

STATE OF OHIO
DEPARTMENT OF ADMINISTRATIVE SERVICES
GENERAL SERVICES DIVISION
OFFICE OF PROCUREMENT SERVICES
4200 SURFACE ROAD, COLUMBUS, OH 43228-1395

REQUIREMENTS CONTRACT: CORRUGATED SHEETING

CONTRACT No.:SA900111

EFFECTIVE DATES: 07/01/10 to 06/30/13

The Department of Administrative Services has accepted Reverse Auction Qualification Summaries submitted in response to Invitation to Bid by Reverse Auction No.SA901110, that opened on 03/15/10 and bid pricing submitted during the Reverse Auction event on 04/19/10. The evaluation of the submission(s) has been completed. The bidder(s) listed herein have been determined to be the lowest responsive and responsible bidder(s) and have been awarded a contract for the items(s) listed. The respective Reverse Auction Qualification Summary and bid pricing, including the Instructions to Bidders for Reverse Auction, Standard Contract Terms & Conditions, Supplemental Contract Terms and Conditions, any bid addenda, special contract terms & conditions, specifications, pricing schedules and any attachments incorporated by reference and accepted by DAS become a part of this Requirements Contract.

This Requirements Contract is effective beginning and ending on the dates noted above unless, prior to the expiration date, the Contract is renewed, terminated or cancelled in accordance with the Contract Terms and Conditions.

This Requirements Contract is available to DEPARTMENT OF REHABILITATION AND CORRECTIONS, OHIO PENAL INDUSTRIES, as applicable.

Agencies are eligible to make purchases of the listed supplies and/or services in any amount and at any time as determined by the agency. The State makes no representation or guarantee that agencies will purchase the volume of supplies and/or services as advertised in the Invitation to Bid.

SPECIAL NOTE: State agencies may make purchases under this Requirements Contract up to \$2500.00 using the state of Ohio payment card. Any purchase that exceeds \$2500.00 will be made using the official state of Ohio purchase order (ADM-0523). Any non-state agency, institution of higher education or Cooperative Purchasing member will use forms applicable to their respective agency.

Questions regarding this and/or the Requirements Contract may be directed to:

Jennifer Dammeyer, CPPB
Jennifer.Dammeyer@das.state.oh.us

This Requirements Contract and any Amendments thereto are available from the DAS website at the following address:



<http://www.ohio.gov/procure>

Signed: _____
Hugh Quill, Director Date

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SPECIAL CONTRACT TERMS AND CONDITIONS

NOTICE: This Invitation to Bid will be conducted by Reverse Auction. Bidders should carefully read Instructions to Bidders for Reverse Auction and Contract Terms and Conditions, through the link on page 1 of this Invitation to Bid prior to proceeding. The responses received will be for submission of documentation only, to pre-qualify bidders to participate in a Reverse Auction. The Reverse Auction will tentatively be held on April 19, 2010. Time frames will be determined and stated in the actual invitation to the reverse auction. The reverse auction platform will be available for placeholder bids as stated in the invitation issued by HedgeHog Inc. to qualified bidders. Products offered in this Qualification Summary will be the same products bid upon during the Reverse Auction and the same products supplied, upon award of any ensuing contract. This Qualification Summary does not require submission of pricing at this time. Prospective bidders shall indicate in the spaces provided on the Item Identification page(s) (pages 09-11), the items they intend to bid during the reverse auction by indicating the Manufacturer in the columns provided. Bidders should expect samples to be requested immediately following the reverse auction event. Samples may not be requested before the reverse auction event.

This ITB has three (3) distinctive parts:

- a. The submission and evaluation of the Invitation To Bid By Reverse Auction Qualification Summary.
- b. The submission of pricing by reverse auction for qualified bidders. Delivered FOB Destination Prepaid, will be the price required to be entered during the reverse auction.
- c. Contract award evaluation that may include product sampling.

AMENDMENTS TO CONTRACT TERMS AND CONDITIONS: The following Amendments to the Contract Terms and Conditions do hereby become a part hereof. In the event that an amendment conflicts with the Contract Terms and Conditions, the Amendment will prevail.

