STATE OF OHIO
DEPARTMENT OF ADMINISTRATIVE SERVICES
GENERAL SERVICES DIVISION
OFFICE OF PROCUREMENT SERVICES
4200 SURFACE ROAD, COLUMBUS, OH 43228-1395

MANDATORY USE CONTRACT FOR: HRSA NATIONAL MONITORING STANDARD CONSULTANT FOR HIV CARE SERVICES

CONTRACT NUMBER: CSP906914 EFFECTIVE DATES: 11/21/13 TO 06/30/14

The Department of Administrative Services has accepted Proposals submitted in response to Request for Proposal (RFP) No. CSP906914 that opened on October 7, 2013. The evaluation of the Proposal responses has been completed. The Offeror listed herein has been determined to be the highest ranking Offeror and has been awarded a Contract for the services listed. The respective Proposal response including, Contract Terms & Conditions, any Proposal amendment, special Contract Terms & Conditions, specifications, pricing schedules and any attachments incorporated by reference and accepted by DAS become a part of this Services Contract.

This Requirements Contract is effective beginning and ending on the dates noted above unless, prior to the expiration date, the Contract is renewed, terminated, or cancelled in accordance with the Contract Terms and Conditions.

This Requirements Contract is available to the OHIO DEPARTMENT OF HEALTH as applicable.

The agency is eligible to make purchases of the contracted services in any amount and at any time as determined by the agency. The State makes no representation or guarantee that department will purchase the volume of services as advertised in the Request for Proposal.

Questions regarding this and/or the Services Contract may be directed to:

Janice L. Fitzpatrick, CPPB
janice.fitzpatrick@das.ohio.gov

This Requirements Contract and any Amendments thereto are available from the DAS Web site at the following address:

www.ohio.gov/procure

COST SUMMARY

TITLE: HRSA NATIONAL MONITORING STANDARDS CONSULTANT FOR HIV CARE SERVICES
CSP906914
UNSPSC CATEGORY CODE: 84111600
OAKS ITEM ID: 25293

Description	Cost
Offeror will provide a proposed Cost Summary to include the total price to complete the Work as described in this RFP, no other costs will be paid. The Offeror must specify in the cost summary response the work plan and monthly billing structure for work as completed. Invoices must be in arrears and will not be paid in advance of completion of the tasks.	
Detailed steps as follows:	
Phase 1 – Evaluation of Current Program (11/1/13 through 12/31/13)	
A. On-site Phase in meeting and evaluation with HCS Staff (2 days on-site/2 consultants)	$3,600.00
B. On-site meeting with ODH Offices and departments (3 days on-site/2 consultants)	$5,400.00
C. Review documents provided by HCS and ODH (12 days off-site)	$10,800.00
D. Write the HCS Sub-grantee monitoring policies & procedures & all docs (12 days off)	$10,800.00
E. Provide technical assistance to HCS & ODH staff thru review process (on-going)	No charge
F. Create system for access to the NMS by sub-grantees & providers & TA (on-going)	No charge
Phase 2 – Training of HCS Staff, ODH Staff & RW Part B sub-grantees & Providers related to compliance with the NMS and HRSA/HAB rules and regulations – Activities and time requirements (1/1/14 thru 5/31/14)	
A. Training of HCS Staff (2 days with 2 consultants on-site; one day with 2 consultants preparation)	$5,400.00
B. Training of ODH Staff (1 day with 2 consultants + 2 days)	$1,800.00
C. Training of HCS Sub-grantees & providers – 3 regional presentation (1 day 2 consultants per training x 3 presentation/1 day with 2 consultants of preparation 8 days)	$7,200.00
Phase 3 – Sub-grantee/Provider monitoring site visits in conformance with the NMS	
A. Estimated 7 one-day site visits (28 days total)	$25,200.00
B. Estimated 4 two-day site visits (24 days total)	$21,600.00
Phase 4 – Ongoing Technical assistance to HCS during the Contract period 80 hours TA	$9,000.00
Phase 5 – Writing and submission of the final reports. (6 days)	$5,400.00
TOTAL COST (NOT TO EXCEED)	$106,200.00

CONTRACTOR INDEX

CONTRACTOR AND TERMS:

215184
T&J Consulting
N53W15196 Glenmeadow Ct.
Menomonee Falls, WI 53051

BID CONTRACT NO.: CSP906914-3 (06/30/14)

TERMS: Net 30

CONTRACTOR'S CONTACT(S):

Thomas J. Hickey, Healthcare Consultant

Office: (262) 327-0829
E-mail: tjhickey106@yahoo.com