

STATE OF OHIO
DEPARTMENT OF ADMINISTRATIVE SERVICES
GENERAL SERVICES DIVISION
OFFICE OF PROCUREMENT SERVICES
4200 SURFACE ROAD, COLUMBUS, OH 43228-1395

SERVICES CONTRACT: OHIO TEACHER INCENTIVE FUND EVALUATION (OTIF)

CONTRACT No.: CSP906907

EFFECTIVE DATES: 05/23/07 to 06/30/08

The Department of Administrative Services has accepted Proposals submitted in response to Request for Proposal (RFP) No. CSP906907 that opened on April 6, 2007. The evaluation of the Proposal responses has been completed. The Offeror listed herein has been determined to be the highest ranking Offeror and has been awarded a Contract for the services listed. The respective Proposal response including, Contract Terms & Conditions, any Proposal amendment, special Contract Terms & Conditions, specifications, pricing schedules and any attachments incorporated by reference and accepted by DAS become a part of this Services Contract.

This Services Contract is effective beginning and ending on the dates noted above unless, prior to the expiration date, the Contract is renewed, terminated, or cancelled in accordance with the Contract Terms and Conditions.

This Services Contract is available to the Ohio Department of Education as applicable.

The agency is eligible to make purchases of the contracted services in any amount and at any time as determined by the agency. The State makes no representation or guarantee that department will purchase the volume of services as advertised in the Request for Proposal.

Questions regarding this and/or the Services Contract may be directed to:

Dana L. King, CPPB at dana.king@das.state.oh.us

This Services Contract and any Amendments thereto are available from the DAS Web site at the following address:



www.ohio.gov/procure

Mutually agreed upon Clarifications and Modifications – Ohio Teacher Incentive Fund Evaluation. This section gives only a summary of the Project Requirements and responsibilities.

1. The general Terms and Conditions for the Contract are contained in Attachment Three of the RFP for Project. The Contract consists of:
 - a. The original RFP and any addendums.
 - b. The documents and materials incorporated by reference in the RFP.
 - c. The Contactor's Proposals, as amended, clarified, and accepted by the State.
 - d. The documents and materials incorporated by reference in the Offeror's Proposal and subsequent accepted clarifications.
 - e. Any related amendments issued subsequent to Contract award.
2. This Contract award consists of clarifications accepted by the State from the Contractor up to and including the final Contractor response dated May 10, 2007.
3. Ohio Ethics Laws and Political Contributions. The Contractor is currently in compliance and shall continue to adhere to the requirements of the Ohio ethics laws, Ohio Revised Code Section §102.04. Furthermore, the Contractor affirms that, as applicable to the Contractor, all personal and business associates are in compliance with Chapter 3517 of the Revised Code regarding limitations on political contributions and shall remain in compliance for the duration of the Contract and with all applicable provisions that extend beyond the expiration of the Contract.
4. Should the current Contractor fail to win a future Contract award, said current Contractor will be required to fulfill its obligations while assisting the subsequent Contractor during the "transition out" period. The transition out period will occur 90 – 120 calendar days prior to the expiration of the Contract.
5. The ODE and the Contractor shall notify the DAS, Office of Procurement Services within ten (10) business days in the event of a change in personnel, financial, or contact information.
6. The Contractor shall provide the DAS Office of Procurement updated insurance forms on an annual basis, or as appropriate when changes go into effect.
7. Deliverable One (a) was originally due on or before April 30, 2007. This should be adjusted to read on or before June 15, 2007
8. Deliverable Two (a) was originally due on or before June 30, 2007. This should be adjusted to read on or before October 31, 2007.
9. Deliverable Two (b) "complete USDOE grant reporting requirements" will no longer be required from the contractor in Year One due to timing and thus the contracted cost summary reflect a \$15,000 difference from the original Cost Proposal. (This applies only to Year One, the Contractor is required to complete this task in subsequent years.)
10. The first term of the Contract shall end on June 30, 2008.

