



STATE OF OHIO  
DEPARTMENT OF ADMINISTRATIVE SERVICES  
GENERAL SERVICES DIVISION  
OFFICE OF PROCUREMENT SERVICES  
4200 SURFACE ROAD, COLUMBUS, OH 43228-1395

AMENDMENT FOR CHANGE  
AMENDMENT NO. 12

TO: ALL STATE AGENCIES, STATE INSTITUTIONS OF HIGHER EDUCATION AND PROPERLY REGISTERED COOPERATIVE PURCHASING MEMBERS.

FROM: ROBERT BLAIR, DIRECTOR, DEPARTMENT OF ADMINISTRATIVE SERVICES

SUBJECT: CONTRACT FOR COST-PER-COPY SERVICES

Attached are pages 1, 30-31, 34-35, 40-41, 46-47, and 96 to this contract. Remove these pages from the existing contract and replace with the attached pages on the effective and/or revision date.

This amendment is issued to update a model replacement for Xerox Corporation in categories 4 through 7 and, to update the contract analyst.

All other prices, terms and conditions remain unchanged.

Questions regarding this Amendment and/or the Requirements Contract may be directed to:

Nicole L. Erb, CPPB  
nicole.erb@das.ohio.gov

This Amendment, the main Requirements Contract and any additional amendments thereto are available from the DAS Web site at the following address:

<http://www.ohio.gov/procure>

Affected Contractor(s):

4734  
Xerox Corporation  
Mail Stop 2360  
5555 Park Center Circle, #300  
Dublin, OH 43017  
E-Mail: zohn.zimmer@xerox.com

STATE OF OHIO  
DEPARTMENT OF ADMINISTRATIVE SERVICES  
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4200 SURFACE ROAD, COLUMBUS, OH 43228-1395

MANDATORY USE CONTRACT FOR: COST-PER-COPY SERVICES

CONTRACT No.: RS902713

EFFECTIVE DATES: 04/01/13 to 02/28/15

The Department of Administrative Services has accepted bids submitted in response to Invitation to Bid No. RS902713 that opened on 03/01/13. The evaluation of the bid response(s) has been completed. The bidder(s) listed herein have been determined to be the lowest responsive and responsible bidder(s) and have been awarded a contract for the items(s) listed. The respective bid response, including [the Terms and Conditions for Bidding, Standard Contract Terms and Conditions, and Supplemental Contract Terms and Conditions](#), special contract terms & conditions, any bid addenda, specifications, pricing schedules and any attachments incorporated by reference and accepted by DAS become a part of this Requirements Contract.

This Requirements Contract is effective beginning and ending on the dates noted above unless, prior to the expiration date, the Contract is renewed, terminated or cancelled in accordance with the Contract Terms and Conditions.

This Requirements Contract is available to all State Agencies, State institutions of higher education and properly registered members of the Cooperative Purchasing Program of the Department of Administrative Services, as applicable.

Agencies are eligible to make purchases of the listed supplies and/or services in any amount and at any time as determined by the agency. The State makes no representation or guarantee that agencies will purchase the volume of supplies and/or services as advertised in the Invitation to Bid.

SPECIAL NOTE: State agencies may make purchases under this Requirements Contract up to \$2500.00 using the state of Ohio payment card. Any purchase that exceeds \$2500.00 will be made using the official state of Ohio purchase order (ADM-0523). Any non-state agency, institution of higher education or Cooperative Purchasing member will use forms applicable to their respective agency.

Questions regarding this and/or the Requirements Contract may be directed to:

\*Nicole L. Erb  
nicole.erb@das.ohio.gov

This Requirements Contract and any Amendments thereto are available from the DAS website at the following address:

<http://www.ohio.gov/procure>

\*Indicates the change in the contract analyst.

