Shirt 62 - 65 Dacron Polyester 38 - 35 Combed Cotton Stretch Poplin 4.25 Oz. sq. yd. Colors: Gray, White	S - 2XL	Ea.	650			
I.C.2	531016	Women's Short Sleeve Shirt 62 - 65 Dacron Polyester 38 - 35 Combed Cotton Stretch Poplin 4.25 Oz. sq. yd. Colors: Gray, White Not Evaluated	Addl Size(s)	Ea.	N/A			

ADDITIONAL SIZE(S) OFFERED: _____

Bid Category & Item #	UNSPSC #	Item Description	Size	UoM	Est Annual Usage	Manufacturer	Manufacturer Style/Item #	Bid Price (\$USD)
I.D.1	531016	Women's Long Sleeve Shirt 62 - 65% Dacron Polyester 38 - 35% Combed Cotton Stretch Poplin 4.25 Oz. sq. yd. Colors: Gray, White	S - 2XL	Ea.	100			
I.D.2	531016	Women's Long Sleeve Shirt 62 - 65% Dacron Polyester 38 - 35% Combed Cotton Stretch Poplin 4.25 Oz. sq. yd. Colors: Gray, White – Not Evaluated	Addl Size(s)	Ea.	N/A			

ADDITIONAL SIZE(S) OFFERED: _____

BID PRICE PAGES

CATEGORY I. MEN'S AND WOMENS SHIRTS (Continued)

Bid Category & Item #	UNSPSC #	Item Description	Size	UoM	Est Annual Usage	Manufacturer	Manufacturer Style/Item #	Bid Price (\$USD)
I.E.1	531016	Men's Short Sleeve Shirt 62 - 35% Dacron Polyester / 38 - 35% Combed Cotton Stretch Poplin 4.25 Oz. sq. yd. Colors: Gray, White	14.5 - 17.5	Ea.	3950			
I.E.2.	531016	Men's Short Sleeve Shirt 62 - 35% Dacron Polyester / 38 - 35% Combed Cotton Stretch Poplin 4.25 Oz. sq. yd. Colors: Gray, White	18 – 20.5	Ea.	1000			
I.E.3.	531016	Men's Short Sleeve Shirt 62 - 35% Dacron Polyester / 38 - 35% Combed Cotton Stretch Poplin 4.25 Oz. sq. yd. Colors: Gray, White – Not Evaluated	Addl Size(s)	Ea.	N/A			

ADDITIONAL SIZE(S) OFFERED: _____

Bid Category & Item #	UNSPSC #	Item Description	Size	UoM	Est Annual Usage	Manufacturer	Manufacturer Style/Item #	Bid Price (\$USD)
I.F.1	531016	Men's Long Sleeve Shirt 62 - 35% Dacron Polyester / 38 - 35% Combed Cotton Stretch Poplin 4.25 Oz. sq. yd. Colors: Gray, White	14.5 - 17.5	Ea.	20			
I.F.2	531016	Men's Long Sleeve Shirt 62 - 35% Dacron Polyester / 38 - 35% Combed Cotton Stretch Poplin 4.25 Oz. sq. yd. Colors: Gray, White	18 – 20.5	Ea.	10			
I.F.3	531016	Men's Long Sleeve Shirt 62 - 35% Dacron Polyester / 38 - 35% Combed Cotton Stretch Poplin 4.25 Oz. sq. yd. Colors: Gray, White – Not Evaluated	Addl Size(s)	Ea.	N/A			