SPECIFICATION QUESTIONS: Information regarding submission of questions and clarifications for this bid is provided on page one (1) of the bid. Through the indicated inquiry closure date, bidders may visit the State Purchasing website to post bid related questions at www.ohio.gov/procure. Answers to all bidder questions will be posted on the State Purchasing website and linked to the bid number. Bidders can make their own inquiry and/or review all inquiry questions/responses from the same website page from which the bid document is downloaded. The State will make every effort to respond to website inquiries within forty-eight (48) hours of receipt. The State will not respond to any verbal or written questions received through any other medium. No prospective bidder shall respond to any verbal instructions or changes to this bid. Only bid communications, issued by the Department of Administrative Services, Office of State Purchasing, in a public, published format, will be considered valid.

AUTHORIZED DEALER STATEMENT: Bidders responding to this bid must be an authorized dealer or manufacturer of the products bid. Bidders should submit a letter with their bid response certifying that they are the manufacturer or an authorized dealer of the manufacturer for all products bid. This certification must be on the manufacturer's letterhead and must be signed by a duly authorized representative of the manufacturer. The Bidder will be required to provide the said certification letter within seven (7) calendar days, after notification to do so, to the Office of Procurement Services. Failure to submit the certification letter within the stated time period may result in the Bidder being deemed as not responsive.

SPECIAL CONTRACT TERMS AND CONDITIONS (cont.)

DESCRIPTIVE LITERATURE / MANUFACTURER'S SPECIFICATION SHEETS: The Bidder may be required to submit descriptive literature of the supplies or services being offered. If requested, the literature will be used in the evaluation process to determine the lowest responsive and responsible bidder. The literature will be used in the Reverse Auction Qualification Summary to determine compliance with the specifications. The literature should include material certification sheets for verification of compliance with the specifications. If not provided as part of the bid response, the Bidder must provide said literature within seven (7) calendar days after request/notification by the Office of Procurement Services to do so. Any references, that may appear in the descriptive literature, that may alter the terms and conditions and specifications of the bid (e.g. F.O.B. Shipping Point or Prices Subject to Change), will not be part of any contract and will be disregarded by the state of Ohio. Failure of the bidder to furnish descriptive literature either as part of their bid response or within the time specified herein will deem the bidder not responsive.

PRODUCT SAMPLES: The bidder(s) may be required to submit samples of the supplies being offered. Samples may be requested from one or more bidders during the evaluation period of the Reverse Auction Qualification Summary response, or during the evaluation period after the Reverse Auction event. Samples shall consist of one (1) or more pieces of the materials specified herein and shall be provided at no cost to the State and will not be returned. The samples will be used in the evaluation process to determine the lowest responsive and responsible bidder. If not included as part of their bid response, the bidder will be required to provide the samples within seven (7) calendar days after notification. Failure to provide the samples within the stated time period may result in the bidder being deemed not responsive. After award of the contract, the samples will be used as a basis of comparison with actual product delivered under contract. Any variation between the samples and product being delivered will be considered as an event of default. Any variations between the samples and actual product being delivered that are due to manufacturer changes may be acceptable and shall require prior written approval from DAS. The location(s) that the sample(s) shall be delivered to will be indicated by the State upon request for said samples.

EVALUATION: Bids will be evaluated in accordance with Article I-17 of the "Instructions to Bidders". In addition, the state will: multiply the unit cost of the smallest order size (e.g. 8 MSF to 24 MSF) by the estimated annual usage listed in the bid and then adding each of the totals together to arrive at a lot total for all items. Failure to bid all items/line items may result in the bidder being deemed as not responsive and no further consideration will be given for potential awarding of the contract.

SPECIAL CONTRACT TERMS AND CONDITIONS (cont.)

CONTRACT AWARD: The contract will be awarded to the lowest responsive and responsible bidder by low lot total. Low lot total will be determined by multiplying the unit cost by the estimated usage listed in the bid and then adding each of the totals together to arrive at a total for all items. Failure to bid all items may result in the bidder being deemed not responsive.

SPECIAL CONDITIONS: The Director, Department of Administrative Services reserves the right to bid large or unusual requirements, for items that may be a part of the awarded contract, under a separate bid.