Signed: \_\_\_\_\_  
Robert Blair, Director Date

ITEM IDENTIFICATION INFORMATION

MULTI-FUNCTION PRINT DEVICES

<b>CATEGORY 4 BLACK ONLY</b>		<b>Contractor: Xerox</b>
MANUFACTURER: <b>Xerox Corporation</b>	BRAND NAME: <b>WorkCentre</b>	**MODEL: <b>WC5945APT</b>
RATED COPIES PER MINUTE: <b>45</b>		
HEAVIEST WEIGHT OF PAPER THIS DEVICE WILL ACCEPT: <b>80 lbs cvr / 216 gsm</b>		
BASE MEMORY <b>2GB</b>	BASE HARD DRIVE <b>160GB</b>	COST-PER-COPY
		3-Year Rental Period
Base Unit for this Category as listed above		\$ .0116
*Overage cost for copy # 20,000 and higher		\$ .0084
<b>REQUIRED ACCESSORIES FOR CATEGORY 4</b>		
ITEM DESCRIPTION If a listed accessory is standard equipment, enter "std." in Cost-Per-Copy column. If a listed accessory is not available, enter "NA" in Cost-Per-Copy column.		COST-PER-COPY
		3-Year Rental Period
Large Capacity Paper Drawer		\$ STD
Fax Board		\$ .0010
Hole Punch		\$ .0002
Multi-Position Finisher		\$ .0014
<b>AVAILABLE ACCESSORIES FOR CATEGORY 4</b>		
ITEM DESCRIPTION		COST PER COPY
		3-Year Rental Period
Legal 2 Hole Punch		\$ .0002
C/Z Trifold for Booklet Maker Fin		\$ .0071
3 Hole Punch for Hi Vol finisher		\$ .0003
4000 Sheet High Capacity Feeder		\$ .0017
A3 Short Edge Feed Kit		\$ .0017
Legal Short edge Feed Kit		\$ .0017
Common Access Card Enablement Kit – (AFCACENBL)		\$ .0006
Common Access Card Enablement Kit – (CAC-ENABL)		\$ .0003
Convenience Stapler with Left Workshelf		\$ .0005
Envelope Insert Kit		\$ .0003
Installation Cost for each accessory ordered after the print device delivery (to be billed directly to the agency customer). These accessories cannot be ordered after 180 calendar days from the original MOU date.		\$ 0.00

\*Overage cost per copy is a required line item to be bid, however, it is for not for evaluation purposes.

\*\*Updated model, effective with Amendment #12, dated 11/17/14.

ITEM IDENTIFICATION INFORMATION

MULTI-FUNCTION PRINT DEVICES

<b>CATEGORY 4 BLACK ONLY</b>		<b>Contractor: Xerox</b>
MANUFACTURER: <b>Xerox Corporation</b>	BRAND NAME: <b>WorkCentre</b>	*MODEL: <b>WC5945APT</b>
RATED COPIES PER MINUTE: <b>45</b>		
HEAVIEST WEIGHT OF PAPER THIS DEVICE WILL ACCEPT: <b>80 lbs cvr / 216 gsm</b>		
<b>AVAILABLE ACCESSORIES FOR CATEGORY 4</b>		
ITEM DESCRIPTION	COST PER COPY	
	3-Year Rental Period	
Post Process Inserter for Hi Vol Fin	\$ .0026	
McAfee Integrity Control Enablement	\$ .0009	
Secure Access s/w w/HID 125KHz Reader	\$ .0017	
Secure Access USB with INDALA	\$ .0017	
Secure Access s/w w/ Mag Stripe Reader	\$ .0015	
Secure Access s/w w/ MiFare Reader	\$ .0017	
Scan to PC Desktop 25 Seats	\$ .0007	
Scan to PC Desktop PRO 25 Seats	\$ .0036	
Unicode Kit	\$ .0005	
Foreign Interface Device	\$ .0003	
Wireless Print Kit	\$ .0002	
XPS Enablement Kit	\$ .0006	

\*Updated model, effective with Amendment #12, dated 11/17/14.

