Index No.: GDC009
Contract No.: RS900709
Eff. Date: 04/01/13

STATE OF OHIO
DEPARTMENT OF ADMINISTRATIVE SERVICES
GENERAL SERVICES DIVISION
OFFICE OF PROCUREMENT SERVICES
4200 SURFACE ROAD, COLUMBUS, OH 43228-1395

AMENDMENT FOR CHANGE
AMENDMENT NO. 13

TO: ALL STATE AGENCIES, STATE INSTITUTIONS OF HIGHER EDUCATION AND PROPERLY REGISTERED COOPERATIVE PURCHASING MEMBERS.

FROM: ROBERT BLAIR, DIRECTOR, DEPARTMENT OF ADMINISTRATIVE SERVICES

SUBJECT: CONTRACT FOR EXPEDITED DELIVERY OF SMALL PACKAGES (AIR, GROUND, HUNDREDWEIGHT)

Attached are pages 1 and 15- 20 to this contract. Remove these pages from the existing contract and replace with the attached pages on the effective and/or revision date.

As a result of mutual agreement between the state of Ohio and the contractor, this amendment is issued to renew the subject contract an additional eight (8) months, effective April 1, 2013 through December 31, 2013.

The amendment also indicates new Contractor Contact information, indicates a 2.4% price increase on the rate schedule, a price decrease on the International rates, and clarifies the approved value-added service fees or surcharges.

All other prices, terms and conditions remain unchanged.

Questions regarding this Amendment and/or the Requirements Contract may be directed to:

Janice Fitzpatrick, CPPB
janice.fitzpatrick@das.ohio.gov

This Amendment, the main Requirements Contract and any additional amendments thereto are available from the DAS website at the following address:

http://www.ohio.gov/procure

Affected Contractor(s):

87326
UPS, Inc.
2450 Rathmell Road
Obetz, OH 43207
pboyce@ups.com

STATE OF OHIO
DEPARTMENT OF ADMINISTRATIVE SERVICES
GENERAL SERVICES DIVISION
OFFICE OF PROCUREMENT SERVICES
4200 SURFACE ROAD, COLUMBUS, OH 43228-1395

MANDATORY USE CONTRACT FOR: EXPEDITED DELIVERY OF SMALL PACKAGES (AIR, GROUND, HUNDREDWEIGHT)

CONTRACT No.: RS900709

EFFECTIVE DATES: 12/15/08 to 11/30/11
* Renewal through12/31/13

The Department of Administrative Services has accepted bids submitted in response to Invitation to Bid No. RS900709 that opened on 12/01/08. The evaluation of the bid response(s) has been completed. The bidder(s) listed herein have been determined to be the lowest responsive and responsible bidder(s) and have been awarded a contract for the items(s) listed. The respective bid response, including the Terms and Conditions for Bidding, Standard Contract Terms and Conditions, and Supplemental Contract Terms and Conditions, special contract terms & conditions, any bid addenda, , specifications, pricing schedules and any attachments incorporated by reference and accepted by DAS become a part of this Requirements Contract.

This Requirements Contract is effective beginning and ending on the dates noted above unless, prior to the expiration date, the Contract is renewed, terminated or cancelled in accordance with the Contract Terms and Conditions.

This Requirements Contract is available to all State Agencies, State institutions of higher education and properly registered members of the Cooperative Purchasing Program of the Department of Administrative Services, as applicable.

Agencies are eligible to make purchases of the listed supplies and/or services in any amount and at any time as determined by the agency. The State makes no representation or guarantee that agencies will purchase the volume of supplies and/or services as advertised in the Invitation to Bid.

SPECIAL NOTE: State agencies may make purchases under this Requirements Contract up to $2500.00 using the state of Ohio payment card. Any purchase that exceeds $2500.00 will be made using the official state of Ohio purchase order (ADM-0523). Any non-state agency, institution of higher education or Cooperative Purchasing member will use forms applicable to their respective agency.

Questions regarding this and/or the Requirements Contract may be directed to:

Janice Fitzpatrick, CPPB
janice.fitzpatrick@das.ohio.gov

This Requirements Contract and any Amendments thereto are available from the DAS Web site at the following address:

http://www.ohio.gov/procure

with ORC CH. 125.081

* Renewal through 12/31/13

Signed: _____
Robert Blair, Director Date

SPECIFICATIONS FOR INTERSTATE AND INTRASTATE COURIER SERVICES

XXIV. ADDENDUM TO CONTRACT PROHIBITED

Any using agency of a contract awarded pursuant to this bid/contract is expressly prohibited from entering into any agreement altering, adding, or modifying any terms and conditions or service required by this Contract with any awarded Contractor.