MINIMUM ORDER: The minimum order quantity of any purchase order placed against a contract awarded pursuant to this bid for delivery F.O.B. destination, transportation charges prepaid, at any one time to one destination, shall not be for less than one-hundred (\$100) dollars.

ON ORDERS TOTALING LESS THAN MINIMUM DOLLAR AMOUNT: Shipment is to be made by freight, parcel post, express or commercial package delivery, whichever is the most economical method for proper delivery of the item F.O.B. destination. The cost of transportation from the contractor's address to the destination on such orders shall be prepaid and added to the invoice. Also reference Supplemental Contract Terms and Conditions, Article S-10, Minimum Orders – Transportation Charges.

SPECIAL CHARGES: There shall be no assessment, surcharge, small order charge, broken case charge, minimum order charge, single item charge nor any other unspecified additional charge allowed by the State that is not specifically mentioned in this bid or in any contract awarded pursuant to this bid. The contractor must provide merchandise/service in unit quantity(s) as indicated in the bid/bid response/contract.

DELIVERY AND ACCEPTANCE: Supplies will be delivered to the participating agency within twenty-one (21) days after receipt of order and, in accordance with paragraphs S-8, S-9, and S-10 of the SUPPLEMENTAL CONTRACT TERMS AND CONDITIONS. The delivery location will be noted on the purchase order issued by the participating agency. Acceptance (transfer of title) will occur upon the inspection and written confirmation by the ordering agency that the supplies delivered conform to the requirements set forth in the Contract. Unless otherwise provided in the Contract, acceptance shall be conclusive except as regards to latent defects, fraud, or such gross mistakes as amount to fraud.

All items on the bid shall be made available for delivery to:

OPI – Mansfield Correctional Institution
Vehicle Sallyport
1150 North Main Street
Mansfield, OH 44901
Contact Person: Randy Gearhart, Industries Manager – (419) 526-2000 x 2603

Delivery: 8:00 a.m. - 2:00 p.m. - Monday through Friday, no deliveries shall be made on State holidays.

SPECIAL NOTE: DAS / OPI reserves the right to add any additional institutional sites for shipment. Primary shipment institution is listed on page 5 all other potential institutional locations for shipment are listed on page 13*.

SPECIAL CONTRACT TERMS AND CONDITIONS (cont.)

FIXED-PRICE WITH ECONOMIC ADJUSTMENT: The contract prices(s) will remain firm for the first six (6) months duration of the contract. Thereafter, the Contractor may submit a request to increase their price(s) to be effective thirty (30) calendar days after acceptance by DAS. No price adjustment will be permitted prior to the effective date of the increase received by the Contractor from his suppliers, or on purchase orders that are already being processed, or on purchase orders that have been filled and are awaiting shipment. If the Contractor receives orders requiring quarterly delivery, the increase will apply to all deliveries made after the effective date of the price increase.

The price increase must be supported by a general price increase in the cost of the finished supplies, due to increases in the cost of raw materials, labor, freight, Workers' Compensation and/or Unemployment Insurance, etc. Detailed documentation, to include a comparison list of the contract items and proposed price increases, must be submitted to support the requested increase. Supportive documentation should include, but is not limited to: copies of the old and the current price lists or similar documents which indicate the original base cost of the product to the Contractor and the corresponding increase, and/or copies of correspondence sent by the Contractor's supplier on the supplier's letterhead, which contain the above price information and explains the source of the increase in such areas as raw materials, freight, fuel or labor, etc.

Should there be a decrease in the cost of the finished product due to a general decline in the market or some other factor, the Contractor is responsible to notify DAS immediately. The price decrease adjustment will be incorporated into the contract and will be effective on all purchase orders issued after the effective date of the decrease. If the price decrease is a temporary decrease, such should be noted on the invoice. In the event that the temporary decrease is revoked, the contract pricing will be returned to the pricing in effect prior to the temporary decrease. For quarterly deliveries, any decrease will be applied to deliveries made after the effective date of the decrease. Failure to comply with this provision will be considered as a default and will be subject to Provision I.C. "Termination/Suspension" and Provision II. of the "Contract Remedies:" of the "Standard Contract Terms and Conditions".

