

STATE OF OHIO
DEPARTMENT OF ADMINISTRATIVE SERVICES
GENERAL SERVICES DIVISION
OFFICE OF PROCUREMENT SERVICES
4200 SURFACE ROAD, COLUMBUS, OH 43228-1395

AMENDMENT FOR CHANGE
AMENDMENT NO. 15

TO: ALL STATE AGENCIES, STATE INSTITUTIONS OF HIGHER EDUCATION AND PROPERLY REGISTERED COOPERATIVE PURCHASING MEMBERS.

FROM: HUGH QUILL, DIRECTOR, DEPARTMENT OF ADMINISTRATIVE SERVICES

SUBJECT: TERM CONTRACT - TONER AND ASSOCIATED MATERIAL USED IN COPIERS, LASER AND INK JET PRINTERS AND FAX MACHINES

As a result of mutual agreement between the state of Ohio and the contractor, this amendment is issued to renew the subject contract an additional three (3) months, effective 08/01/09 through 10/31/09.

Attached are pages 1a and 32 through 35 to this contract. Remove these pages from the existing contract and replace with the attached pages on the effective and/or revision date.

All other prices, terms and conditions remain unchanged.

Questions regarding this Amendment and/or the Requirements Contract may be directed to:

Walter Schneider
walter.schneider@das.state.oh.us

This Amendment, the main Requirements Contract and any additional amendments thereto are available from the DAS website at the following address:



<http://www.ohio.gov/procure>

Affected Contractor(s):

0000143403	0000075932	0000086580
OfficeMax, Inc. 263 Shuman Blvd Naperville, IL 60563	US Laser, Inc 720 Grandview Ave. Columbus, OH 43215	Corporate Express, Inc. 2228 Citygate Drive Columbus, OH 4321
Gingerluzio@officemax.com	Jrosenburg@uslaser.com	libby.hauser@cexp.com

EXPLANATION OF THIS MUTUAL RENEWAL AMENDMENT: There are four contractors party to this contract. They are OfficeMax, Inc. Office Depot, Inc. US Laser, Inc. and Corporate Express ICGS. OfficeMax, Inc., US Laser, Inc. and Corporate Express ICGS elected to accept a mutual renewal of 3 months from August 1, 2009 through October 31, 2009. Office Depot, Inc. requested the state of Ohio alter our standard and supplemental contract terms and conditions as a condition of a mutual renewal. The State has declined to accept the changes to our terms and conditions requested by Office Depot, Inc. As a result, DAS will not process a mutual renewal with Office Depot, Inc. We will however exercise our contractual option to initiate a one month unilateral renewal of this contract with Office Depot. The unilateral renewal will be published in amendment # 16 to this contract and will be effective August 1, 2009 through August 30, 2009. If at any point Office Depot elects to rescind their request for changes to the State's standard and supplemental contract terms and conditions, DAS will initiate a mutual renewal with Office Depot, Inc. through October 31, 2009. Any questions regarding this process may be directed to walter.schneider@das.state.oh.us.

NET PRICE INFORMATION

In addition to the Net Unit Pricing shown on Schedule I, above, each Contractor has furnished additional net price information. Due to the size of the files, the information is not contained in this contract document in printed form. To access this information, select the Doc Links, below, for each of the contractors.

Doc Link for Office Depot – Please see EXPLANATION OF THIS MUTUAL RENEWAL AMENDMENT on page 1a of this amendment for information on the status of Office Depot, Inc. as it pertains to this mutual renewal.

Doc Link for [Office Max.](#)***

Doc Link for [US Laser.](#)

Doc Link for [Corporate Express ICGS](#) **

Doc Link for Britt Business Systems, Inc. - Removed effective 12/31/07. Contractor has ceased business operations and closed. See Amendment # 7 effective 12/31/07. Agencies are to use direct purchasing authority to purchase Muratec toner products.

CONTRACTOR INDEX

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CONTRACTOR AND TERMS:

BID CONTRACT NO.: RS902007-5 (07/31/09)

0000099992
Office Depot Inc.
1550 Old Henderson Rd.
Suite E-175
Columbus, OH 43220

DELIVERY: 1- 7 Days A.R.O.