ADDITIONAL SIZE(S) OFFERED: _____

BID PRICE PAGES

CATEGORY II. MEN'S WORK SHIRTS AND TROUSERS

Bid Category & Item #	UNSPSC #	Item Description	Size	UoM	Est Annual Usage	Manufacturer	Manufacturer Style/Item #	Bid Price (\$USD)
II.A.1	531016	Men's Short Sleeve Work Shirt 65/35 Polyester/ Cotton Poplin 4.25 Oz. sq. yd. Color: Charcoal, Gray	Reg S - XL	Ea.	250			
II.A.2	531016	Men's Short Sleeve Work Shirt 65/35 Polyester/ Cotton Poplin 4.25 Oz. sq. yd. Color: Charcoal, Gray	Reg 2XL - 4XL	Ea.	100			
II.A.3	531016	Men's Short Sleeve Work Shirt 65/35 Polyester/ Cotton Poplin 4.25 Oz. sq. yd. Color: Charcoal, Gray	Long M - 4XL	Ea.	25			
II.A.4	531016	Men's Short Sleeve Work Shirt 65/35 Polyester/ Cotton Poplin 4.25 Oz. sq. yd. Color: Charcoal, Gray – Not Evaluated	Addl Size(s)	Ea.	N/A			

ADDITIONAL SIZE(S) OFFERED: _____

Bid Category & Item #	UNSPSC #	Item Description	Size	UoM	Est Annual Usage	Manufacturer	Manufacturer Style/Item #	Bid Price (\$USD)
II.B.1	531015	Men's Work Trousers 65/35 Polyester/Combed Cotton Twill 8.0 Oz. sq. yd. Color: Charcoal, Gray	28 - 42	Ea.	1200			
II.B.2	531015	Men's Work Trousers 65/35 Polyester/Combed Cotton Twill 8.0 Oz. sq. yd. Color: Charcoal, Gray	44 - 52	Ea.	425			
II.B.3	531015	Men's Work Trousers 65/35 Polyester/Combed Cotton Twill 8.0 Oz. sq. yd. Color: Charcoal, Gray	52 - 60	Ea.	50			
II.B.4	531015	Men's Work Trousers 65/35 Polyester/Combed Cotton Twill 8.0 Oz. sq. yd. Color: Charcoal, Gray – Not Evaluated	Addl Size(s)	Ea.	N/A			

ADDITIONAL SIZE(S) OFFERED: _____

BID PRICE PAGES

CATEGORY III. – BDU / COMBAT COAT AND PANTS

Bid Category & Item #	UNSPSC #	Item Description	Size	UoM	Est Annual Usage	Manufacturer	Manufacturer Style/Item #	Bid Price (\$USD)
III.A.1	531027	BDU Combat Coat 60/40 Cotton/Polyester Twill, Colors: Black, Woodland Camouflage	XS - XL Reg, Long	Ea.	75			
III.A.2	531027	BDU Combat Coat 60/40 Cotton/Polyester Twill, Colors: Black, Woodland Camouflage	2XL - Up Reg, Long	Ea.	50			
III.A.3	531027	BDU Combat Coat 60/40 Cotton/Polyester Twill, Colors: Black, Woodland Camouflage Not Evaluated	Addl Size(s)	Ea.	N/A			

ADDITIONAL SIZE(S) OFFERED: _____

Bid Category & Item #	UNSPSC #	Item Description	Size	UoM	Est Annual Usage	Manufacturer	Manufacturer Style/Item #	Bid Price (\$USD)
III.B.1	531027	BDU Combat Pants, 60/40 Cotton/Polyester, Twill, Colors Black, Woodland Camouflage	XS - XL Reg, Long	Ea.	75			
III.B.2	531027	BDU Combat Pants, 60/40 Cotton/Polyester, Twill, Colors Black, Woodland Camouflage	2XL - Up Reg, Long	Ea.	50			
III.B.3	531027	BDU Combat Pants, 60/40 Cotton/Polyester, Twill, Colors Black, Woodland Camouflage	XS - XL Short	Ea.	5			
III.B.4	531027	BDU Combat Pants, 60/40 Cotton/Polyester, Twill, Colors Black, Woodland Camouflage – Not Evaluated	Addl Size(s)	Ea.	N/A			

ADDITIONAL SIZE(S) OFFERED: _____