XXV. CONTRACTOR'S SERVICING GUIDE

Any Terms and Conditions stated within this document, or attachments to this document, shall supersede any servicing guides or standard operating procedures issued by the Contractor. In the event an issue is not addressed within this document or attachments, and a mutual agreement cannot be reached between the Contractor and the Office of Procurement Services, the published serving guide of the Contractor shall prevail.

PART 3:

PRICE ALLOCATION – Based on the date Bid was submitted, each Bidder must provide a breakdown of their total cost by completing the chart below. This will be used as a guideline when evaluating any future price increases.

VARIABLE FEES-CONTRACTOR TO COMPLETE = 99.25%						
FUEL	OTHER	LABOR COST	EQUIPMENT COST	PACKAGING COST	TRAINING COST-IF APPLICABLE	TOTAL IS 99.25%
AIR						
10.6%	33.5%	55.9%	0%	0%	0%	99.25%
GROUND (includes Hundredweight)						
10.6%	33.5%	55.9%	0%	0%	0%	99.25 %
FIXED FEES = 1%						
OHIO REVENUE SHARE	0.75%					.75%
TOTAL PRICE ALLOCATION						100%

* All pricing information, including the pricelist, rate schedule, and Exhibit A pricing, is now accessible via the Current Price List link on the Procurement website: www.ohio.gov/procure.

.

CONTRACTOR INDEX

CONTRACTOR, TERMS, AND SHIPMENT:

BID CONTRACT NO.: RS900709-2 (12/31/13)
Renewal through

12/31/13
OAKS ID# 0000087326

* Local Office:
United Parcel Service, Inc.
2450 Rathmell Road
Obetz, OH 43207
Web address: www.ups.com

TERMS: Net 30 Days

DELIVERY: As Specified

* CONTRACTOR'S CONTACT:
Pat Boyce, Enterprise Customer Support:

* Phone: (317) 292-1626
* E-mail address: pboyce@ups.com

* Toll Free: (800) 877-1497
Customers calling the toll free number must they are using the Contract with the state of to be eligible for the Ohio pricing and Accounts must be set up by a UPS prior to shipments.

OR
Account Manager: Leonard Johnson
Telephone: (614) 593-5001
Email: leonardjohnson@ups.com

Corporate Office:
United Parcel Service, Inc.
55 Glenlake Parkway, NE
Atlanta, GA 30328

Billing Remittance:
United Parcel Service, Inc.
P.O. Box 7247-0244
Philadelphia, PA 19170-0001

Lockbox:
United Parcel Service, Inc.
Lockbox 577
Carol Stream, IL 60132-0577

* To indicate revised contact information for contractor's contact, local address

* Electronic Shipping Procedures:
Web-based:

- UPS.com – Electronic shipping method via the internet. All that's needed is an Internet connection, a My UPS registration (that is completed at www.ups.com), and either a payment card or a UPS account for billing. After registering with My UPS, customers can immediately start creating labels and processing shipments. No UPS Account Manager setup is required.

- Campusship – is a shipping system that combines the convenience of desktop shipping with administrative features for monitoring and managing shipping activities. It enables multiple users within an organization to ship packages and perform other shipping-related tasks from any computer connected to the Internet. CampusShip must be setup by UPS Account Manager.

- WorldShip: – is a Windows-based software program that allows Scheduled Pickup Account shippers to manage all their UPS shipping activities from their desktop. Note: In order to use WorldShip, customers must have an active Scheduled Pickup Account. The software application is available free of charge to all customers who meet this criteria.

- The Air Shipping Document (ASD) is a three-part form used to ship air packages. The ASD contains your address label, tracking label, and shipping record. It allows you to choose between several payment options, including a bank check, major payment card (authorized P-card, where applicable), or a UPS-issued billing information number. A red ASD is used for UPS Next Day Air shipments and UPS Worldwide Express shipments. A blue ASD is used for UPS 2nd Day Air shipments.

* To indicate revised contact information to include electronic shipping procedures effective April 1, 2013.

PRICE LIST AND ACCESSORIAL RATES

UNSPSC: 78102200

OAKS ITEM NUMBERS:

OAKS ITEM#	DESCRIPTION
14848	Next Day 10:30 AM Delivery
14849	Next Day Afternoon Delivery
14850	Second Day Delivery
14851	Ground Delivery
14852	Hundred Weight Delivery

* All pricing information, include the pricelist rate charts and Exhibit A pricing is available on line on the DAS/GSD Procurement Services Web Site and also in a link at www.ohio.gov/procure, under "find it fast".