ITEM IDENTIFICATION INFORMATION

MULTI-FUNCTION PRINT DEVICES

<b>CATEGORY 5 BLACK ONLY</b>		<b>Contractor: Xerox</b>
MANUFACTURER: <b>Xerox Corporation</b>	BRAND NAME: <b>WorkCentre</b>	**MODEL: <b>WC5945APT</b>
RATED COPIES PER MINUTE: <b>45</b>		
HEAVIEST WEIGHT OF PAPER THIS DEVICE WILL ACCEPT: <b>80 lbs cvr / 216 gsm</b>		
BASE MEMORY <b>2GB</b>	BASE HARD DRIVE <b>160GB</b>	COST-PER-COPY
		3-Year Rental Period
Base Unit for this Category as listed above		\$ .0104
*Overage cost for copy # 25,000 and higher		\$ .0060
<b>REQUIRED ACCESSORIES FOR CATEGORY 5</b>		
ITEM DESCRIPTION If a listed accessory is standard equipment, enter "std." in Cost-Per-Copy column. If a listed accessory is not available, enter "NA" in Cost-Per-Copy column.		COST-PER-COPY
		3-Year Rental Period
Large Capacity Paper Drawer		\$ STD
Fax Board		\$ .0008
Hole Punch		\$ .0002
Multi-Position Finisher		\$ STD
<b>AVAILABLE ACCESSORIES FOR CATEGORY 5</b>		
ITEM DESCRIPTION		COST PER COPY
		3-Year Rental Period
Legal 2 Hole Punch		\$ .0002
C/Z Trifold for Booklet Maker Fin		\$ .0053
3 Hole Punch for Hi Vol finisher		\$ .0002
4000 Sheet High Capacity Feeder		\$ .0013
A3 Short Edge Feed Kit		\$ .0013
Legal Short edge Feed Kit		\$ .0013
Common Access Card Enablement Kit – (AFCACENBL)		\$ .0005
Common Access Card Enablement Kit – (CAC-ENABL)		\$ .0003
Convenience Stapler with Left Workshelf		\$ .0004
Envelope Insert Kit		\$ .0003
Installation Cost for each accessory ordered after the print device delivery (to be billed directly to the agency customer). These accessories cannot be ordered after 180 calendar days from the original MOU date.		\$ 0.00

\*Overage cost per copy is a required line item to be bid, however, it is for not for evaluation purposes.

\*\*Updated model effective with Amendment #12, dated 11/17/14.

ITEM IDENTIFICATION INFORMATION

MULTI-FUNCTION PRINT DEVICES

<b>CATEGORY 5 BLACK ONLY</b>		<b>Contractor: Xerox</b>
MANUFACTURER: <b>Xerox Corporation</b>	BRAND NAME: <b>WorkCentre</b>	*MODEL: <b>WC5945APT</b>
RATED COPIES PER MINUTE: <b>45</b>		
HEAVIEST WEIGHT OF PAPER THIS DEVICE WILL ACCEPT: <b>80 lbs cvr / 216 gsm</b>		
<b>AVAILABLE ACCESSORIES FOR CATEGORY 5</b>		
ITEM DESCRIPTION	COST PER COPY	
	3-Year Rental Period	
Post Process Inserter for Hi Vol Fin	\$ .0019	
McAfee Integrity Control Enablement	\$ .0006	
Secure Access s/w w/HID 125KHz Reader	\$ .0013	
Secure Access USB with INDALA	\$ .0013	
Secure Access s/w w/ Mag Stripe Reader	\$ .0011	
Secure Access s/w w/ MiFare Reader	\$ .0013	
Scan to PC Desktop 25 Seats	\$ .0005	
Scan to PC Desktop PRO 25 Seats	\$ .0027	
Unicode Kit	\$ .0004	
Foreign Interface Device	\$ .0002	
Wireless Print Kit	\$ .0001	
XPS Enablement Kit	\$ .0005	

\*Updated model effective with Amendment #12, dated 11/17/14.

ITEM IDENTIFICATION INFORMATION

MULTI-FUNCTION PRINT DEVICES

<b>CATEGORY 6 BLACK ONLY</b>		<b>Contractor: Xerox</b>
MANUFACTURER: <b>Xerox Corporation</b>	BRAND NAME: <b>Xerox</b>	<b>**MODEL: WC5955APT</b>
RATED COPIES PER MINUTE: <b>55</b>		
HEAVIEST WEIGHT OF PAPER THIS DEVICE WILL ACCEPT: <b>80 lbs cvr / 216 gsm</b>		
BASE MEMORY <b>2GB</b>	BASE HARD DRIVE <b>160GB</b>	COST-PER-COPY
		3-Year Rental Period
Base Unit for this Category as listed above		\$ .0090
*Overage cost for copy # 50,000 and higher		\$ .0056
<b>REQUIRED ACCESSORIES FOR CATEGORY 6</b>		
ITEM DESCRIPTION If a listed accessory is standard equipment, enter "std." in Cost-Per-Copy column. If a listed accessory is not available, enter "NA" in Cost-Per-Copy column.		COST-PER-COPY
		3-Year Rental Period
Large Capacity Paper Drawer		\$ STD
Fax Board		\$ .0006
Hole Punch		\$ .0001
Multi-Position Finisher		\$ STD
<b>AVAILABLE ACCESSORIES FOR CATEGORY 6</b>		
ITEM DESCRIPTION		COST PER COPY
		3-Year Rental Period
Legal 2 Hole Punch		\$ .0001
C/Z Trifold for Booklet Maker Fin		\$ .0042
3 Hole Punch for Hi Vol finisher		\$ .0002
4000 Sheet High Capacity Feeder		\$ .0010
A3 Short Edge Feed Kit		\$ .0010
Legal Short edge Feed Kit		\$ .0010
Common Access Card Enablement Kit – (AFCACENBL)		\$ .0004
Common Access Card Enablement Kit – (CAC-ENABL)		\$ .0002
Convenience Stapler with Left Workshelf		\$ .0003
Envelope Insert Kit		\$ .0002
Installation Cost for each accessory ordered after the print device delivery (to be billed directly to the agency customer). These accessories cannot be ordered after 180 calendar days from the original MOU date.		\$ 0.00

