



STATE OF OHIO
DEPARTMENT OF ADMINISTRATIVE SERVICES
GENERAL SERVICES DIVISION
OFFICE OF PROCUREMENT SERVICES
4200 SURFACE ROAD, COLUMBUS, OH 43228-1395

REQUIREMENTS CONTRACT: DESIGN AND IMPLEMENTATION OF A COMPREHENSIVE EVALUATION PLAN FOR PHYSICAL ACTIVITY, NUTRITION AND TOBACCO-FREE PROGRAMS

CONTRACT NUMBER: CSP905910

EFFECTIVE DATES: 06/28/10 TO 02/05/12

The Department of Administrative Services has accepted Proposals submitted in response to Request for Proposal (RFP) No. CSP905910 that opened on 05/12/10. The evaluation of the Proposal responses has been completed. The Offeror listed herein has been determined to be the highest ranking Offeror and has been awarded a Contract for the services listed. The respective Proposal response including, Contract Terms & Conditions, any Proposal amendment, special Contract Terms & Conditions, specifications, pricing schedules and any attachments incorporated by reference and accepted by DAS become a part of this Services Contract.

The agency listed herein is eligible to make purchases of the contracted services in any amount and at any time as determined by the agency. The State makes no representation or guarantee that department will purchase the volume of services as advertised in the Request for Proposal.

This Requirements Contract is effective beginning and ending on the dates noted above unless, prior to the expiration date, the Contract is renewed, terminated, or cancelled in accordance with the Contract Terms and Conditions.

This Requirements Contract is available to the the Ohio Department of Health as applicable.

Questions regarding this and/or the Services Contract may be directed to:

Therese Gallego, CPPB
therese.gallego@das.state.oh.us

This Requirements Contract and any Amendments thereto are available from the DAS Web site at the following address:



<http://www.ohio.gov/procure>

Minority Business Enterprise Award in accordance with ORC CH. 125.081

COST SUMMARY FORM

UNSPSC CATEGORY CODE: 8510000

BUDGET: \$200,000.00 total for all components.

The Offeror must submit its budget as a detailed line item budget with an additional narrative for entire Work as identified in the Scope of Work, Attachment One, Part One.

Description	Cost
Budget narrative and budget costs to provide services for Project Name as identified in the Scope of Work, Attachment One, Part One. Give specific costs as requested below.	
Scope of Work. OAKS ITEM NUMBER 17996	
.A. Agreed upon comprehensive evaluation work plan and timeline for completion (including two face to face meetings)	\$2,800.00
B. Purchase on-line software for dissemination of surveys (assuming that there will not be a need for hard copy version of the survey)	\$999.00
Total Scope of Work	\$3,799.00
Nutrition Program Evaluation. OAKS ITEM NUMBER 17997	
A. Develop surveys for both State agencies and members of the Healthy Ohio Business Council (HOBC) to determine the number of employees with breastfeeding supportive policies at their worksites.	
1. Development of baseline surveys for State agencies and HOBC member worksites	\$2,100.00
2. Tabulation and reporting of baseline results to DOH	\$4,950.00
3. Repeat surveys in two years to determine the percentage of increase or decrease in number of state agencies/HOBC member worksites with supportive breastfeeding policies	\$2,300.00
4. Analyze data and assist in developing end of grant report	\$3,500.00
B. Measure and evaluate the ten proposed train-the-trainer state-based events for "The Business Case for Breastfeeding: Steps for Creating a Breastfeeding Friendly Worksite".	\$2,250.00
1. Development of a pre-test	\$1,250.00
2. Development of a post-test (including questions regarding the perceptions of the workshop)	\$3,700.00
3. Dissemination of survey and data collection (before training) (\$370/training)	\$3,700.00
4. Dissemination of survey and data collection (after training) including participants' satisfaction with program curriculum and quality of presentations (\$420/training)	\$4,100.00
5. Tabulate data for number of participants and number trainings	\$4,100.00
C. Develop surveys for both State agencies and members of the Healthy Ohio Business Council (HOBC) to determine the number of worksites with policies and practices that promote the availability of healthy foods for employees.	\$2,100.00
1. Develop baseline surveys for State agencies and HOBC member worksites that measure the number of worksites with supportive breastfeeding policies.	\$4,950.00
2. Tabulate and report baseline results to DOH (including dissemination)	\$2,300.00
3. Repeat surveys in two years to determine the percentage of increase or decrease in number of state agencies/HOBC member worksites with supportive breastfeeding policies (including any DOH approved revisions/updates; dissemination)	\$3,500.00
4. Analyze data and assist in developing end of grant report	\$3,500.00
D. Measure and evaluate the ten proposed train-the-trainer state-based events for "Healthy Meals at Meetings"	
1. Development of a pre-test	\$2,500.00
2. Development of a post-test	\$1,500.00
3. Dissemination of survey and analysis of results (before training) (\$370/training)	\$3,700.00
4. Dissemination of survey and analysis of results (after training) including participants' satisfaction with program curriculum and quality of presentations (\$370/training)	\$3,700.00
5. Tabulate data for number of participants and number trainings	\$4,100.00
Total ARRA Nutrition Program Requirements	\$56,200.00

