

STATE OF OHIO
DEPARTMENT OF ADMINISTRATIVE SERVICES
GENERAL SERVICES DIVISION
OFFICE OF PROCUREMENT SERVICES
4200 SURFACE ROAD, COLUMBUS, OH 43228-1395

AMENDMENT FOR CHANGE
AMENDMENT NO. 18

TO: ALL STATE AGENCIES, STATE INSTITUTIONS OF HIGHER EDUCATION AND PROPERLY REGISTERED COOPERATIVE PURCHASING MEMBERS.

FROM: HUGH QUILL, DIRECTOR, DEPARTMENT OF ADMINISTRATIVE SERVICES

SUBJECT: TERM CONTRACT - TONER AND ASSOCIATED MATERIAL USED IN COPIERS, LASER AND INK JET PRINTERS AND FAX MACHINES

As a result of mutual agreement between the state of Ohio and the contractor, this amendment is issued to renew the subject contract an additional two (2) months, effective 01/01/10 through 02/28/10.

Attached are pages 32 through 35 to this contract. Remove these pages from the existing contract and replace with the attached pages on the effective and/or revision date.

All other prices, terms and conditions remain unchanged.

Questions regarding this Amendment and/or the Requirements Contract may be directed to:

Walter Schneider
walter.schneider@das.state.oh.us

This Amendment, the main Requirements Contract and any additional amendments thereto are available from the DAS website at the following address:



<http://www.ohio.gov/procure>

Affected Contractor(s):

0000143403	0000075932	0000086580
OfficeMax, Inc. 263 Schuman Blvd Napierville, IL 60563	U.S. Laser, Inc. 720 Grandview Ave. Columbus, OH 43215	Corporate Express (Staples) 2228 Citygate Drive Columbus, OH 43219
ginger.luzio@officemax.com	jrosenburg@uslaser.com	libby.hauser@staples.com

NET PRICE INFORMATION

In addition to the Net Unit Pricing shown on Schedule I, above, each Contractor has furnished additional net price information. Due to the size of the files, the information is not contained in this contract document in printed form. To access this information, select the Doc Links, below, for each of the contractors.

Doc Link for [Office Max.](#)

Doc Link for [US Laser.](#)

Doc Link for [Corporate Express ICGS](#)

Doc Link for Office Depot, Inc – removed effective 01/01/10. Contractor elected not to mutually renew their contract with the state of Ohio. *****

Doc Link for Britt Business Systems, Inc. - Removed effective 12/31/07. Contractor has ceased business operations and closed. See Amendment # 7 effective 12/31/07. Agencies are to use direct purchasing authority to purchase Muratec toner products.

CONTRACTOR INDEX

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CONTRACTOR AND TERMS:

0000143403
OfficeMax Inc.
263 Shuman Blvd
Napierville, IL 60563

CONTRACT NO.: RS902007-3A* (02/28/10)*****

DELIVERY: 1 Day A.R.O.

TERMS: Net 30 Days

CONTRACTOR'S CONTACT: Ginger Luzio

Telephone: (800) 532-6473, ext: 8346
FAX: (888) 710-2697
E-mail: GingerLuzio@officemax.com

CONTRACTOR'S ORDER ENTRY CONTACT:

Telephone: (888) 264-7388
FAX: (888) 823-4083

For Purchase Orders Placed by Mail Send to:

OfficeMax, Inc.
1331 Boltonfield St.
Columbus, OH 43228

NET PRICE LISTING: The Office Max Price List is accessible as a doc link from page 32. This information is on the Office Max website and available when ordering using the website. You may download the file to facilitate your search.

MINIMUM ORDER: Minimum order amount for freight prepaid and allowed, F.O.B. Destination will be \$25.00 For orders below \$25.00, ship via least costly method, prepaid and add to invoice. EDI minimum order is \$125.00.

OAKS Item Identification Number: 11900; Freight charges as applicable

***** Updated effective 01/01/10 by Amendment #18 to this contract.

CONTRACTOR INDEX (CONT'D)

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CONTRACTOR AND TERMS:

0000075932
US Laser Inc.
720 Grandview Ave.
Columbus, OH 43215

CONTRACT NO.: RS902007-2 (02/28/10)*****

DELIVERY: 1- 7 Days A.R.O.

TERMS: Net 30 Days

CONTRACTOR'S CONTACT: Jeff Rosenberg

Telephone: (888) 866-3790
FAX: (614) 487-3376
E-mail: jrosenberg@uslaser.com

NET PRICE LISTING: The US Laser Price List is accessible as a doc link from page 32. You may download the file to facilitate your search.

MINIMUM ORDER: Minimum order amount for freight prepaid and allowed, F.O.B. Destination will be \$25.00 For orders below \$25.00, ship via least costly method, prepaid and add to invoice. EDI minimum order is \$125.00.

