

STATE OF OHIO
DEPARTMENT OF ADMINISTRATIVE SERVICES
GENERAL SERVICES DIVISION
OFFICE OF PROCUREMENT SERVICES
4200 SURFACE ROAD, COLUMBUS, OH 43228-1395

REQUIREMENTS CONTRACT: EMERGENCY AMBULANCE SERVICES

CONTRACT No.: OT908608

EFFECTIVE DATES: 06/01/08 to 05/31/11

The Department of Administrative Services has accepted bids submitted in response to Invitation to Bid No. OT908608 that opened on 05/28/08. The evaluation of the bid response(s) has been completed. The bidder(s) listed herein have been determined to be the lowest responsive and responsible bidder(s) and have been awarded a contract for the items(s) listed. The respective bid response, including the [Terms and Conditions for Bidding, Standard Contract Terms and Conditions, and Supplemental Contract Terms and Conditions](#), special contract terms & conditions, any bid addenda, specifications, pricing schedules and any attachments incorporated by reference and accepted by DAS become a part of this Requirements Contract.

This Requirements Contract is effective beginning and ending on the dates noted above unless, prior to the expiration date, the Contract is renewed, terminated or cancelled in accordance with the Contract Terms and Conditions.

This Requirements Contract is available to Franklin Pre-Release Center, 1800 Harmon Ave., Columbus, OH 43223, as applicable.

Agencies are eligible to make purchases of the listed supplies and/or services in any amount and at any time as determined by the agency. The State makes no representation or guarantee that agencies will purchase the volume of supplies and/or services as advertised in the Invitation to Bid.

SPECIAL NOTE: State agencies may make purchases under this Requirements Contract up to \$2500.00 using the state of Ohio payment card. Any purchase that exceeds \$2500.00 will be made using the official state of Ohio purchase order (ADM-0523). Any non-state agency, institution of higher education or Cooperative Purchasing member will use forms applicable to their respective agency.

Questions regarding this and/or the Requirements Contract may be directed to:

Peggy J. Canada - peggy.canada@das.state.oh.us

This Requirements Contract and any Amendments thereto are available from the DAS website at the following address:



<http://www.ohio.gov/procure>

Signed: _____
Hugh Quill, Director Date _____

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SPECIAL CONTRACT TERMS AND CONDITIONS

WHERE APPLICABLE, THE FOLLOWING TERMS AND CONDITIONS SUPERSEDE ANY STANDARD TERMS AND CONDITIONS SHOWN IN THIS BID

DELIVERY AND ACCEPTANCE: Services will be performed as set forth in the Contract and in accordance with paragraphs S-8, S-9, and S-10 of the SUPPLEMENTAL CONTRACT TERMS AND CONDITIONS. The location of performance will be noted on the purchase order issued by the participating agency. Payment for services rendered will occur upon the inspection and written confirmation by the ordering agency that the services provided conform to the requirements set forth in the Contract. Unless otherwise provided in the Contract, payment shall be conclusive except as regards to latent defects, fraud, or such gross mistakes as amount to fraud.

AMENDMENTS TO CONTRACT TERMS AND CONDITIONS: The following Amendments to the Contract Terms and Conditions do hereby become a part hereof. In the event that an amendment conflicts with the Contract Terms and Conditions, the Amendment will prevail.

SITE VISIT: Prior to submitting their Bid response, the Bidder should visit the agency(ies) they are Bidding in order to survey the facility(s) and to become familiar with the requirements of the Bid. The Bidder must contact each facility they are bidding to schedule an appointment. Bidder must call the contact person at each applicable institution listed below at least two (2) business days prior to the scheduled site visit to obtain entry authorization into the institution. Bidders must have with them a picture I. D. (such as a valid Ohio driver's license) in order to be admitted to institutions for site visits. No additional compensation will be awarded due to unfamiliarity with the scope of service required. It will be assumed that the Bidder has full knowledge of existing conditions/service areas and accepts them as is, unless otherwise specified within this Bid. (See Chart A below for the facility's contact person.) Once a contract is awarded, failure of the Bidder to have requested a site visit to become familiar with the facility and requirements of the Bid will be insufficient reason to support any request to be released from the contract.

CHART A

INSTITUTION	INSTITUTION CONTACT	TELEPHONE NUMBER
Franklin Pre-Release Center 1800 Harmon Ave. Columbus, OH 43223	Mike Eberhardt	(614) 445-8600, Ext. 2109

LICENSE: The Bidder shall submit as part of their Bid a copy of their drug license, ambulance license (s), and physician license to be used as part of the evaluation process, to determine the lowest responsive and responsible Bidder. Failure to provide the license copies will result in the Bidder being deemed as non-responsive and the Bid response may immediately be disqualified with no further consideration given for potential awarding of the contract.

