



STATE OF OHIO
DEPARTMENT OF ADMINISTRATIVE SERVICES
GENERAL SERVICES DIVISION
OFFICE OF PROCUREMENT SERVICES
4200 SURFACE ROAD, COLUMBUS, OH 43228-1395

REQUIREMENTS CONTRACT: **PUBLISHING SERVICES FOR OHIO TOURISM PUBLICATIONS**

CONTRACT NUMBER: CSP904109

EFFECTIVE DATES: 04/15/2009 TO 06/30/2011

The Department of Administrative Services has accepted Proposals submitted in response to Request for Proposal (RFP) No. CSP904109 that opened on February 4, 2009. The evaluation of the Proposal responses has been completed. The Offeror listed herein has been determined to be the highest ranking Offeror and has been awarded a Contract for the services listed. The respective Proposal response including, Contract Terms & Conditions, any Proposal amendment, special Contract Terms & Conditions, specifications, pricing schedules and any attachments incorporated by reference and accepted by DAS become a part of this Services Contract.

The agency listed herein is eligible to make purchases of the contracted services in any amount and at any time as determined by the agency. The State makes no representation or guarantee that department will purchase the volume of services as advertised in the Request for Proposal.

This Requirements Contract is effective beginning and ending on the dates noted above unless, prior to the expiration date, the Contract is renewed, terminated, or cancelled in accordance with the Contract Terms and Conditions.

This Requirements Contract is available to the Ohio Department of Development as applicable.

Questions regarding this and/or the Services Contract may be directed to:

Therese Gallego, CPPB
therese.gallego@das.state.oh.us

This Requirements Contract and any Amendments thereto are available from the DAS Web site at the following address:



<http://www.ohio.gov/procure>

Title: Publishing Services for Ohio Tourism Publications
RFP Number: CSP904109
Index Number: DEV002M
UNSPSC Number: 80140000

CONTRACTOR QUARTERLY SALES REPORT. The Contractor must report the quarterly dollar value (in U.S. dollars and rounded to the nearest whole dollar) of the advertising sales and any other revenue generated by the Contractor for the publications under this Contract by calendar quarter (e.g., January-March, April-June, July-September and October-December). The dollar value of the sale is the price paid by the advertiser for the inclusion of its material into the publications.

The Contractor shall be required to report the quarterly dollar value of sales to the Department of Administrative Services (DAS) on a form prescribed by DAS. If no sales occur, the Contractor must show zero. The report must be submitted thirty (30) days following the completion of the reporting period. The form can be found at: <http://procure.ohio.gov/proc/viewForms.asp>. Per the RFP, a fee of 0.5% shall be paid to the Department of Administrative Services. Contractor shall follow the online instructions for submitting reports and payments.

The Contractor shall also submit a close-out report within one hundred and twenty (120) days after the expiration of this Contract. The Contract expires upon the physical completion of the last outstanding task or delivery order of the Contract. The close-out report must cover all sales not shown in the final quarterly report and reconcile all errors and credits. If the Contractor reported all contract sales and reconciled all errors and credits on the final quarterly report, then the Contractor should show zero "0" sales in the close-out report.

The Contractor must forward the Quarterly Sales Report, along with a copy of the fee check, to the following address:

Department of Administrative Services
General Services Division, Competitive Sealed Proposal Unit
4200 Surface Road
Columbus, OH 43228-1395

If the Contractor fails to submit sales reports, falsifies reports or fails to submit sales reports in a timely manner, DAS may terminate or cancel this Contract.

CONTRACTOR INDEX

CONTRACTOR AND TERMS:

0000076759
Great Lakes Publishing
1422 Euclid Avenue
Suite 730
Cleveland, OH 44115

TERMS: Net 30 Days

CONTRACTOR'S CONTACT:

Lute Harmon, Jr.
Great Lakes Publishing
1422 Euclid Avenue
Suite 730
Cleveland, OH 44115

Office: (216) 377-3678
Fax: (216) 781-6318
E-Mail: harmonjr@glpublishing.com