USAGE REPORTS: Every six (6) months the contractor must submit a report (written or on disk) indicating sales generated by this contract. The report shall list usage by customer, by line item, showing the quantities/dollars generated by this contract. The report shall be forwarded to the Office of Procurement Services, 4200 Surface Road, Columbus, OH 43228-1395, Attn: Jennifer Dammeyer, CPPB.

Bid Automobile Liability Checklist:

Contractor will indicate, by checking the appropriate box(es) below, which mode of transportation will apply to this contract.

- Bidder/Broker ("The Contractor") or their Sub Contractor will make delivery or be performing services using a vehicle that is owned, leased or rented. Provide Certificate of Insurance documenting automobile liability with a Combined Single Limit of \$500,000.00.
- Goods/Services will be delivered via common carrier.
- No employee or representative of the contractor will have cause to be on state property to make deliveries or to perform services.

SPECIAL CONTRACT TERMS AND CONDITIONS (cont.)

DISCLOSURE OF SUBCONTRACTORS / JOINT VENTURES (See Standard Contract Terms and Conditions, Section (roman numeral) V. General Provisions:, Paragraph Q.):

List names of subcontractors who will be performing work under the Contract.

Michigan Packaging Co. (MPC)

By the signature affixed to Page 1 of this Bid, Bidder hereby certifies that the above information is true and accurate. The Bidder agrees that no changes will be made to this list of subcontractors or locations where work will be performed or data will be stored without prior written approval of DAS. Any attempt by the Bidder/Contractor to change or otherwise alter subcontractors or locations where work will be performed or locations where data will be stored, without prior written approval of DAS, will be deemed as a default. If a default should occur, DAS will seek all legal remedies as set forth in the Terms and Conditions which may include immediate cancellation of the Contract. Failure to complete this page may deem your bid not responsive.

AFFIRMATIVE ACTION PROGRAM VERIFICATION: The Ohio Revised Code (ORC) requires all contractors from whom the State or any of its political subdivisions make purchases have a written affirmative action program for the employment and effective utilization of economically disadvantaged persons. An Affirmative Action Program Verification Form must be submitted to the Equal Opportunity Division to comply with the affirmative action requirements pursuant to the Ohio Revised Code 125.111(B). The form verifies the company's commitment to implement steps to ensure equal employment opportunity within their organization. Prior to the award of a contract a prospective vendor must have filed verification with the state of Ohio EOD that the contractor has a written affirmative action program. Verifications may be submitted online at the following URL:

<http://www.das.ohio.gov/Divisions/EqualOpportunity/AffirmativeActionProgramVerification/tabid/133/Default.aspx>. For questions or help with filing a verification contact the Affirmative Action/EEO Unit at (614) 466-8380. Prospective vendors should submit proof with their bid that they have an Affirmative Action Program on file with the state of Ohio DAS/EOD. If said information is not provided with the bid submission the bidder will have seven (7) calendar days after request / notification by the Office of Procurement Services to do so. Failure of the bidder to furnish the said information either as part of their bid response or within the time specified herein may deem the bidder not responsive.

INSURANCE REQUIREMENTS: Bidders should provide with their bid, documentation of the following insurance coverages required by the Supplemental Contract Terms and Conditions, Articles S-12 and S-13 (refer to the Bid Page One, link to Instructions: Instructions to Bidders for Reverse Auction, Standard Contract Terms and Conditions, and Supplemental Contract Terms and Conditions):

1. Ohio Bureau of Workers Compensation Certificate or in the case of non-state of Ohio bidders, proof of workers compensation insurance in your state of domicile.
2. Employer's Liability (Stop Gap) insurance with limits of not less than one million (\$1,000,000.00) dollars.
3. Automobile Liability with limits in accordance with Federal and State laws.
4. Commercial General Liability (CGL) Insurance:
 - a. Limits of \$500,000.00 per occurrence.
 - b. Limits of \$1,000,000.00 annual aggregate.
 - c. To be compliant, the CGL policy must include the following three endorsements:
 - 1) a blanket waiver of subrogation.
 - 2) a statement that the Contractor's CGL coverage is primary over any other coverage.
 - 3) designate the state of Ohio as an additional insured.