MALPRACTICE INSURANCE: Each Bidder is to submit with this ITB documentation specifying the amount of malpractice insurance coverage presently in force and the name and address of the company that is providing said insurance.

REFERENCES REQUIRED: Each Bidder is to submit with the Bid a listing of three (3) references with whom you are or have currently provided ambulance services. Please include Name, Address and Telephone Number of each reference.

EVALUATION: Bids will be evaluated in accordance with Article I-17 of the "Instructions to Bidders". In addition, the state will: multiply the estimated annual usage of a one-way or a per trip service by its corresponding unit price and then add these totals together to determine the low lot total price. The Contract will be awarded to the lowest responsive and responsible Bidder meeting all Bid specifications and requirements as listed herein. Failure to Bid all services may result in the Bidder being deemed as not-responsive.

CONTRACT AWARD: The Contract will be awarded to the lowest responsive and responsible Bidder meeting all Bid specifications and requirements listed herein. Failure to Bid all items may result in the Bidder being deemed not responsive.

USAGE REPORTS: Every six (6) months the Contractor must submit a report (written or on disk) indicating sales generated by this contract. The report shall list usage by customer, by line item, showing the quantities/dollars generated by this contract. The report shall be forwarded to the Office of Procurement Services, 4200 Surface Road, Columbus, OH 43228-1395, Attn: Peggy J. Canada.

SPECIFICATIONS FOR AMBULANCE SERVICES

I. SCOPE

These specifications cover ambulance services for the following locations:

Franklin Pre-Release Center
1800 Harmon Ave.
Columbus, OH 43223

II. CONTRACTOR'S RESPONSIBILITIES

The successful Contractor will be required to provide these services during the period and hours specified.

- A. Provide competent attendants.
- B. Take precautions necessary to protect persons or property against injury or damage and to be responsible for any such injury or damage as a result of the Contractor's fault or negligence.
- C. Perform the work without unnecessarily interfering with agency activities.
- D. No attendants are permitted to have any relatives or acquaintances in the institutions or facilities they are servicing, if they do they are to notify the institution or facility management ahead of time.
- E. The successful Bidder must have the capability of furnishing additional attendants and ambulances required by the medical staff. Additional trips to be billed at the same rate as indicated for this Bid.

III. REQUIREMENTS

A. Service Requirements

- 1. To provide emergency response services twenty-four (24) hours per day, seven (7) days per week for the institutions or facilities listed herein.
- 2. Each emergency response vehicle must be staffed with a minimum of one (1) attendant, who is certified and has completed EMT-P training provided by the Division of Vocational Education, Ohio Department of Education. The Contractor will provide professional staff certified and/or licensed by the state of Ohio to respond to requests for emergency/medical services. The Contractor's staff must be legally qualified to provide medical evaluation, medical treatment, and medical monitoring during the transportation to designated community hospitals for all types of emergencies. The Contractor must comply with any and all other State and Federal staffing requirements in effect during the term of the contract.
- 3. Ambulances, equipment, and attendants must meet or exceed the minimum National Health Care Standards or equivalent as outlined by the U.S. Department of Transportation. The Contractor must comply with Ohio Revised Code Chapters 4765 and 4766.
- 4. The Contractor's personnel provided by this agreement are bound to observe the laws, regulations and policies of the state of Ohio, the Ohio Department of Rehabilitation and Correction, for the institutions and facilities listed herein.

Entrance into a correctional facility requires each person to have a photo identification card in their possession (i.e. driver's license, state of Ohio identification card, etc.). The Contractor must ensure that each ambulance or driver provided via this contract have a photo ID card in their possession while providing emergency services.

SPECIFICATIONS (Cont'd)

At the time of the contract award the Contractor will provide the institution's business office with a list of employees and the respective certification levels. The Contractor agrees to have each employee read and sign the institution's Contractor rules. The list and signed Contractor rules will be updated and forwarded to the institution before the new employees are assigned to provide services.

5. The Contractor must provide the institution with a drug license and list of medications.

The institution reserves the right to withdraw clearance for any Contractor's employee.

- B. Medical Equipment and Related Supplies – Each emergency response vehicle will be equipped to provide Advance Life Support (ALS) services to include, but not limited, to: CPR, MAST trousers, splinting, bandaging, spinal immobilization, shock and bleeding control, oxygen administration, IV administration, airway management and intubation, suctioning, cardiac monitoring and defibrillation, and drug administration (by protocol or physician's order).

All medical traumas, problems, ailments and conditions are intended to be covered by any ensuing contract.

Each emergency response vehicle is to be fully equipped with the necessary materials to initiate on-site immediate first aid/or patient emergency care.

