



STATE OF OHIO  
DEPARTMENT OF ADMINISTRATIVE SERVICES  
GENERAL SERVICES DIVISION  
OFFICE OF PROCUREMENT SERVICES  
4200 SURFACE ROAD, COLUMBUS, OH 43228-1395

REQUIREMENTS CONTRACT: **CAREER TECHNICAL EDUCATION (CTE) TECHNICAL TESTING**

CONTRACT NUMBER: CSP902310-1

EFFECTIVE DATES: 11/09/09 TO 06/30/13

The Department of Administrative Services has accepted Proposals submitted in response to Request for Proposal (RFP) No. CSP902310 that opened on September 30, 2009. The evaluation of the Proposal responses has been completed. The Offeror listed herein has been determined to be the highest ranking Offeror and has been awarded a Contract for the services listed. The respective Proposal response including, Contract Terms & Conditions, any Proposal amendment, special Contract Terms & Conditions, specifications, pricing schedules and any attachments incorporated by reference and accepted by DAS become a part of this Services Contract.

The agency listed herein is eligible to make purchases of the contracted services in any amount and at any time as determined by the agency. The State makes no representation or guarantee that department will purchase the volume of services as advertised in the Request for Proposal.

This Requirements Contract is effective beginning and ending on the dates noted above unless, prior to the expiration date, the Contract is renewed, terminated, or cancelled in accordance with the Contract Terms and Conditions.

This Requirements Contract is available to the Ohio Department of Education and specific school districts as authorized as applicable.

Questions regarding this and/or the Services Contract may be directed to:

Jan Fitzpatrick, CPPB  
janice.fitzpatrick@das.state.oh.us

This Requirements Contract and any Amendments thereto are available from the DAS Web site at the following address:



<http://www.ohio.gov/procure>

RFP Clarifications:

Best and final – Not-to-exceed cost for the Contract term in accordance with the Scope of Work, Attachment One, Part One.

- Q. Offeror Profile Form: Page 13 of OSU's response; Offeror Profile Form; indicates 95 as the number of employees. Number of employees directly involved in tasks directly related to the Work is shown as zero. What is the correct number of employees to be involved in these tasks? Please clarify.
- A. The Ohio State University's legal "Offeror" of sponsored projects is The Ohio State University Research Foundation. However, the Research Foundation's employees are not directly involved in the project's scope of work, hence the zero. The organization actually performing the work will be the Ohio State University's Center on Education and Training for Employment (CETE). The number of CETE employees directly involved with the work will be 12.
- Q. Assumptions: Page 97 of OSU's response; Assumptions; "The Offeror assumes that any previous work that will be utilized in relation to this Proposal that is the property of the Offeror will continue in that status if used in the performance of this Contract. Please explain in detail what property you are referencing. See excerpt below from the RFP.

"Deliverable 9: The Contractor must develop and maintain a test item bank that contains all items under development and all items available for inclusion and must be available for ODE review and analysis at any time. Criteria: 1. Submit to ODE for approval specifications for an electronic item bank. At minimum, the item bank specifications will include protocols for moving items from development status to operational status, recommended changes from ODE and committee and Contractor response, item parameters and source, item codes, the text and graphics of items, statistical properties of items (including, for example, p-values, point biserials, step values, Rasch difficulties) history (when item was developed, reviewed by committees, committee votes, date of field testing, prior operational uses), and status (for example, approved for field test, approved for operational test). The database and all associated materials developed will be the property of ODE. 2. Item banks shall always reflect the most current work accomplished to date."

- A. The property referred to as property of The Ohio State University Research Foundation and/or The Ohio State University's Center on Education and Training are the item writing and test delivery software that was previously produced. The intention is that those will remain the property of The Ohio State University. The item banks are separate from these pieces of software, and will be made available to and will be the property of the Ohio Department of Education.
- Q. Please confirm that all documents and databases created as a part of the Project will also become the property of the state of Ohio.
- A. All documents and databases created as part of the project will become property of the State of Ohio, except documents and databases created prior to this project but used within this project, such as item writing guidelines and the Webxam User's Guide. These will remain the property of The Ohio State University, but may be freely used by the State of Ohio. One exception is the database of test items created prior to this project, but used in this project. That will become the property of the State of Ohio (ODE).

COST SUMMARY

TITLE: Career Technical Education (CTE) Technical Testing

RFP Number: CSP902310

INDEX Number: EDU069

UNSPSC Number: 60105300

OAKS ID#: 16718

BUDGET: \$1,500,000.00 Maximum, (not-to-exceed) total for the period through June 30, 2013, for the development of tests/modules and testing system.

Offeror's "Not to Exceed Costs":

Not-to-exceed cost for each task as shown below, to commence November 4, 2009 through June 30, 2013.

TEST DEVELOPMENT AND SYSTEM ESTABLISHMENT	Year FY2010 1 11/9/09-9/30/10	Year FY2011 2 10/1/10-9/30/11	Year FY2012 3 10/1/11-9/30/12	Year FY2013 3 10/1/12-6/30/13
Project management and coordination; assessment system oversight and engagement; postsecondary alignment; item development; field testing and form development, informing stakeholders and users; communications, professional development and ancillary test materials.				
TOTAL TEST DEVELOPMENT & SYSTEM ESTABLISHMENT PER YEAR (Maximum cost score of 52 points)	\$624,082.00	\$550,068.00	\$283,996.00	\$39,411.00
GRAND TOTAL 4 years	\$1,497,557.00			

To be billed quarterly in arrears to ODE for actual Work completed; all invoices must be itemized with details to audit against the above proposed costs.

There will be no additional reimbursement for travel or other related expenses not included in the Not to Exceed Costs. Cost must be reflected in U. S. Dollars.

COST SUMMARY (CONT'D)

Not-to-exceed cost for each task as shown below, to commence November 4, 2009 through June 30, 2013. In accordance with the Best and Final Offer dated October 29, 2009 from The OSU Research Foundation; years three and four have been reduced to \$2.25 per module per student.

TEST ADMINISTRATION, SCORING AND MAINTENANCE				
Test administration; registration and scoring; ongoing maintenance and improvement to reporting system; upgrades to computer hardware and software after system is in place; changes to ancillary test materials after initial development; ongoing technical support; ongoing item analysis and maintenance of item bank; ongoing upgrades to the reporting system; updating technical manuals as tests are modified.				
	Year 1 FY2010 11/9/09-9/30/10	Year 2 FY2011 10/1/10-9/30/11	Year 3 FY2012 10/1/11-9/30/12	Year 4 FY2013 10/1/12-6/30/13
COST PER MODULE PER STUDENT	\$1.75	\$2.00	\$2.25	\$2.25

To be billed in arrears to each specific school district for actual Modules/Students administered and completed; all invoices must be itemized with details to audit against proposed costs.

There will be no additional reimbursement for travel or other related expenses not included in the Not to Exceed Costs. Cost must be reflected in U. S. Dollars.

CONTRACTOR INDEX

CONTRACTOR AND TERMS:

0000057810  
The Ohio State University Research Foundation  
1960 Kenny Road  
Columbus, OH 43210-1063

CONTRACT NO: CSP902310-1 (06/30/13)

Terms: Net 30 days

REMIT TO

0000057810  
The Ohio State University Research Foundation  
Accounts Payable  
1960 Kenny Road  
Columbus, OH 43210-1063

CONTRACTOR'S CONTACT:

Mr. Robert Mahlman, CETE Director  
Telephone: (614) 292-9072  
Fax: (614) 292-4323  
E-mail: [Mahlman.1@osu.edu](mailto:Mahlman.1@osu.edu)