If the Bidder does not currently carry the amounts of coverage and/or the required endorsements specified above, the Bidder should provide a letter from their insurance company stating that the Bidder's coverage will be increased to the specified amounts and/or the required endorsements will be added to the policy upon award of the ensuing Contract. The letter from the insurance company should also be submitted with the Bid. If a compliant insurance certificate is not provided with the bid submission the bidder will have seven (7) calendar days after request / notification by the Office of Procurement Services to do so. Failure of the bidder to furnish the said information either as part of their bid response or within the time specified herein may deem the bidder not responsive.

SPECIFICATIONS AND REQUIREMENTS

I. SCOPE:

Ohio Penal Industries (OPI) requires various corrugated sheeting products for use in its corrugated manufacturing shop. These specifications cover corrugated sheeting with and without liners, for use by the Ohio Department of Rehabilitation and Correction, Ohio Penal Industries (OPI).

II. APPLICABLE DOCUMENTS:

The following documents, in whole or in part as to the limitations of these specifications, shall apply:

- A. Bursting Strength of Corrugated Board TAPPI T810
- B. Basis Weight Determination ASTM D646

III. REQUIREMENTS:

- A. Material of Construction: All corrugated sheeting's shall be 100% virgin sulfate Kraft paper manufactured from wood pulp using sodium sulfate solution or equivalent process (unless noted otherwise on the Item Identification pages).
- B. Construction: Corrugated shall be constructed as indicated for individual items on the Item Identification pages.
 - 1. Liners shall be mottled, clay or ECO white.
 - 2. One liner shall contain recycled ledger paper or equivalent materials.
 - 3. Chipboard shall be white, clay coated news back in .038 calipers.

IV. SIZE TOLERANCE: Shall not vary more than industry standards.

V. ORDER TOLERANCE: The successful vendor will be permitted up to a ten (10) percent under run, no over run, on each order.

VI. WORKMANSHIP: There shall be no defects in the sheeting provided to the State which may impair serviceability. Such defective products, as determined by the ordering agency or Office of State Purchasing, shall be returned immediately at the vendor's expense.

VII. PACKAGING: Sheets shall be properly packaged to insure safe delivery to the destination.

- A. Damaged sheets, due to improper packaging, will be returned at the vendor's expense.
- B. Bale Height is not to exceed more than 45".
- C. Double stacked bales are acceptable.

PRICE SCHEDULE

CONTRACTOR: Jetco Solutions

MANUFACTURER: Michigan Packaging Co.

ITEM NO.	ITEM DESCRIPTION	PRICE PER 1,000 SQUARE FEET (MSF)
	Single Wall, Double Faced, 200 lbs. Test, B-Flute with white liner on one side. Minimum Sheet Size: 15" x 15", Maximum Sheet Size: 75" x 125" Minimum Order: <u>8</u> MSF	PRICE PER MSF
7911	ORDER SIZE: 8 MSF TO 24 MSF	\$61.170
3364	ORDER SIZE: 25 MSF TO 49 MSF	\$60.558
7912	ORDER SIZE: 50 MSF TO 74 MSF	\$60.552
11453	ORDER SIZE: 75 MSF TO 100 MSF	\$59.952
11454	ORDER SIZE: OVER 100 MSF	\$59.352
	Single Wall, Double Faced, 200 lbs. Test, B-Flute, Kraft Corrugated Sheets, manufactured from 50% or greater post consumer waste material. Minimum Sheet Size: 15" x 15", Maximum Sheet Size: 75" x 125" Minimum Order: <u>8</u> MSF	PRICE PER MSF
7810	ORDER SIZE: 8 MSF TO 24 MSF	\$53.940
2744	ORDER SIZE: 25 MSF TO 49 MSF	\$53.940
7811	ORDER SIZE: 50 MSF TO 74 MSF	\$53.940
2745	ORDER SIZE: 75 MSF TO 100 MSF	\$53.940
7812	ORDER SIZE: OVER 100 MSF	\$53.940
	Single Wall, Double Faced, 200 lbs. Test, C-Flute with white liner on one side. Minimum Sheet Size: 15" x 15", Maximum Sheet Size: 65" x 120" Minimum Order: <u>8</u> MSF	PRICE PER MSF
3430	ORDER SIZE: 8 MSF TO 24 MSF	\$61.170
9579	ORDER SIZE: 25 MSF TO 49 MSF	\$60.558
9709	ORDER SIZE: 50 MSF TO 74 MSF	\$60.558
3431	ORDER SIZE: 75 MSF TO 100 MSF	\$59.952
9580	ORDER SIZE: OVER 100 MSF	\$59.952

