



STATE OF OHIO
DEPARTMENT OF ADMINISTRATIVE SERVICES
GENERAL SERVICES DIVISION
OFFICE OF PROCUREMENT SERVICES
4200 SURFACE ROAD, COLUMBUS, OH 43228-1395

MANDATORY USE CONTRACT FOR: Administration of the National Core Indicators-Aging and Disabilities (NCI-AD) Survey for Consumers in Ohio

CONTRACT NUMBER: CSP909614

EFFECTIVE DATES: 4/18/14 TO 12/31/14

The Department of Administrative Services has accepted Proposals submitted in response to Request for Proposal (RFP) No. CSP909614 that opened on 3/12/14. The evaluation of the Proposal responses has been completed. The Offeror listed herein has been determined to be the highest ranking Offeror and has been awarded a Contract for the services listed. The respective Proposal response including, Contract Terms & Conditions, any Proposal amendment, special Contract Terms & Conditions, specifications, pricing schedules and any attachments incorporated by reference and accepted by DAS become a part of this Services Contract.

This Requirements Contract is effective beginning and ending on the dates noted above unless, prior to the expiration date, the Contract is renewed, terminated, or cancelled in accordance with the Contract Terms and Conditions.

This Requirements Contract is available to the Ohio Department of Aging as applicable.

The agency is eligible to make purchases of the contracted services in any amount and at any time as determined by the agency. The State makes no representation or guarantee that department will purchase the volume of services as advertised in the Request for Proposal.

Questions regarding this and/or the Services Contract may be directed to:

Patrick Means, CPPB
patrick.means@das.ohio.gov

This Requirements Contract and any Amendments thereto are available from the DAS Web site at the following address:

www.ohio.gov/procure

MUTUALLY AGREED UPON CLARIFICATIONS AND MODIFICATIONS.

Revised timeline with a starting date of April 21, 2014.

Cost Summary

Administration of the National Core Indicators-Aging and Disabilities (NCI_AD) Survey for Consumers in Ohio
 CSP908914
 UNSPSC CATEGORY CODE: 81130000, 80140000

OAKS Item Code: 25822

Description	Cost
Coordinate, schedule and complete the Pre-Survey Form for up to the 600 individuals randomly selected to participate via contact with the Area Agency on Aging (which may include Contractor meeting in-person at Area Agency on Aging to complete forms as necessary) on the Pre-Survey Forms provided;	\$5,000
Coordinate, schedule and complete the Background Information Form for each of the up to 600 individuals randomly selected to participate via contact with the Area Agency on Aging (which may include Contractor meeting in-person at Area Agency on Aging to complete forms as necessary) on the Background Information Forms provided;	\$5,000
Coordinate, schedule and complete a Consumer Survey/Interview with a total of 400 randomly selected individuals via face-to-face interviews with each person at the location of the person's choice, using the National Core Indicators Consumer Survey form provided (subject to addition of questions as deemed appropriate by ODA/HSRI);	\$37,550
Input all data collected into Excel spreadsheet and send to the Human Services Research Institute's (HSRI) on a regularly scheduled basis;	\$3,065
Provide the ODA NCI Project Manager a copy of all data uploaded to HSRI in Excel format on a regularly scheduled basis;	\$500
Prepare and transmit the schedule for all aspects of the Work as outlined in this proposal via e-mail to the ODA NCI Project Manager, Felicia Sherman.	\$500
Complete and send monthly reports regarding all aspects of the Work including, but not limited to; status, risks mitigated, and progress, via e-mail to the ODA NCI Project Manager, Felicia Sherman.	\$3,000
Total, Not to Exceed Cost.	\$54,615

All costs must be in U.S. Dollars.

CONTRACTOR INDEX

CONTRACTOR AND TERMS:

93566
Vital Research, LLC
6380 Wilshire Blvd Ste. 1700
Los Angeles, CA 90048

BID CONTRACT NO.: CSP909614-1 (12/31/14)

TERMS: Net 30

CONTRACTOR'S CONTACT:

Ms. Muriel Wheatley

Office: 323-951-1670
E-mail: mwheatley@vitalresearch.com