TERMS: Net 30 Days

CONTRACTOR'S CONTACT: Noelle Ordonez****

Telephone: (800) 589-9070
FAX: (614) 442-3332
Email: david.fisher@officedepot.com

NET PRICE LISTING: The Office Depot Net Price List is accessible as a doc link from page 32. This information is on the Office Depot website and available when ordering using the website. You may download the excel file to facilitate your search.

MINIMUM ORDER: Minimum order amount for freight prepaid and allowed, F.O.B. Destination will be \$25.00 For orders below \$25.00, ship via least costly method, prepaid and add to invoice. EDI minimum order is \$125.00.

OAKS Item Identification Number: 11888; Freight charges as applicable

** Updated effective 02/15/09 by Amendment #13 to this contract.

*** Updated effective 01/09/09 by Amendment #12 to this contract.

**** Updated effective 08/01/09 by Amendment # 15 to this contract.

CONTRACTOR INDEX (CONT'D)

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CONTRACTOR AND TERMS:

0000143403
OfficeMax Inc.
263 Shuman Blvd
Napierville, IL 60563

CONTRACT NO.: RS902007-3A* (10/31/09)**
DELIVERY: 1 Day A.R.O.

TERMS: Net 30 Days

CONTRACTOR'S CONTACT: Ginger Luzio

Telephone: (800) 532-6473, ext: 8346
FAX: (888) 710-2697
E-mail: GingerLuzio@officemax.com

CONTRACTOR'S ORDER ENTRY CONTACT:

Telephone: (888) 264-7388
FAX: (888) 823-4083

For Purchase Orders Placed by Mail Send to:

OfficeMax, Inc.
1331 Boltonfield St.
Columbus, OH 43228

NET PRICE LISTING: The Office Max Price List is accessible as a doc link from page 32. This information is on the Office Max website and available when ordering using the website. You may download the file to facilitate your search.

MINIMUM ORDER: Minimum order amount for freight prepaid and allowed, F.O.B. Destination will be \$25.00 For orders below \$25.00, ship via least costly method, prepaid and add to invoice. EDI minimum order is \$125.00.

OAKS Item Identification Number: 11900; Freight charges as applicable

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CONTRACTOR AND TERMS:

0000075932
US Laser Inc.
720 Grandview Ave.
Columbus, OH 43215

CONTRACT NO.: RS902007-2 (10/31/09)**

DELIVERY: 1- 7 Days A.R.O.

TERMS: Net 30 Days

CONTRACTOR'S CONTACT: Jeff Rosenberg

Telephone: (888) 866-3790
FAX: (614) 487-3376
E-mail: jrosenberg@uslaser.com

NET PRICE LISTING: The US Laser Price List is accessible as a doc link from page 32. You may download the file to facilitate your search.

MINIMUM ORDER: Minimum order amount for freight prepaid and allowed, F.O.B. Destination will be \$25.00 For orders below \$25.00, ship via least costly method, prepaid and add to invoice. EDI minimum order is \$125.00.

OAKS Item Identification Number: 11889; Freight charges as applicable

* Updated effective 05/30/08 per amendment #11 to this contract to correct a typographical error.

**** Updated effective 08/01/09 by Amendment # 15 to this contract.

CONTRACTOR INDEX (CONT'D)

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CONTRACTOR AND TERMS:

0000086580
Corporate Express, Inc. dba*
Corporate Express Imaging and Computer Graphics Supplies
2228 City Gate Drive
Columbus, OH 43219

CONTRACT NO.: RS902007-4 (10/31/09)**

DELIVERY: 1- 7 Days A.R.O.

TERMS: Net 30 Days

CONTRACTOR'S CONTACT: Libby Hauser

Telephone: (800) 876-0686

FAX: (614) 472-2023

E-mail: libby.hauser@cexp.com

*CONTRACTOR'S REMITTANCE ADDRESS:

*Corporate Express, Inc.
P.O. Box 95230
Chicago, IL 60694

NET PRICE LISTING: The Corporate Express ICGS Price List is accessible as a doc link from page 31. You may download the file to facilitate your search.