\*Overage cost per copy is a required line item to be bid, however, it is for not for evaluation purposes.

\*\*Updated model effective with Amendment #12, dated 11/17/14.

ITEM IDENTIFICATION INFORMATION

MULTI-FUNCTION PRINT DEVICES

<b>CATEGORY 6 BLACK ONLY</b>		<b>Contractor: Xerox</b>
MANUFACTURER: <b>Xerox Corporation</b>	BRAND NAME: <b>Xerox</b>	*MODEL: <b>WC5955APT</b>
RATED COPIES PER MINUTE: <b>55</b>		
HEAVIEST WEIGHT OF PAPER THIS DEVICE WILL ACCEPT: <b>80 lbs cvr / 216 gsm</b>		
<b>AVAILABLE ACCESSORIES FOR CATEGORY 6</b>		
ITEM DESCRIPTION	COST PER COPY	
	3-Year Rental Period	
Post Process Inserter for Hi Vol Fin	\$ .0015	
McAfee Integrity Control Enablement	\$ .0005	
Secure Access s/w w/HID 125KHz Reader	\$ .0010	
Secure Access USB with INDALA	\$ .0010	
Secure Access s/w w/ Mag Stripe Reader	\$ .0009	
Secure Access s/w w/ MiFare Reader	\$ .0010	
Scan to PC Desktop 25 Seats	\$ .0004	
Scan to PC Desktop PRO 25 Seats	\$ .0022	
Unicode Kit	\$ .0003	
Foreign Interface Device	\$ .0002	
Wireless Print Kit	\$ .0001	
XPS Enablement Kit	\$ .0004	

\*Updated model effective with Amendment #12, dated 11/17/14.

ITEM IDENTIFICATION INFORMATION

MULTI-FUNCTION PRINT DEVICES

<b>CATEGORY 7 BLACK ONLY</b>		<b>Contractor: Xerox</b>
MANUFACTURER: <b>Xerox Corporation</b>	BRAND NAME: <b>WorkCentre</b>	**MODEL: <b>WC5955APT</b>
RATED COPIES PER MINUTE: <b>55</b>		
HEAVIEST WEIGHT OF PAPER THIS DEVICE WILL ACCEPT: <b>80 lbs cvr / 216 gsm</b>		
BASE MEMORY <b>2GB</b> BASE HARD DRIVE <b>160GB</b>		COST-PER-COPY
		3-Year Rental Period
Base Unit for this Category as listed above		\$ .0071
*Overage cost for copy # 75,000 and higher		\$ .0056
<b>REQUIRED ACCESSORIES FOR CATEGORY 7</b>		
ITEM DESCRIPTION If a listed accessory is standard equipment, enter "std." in Cost-Per-Copy column. If a listed accessory is not available, enter "NA" in Cost-Per-Copy column.		COST-PER-COPY
		3-Year Rental Period
Large Capacity Paper Drawer		\$ STD
Fax Board		\$ .0003
Hole Punch		\$ .0001
Multi-Position Finisher		\$ STD
<b>AVAILABLE ACCESSORIES FOR CATEGORY 7</b>		
ITEM DESCRIPTION		COST PER COPY
		3-Year Rental Period
Legal 2 Hole Punch		\$ .0001
C/Z Trifold for Booklet Maker Fin		\$ .0021
3 Hole Punch for Hi Vol finisher		\$ .0001
4000 Sheet High Capacity Feeder		\$ .0005
A3 Short Edge Feed Kit		\$ .0005
Legal Short edge Feed Kit		\$ .0005
Common Access Card Enablement Kit – (AFCACENBL)		\$ .0002
Common Access Card Enablement Kit – (CAC-ENABL)		\$ .0001
Convenience Stapler with Left Workshelf		\$ .0001
Envelope Insert Kit		\$ .0001
Installation Cost for each accessory ordered after the print device delivery (to be billed directly to the agency customer). These accessories cannot be ordered after 180 calendar days from the original MOU date.		\$ 0.00

\*Overage cost per copy is a required line item to be bid, however, it is for not for evaluation purposes.