PRICE SCHEDULE

CONTRACTOR: Jetco Solutions

MANUFACTURER: Michigan Packaging Co

ITEM NO.	ITEM DESCRIPTION	PRICE PER 1,000 SQUARE FEET (MSF)
	Single Wall, Double Faced 200 lbs. Test, C-Flute, Various Sizes, Minimum Size Sheet: 15" x 15"; Maximum Sheet Size: 75" x 125" Minimum Order: <u>8</u> MSF	PRICE PER MSF
3428	ORDER SIZE: 8 MSF TO 24 MSF	\$53.940
9577	ORDER SIZE: 25 MSF TO 49 MSF	\$53.940
3429	ORDER SIZE: 50 MSF TO 74 MSF	\$53.940
9578	ORDER SIZE: 75 MSF TO 100 MSF	\$53.940
9576	ORDER SIZE: OVER 100 MSF	\$53.940
	Double Wall, Triple Faced, 200 lbs. Test, B and C Flute, Various Sizes, Minimum Size Sheet: 15" x 15"; Maximum Sheet Size: 75" x 125" Minimum Order: <u>8</u> MSF	PRICE PER MSF
3368	ORDER SIZE: 8 MSF TO 24 MSF	\$78.330
9346	ORDER SIZE: 25 MSF TO 49 MSF	\$77.547
3369	ORDER SIZE: 50 MSF TO 74 MSF	\$77.547
9347	ORDER SIZE: 75 MSF TO 100 MSF	\$76.772
3370	ORDER SIZE: OVER 100 MSF	\$76.772
	Single Wall, Double Faced 275 lbs. Test, C-Flute, Various Sizes, Minimum Size Sheet: 15" x 15"; Maximum Sheet Size: 75" x 125" Minimum Order: <u>8</u> MSF	PRICE PER MSF
2954	ORDER SIZE: 8 MSF TO 24 MSF	\$77.780
7630	ORDER SIZE: 25 MSF TO 49 MSF	\$77.780
2955	ORDER SIZE: 50 MSF TO 74 MSF	\$77.780
7631	ORDER SIZE: 75 MSF TO 100 MSF	\$77.780
3432	ORDER SIZE: OVER 100 MSF	\$77.780

PRICE SCHEDULE

CONTRACTOR: Jetco Solutions

MANUFACTURER: Michigan Packaging Co.

ITEM NO.	ITEM DESCRIPTION	PRICE PER 1,000 SQUARE FEET (MSF)
	Single Wall, Double Faced, 275 lbs. Test, C-Flute with white liner on one side. Minimum Sheet Size: 15" x 15", Maximum Sheet Size: 65" x 120" Minimum Order: <u>8</u> MSF	PRICE PER MSF
2952	ORDER SIZE: 8 MSF TO 24 MSF	\$87.220
7628	ORDER SIZE: 25 MSF TO 49 MSF	\$86.348
7629	ORDER SIZE: 50 MSF TO 74 MSF	\$86.348
11459	ORDER SIZE: 75 MSF TO 100 MSF	\$85.485
2953	ORDER SIZE: OVER 100 MSF	\$85.485
	Single Wall, Double Faced 350 lbs. Test, C-Flute, Various Sizes; Minimum sheet size: 15" x 15" Maximum sheet size: 65" x 115" Minimum Order: <u>8</u> MSF	PRICE PER MSF
2956	ORDER SIZE: 8 MSF TO 24 MSF	\$113.560
7685	ORDER SIZE: 25 MSF TO 49 MSF	\$113.560
2957	ORDER SIZE: 50 MSF TO 74 MSF	\$113.560
7686	ORDER SIZE: 75 MSF TO 100 MSF	\$113.560
2958	ORDER SIZE: OVER 100 MSF	\$113.560

CONTAINS RECYCLED MATERIALS: (Y/N) N

% OF RECYCLED MATERIALS: 0 %

As a baseline for any future cost increase requests, bidders should indicate as a percentage of the total cost for one complete series, what the cost elements are for the three injection series. Sum of percentages must equal one hundred percent.

