



STATE OF OHIO
DEPARTMENT OF ADMINISTRATIVE SERVICES
GENERAL SERVICES DIVISION
OFFICE OF PROCUREMENT SERVICES
4200 SURFACE ROAD, COLUMBUS, OH 43228-1395

REQUIREMENTS CONTRACT: PRESCHOOL SPECIAL EDUCATION - ELIGIBILITY AND TRANSITION

CONTRACT NUMBER: CSP904510

EFFECTIVE DATES: 03/05/2010 TO 09/30/2011

The Department of Administrative Services has accepted Proposals submitted in response to Request for Proposal (RFP) No. CSP904510 that opened on January 8, 2010. The evaluation of the Proposal responses has been completed. The Offeror listed herein has been determined to be the highest ranking Offeror and has been awarded a Contract for the services listed. The respective Proposal response including, Contract Terms & Conditions, any Proposal amendment, special Contract Terms & Conditions, specifications, pricing schedules and any attachments incorporated by reference and accepted by DAS become a part of this Services Contract.

The agency listed herein is eligible to make purchases of the contracted services in any amount and at any time as determined by the agency. The State makes no representation or guarantee that department will purchase the volume of services as advertised in the Request for Proposal.

This Requirements Contract is effective beginning and ending on the dates noted above unless, prior to the expiration date, the Contract is renewed, terminated, or cancelled in accordance with the Contract Terms and Conditions.

This Requirements Contract is available to the Department of Education as applicable.

Questions regarding this and/or the Services Contract may be directed to:

Sandy Herrel, CPPB
sandy.herrel@das.state.oh.us

This Requirements Contract and any Amendments thereto are available from the DAS Web site at the following address:



<http://www.ohio.gov/procure>

RFP RESPONSE CLARIFICATIONS

1. Under Tab fourteen of the Response – Payment will be made to the Contractor via Electronic Funds Transfer (EFT).

COST SUMMARY

UNSPSC CATEGORY CODE: 86121500

OAKS Item ID: 17735

DESCRIPTION	COST
Provide the venue and all materials necessary to present six (6) half-day, face-to-face trainings to Help Me Grow (HMG) personnel (service coordinators, clinical supervisors, project directors, etc.) on the subjects of Part B pre-school eligibility definition and procedures. Subsequent to each meeting, a list of participants will be provided to ODE.	\$14,400.00
After being provided a list of participants and other interested parties (advocacy organizations, parents) from previous Eligibility Trainings presented in 2007-2009, disseminate Part B preschool eligibility definition and procedures (Chapter 3301-51 of the Ohio Administrative Code, effective July 1, 2008).	\$1,600.00
Provide materials to school districts to use, during training sessions for district staff, to assist them in providing a “family-centered reception” for families transitioning from Part C. Dissemination strategies can include teleconferencing, Webinars and meetings. Dissemination will occur with (a) individual school districts identified by ODE and (b) upon request by districts.	\$4,500.00
Prior to December 30, 2010, disseminate “family-centered reception” materials developed in June 2009, which will be provided by ODE, to help families understand: <ol style="list-style-type: none"> 1. Part B preschool eligibility definition and procedures, 2. Preschool options and the continuum of services, 3. Writing a transition outcomes, 4. “More is not better,” with regard to services, and 5. Other content as agreed upon by ODE. These materials will be provided to “Help Me Grow” providers for distribution. Contractor is responsible to provide, at a minimum, content for a brochure and a parent tip card to the ODE. ODE will be responsible to design and post to the Web-site.	\$5,500.00
No later than May 30, 2011 Contractor shall: <ol style="list-style-type: none"> 1. Convene focus groups in 5 regions in the state (NE, NW, Central, SE, and SW) to gather information on effective strategies for interagency agreements between Head Start and local districts. Two focus groups may be held through the Ohio Head Start Association, Inc. bi-monthly meetings and if at least 85% of the Head Starts are represented, this will suffice so long as districts are also represented in equal numbers. 2. Provide specific recommendations and strategies for the agreements between districts and Head Start based upon documentation of the results of the focus groups and documentation of a literature review. 3. Provide meeting materials to all participants. 4. Assure meetings will be face-to-face meetings. 5. Handle registration, materials, and all other meeting logistics. 6. Develop a researched - referenced document for ODE to disseminate to all stakeholders. 7. Provide a list of participants to ODE. 	\$14,600.00

COST SUMMARY

DESCRIPTION	COST
No later than June 30, 2010 the Contractor shall: <ol style="list-style-type: none"> 1. Convene representatives from county boards of developmental disabilities to gather information on effective strategies for interagency agreements between county boards and local districts. 2. Provide specific recommendations and strategies for the agreements between districts and county boards based upon documentation of the results of the focus groups and documentation of a literature review. 3. Develop a researched - referenced document for ODE to disseminate to all stakeholders. 4. Provide training materials to all participants. 5. Assure meetings may be face-to-face, audio or video conferencing. 6. Handle registration, materials, and all other meeting logistics. 7. Provide a list of participants to ODE. 	\$14,800.00
No later than June 30, 2011, the Contractor shall: <ol style="list-style-type: none"> 1. Obtain feedback from school districts related to the benefits and challenges of the requirement to conduct a re-evaluation for preschool special education students prior to kindergarten entrance. 2. This may be done through face-to-face meetings, teleconferencing, videoconferencing or other means as agreed upon with ODE. 3. Using input obtained from the field and the OEL&SR, develop a protocol for determining what elements need to be included in effective re-evaluation. 	\$14,500.00
Total Not-to-Exceed Cost	\$69,900.00

CONTRACTOR INDEX

CONTRACTOR AND TERMS:

CONTRACT NO: CSP904510-1 (09/30/11)

0000063109
 Children's Hospital Medical Center of Akron
 One Perkins Square
 Akron, OH 44308

TERMS: Net 30 Days

CONTRACTOR'S CONTACT: Marilyn Espe-Sherwindt, Ph.D.

Telephone: (330) 633-2055
 FAX: (330) 633-2658
 E-mail: mespeshe@kent.edu