OAKS ID: 4627
Ohio Teacher Incentive Fund Evaluation (OTIF)

DESCRIPTION (Footnotes refer to the Budget Narrative immediately following this document)	COST FY 2007 \$	COST FY 2008 \$	COST FY 2009 \$	COST FY 2010 \$	COST FY 2011 \$
<p>Deliverable One: Project Plan. Provide the evaluation methodologies for the project to obtain ODE and Advisory Boards Approval.</p> <p>a. Document the methodologies in writing to ODE on or before June 15, 2007. ¹</p> <p>b. Convene a half-day meeting, or conference call, with ODE for the purpose of describing and ODE approval of the methodologies. ²</p>	<p>a. 40,000</p> <p>b. <u>\$2,000</u></p> <p>\$42,000</p>				
<p>Deliverable Two: Year One Report. Provide a report to inform the State on progress of the OTIF Project and collect baseline data on existing compensation systems and teacher/principal effectiveness. This report should focus on information to enable ODE and the participating school districts to use data for implementation and continuous program improvement.</p> <p>a. Final Year One Report. Deliver a formal written report must be delivered to ODE on or before October 31, 2007. ³</p>		<p>a. <u>\$143,000</u></p> <p>\$143,000</p>			
<p>Deliverable Three: Year Two Report. These reports must continue on the themes of the Year One Report, and provide formative program data on OTIF implementation and impact.</p> <p>a. Preliminary Year Two Report/Update. Must be presented by December 2007. ⁴</p> <p>b. Final Year Two Report. Deliver a formal written report to ODE on or before June 30, 2008. ⁵</p> <p>c. Complete USDOE grant reporting requirements. ⁶</p>		<p>a. \$ 90,000</p> <p>b. \$145,000</p> <p>c. <u>\$ 15,000</u></p> <p>\$250,000</p>			

DESCRIPTION (Footnotes below refer to the Budget Narrative immediately following this page.)	COST FY 2007 \$	COST FY 2008 \$	COST FY 2009 \$	COST FY 2010 \$	COST FY 2011 \$
Deliverable Four: Year Three Report. a. Preliminary Year Three Report/Update. Must be presented by December 2008. ⁴ b. Final Year Three Report. Deliver a formal written report to ODE on or before June 30, 2009. ⁵ c. Complete USDOE grant reporting requirements. ⁶			a. \$ 90,000 b. \$145,000 c. <u>\$ 15,000</u> \$250,000		
Deliverable Five: Year Four Report. a. Preliminary Year Four Report/Update must be presented by December 2009. ⁴ b. Final Year Four Report. Deliver a formal written report to ODE on or before June 30, 2010. ⁵ c. Complete USDOE grant reporting requirements. ⁶				a. \$ 90,000 b. \$145,000 d. <u>\$15,000</u> \$250,000	
Deliverable Six: Final Report. The Year Five Final Report must continue with the themes of the first four reports, but also include more summative aspects focusing on the impact of the OTIF Project. a. Preliminary Final Report/Update must be presented by December 2010. ⁴ b. Final Report. Deliver a formal written report to ODE on or before June 30, 2011. ⁵ c. Complete USDOE grant reporting requirements. ⁶					a. \$ 90,000 b. \$145,000 c. <u>\$ 15,000</u> \$250,000
TOTAL	FY 2007 \$ 42,000	FY 2008 \$393,000	FY 2009 \$250,000	FY 2010 \$250,000	FY 2011 \$250,000

Contractor's Not-to-Exceed Firm Fixed Price
 Costs are reflected in U.S. dollars.

Budget Narrative - Referenced Footnotes

1. Includes funds for personnel and support costs for the documentation of methodologies to be used in the Work.
2. Includes travel and staff time for a half day meeting with ODE.
3. Includes staff and consultant time for collection of initial data, development of instruments, review of literature, and report drafting, as well as supplies, telephone, materials, copying, and computer support.
4. Includes staff time for analyses of assessment data, review of data such as contracts, deployment information, and effectiveness ratings, as well as development of the preliminary report. Support costs such as supplies, telephone, materials, copying, and computer support are also included.
5. Includes staff time for survey and case study implementation, updating of the literature review, analysis of data and report writing. Support costs such as travel, supplies, telephone, materials, copying, and computer support are also included.
6. Includes staff time for review of materials and completion of grant reporting requirements.

CONTRACTOR INDEX

CONTRACTOR AND TERMS:

Vendor ID: 86429
Westat, Inc.
1650 Research Blvd.
Rockville, MD 20850

CONTRACT NO.: CSP906907-1 (06/30/08)

TERMS: Net 30 Days

CONTRACTOR'S CONTACT:

Dr. Joy Frechtling

Telephone: (301) 517-4006
FAX: (301) 517-4134
e-mail: JoyFrechtling@westat.com

PAYMENT ADDRESS:

Westat, Inc.
1650 Research Blvd.
Rockville, MD 20850