MINIMUM ORDER: Minimum order amount for freight prepaid and allowed, F.O.B. Destination will be \$25.00 For orders below \$25.00, ship via least costly method, prepaid and add to invoice. EDI minimum order is \$125.00.

OAKS Item Identification Number: 11890; Freight charges as applicable

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ENTERING PURCHASE REQUISITIONS AND PURCHASE ORDERS IN O.A.K.S.

Adherence to the following is necessary for contractors to properly identify you and your location when receiving your new OAKS FAXed or e-mail purchase orders. Doing this will save the contractor time and reduce shipping errors due to lookup transpositions.

When ordering items on the above contracts using OAKS purchase orders PLEASE include both of the following:

1. Your agency / institution ACCOUNT Number
AND
2. Your unique SEQUENCE Number

On the OAKS requisition and subsequent purchase order.

Type both in the "Justification Comment" field on the Requisition.

AND

Mark the "Send to Vendor" checkbox on the Requisition.

If you do not know your ACCOUNT NUMBER and/or Sequence Number, please contact the contractor.

OfficeMax	Ginger Luzio	(800) 532 6473
Office Depot:	Noelle Ordonez	(614) 442 2197
Corporate Express	Libby Hauser	(800) 876 0686
U.S. Laser	Jeff Rosenburg	(888) 866 3790

THIS APPLIES FOR AGENCIES AND INSTITUTIONS PLACING ORDERS USING OAKS PURCHASE ORDERS.

* Updated effective 05/23/08 per amendment #10 to this contract.

** Updated effective 08/01/09 per Amendment #15 to this contract.

SUMMARY OF AMENDMENTS

Amendment Number	Revision Date	Description
15	08/01/09	Issued to mutually renew this contract from August 1, 2009 through October 31, 2009 with contractors OfficeMax, Inc, US Laser, Inc. and Corporate Express, Inc.
14	01/30/09	Issued to retroactively correct errors on Corporate Express Imaging and Computer Graphics Net Pricer published in amendment #11 effective 11/24/08.
13	02/15/09	Issued to adjust prices on items for account of contractor Corporate Express Imaging and Computer Graphics, Inc. effective 02/15/2009.
12	01/09/09	Issued to adjust prices on items for account of contractor OfficeMax, Inc. effective 01/09/09.
11	11/24/08	Issued to adjust prices on items for the account of contractor Corporate Express Imaging and Computer Graphics Company effective 11/24/2008.
10	05/30/08	Issued to correct a typographical error in the contract number for contractor OfficeMax, Inc. on page 33 of the contract
9	05/09/08	Issued to correct a typographical error in the OAKS contract number for contractor OfficeMax, Inc. on page 33 of this contract.
8	04/17/08	Issued to adjust prices on schedule I items and to establish a new net pricer with adjusted prices for contractor OfficeMax, Inc. and to change contractor information for contractor OfficeMax, Inc.
7	12/31/07	Issued to remove contractor Britt Business Systems, Inc. from the contract. Britt Business Systems, Inc. ceased business operations and closed down effective 12/31/07. The award for Muratec toners formerly held by Britt Business Systems, Inc. has been removed from this contract. Agencies are to use direct purchasing authority to procure Muratec supplies subject to guidance from DAS/GSD Procurement Operations. Contact Walt Schneider 614 644 5151 or walter.schneider@das.state.oh.us.
6	11/23/07	Issued to Change Contractor EIN / TIN Numbers to OAKS Vendor ID Numbers, to Update OAKS Contract Numbers and to change NIGP Numbers for freight charges to OAKS Item Identification Numbers, effective 11/23/07
5	07/20/07	To change the recipient of quarterly required usage reports, provide guidance to agencies and institutions in completing purchase requisitions and purchase orders subsequent to the conversion to O.A.K.S and to add a Summary of Amendments page 35 to the contract