STATE OF OHIO
DEPARTMENT OF ADMINISTRATIVE SERVICES
GENERAL SERVICES DIVISION
OFFICE OF PROCUREMENT SERVICES
4200 SURFACE ROAD, COLUMBUS, OH 43228-1395

REQUIREMENTS CONTRACT: DRAWER SLIDES

CONTRACT No.: OT906608 EFFECTIVE DATES: 04/01/08 to 03/31/11

The Department of Administrative Services has accepted bids submitted in response to Invitation to Bid No. OT906608 that opened on 02/11/08. The evaluation of the bid response(s) has been completed. The bidder(s) listed herein have been determined to be the lowest responsive and responsible bidder(s) and have been awarded a contract for the items(s) listed. The respective bid response, including the Terms and Conditions for Bidding, Standard Contract Terms and Conditions, and Supplemental Contract Terms and Conditions, special contract terms & conditions, any bid addenda, specifications, pricing schedules and any attachments incorporated by reference and accepted by DAS become a part of this Requirements Contract.

This Requirements Contract is effective beginning and ending on the dates noted above unless, prior to the expiration date, the Contract is renewed, terminated or cancelled in accordance with the Contract Terms and Conditions.

This Requirements Contract is available to DEPARTMENT OF REHABILITATION & CORRECTIONS, OHIO PENAL INDUSTRIES, (Locations listed herein), as applicable.

Agencies are eligible to make purchases of the listed supplies and/or services in any amount and at any time as determined by the agency. The State makes no representation or guarantee that agencies will purchase the volume of supplies and/or services as advertised in the Invitation to Bid.

SPECIAL NOTE: State agencies may make purchases under this Requirements Contract up to $2500.00 using the state of Ohio payment card. Any purchase that exceeds $2500.00 will be made using the official state of Ohio purchase order (ADM-0523). Any non-state agency, institution of higher education or Cooperative Purchasing member will use forms applicable to their respective agency.

Questions regarding this and/or the Requirements Contract may be directed to:

Jennifer Dammeyer
jennifer.dammeyer@das.state.oh.us

This Requirements Contract and any Amendments thereto are available from the DAS website at the following address:

http://www.ohio.gov/procure

Signed: _____
Hugh Quill, Director Date

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SPECIAL TERMS AND CONDITIONS

AMENDMENTS TO CONTRACT TERMS AND CONDITIONS: The following Amendments to the Contract Terms and Conditions do hereby become a part hereof. In the event that an amendment conflicts with the Contract Terms and Conditions, the Amendment will prevail.

DELIVERY AND ACCEPTANCE: Supplies will be delivered to the participating agency within thirty (30) days after receipt of order and, in accordance with paragraphs S-8, S-9, and S-10 of the SUPPLEMENTAL CONTRACT TERMS AND CONDITIONS. The delivery location will be noted on the purchase order issued by the participating agency. Acceptance (transfer of title) will occur upon the inspection and written confirmation by the ordering agency that the supplies delivered conform to the requirements set forth in the Contract. Unless otherwise provided in the Contract, acceptance shall be conclusive except as regards to latent defects, fraud, or such gross mistakes as amount to fraud.

SPECIAL NOTE: DAS / OPI reserves the right to add any additional institutional sites for shipment. Primary shipment institutions are listed on pages 6 all other potential institutional locations for shipment are listed on page 7.

DESCRIPTIVE LITERATURE: The Bidder may be required to submit descriptive literature of the supplies or services being offered. If requested, the literature will be used in the evaluation process to determine the lowest responsive and responsible bidder. If not provided as part of the bid response, the Bidder must provide said literature within ten (10) calendar days after request/notification by the Office of Procurement Services to do so. Any references, that may appear in the descriptive literature, that may alter the terms and conditions and specifications of the bid (i.e. F.O.B. Shipping Point or Prices Subject to Change), will not be part of any contract and will be disregarded by the state of Ohio. Failure of the bidder to furnish descriptive literature either as part of their bid response or within the time specified herein will deem the bidder not responsive.

PRODUCT SAMPLES: The bidder(s) may be required to submit samples of the supplies being offered. The samples will be used in the evaluation process to determine the lowest responsive and responsible bidder. If not included as part of their bid response, the bidder will be required to provide the samples within ten (10) calendar days after notification. Failure to provide the samples within the stated time period will result in the bidder being deemed not responsive. After award of the contract, the samples will be used as a basis of comparison with actual product delivered under contract. Any variation between the samples and product being delivered will be considered as an event of default. Any variations between the samples and actual product being delivered that are due to manufacturer changes may be acceptable and shall require prior written approval from DAS.

