

REQUEST FOR INFORMATION
RFI #15-101

DATE ISSUED: OCTOBER, 17 2014

The state of Ohio, through the Ohio Department of Public Safety, Office of Administration, Procurement Services, is requesting information for:

**THE OHIO STATE HIGHWAY PATROL BI-DIRECTIONAL AMPLIFIER
UPGRADE**

YOU ARE INVITED TO SUBMIT INFORMATION FOR THE SERVICES DESCRIBED IN THIS DOCUMENT. THE INFORMATION MUST ARRIVE BY 3:00 P.M., NOVEMBER 14, 2014 TO:

JEFFREY S. SHADBURN
CHIEF, PROCUREMENT SERVICES
OHIO DEPARTMENT OF PUBLIC SAFETY
1970 W. BROAD ST., 5TH FLOOR
P.O. BOX 182081
COLUMBUS, OH 43218-2081

OR

SEND ELECTRONICALLY AS AN ATTACHMENT TO:
Bspfeffer@DPS.STATE.OH.US

1 General Overview

1.1 Background:

The current system was installed in the late 1980's, and has undergone various updates to the Bi-Directional Amplifier (BDA) system over the past 10 years. The current system supports the majority of 800 MHz platform radios and is linked to the Motorola 3.5 radio system platform. With the Multi-Agency Radio Communication System (MARCS) migration to a 700 MHz frequency band, there is a need to upgrade all of the BDA systems currently being used within the Ohio Statehouse, Statehouse parking garage and Ohio Senate Building (1 Capital Square, Columbus, Ohio); the Ohio Supreme Court Facilities (65 South Front Street, Columbus, Ohio); Shipley Building (1970 W. Broad Street, Columbus, Ohio); and ODOT Building (1980 W. Broad Street, Columbus, Ohio).

1.2 Purpose:

The Ohio Department of Public Safety/Ohio State Highway Patrol (ODPS/OSHP) is soliciting a Request for Information (RFI) concerning vendor ability and qualifications to enhance the current coverage of the BDA throughout the facilities to extend the in-building portable radio coverage to operate on a 700 and 800 MHz digital radio system. The amplifier must be Motorola Solutions approved to operate on a Motorola platform radio system. The facilities included are the Ohio Senate Building, Ohio Supreme Court, Ohio Statehouse, Ohio Statehouse Parking Garage, Shipley Building, and ODOT Building.

The result of this RFI will serve the purpose of evaluating the availability of qualified vendors before proceeding with a possible procurement. This RFI does not represent a procurement of services. The ODPS/OSHP does not intend to pay compensation for any work that may result from this survey of the market.

The purpose of this RFI is to provide service providers sufficient information regarding the ODPS/OSHP requirements. The information provided by service providers may be used to develop specifications for a Request for Proposal (RFP) in order to meet the minimum requirements of the ODPS/OSHP.

It is agreed and understood that responses to this RFI are considered to be working documents while they are under review and are not subject to Ohio's Public Records laws.

Only communication initiated and requested by the ODPS/OSHP is permissible. Any form of communication between any Respondent (or any of its representatives or agents) with the ODPS/OSHP staff during this evaluation process must be through ODPS/Procurement Services, Brian Pfeffer at 614-752-6371 or via email at bspfeffer@dps.ohio.gov.

1.3 Intent of RFI:

The intent of this RFI is to gather information in order to identify vendors that are qualified and able to complete the project requirements as listed in Section 1.4.

1.4 Project Requirements:

1.4.1 Bi-directional amplifier upgrade requirements.

1.4.1.1 Complete a full radio frequency (RF) engineering study for each facility.

1.4.1.2 Submit proposal for the upgrade replacement of current system equipment, additional equipment required for upgrade and enhancing the systems radio coverage IAW Motorola Solutions, Inc. R-56 Standard.