The Contractor will maintain adequate medical personnel, medical supplies, and medical transportation vehicles to provide emergency medical services for the ensuing contract in accordance with acceptable community standards. During emergencies, the Contractor will make available as many vehicles and personnel as is necessary to provide emergency response services.

The Contractor will evaluate, treat, stabilize and/or transport all inmates on emergency runs to a pre-designated Hospital unless the respective facility's medical supervisor and Contractor's staff agree otherwise, based upon the medically determined needs of the inmate patient and in accordance with acceptable community standards. The Contractor will evaluate, treat, stabilize and/or transport staff and visitors consistent with the medically determined needs of the patient and consistent with acceptable community standards.

- C. Record Keeping – Complete records of emergency response trips, dates and medical services rendered must be maintained by the Contractor. The records will be submitted with all invoices and may be reviewed by the respective institution's medical director prior to payment.

The Contractor must recognize that, pursuant to the Ohio Revised Code, inmate medical records are the property of the respective facility and cannot be released to a third party.

No information will be released by the Contractor to the news media without the prior approval by the Warden of the respective institution.

- D. Security – State of Ohio armed security personnel will be required to accompany and escort each inmate-patient in accordance with institutional and Department of Rehabilitation and Correction security policies in effect during the term of the contract.

- E. Expansion – The contract is based on the institution's present staffing, equipment, supplies, and other capabilities at the implementation of this contract. The institution and facility will not increase staffing, equipment, supplies or other capabilities in order for the Contractor to provide emergency services.
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SPECIFICATIONS FOR AMBULANCE SERVICES
FOR THE FRANKLIN PRE-RELEASE CENTER

In addition to the Contractor's responsibilities and the requirements, listed in Section II and III (Pages 5 and 6), the following shall apply to the Franklin Pre-Release Center.

BACKGROUND: The Franklin Pre-Release Center is a skilled nursing facility for adult felons and will serve as the Department of Rehabilitation and Corrections secondary health care facility. Approximate mileage to and from the Ohio State University Hospital (OSU) is seven (7) miles.

I. SPECIAL REQUIREMENTS

The Contractor will be required to provide the following services during the period and hours specified.

- A. Response time is to be within fifteen (15) minutes after receiving the call from the Franklin Pre-Release Center's medical staff. If the awarded Contractor fails to respond within fifteen (15) minutes to the emergency call, the Contractor will be responsible for all 911 charges pertaining to a late response, any invoices for 911 charges received due to a late response at the Franklin Pre-Release Center will be sent to the Contractor for payment.
 - B. The Contractor will have the capability of furnishing additional attendants and ambulances if required by the medical staff. Additional trips to be billed at the same rate.
 - C. The Contractor's personnel provided by this agreement are bound to observe the laws, regulations and policies of the State of Ohio, the Ohio Department of Rehabilitation and Corrections and the Franklin Pre-Release Center.
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PRICE SCHEDULE

FRANKLIN PRE-RELEASE CENTER

NOTE: Fee based on a per trip basis to hospitals listed below.

ITEM NO.	DESCRIPTION	COST PER ONE-WAY TRIP 06/01/08 - 05/31/09	COST PER ONE-WAY TRIP 06/01/9 - 05/31/10	COST PER ONE-WAY TRIP 06/01/10 - 05/31/11
13212	TRIP FROM: FRANKLIN PRE-RELEASE CENTER TO: THE OHIO STATE UNIVERSITY HOSPITAL*	\$ 250.00 PER ONE-WAY TRIP	\$ 260.00 PER ONE-WAY TRIP	\$ 270.00 PER ONE-WAY TRIP
13213	TRIP FROM: THE OHIO STATE UNIVERSITY HOSPITAL* TO: FRANKLIN PRE-RELEASE CENTER	\$ 110.00 PER ONE-WAY TRIP	\$ 120.00 PER ONE-WAY TRIP	\$ 125.00 PER ONE-WAY TRIP

*OSU hospital may occasionally be replaced by another hospital within Franklin County during the term of this contract. If this occurs, the rate quoted shall apply to the new hospital location. The Franklin Pre-Release Center is located at 1800 Harmon Avenue, Columbus, Ohio 43223.



CONTRACTOR INDEX

Vendor ID.: 70420
 Medcorp. Inc.
 745 Medcorp Drive
 Toledo OH 43608

CONTRACTOR'S CONTACT: Tony Anteau,

IT/MIS CONTACT PERSON: Tony Anteau,

CONTRACTOR'S E-MAIL ADDRESS:

BID CONTRACT NO.: OT908608-1 (05/31/11)

DELIVERY: 30 Days A.R.O.

TERMS: Net 30 Days

Toll Free: (800) 295-7723
 Telephone: (419) 727-7000
 FAX: (419) 727-4488

IT/MIS: (419) 727-7000

tony@medcorpinc.com