III. ARRA Physical Activity Program Requirements. OAKS ITEM NUMBER 17998	
A. Measure and evaluate afterschool and summer programs before and after training using CATCH PE to determine if program is implemented, frequency and number of students impacted.	
1. Data collected on the number of afterschool and summer programs trained in CATCH PE	\$2,000.00
2. Follow-up with afterschool and summer programs to assess obstacles or barriers to implementation of CATCH PE	\$3,000.00
3. Collect and analyze data on physical activity offerings in each afterschool program prior to CATCH PE training	\$3,500.00
4. Collect and analyze data on physical activity offerings in each afterschool program after implementation of CATCH PE training	\$3,500.00
5. Collect BMI data from students prior to CATCH PE	\$3,000.00
6. Collect BMI data from students after implementation of CATCH PE	\$3,000.00
7. Analyze data collected and prepare annual evaluation report (Year 1)	\$3,550.00
8. Analyze data collected and prepare annual evaluation report (Year 2)	\$3,550.00
B. Measure and evaluate afterschool and summer programs before and after training for limiting unhealthy food/drink availability.	
1. Data collection of pre-training unhealthy food/drink availability	\$3,000.00
2. Data collection of post-training unhealthy food/drink availability	\$3,000.00
C. Construct a survey of physical activity provided in afterschool programs prior to training and repeat in two years	
1. Development of physical activity survey	\$2,100.00
2. Dissemination of survey (Year 1)	\$1,700.00
3. Analysis of survey and reporting (Year 1)	\$3,550.00
4. Dissemination of survey (Year 2)	\$1,700.00
5. Analysis of survey an reporting (Year 2)	\$3,550.00
D. Develop a baseline survey for 613 public school districts to determine the number of minutes allocated to physical activity per week	
1. Development of baseline survey	\$2,100.00
2. Dissemination of survey including technical assistance (Year 1)	\$3,100.00
3. Analysis/Tabulation of survey and reporting (Year 1)	\$4,950.00
4. Dissemination of survey including technical assistance (Year 2)	\$3,100.00
5. Analysis/Tabulation of survey and reporting	\$4,950.00
E. Review reports from school districts to measure level of change in increasing the number of physical activity minutes in the school districts selected to implement SPARK PE.	\$1,000.00
F. Assist in the development of a final end of grant report for the ARRA grant.	\$2,800.00
Total ARRA Physical Activity Program Requirements	\$65,700.00
III. ARRA Tobacco Program Requirements. OAKS ITEM NUMBER 17999	
A. Construction of a monitoring tool	
1. Create prototype of the monitoring tool	\$10,800.00
2. Create technical assistance plan	\$3,100.00
3. Launch the introduction of the monitoring tool (including training and technical assistance) (\$3800/quarter)	\$19,000.00
B. Work with Ohio's Education Service Centers (ESCs) to formulate reports on the progress of the tobacco-free school campus initiative using the RE-AIM model of program evaluation.	
1. Four Quarterly Reports (\$3550/report)	\$14,200.00
2. Two Annual Reports (\$5550/report)	\$11,100.00
C. Develop a method of data collection to document the stage of policy adoption of all schools involved in the tobacco free school policy initiative. Data to be collected includes reach, implementation, and maintenance of policy	
1. Development of Tool	\$3,550.00
2. Data Collection (20 hrs/quarter) (\$1900/quarter)	\$9,500.00
Total ARRA Tobacco Program Requirements	\$71,250.00

Offeror's Total "Not to Exceed" Cost	\$196,949.00
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(Additional line items may be added as needed)

All costs must be in U.S. Dollars.

The State will not be responsible for any costs not identified.

There will be no additional reimbursement for travel or other related expenses

CONTRACTOR INDEX

CONTRACTOR AND TERMS:

BID CONTRACT NO.: CSP902010-1 (07/31/10)

0000182359
The Rucks Group, LLC
P.O. Box 24655
Dayton, OH 45424

TERMS: Net 30 Days

CONTRACTOR'S CONTACT:

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