1.4.1.3 Installation of all equipment.

1.4.1.4 Repair, test and align all equipment.

1.5 Pre-RFI Meeting (Optional)

A meeting between all interested Respondents and ODPS/OSHP technical staff will be held at 1970 West Broad Street, Columbus, Ohio on November 7, 2014 at 8:00 am. A conference line will be established for those unable to attend. Details will be posted State Procurement's website, <http://procure.ohio.gov/proc/whatsnew.asp>

1.6 Site Visit (Optional)

The ODPS/OSHP may conduct an optional site visit at the facilities for all interested Respondents by appointment only. Interested Respondents must schedule an appointment for a site visit through Brian Pfeffer, 614-752-6371, email: bspfeffer@dps.state.oh.us.

2 Submission of RFI and Additional Respondent Responsibilities

2.1 Inquiries:

Respondents may make inquiries regarding this RFI any time prior to the submission deadline. To make an inquiry, Respondents must use the following process:

2.1.1 Access the State Procurement Web site at <http://www.ohio.gov/procure>;

2.1.2 From the Navigation Bar on the left, select "Find It Fast";

2.1.3 Select "Doc/Bid/Schedule #" as the Type;

2.1.4 Enter "ODPS" and the RFI Number found on Page 1 of the document;

- 2.1.5 Click "Find It Fast";
 - 2.1.6 On the document information page, click "Submit Inquiry";
 - 2.1.7 On the document inquiry page, complete the required "Personal Information" section by providing:
 - 2.1.7.1 First and last name of the prospective Respondent's representative who is responsible for the inquiry;
 - 2.1.7.2 Name of the prospective Respondent;
 - 2.1.7.3 Representative's business phone number; and
 - 2.1.7.4 Representative's e-mail address.
 - 2.1.8 Type the inquiry in the space provided including:
 - 2.1.9 A reference to the relevant part of this RFI;
 - 2.1.10 The heading for the provision under question; and
 - 2.1.11 The page number of the RFI where the provision can be found.
 - 2.1.12 Click "Submit".
 - 2.1.13 Respondents submitting inquiries will receive an immediate acknowledgement that their inquiry has been received as well as an e-mail acknowledging receipt. Respondents will not receive a personalized e-mail response to their question, nor will they receive notification when the question has been answered.
 - 2.1.14 Respondents may view inquiries and responses using the following process:
 - 2.1.14.1 Access the State Procurement Web site at <http://www.ohio.gov/procure>;
 - 2.1.14.2 From the Navigation Bar on the left, select "Find It Fast";
 - 2.1.14.3 Select "Doc/Bid/Schedule #" as the Type;
 - 2.1.14.4 Enter "ODPS" and the RFI Number found on Page 1 of the document;
 - 2.1.14.5 Click "Find It Fast";
 - 2.1.14.6 On the document information page, click the "View Q & A" button to display all inquiries with responses submitted to date.
 - 2.1.15 The State will try to respond to all inquiries within forty-eight (48) hours of receipt, excluding weekends and State holidays. The State will not respond to any inquiries received after 8:00 a.m. on the inquiry end date.
- 2.2 Clarifications:**
- 2.2.1 The ODPS/OSHP may request clarifications to ensure the RFI responses are understood by the ODPS/OSHP.
 - 2.2.2 Clarifications shall be requested using e-mail to an address specified in the RFI response, and clarifications shall be sent to the ODPS/OSHP as a "reply" to the request for clarification within 24 hours (not including weekends or holidays).

2.3 Intentions:

RFI responses must be received no later than 3:00 P.M., November 14, 2014. RFI responses should be:

Mailed to: Jeffrey S. Shadburn Chief, Procurement Services Ohio Department of Public Safety 1970 W. Broad St., 5 th floor P.O. Box 182081 Columbus, Ohio 43218-2081	Delivered to: Jeffrey S. Shadburn Chief, Procurement Services Ohio Department of Public Safety 1970 W. Broad St., 5 th floor Columbus, Ohio 43223 (614) 752-7876
Emailed to: Brian S. Pfeffer	bspfeffer@dps.state.oh.us

DELIVERY INSTRUCTIONS

RFI's, whether delivered through U.S.P.S., UPS, FedEx, electronically, or by hand to the ODPS must be complete.