\*\*Updated model effective with Amendment #12, dated 11/17/14.

ITEM IDENTIFICATION INFORMATION

MULTI-FUNCTION PRINT DEVICES

<b>CATEGORY 7 BLACK ONLY</b>		<b>Contractor: Xerox</b>
MANUFACTURER: <b>Xerox Corporation</b>	BRAND NAME: <b>WorkCentre</b>	*MODEL: <b>WC5955APT</b>
RATED COPIES PER MINUTE: <b>55</b>		
HEAVIEST WEIGHT OF PAPER THIS DEVICE WILL ACCEPT: <b>80 lbs cvr / 216 gsm</b>		
<b>AVAILABLE ACCESSORIES FOR CATEGORY 7</b>		
ITEM DESCRIPTION	COST PER COPY	
	3-Year Rental Period	
Post Process Inserter for Hi Vol Fin	\$ .0008	
McAfee Integrity Control Enablement	\$ .0003	
Secure Access s/w w/HID 125KHz Reader	\$ .0005	
Secure Access USB with INDALA	\$ .0005	
Secure Access s/w w/ Mag Stripe Reader	\$ .0004	
Secure Access s/w w/ MiFare Reader	\$ .0005	
Scan to PC Desktop 25 Seats	\$ .0002	
Scan to PC Desktop PRO 25 Seats	\$ .0011	
Unicode Kit	\$ .0002	
Foreign Interface Device	\$ .0001	
Wireless Print Kit	\$ .0000	
XPS Enablement Kit	\$ .0002	

\*Updated model effective with Amendment #12, dated 11/17/14.

SUMMARY OF AMENDMENTS

Amendment Number	Effective Date	Description
12	11/17/14	Amendment is issued to update a model replacement for Xerox in categories 4 through 7, effective with all orders placed on or after 11/17/14; and, to update the contract analyst.
11	08/19/14	Amendment is issued to update a model replacement for Lake Business Products, Inc. in categories 1 and 3. Also issued to update a model replacement for Modern Office Methods, Inc. in category 2.
10	08/01/14	Amendment is issued to update a model replacement for Toshiba Business Solutions, Inc. in categories 1 through 8.
9	05/09/14	Amendment is issued to add and update accessories and pricing for Toshiba machines in categories 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, and 11. These changes are effective with all orders issued on or after May 09, 2014.
8	03/19/14	Amendment is issued to update the price of the Large Capacity Paper Drawer in Category 10 for the Toshiba e-Studio3555C, effective with all orders issued on or after March 19, 2014.
7	02/03/14	Amendment is issued to notify that the Kyocera brand machines are temporarily unavailable until further notice.
6	01/06/14	Amendment is issued to add Ricoh USA, Inc. to category 15. There was a pagination update for pages 81 through 96 with this amendment.
5	11/22/13	Amendment is issued to update a model replacement for Toshiba America Business Solutions, Inc. in categories 10 and 11. It is also issued to add Toshiba America Business Solutions, Inc. in categories 14 and 18. Also issued to update the contact for Kyocera Document Solutions America, Inc. There was a pagination update for pages 78 through 95.
4	10/07/13	Amendment is issued to notify that the Samsung brand machines are temporarily unavailable until further notice.
3	06/17/13	Amendment is issued to annotate that accessories will not be charged on any color clicks in Categories 10 and 11 for a Xerox machine.
2	05/14/13	Amendment is issued to update color cost on pages 60 and 65. It is also issued to remove Xerox Corporation from categories 14, 15, 18, and 19, as well as a pagination update.
1	04/05/13	Amendment is issued to update the model number on page 29. It is also issued to update the award of Category 16 on page 84. ProSource is one of the suppliers in Category 16 as evaluated per the tab sheet as found on the DAS website.