* PART FOUR: APPROVED ACCESSORIAL (VALUE-ADDED) FEES OR SURCHARGES

DESCRIPTION	FEES
Address Correction	$6.00
Delivery Area Surcharge – Ground Commercial	$2.00
Hazardous Materials Surcharge – Air	$37.50
Hazardous Materials Surcharge – Ground	$27.50
Declared Value (Value above first $100.00)	$0.85 per $100 ($2.40 Minimum)
Missing/Invalid Account Number Charge	$12.00
**Residential Surcharge – Ground	$1.40
Saturday Delivery (do not use if office is not open)	$12.50
Exceeds weight limits (Agency should re-package)	$55.00
Excessive Size (Agency should re-package)	$45.00
***Additional Pick-up attempts	No charge
Extended Tracking – (Agency can track on-line, do not call UPS)	No charge
Direct delivery/Person-to-Person/chain of custody; allows a package to be tracked by a person from origination to destination	No charge
Fuel Surcharge – Ground and Hundredweight shipments; not to exceed	3% cap
Fuel Surcharge – Air; not to exceed	6% cap
Weekly Service Charges:	FEES
Daily Pick-up and Daily Pickup on Route ($0.00-$74.99 Billed)	No charge
Daily Pick-up and Daily Pickup on Route ($75.00 + Billed)	No charge
UPS Smart Pick-up	No charge
Day Specific Pick-up – 4 days ($0.00-$74.99 Billed)	No charge
Day Specific Pick-up – 4 days ($75.00 + Billed)	No charge
Day Specific Pick-up – 3 days ($0.00-$74.99 Billed)	No charge
Day Specific Pick-up – 3 days ($75.00 + Billed)	No charge
Day Specific Pick-up – 1 or 2 days	No charge

* To indicate current allowed accessorial charges effective April 1, 2013.

** To indicate residential fees are not customarily permitted, and should be included in the unit cost. A residence shall mean any structure in which individuals reside, and a licensed business is not conducted. Any residence in which business is conducted, that can be verified as a valid business by verifying the address on the business license, shall not be assessed a Residential Surcharge.

*** Contractor shall establish daily pick up times with each facility. On occasion, the facility may not be prepared for the shipment at the time the driver arrives. The Contractor may assess a fee if requested to return on the same day.

All other Accessorial Charges will be charged at the UPS published rate at the time of shipping, which may be found in the UPS Rate and Service Guide at www.UPS.com and is NOT a part of this approved contract/price list and may not be invoiced against the Contract.

Note: Only the fees above are permitted. Any invoice received with fees not listed above will be deemed as erroneous and a new invoice will be required. The payment terms of net 30 days will commence upon receipt of a proper and correct invoice by the agency.

SUMMARY OF AMENDMENTS

Amendment Number	Revision Date	Description
13	04/01/13	To indicate renewal for final eight (8) months eligible, effective 4/1/13 through 12/31/13; to indicate new UPS contact information, to clarify the approved accessorial fees and surcharges, to link a new rate schedule with a 2.4% increase for domestic rates and a decrease for International shipping, and to provide explanation for how to use the contract and shipping in the most cost effective manner and avoiding unnecessary fees, repagination.
12	09/24/12	To indicate the current accessorial fees in compliance with the CPI-U average of all items in conjunction with a reduction of the published rates and the waiving of weekly service charge, daily pick up and smart pick up fee effective with all orders on or after September 24, 2012.
11	07/30/12	To indicate the correct fees for residential delivery and pick-up fees are ~~no charge~~.
10	07/11/12	To indicate new contractor's contact and address information; to indicate new Analyst, to include OAKS item and UNSPSC numbers, and electronic shipping procedures; repagination.
9	04/01/12	Renew Contract for twelve (12) months, effective 04/01/12-03/31/13 and updated vendor contact. Revised pricelist effective 04/01/12.
8	01/01/12	Renew Contract for three (3) months, effective 01/01/12-03/31/12.
7	11/04/11	To do a 30 day unilateral extension through 12/31/11.
6	01/18/11	To update Contractor contact and local address information.
5	08/20/10	To indicate a clarification to the delivery service descriptions within the Price List, and an update to the Contractor's contact information.
4	06/07/10	To indicate an update to the Table of Contents, and an update to the contractor's contact information.
3	03/15/10	To indicate repagination, a rate increase update to the pricelist, Accessorial Fees, and Exhibit A pricing, and to indicate that all pricing information is now accessible via the Current Price List link on the Procurement website: www.ohio.gov/procure.
2	02/03/10	To indicate an update to the contractor's contact information.
1	01/02/09	Correct page formatting from page 10 – 41 and add additional contact name for Contractor.