Administrative Cost	Labor Cost	Material Cost	Equipment Cost	Transportation Cost
5%	5%	75%	5%	10%

CONTRACTOR INDEX

CONTRACTOR, TERMS:

180877
Jetco Packaging Solutions
7060 Placid Pointe Court SE
Caledonia, MI 49316

CONTRACTOR'S CONTACT: Mr. Jon Tellier

CONTRACT NO.: SA900111-1(06/30/13)

TERMS: 2% 10 Days, Net 30 Days

DELIVERY: 21 Days ARO

Telephone: (616) 656-0015
Toll Free: (877) 538-2689
FAX: (616) 656-1392
E-mail address: jtellier@jetcosolutions.com

ITEM CODE NO.: 4469, Freight charges on orders totaling less than F.O.B. destination, freight prepaid, minimum order requirement

EXHIBIT ONE

OHIO DEPARTMENT OF REHABILITATION AND CORRECTION INSTITUTIONS

Allen Correctional Institution 2338 North West Street Lima, Ohio 45802	Montgomery Education & Pre-Release Ctr. 1901 South Gettysburg Avenue Dayton, Ohio 45418
Belmont Correctional Institute 68518 Bannock Road, S.R. 331 St. Clairsville, Ohio 43950	Noble Correctional Institution 15708 S.R. 78 Caldwell, Ohio 43724
Chillicothe Correctional Institute 15802 S.R. 104 North Chillicothe, Ohio 45601	North Central Correctional Institution 670 Marion – Williamsburg Road Marion, Ohio 43302
Corrections Medical Center 1990 Harmon Avenue Columbus, Ohio 43223	North Coast Correctional Treatment Facility S.R. 83 North Grafton, Ohio 44044
Correctional Reception Center 11781 S.R. 762 Orient, Ohio 43146	Northeast Pre-Release Center 2675 East 30 th Street Cleveland, Ohio 44115
Dayton Correctional Institution 4104 Germantown Street Dayton, Ohio 45417	Oakwood Correctional Facility 3200 North West Street Lima, Ohio 45801
Franklin Pre-Release Center 1800 Harmon Avenue Columbus, Ohio 43223	Ohio Reformatory for Women 1479 Collins Avenue Marysville, Ohio 43040
Grafton Correctional Institution 2500 South Avon Beldon Road Grafton, Ohio 44044	Ohio State Penitentiary 878 Coitsville – Hubbard Road Youngstown, Ohio 44505
Hocking Correctional Facility 16759 Snake Hollow Road Nelsonville, Ohio 45764	Pickaway Correctional Institution 11781 S.R. 762 Orient, Ohio 43146
Lake Erie Correctional Institution Rte 20 - Thompson Road Conneaut, Ohio 44030	Richland Correctional Institution 1001 Olivesburg Road Mansfield, Ohio 44901
Lebanon Correctional Institution S.R. 63 Lebanon, Ohio 45036	Ross Correctional Institution 16149 S.R. 104 Chillicothe, Ohio 45601
London Correctional Institution 1580 S.R. 56 London, Ohio 43140	Southeastern Correctional Institution 5900 B.I.S. Road Lancaster, Ohio 43130
Lorain Correctional Institution 2075 South Avon Beldon Road Grafton, Ohio 44044	Southern Ohio Correctional Facility Lucasville – Minford Road Lucasville, Ohio 45699
Madison Correctional Institution 1851 S.R. 56 London, Ohio 43140	Toledo Correctional Institution 2001 East Central Avenue Toledo, Ohio 43608
Mansfield Correctional Institution 1150 North Main Street Mansfield, Ohio 44901	Trumbull Correctional Institution 5701 Burnett Road Leavittsburg, Ohio 44430
Marion Correctional Institution 940 Marion – Williamsport Road Marion, Ohio 43302	Warren Correctional Institution S.R. 63 Lebanon, Ohio 45036