EVALUATION: Bids will be evaluated in accordance with Article I-17 of the “Instructions to Bidders”. In addition, the state will: multiply the estimated annual usage of each item by its corresponding unit price and then add these totals together. If unknown usages a quantity of one will be used for the evaluation. Failure to bid all items may result in the bidder being deemed as not-responsive.

CONTRACT AWARD: The contract will be awarded to the lowest responsive and responsible bidder by low lot total. Low lot total will be determined by multiplying the unit cost by the estimated usage listed in the bid and then adding each of the totals together to arrive at a total for all items. Failure to bid all items may result in the bidder being deemed not responsive. Bidder shall offer only one (1) make of slide: (i.e. Accuride , Knape & Vogt etc.) for all items, if available, except for OPI item #010532 (Flipper Door Slide).

MINIMUM ORDER: No order shall be placed against a contract awarded pursuant to this bid for less than One-Hundred ($100.00) dollars. The minimum dollar value of any order placed against a contract awarded pursuant to this bid for delivery F.O.B. destination, transportation charges prepaid, at any one time to one destination, shall not be less than as stated in the minimum order quantity on page nine (9) of the bid.

ON ORDERS TOTALING LESS THAN MINIMUM ORDER QUANTITY: Shipment is to be made by freight, parcel post, express or commercial package delivery, whichever is the most economical method for proper delivery of the item F.O.B. destination. The cost of transportation from the contractor's address to the destination on such orders shall be prepaid and added to the invoice.

SPECIAL TERMS AND CONDITIONS (cont.)

FIXED-PRICE WITH ECONOMIC ADJUSTMENT: The contract prices(s) will remain firm for the first six (6) months duration of the contract. Thereafter, the Contractor may submit a request to increase their price(s) to be effective thirty (30) calendar days after acceptance by DAS. No price adjustment will be permitted prior to the effective date of the increase received by the Contractor from his suppliers, or on purchase orders that are already being processed, or on purchase orders that have been filled and are awaiting shipment. If the Contractor receives orders requiring quarterly delivery, the increase will apply to all deliveries made after the effective date of the price increase.

The price increase must be supported by a general price increase in the cost of the finished supplies, due to increases in the cost of raw materials, labor, freight, Workers' Compensation and/or Unemployment Insurance, etc. Detailed documentation, to include a comparison list of the contract items and proposed price increases, must be submitted to support the requested increase. Supportive documentation should include, but is not limited to: copies of the old and the current price lists or similar documents which indicate the original base cost of the product to the Contractor and the corresponding increase, and/or copies of correspondence sent by the Contractor's supplier on the supplier's letterhead, which contain the above price information and explains the source of the increase in such areas as raw materials, freight, fuel or labor, etc.

Should there be a decrease in the cost of the finished product due to a general decline in the market or some other factor, the Contractor is responsible to notify DAS immediately. The price decrease adjustment will be incorporated into the contract and will be effective on all purchase orders issued after the effective date of the decrease. If the price decrease is a temporary decrease, such should be noted on the invoice. In the event that the temporary decrease is revoked, the contract pricing will be returned to the pricing in effect prior to the temporary decrease. For quarterly deliveries, any decrease will be applied to deliveries made after the effective date of the decrease. Failure to comply with this provision will be considered as a default and will be subject to Provision I.C. “Termination/Suspension” and Provision II. of the “Contract Remedies:” of the “Standard Contract Terms and Conditions”.

USAGE REPORTS: Every six (6) months the contractor must submit a report (written or on disk) indicating sales generated by this contract. The report shall list usage by customer, by line item, showing the quantities/dollars generated by this contract. The report shall be forwarded to the Office of Procurement Services, 4200 Surface Road, Columbus, OH 43228-1395, Attn: Jennifer Dammeyer.

SPECIAL TERMS AND CONDITIONS (cont.)

Bid Automobile Liability Checklist:

Contractor will indicate, by checking the appropriate box(es) below, which mode of transportation will apply to this contract.

☐ Bidder/Broker ("The Contractor") or their Sub Contractor will make delivery or be performing services using a vehicle that is owned, leased or rented. Provide Certificate of Insurance documenting automobile liability with a Combined Single Limit of $500,000.00.

☐ Goods/Services will be delivered via common carrier.