If delivering RFI in person to the ODPS, come to the loading docks on the South side of the building. There is a door to the immediate right of the right most loading bay. Next to the door is a bell to ring for service. Deliver the RFI to the ODPS mail room. Make sure the time and date of delivery is noted on the RFI and logged by the person receiving the envelope. If any problems are encountered, in the delivery, and to verify receipt of the RFI call Brian Pfeffer at (614) 752-6371. Attempts to deliver to the OSHP Officer at the front desk of the Ohio Bureau of Motor Vehicles Customer Service Center will be refused. The RFI's will be received between the hours of 8:00 A.M. and 4:00 P.M. (3:00 P.M. on October X, 2014) Monday through Friday.

2.4 Content of RFI Response:**2.4.1 Qualifications to perform Project Requirements, Section 1.4 (Attachment 1, **Required**):**

Respondents must provide qualifications to perform the Project Requirements, Section 1.4 of this RFI in accordance with Motorola Solutions, Inc. R-56 Standards and demonstrate that they are authorized to provide in-building distributed antenna, bi-directional amplifier systems for Motorola platform radios. Submission of Attachment 1 is **required**.

Submission of the following is optional.

2.4.2 Exceptions to Scope of Work, Section 1.4 (Attachment 2):

Respondents may list and describe any exceptions to the RFI Intent in Section 1.3 and Project Requirements, Section 1.4 of this RFI in the event that the ODPS/OSHP would issue an RFP for the services identified in Section 1.4 of this RFI. Submission of Attachment 2 is **optional**.

2.4.3 Special Considerations (Attachment 3):

Respondents may list and describe any special considerations and/or any expectations the Contractor would have for the ODPS/OSHP in performing the services listed in Section 1.4 of this RFI. These special considerations may include, but are not limited to, advance scheduling and facility access requirements. Submission of Attachment 3 is **optional**.

2.4.4 Quality Control (Attachment 4):

Respondents may use Attachment 4 to provide the State with information regarding critical quality control requirements for consideration during the performance of services identified in Section 1.4. Submission of Attachment 4 is **optional**.

2.4.5 Descriptive Literature:

The Respondent may submit, with their RFI response, descriptive literature and/or references to websites highlighting the Contractor's services as outlined in Section 1.4. Submission of descriptive literature is desired by the ODPS/OSHP, but is **optional**.

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ATTACHMENT 1
QUALIFICATIONS TO PERFORM, SECTION 1.4
Note: Submission of this Form is Required.

COMPANY NAME: _____ RESPONDENT'S NAME: _____

Please provide qualifications to perform Project Requirements, Section 1.4 of this RFI in accordance with Motorola Solutions, Inc.. R-56 Standard and demonstrate that they are authorized to provide in-building distributed antenna, bi-directional amplifier systems by Motorola Solutions, Inc.

ATTACHMENT 2
EXCEPTIONS TO SCOPE OF WORK (SECTION 1.4)
Note: Submission of this Form is Optional.

COMPANY NAME: _____ RESPONDENT'S NAME: _____

Please list any exceptions your Company would have to the RFI Intent (Section 1.3) or Project Requirements (Section 1.4) of this RFI in the event the ODPS/OSHP would issue an RFP for contracting for these services in the future. In addition, describe the reason(s) for the exception(s) and alternatives your company would offer in lieu of each exception.

ATTACHMENT 3

SPECIAL CONSIDERATIONS

Note: Submission of this Form is Optional.

COMPANY NAME: _____ RESPONDENT'S NAME: _____

Please list and describe any special considerations and/or any expectations, such as advance scheduling requirements, your company would have in performing the services identified in Section 1.4 of this RFI.

**ATTACHMENT 4
QUALITY CONTROL**

Note: Submission of this Form is Optional.

COMPANY NAME: _____ RESPONDENT'S NAME: _____

If applicable, please use this form to help the State identify critical quality control requirements in the performance of services identified in Section 1.4.

Empty response area for quality control requirements.