OAKS Item Identification Number: 11889; Freight charges as applicable

***** Updated effective 01/01/10 by Amendment #18 to this contract.

CONTRACTOR INDEX (CONT'D)

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<u>CONTRACTOR AND TERMS:</u>	<u>CONTRACT NO.:</u> RS902007-4 (02/28/10)*****
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0000086580
Corporate Express, Inc. dba
Corporate Express Imaging and Computer Graphics Supplies
2228 City Gate Drive
Columbus, OH 43219

DELIVERY: 1- 7 Days A.R.O.

TERMS: Net 30 Days

CONTRACTOR'S CONTACT: Libby Hauser

Telephone: (800) 876-0686
FAX: (614) 472-2023
E-mail: libby.hauser@cexp.com

CONTRACTOR'S REMITTANCE ADDRESS:

Corporate Express, Inc.
P.O. Box 95230
Chicago, IL 60694

NET PRICE LISTING: The Corporate Express ICGS Price List is accessible as a doc link from page 31. You may download the file to facilitate your search.

MINIMUM ORDER: Minimum order amount for freight prepaid and allowed, F.O.B. Destination will be \$25.00 For orders below \$25.00, ship via least costly method, prepaid and add to invoice. EDI minimum order is \$125.00.

OAKS Item Identification Number: 11890; Freight charges as applicable

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ENTERING PURCHASE REQUISITIONS AND PURCHASE ORDERS IN O.A.K.S.

Adherence to the following is necessary for contractors to properly identify you and your location when receiving your new OAKS FAXed or e-mail purchase orders. Doing this will save the contractor time and reduce shipping errors due to lookup transpositions.

When ordering items on the above contracts using OAKS purchase orders PLEASE include both of the following:

1. Your agency / institution ACCOUNT Number
AND
2. Your unique SEQUENCE Number

On the OAKS requisition and subsequent purchase order.

Type both in the "Justification Comment" field on the Requisition.

AND

Mark the "Send to Vendor" checkbox on the Requisition.

If you do not know your ACCOUNT NUMBER and/or Sequence Number, please contact the contractor.

OfficeMax	Ginger Luzio	(800) 532 6473
Corporate Express	Libby Hauser	(800) 876 0686
U.S. Laser	Jeff Rosenberg	(888) 866 3790

THIS APPLIES FOR AGENCIES AND INSTITUTIONS PLACING ORDERS USING OAKS PURCHASE ORDERS.

***** Updated effective 01/01/10 by Amendment #18 to this contract.

SUMMARY OF AMENDMENTS

Amendment Number	Revision Date	Description
18	01/01/10	Issued to initiate a mutual renewal of this contract for OfficeMax, Inc, U.S. Laser, Inc. and Corporate Express, Inc. dba Corporate Express Imaging and Computer Graphics Supplies a Staples Company from 01/01/10 through 02/28/10. Contractor Office Depot elected not to mutually renew the contract.
17	11/01/09	Issued to initiate a mutual renewal of this contract for contractors named from 11/01/09 through 12/31/09.
16	08/01/09	Issued to initiate a unilateral renewal of this contract for one month through August 31, 2009 with contractor Office Depot, Inc.
15	08/01/09	Issued to mutually renew this contract from August 1, 2009 through October 31, 2009 with contractors OfficeMax, Inc, US Laser, Inc. and Corporate Express, Inc.
14	01/30/09	Issued to retroactively correct errors on Corporate Express Imaging and Computer Graphics Net Pricer published in amendment #11 effective 11/24/08.
13	02/15/09	Issued to adjust prices on items for account of contractor Corporate Express Imaging and Computer Graphics, Inc. effective 02/15/2009.
12	01/09/09	Issued to adjust prices on items for account of contractor OfficeMax, Inc. effective 01/09/09.
11	11/24/08	Issued to adjust prices on items for the account of contractor Corporate Express Imaging and Computer Graphics Company effective 11/24/2008.
10	05/30/08	Issued to correct a typographical error in the contract number for contractor OfficeMax, Inc. on page 33 of the contract
9	05/09/08	Issued to correct a typographical error in the OAKS contract number for contractor OfficeMax, Inc. on page 33 of this contract.
8	04/17/08	Issued to adjust prices on schedule I items and to establish a new net pricer with adjusted prices for contractor OfficeMax, Inc. and to change contractor information for contractor OfficeMax, Inc.
7	12/31/07	Issued to remove contractor Britt Business Systems, Inc. from the contract. Britt Business Systems, Inc. ceased business operations and closed down effective 12/31/07. The award for Muratec toners formerly held by Britt Business Systems, Inc. has been removed from this contract. Agencies are to use direct purchasing authority to procure Muratec supplies subject to guidance from DAS/GSD Procurement Operations. Contact Walt Schneider 614 644 5151 or walter.schneider@das.state.oh.us.
6	11/23/07	Issued to Change Contractor EIN / TIN Numbers to OAKS Vendor ID Numbers, to Update OAKS Contract Numbers and to change NIGP Numbers for freight charges to OAKS Item Identification Numbers, effective 11/23/07
5	07/20/07	To change the recipient of quarterly required usage reports, provide guidance to agencies and institutions in completing purchase requisitions and purchase orders subsequent to the conversion to O.A.K.S and to add a Summary of Amendments page 35 to the contract