☐ No employee or representative of the contractor will have cause to be on state property to make deliveries or to perform services.

DISCLOSURE OF SUBCONTRACTORS / JOINT VENTURES (See Standard Contract Terms and Conditions, Section (roman numeral) V. General Provisions:, Paragraph Q.,):
List names of subcontractors who will be performing work under the Contract.

None _____ _____

_____ _____

_____ _____

By the signature affixed to Page 1 of this Bid, Bidder hereby certifies that the above information is true and accurate. The Bidder agrees that no changes will be made to this list of subcontractors or locations where work will be performed or data will be stored without prior written approval of DAS. Any attempt by the Bidder/Contractor to change or otherwise alter subcontractors or locations where work will be performed or locations where data will be stored, without prior written approval of DAS, will be deemed as a default. If a default should occur, DAS will seek all legal remedies as set forth in the Terms and Conditions which may include immediate cancellation of the Contract. Failure to complete this page may deem your bid not responsive.

SPECIAL TERMS AND CONDITIONS (cont.)

DELIVERY LOCATIONS:

OPI Metal Furniture Factory
Marion Correctional Institution
940 Marion-Williamsport Road
Marion, OH 43302
Contact: Ron Blevins (740) 383-1823

OPI Wood Furniture Factory
Marion Correctional Institution
940 Marion-Williamsport Road
Marion, OH 43302
Larry Mannasmith 740-387-3232

OPI Modular Furniture Factory
Madison Correctional Institution
1851 St. Rt. 56
London, Ohio 43140
Contact: Rob Caudill 740-852-9777, x 2420

OPI Wood Furniture Assembly Factory
Ross Correctional Institution
16149 St. Rt. 104 N.
Chillicothe, OH 45601
Contact: Ron Warrens (740) 774-7050, Ext. 2888

Delivery: 8:00 a.m. to 10:00 a.m. and 12:00 a.m. to 2:00 p.m., Monday through Friday, except state holidays.

NOTE: All deliveries to be coordinated with the Institution.

SPECIAL NOTE: DAS / OPI reserves the right to add any additional institutional sites for shipment. Primary shipment institutions are listed on pages 6 all other potential institutional locations for shipment are listed on page 7.

SPECIAL TERMS AND CONDITIONS (cont.)

OHIO DEPARTMENT OF REHABILITATION AND CORRECTION - INSTITUTIONS

Allen Correctional Institution Lima, Ohio 45802	Noble Correctional Institution Caldwell, Ohio 43724
Belmont Correctional Institute St. Clairsville, Ohio 43950	North Central Correctional Institution Marion, Ohio 43302
Chillicothe Correctional Institute Chillicothe, Ohio 45601	North Coast Correctional Treatment Facility Grafton, Ohio 44044
Corrections Medical Center Columbus, Ohio 43223	Northeast Pre-Release Center Cleveland, Ohio 44115
Correctional Reception Center Orient, Ohio 43146	Oakwood Correctional Facility Lima, Ohio 45801
Dayton Correctional Institution Dayton, Ohio 45417	Ohio Reformatory for Women Marysville, Ohio 43040
Franklin Pre-Release Center Columbus, Ohio 43223	Ohio State Penitentiary Youngstown, Ohio 44505
Grafton Correctional Institution Grafton, Ohio 44044	Pickaway Correctional Institution Orient, Ohio 43146
Hocking Correctional Facility Nelsonville, Ohio 45764	Richland Correctional Institution Mansfield, Ohio 44901
Lake Erie Correctional Institution Conneaut, Ohio 44030	Ross Correctional Institution Chillicothe, Ohio 45601
Lebanon Correctional Institution Lebanon, Ohio 45036	Southeastern Correctional Institution Lancaster, Ohio 43130
London Correctional Institution London, Ohio 43140	Southern Ohio Correctional Facility Lucasville, Ohio 45699
Lorain Correctional Institution Grafton, Ohio 44044	Toledo Correctional Institution Toledo, Ohio
Madison Correctional Institution London, Ohio 43140	Trumbull Correctional Institution Leavittsburg, Ohio 44430
Mansfield Correctional Institution Mansfield, Ohio 44901	Warren Correctional Institution Lebanon, Ohio 45036
Montgomery Education & Pre-Release Ctr. Dayton, Ohio 45418	Marion Correctional Institution Marion, Ohio 43302

SPECIFICATIONS

I. SCOPE AND CLASSIFICATION

The Office of State Procurement is requesting competitive bids for OPI Correctional Industries for different models and different lengths of drawer slides to be used in the manufacture of furniture for resale in the OPI Furniture Factories at Madison, Marion and Ross Correctional Institutions.

