



STATE OF OHIO
DEPARTMENT OF ADMINISTRATIVE SERVICES
GENERAL SERVICES DIVISION
OFFICE OF PROCUREMENT SERVICES
4200 SURFACE ROAD, COLUMBUS, OH 43228-1395

MANDATORY USE CONTRACT FOR: Self Waiver Support Broker Training

CONTRACT NUMBER: CSP906612

EFFECTIVE DATES: March 30, 2012 TO June 30, 2013

The Department of Administrative Services has accepted Proposals submitted in response to Request for Proposal (RFP) No. CSP906612 that opened on March 2, 2012. The evaluation of the Proposal responses has been completed. The Offeror listed herein has been determined to be the highest ranking Offeror and has been awarded a Contract for the services listed. The respective Proposal response including, Contract Terms & Conditions, any Proposal amendment, special Contract Terms & Conditions, specifications, pricing schedules and any attachments incorporated by reference and accepted by DAS become a part of this Services Contract.

This Requirements Contract is effective beginning and ending on the dates noted above unless, prior to the expiration date, the Contract is renewed, terminated, or cancelled in accordance with the Contract Terms and Conditions.

This Requirements Contract is available to the Ohio Department of Developmental Disabilities as applicable.

The agency is eligible to make purchases of the contracted services in any amount and at any time as determined by the agency. The State makes no representation or guarantee that department will purchase the volume of services as advertised in the Request for Proposal.

Questions regarding this and/or the Services Contract may be directed to:

Patrick Means, CPPB
patrick.means@das.state.oh.us

This Requirements Contract and any Amendments thereto are available from the DAS Web site at the following address:

www.ohio.gov/procure

MUTUALLY AGREED UPON REVISIONS. Contract includes revisions as agreed upon in correspondence dated 03/15/12 and 03/21/12.

1. PPL agrees that DODD may record all training events. PPL has confirmed that Cisco WebEx™ training events may be automatically recorded for future playback.
2. PPL has confirmed that Cisco WebEx™ training events can accommodate up to 1,000 participants.
3. DODD assumes responsibility for all costs and activities associated with printing, copying, and binding. PPL will reduce its price for Phase One by \$10,000. Public Partnerships will provide print-ready files for the final versions of all documents using a current Adobe software and as a print-ready pdf files.
4. DODD assumes responsibility for all costs and activities associated with securing adequate training space. PPL will reduce its price for Phase Three by \$6,000.
5. DODD assumes responsibility for all costs and activities associated with registering trainees and conducting course evaluations. PPL will reduce the cost of Phase Three by \$7,800.
6. Public Partnerships will decrease their total cost for the project by an additional \$5,000.

COST SUMMARY FORM

SELF WAIVER SUPPORT BROKER TRAINING
 CSP906612
 ITEM NUMBER: 21589
 UNSPSC CATEGORY CODE: 86000000

Description	Cost
<p>Phase 1- Anticipated time line: April 2, 2012 – April 30, 2012</p> <ul style="list-style-type: none"> i. Develop training curriculum/materials for individuals and agencies providing Support Brokerage and submit to DODD by May 1, 2012. Details of the training curriculum shall include information regarding the training modalities to be made available. All training curriculum/materials developed shall become property of DODD. ii. Develop training plan/materials for Ohio’s developmental disabilities support system, including county boards, service providers, individuals/families, and advocacy groups and submit to DODD by May 1, 2012. Details of the training curriculum shall include information regarding the training modalities to be made available. All training curriculum/materials developed shall become property of DODD. iii. Develop an evaluation tool to be completed by attendees to determine the effectiveness of training sessions. iv. Develop proposed schedule of training for individuals and agencies providing Support Brokerage. This schedule shall include anticipated duration, dates, and locations of training sessions, as well as a description of how flexibility will be ensured to account for fluctuations in SELF waiver enrollment. v. Develop proposed schedule of training for county boards, providers of other waiver services, individuals, families, and advocacy groups. This schedule shall include anticipated duration, dates, and locations of training sessions. 	<p>\$30,920.00</p>
<p>Phase 2 – Anticipated time line: April 19, 2012 – May 14, 2012</p> <ul style="list-style-type: none"> vi. Schedule training for individuals and agencies providing Support Brokerage and submit verification to DODD by May 16, 2012. vii. Schedule training for county boards, providers of other waiver services, individuals, families, and advocacy groups and submit verification to DODD by May 16, 2012.. viii. Develop set of quality indicators of Support Brokers who have completed training for use by the Office of Provider Standards and Review when completing reviews of certified Support Brokers. 	<p>\$4,080.00</p>

<p>Phase 3: Anticipated time line: June 1, 2012 through June 30, 2013.</p> <ul style="list-style-type: none"> ix. Conduct statewide trainings for individuals and agencies providing Support Brokerage. x. Conduct statewide trainings for county boards, providers of other waiver services, individuals, families, and advocacy groups. xi. Develop and maintain attendance rosters for all training sessions. xii. Submit copies of attendance rosters for training of individuals and agencies providing Support Brokerage to the DODD Office of Provider Certification, 30 East Broad St., Columbus, Ohio 43215 (Attention: Angel Morgan) at least monthly. xiii. Provide technical assistance and additional training to any of the identified participants that is needed to fulfill the scope of deliverables in this RFP. xiv. Conduct analysis of the training evaluations and submit report to DODD monthly. xv. Participate in monthly status updates, in person or via electronic mail, with designated DODD staff, to assure the project is on track and addressing all the objectives and deliverables. 	<p>\$101,740.00</p>
<p>Phase 4: January 1, 2013 through June 30, 2013 (same as previous)</p> <ul style="list-style-type: none"> xvi. Develop a Train-the-Trainer curriculum for ongoing use by DODD and county boards of developmental disabilities to maintain a pool of trained Support Brokers to serve individuals enrolled in the SELF Waiver. All training materials/curriculum developed shall become property of DODD. 	<p>\$5,875.00</p>

NOT TO EXCEED OFFEROR'S TOTAL

All costs must be in U.S. Dollars.

The State will not be responsible for any costs not identified.

There will be no additional reimbursement for travel or other related expenses.

CONTRACTOR INDEX

CONTRACTOR AND TERMS:

1719
OHDODD SB Training Program c/o
Public Partnerships, LLC
148 State Street
Boston, MA 02109

BID CONTRACT NO.: CSP906612-1 (03/30/12)

TERMS: Net 30

CONTRACTOR'S CONTACT:

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