II. GENERAL DRAWER SLIDE REQUIRED FEATURES:

A. All full extension drawer slides shall have a minimum of three (3) per inch metal ball bearing actions.

B. All 3/4 inch extension drawer slides shall have a minimum of three (3) per inch metal ball roller bearing.

C. All slides shall have a liftoff, trigger or friction disconnect.

D. All slides shall have felt pads or rubber/plastic bumper cushioned stops.

E. Finish shall be zinc plated with clear chromate finish or equal.

F. All slides shall include necessary mounting screws or hardware.

III. PACKAGING AND SHIPPING:

A. Individual cartons shall not exceed 25 pair or 50 left or 50 right handed slides.

B. Corrugated cartons shall be of sufficient bursting strength, have separators and have a method of closure that will withstand normal transportation and factory movement/use and insure protection of the slides.

IV. QUALITY AND STANDARDS

A. All items offered shall be of top grade quality and workmanship, for example, Accuride, Knape & Vogt (or equivalent).

B. All items offered should meet national industry standards.

PRICE SCHEDULE

ITEM NO.	DESCRIPTION	OPI ITEM NUMBER	PAIRS - ITEMS PER CARTON	MINIMUM SHIPMENT	NET PRICE PER PAIR
2882	Drawer Slide, Full Extension, with 1" over travel, minimum 90 to 100 lbs. load capacity, 16" length +/- 0.4" tolerance on length. Brand Accuride Model 3834-C16P	021307	10	100 pairs	$6.39
2884	Drawer Slide, Full Extension with 1" over travel, minimum 90 to 100 lbs. load capacity, 22" length +/- 0.4" tolerance on length. Brand Accuride Model 3834-C22P	021263	10	100 pairs	$7.36
2883	Drawer Slide, 3/4" Extension, minimum 45 lbs. load capacity, 22" length, +/- 0.4" tolerance on length, with adjustable mounting brackets to allow attachment to the top of the desk not the side of the desk (i.e. pencil drawer applications). Brand Accuride Model 2006-22	011164	10	100 pairs	$8.23
2881	Drawer Slide, 3/4" Extension, minimum 75 lbs. load capacity, 16" length. +/- 0.4" tolerance on length. Brand Accuride Model C2132-16P	020869	10	100 pairs	$3.58
8333	Drawer Slide, Full Extension with 1 to 1.5" over travel, minimum 150 lb. load capacity, 16" length +/- 0.4" tolerance on length. Brand Accuride Model C4034-16X	011307	5	100 pairs	$11.07
8334	Drawer Slide, Full Extension with 1 to 1.5" over travel, minimum 150 lb. load capacity, 22" length +/- 0.4" tolerance on length Brand Accuride Model 4034-22X	031263	5	100 pairs	$13.40
2880	Over the top, Flipper Door Slide or equivalent. minimum 20 lb. load capacity, 14" length +/- 0.4" tolerance on length Brand Accuride Model C115-1864	010532	20	100 pairs	$16.61
	OPTIONAL items*				
12980	All other available Slides in bidders' 2008 Price List v0802. Agency needs to contact bidder for price list catalog. Please indicate percentage discount off published list price.				% discount 40%

UNSPSC No.: 31162300

CONTAINS RECYCLED CONTENT: Y/N YES IF SO, PERCENT: Unknown% - ROHS compliant %

*Optional items will not be included in the bid evaluation but may become part of any awarded contract. Bidder shall submit published catalog with bid for optional item(s). Failure to do so may deem bid not responsive.

** All slides shall include necessary mounting screws or hardware included.

CONTRACTOR INDEX

CONTRACTOR, TERMS, AND SHIPMENT

BID CONTRACT NO.: OT906608 (03/31/11)

CONTRACT NO: OT906608 -1

Minority Business Enterprise

Encouraging Diversity, Growth & Equity (EDGE)

75912
Direct Resource, Inc. (EDGE)
2121 Citygate Drive
Columbus, OH 43219

DELIVERY: 30 Days A.R.O.

TERMS: Net 30 Days

CONTRACTOR'S CONTACT: Jack Weaver

Telephone: (614) 337-0300
Toll Free (800) 888-1928
FAX: (614) 337-1313
E-MAIL: jack@directresourceinc.com

Item ID #.: 9342, Freight charges on orders totaling less than indicated pairs.