

STATE OF OHIO
DEPARTMENT OF ADMINISTRATIVE SERVICES
GENERAL SERVICES DIVISION
OFFICE OF PROCUREMENT SERVICES
4200 SURFACE ROAD, COLUMBUS, OH 43228-1395

AMENDMENT FOR CHANGE
AMENDMENT NO. 13

TO: ALL STATE AGENCIES, STATE INSTITUTIONS OF HIGHER EDUCATION AND PROPERLY REGISTERED COOPERATIVE PURCHASING MEMBERS.
FROM: HUGH QUILL, DIRECTOR, DEPARTMENT OF ADMINISTRATIVE SERVICES
SUBJECT: TERM CONTRACT - OFFICE SUPPLIES

The state of Ohio elects to exercise its option to renew the subject contract for an additional one (1) month effective July 1, 2009 through July 31, 2009.

Attached are pages 58 through 60 to this contract. Remove these pages from the existing contract and replace with the attached pages on the effective and/or revision date.

All other prices, terms and conditions remain unchanged.

Questions regarding this Amendment and/or the Requirements Contract may be directed to:

Walter Schneider
walter.schneider@das.state.oh.us

This Amendment, the main Requirements Contract and any additional amendments thereto are available from the DAS Web site at the following address:



<http://www.ohio.gov/procure>

Affected Contractor(s):

0000099992

Office Depot, Inc.
1550 Old Henderson Road
Suite E-175
Columbus, OH 43220

noelle.ordonez@officedepot.com

0000143403

OfficeMax, Inc.
1331 Boltonfield Steet
Columbus, OH 43228

gingerluzio@officemax.com

CONTRACTOR INDEX

CONTRACTOR AND TERMS:

0000099992
Office Depot Inc.
1550 Old Henderson Rd.
Suite E-175
Columbus, OH 43220

BID CONTRACT NO.: RS900707-2 (07/31/09)***

DELIVERY: 1 Day A.R.O.

TERMS: Net 30 Days

CONTRACTOR'S CONTACT: Noelle Ordonez**

Telephone: (800) 589-9070 x 2197**
FAX: (614) 442-3332
Email: noelle.ordonez@officedepot.com**

CONTRACTOR'S ORDER ENTRY CONTACT:

Telephone: (888) 263 3423
FAX: (888) 813 7272

NET PRICE LISTING: The Office Depot Net Price List is accessible as a doc link from this page. This information is on the Office Depot website and available when ordering using the website. You may download the excel file to facilitate your search. The official price is the offered and accepted price incorporated into the contract. [Office Depot Price List](#).

**MINIMUM ORDERS: Effective May 1, 2009 for state of Ohio agencies only, the minimum order is fifty dollars (\$ 50.00). Orders placed by state of Ohio agencies for supplies totaling less than fifty dollars (\$ 50.00) will be subject to a minimum order surcharge of three dollars and ninety-five cents (\$ 3.95). The minimum order surcharge will be added to the contractor's invoice. This order minimum and surcharge does not apply for state of Ohio boards, commissions, deputy registrar locations or for DAS Cooperative Purchasing Program Members. Minimum order amount for state of Ohio boards, commissions, deputy registrar locations and DAS Cooperative Purchasing Program members for freight prepaid and allowed, F.O.B. Destination will be \$25.00 For orders below \$25.00, ship via least costly method, prepaid and add to invoice.

OAKS Item Identification Number: 4775; Freight charges as applicable*

* Changed 11/23/07 per amendment #7.

** Changed 04/17/09 per amendment #12

*** Changed per amendment #13 effective 07/01/09

CONTRACTOR INDEX

CONTRACTOR AND TERMS:

0000143403
OfficeMax Inc..
263 Shuman Blvd
Napierville, IL 60563

BID CONTRACT NO.: RS900707-1A (07/31/09)***

DELIVERY: 1 Day A.R.O.

TERMS: Net 30 Days

CONTRACTOR'S CONTACT: Ginger Luzio

Telephone: (800) 532-6473, ext: 8346
Cell: (614) 354 2235
FAX: (888) 710-2697
E-mail: gingerluzio@officemax.com

CONTRACTOR'S ORDER ENTRY CONTACT:

Telephone: (888) 264-7388
FAX: (888) 823-4083

For Purchase Orders Placed by Mail Send to:

OfficeMax, Inc.
1331 Boltonfield St.
Columbus, OH 43228

NET PRICE LISTING: The Office Max Price List is accessible as a doc link from this page. This information is on the Office Max website and available when ordering using the website. You may download the file to facilitate your search. The official price is the offered and accepted price incorporated into the contract. [Office Max Price List](#). *

**MINIMUM ORDERS: Effective May 1, 2009 for state of Ohio agencies only, the minimum order is fifty dollars (\$ 50.00). Orders placed by state of Ohio agencies for supplies totaling less than fifty dollars (\$ 50.00) will be subject to a minimum order surcharge of three dollars and ninety-five cents (\$ 3.95). The minimum order surcharge will be added to the contractor's invoice. This order minimum and surcharge does not apply for state of Ohio boards, commissions, deputy registrar locations or for DAS Cooperative Purchasing Program Members. Minimum order amount for state of Ohio boards, commissions, deputy registrar locations and DAS Cooperative Purchasing Program members for freight prepaid and allowed, F.O.B. Destination will be \$25.00 For orders below \$25.00, ship via least costly method, prepaid and add to invoice.

OAKS Item Identification Number: 9335; Freight charges as applicable

* Changed per amendment # 11 effective 01/09/09
** Changed per amendment #12 effective 04/17/09
*** Changed per amendment #13 effective 07/01/09

SUMMARY OF AMENDMENTS

Amendment Number	Revision Date	Description
13	07/01/09	Issued to exercise the State's option to renew this contract for one (1) month from July 1, 2009 through July 30, 2009.
12	04/17/09	Issued to establish new requirements, procedures and charges agreed to and subject to negotiations between DAS and the contractors party to this contract, associated with Order Placement (page 3), Invoice Payment (page 3), Delivery and Acceptance (Scheduled Delivery Days) (Page 3), Emergency (Next Day) Delivery Service (pages 3 and 3a), Minimum Orders (pages 58 and 59) and Contractors Suggestion of Substantially Similar Lower Cost Items (Page 3a) and to create pages 3a and 3b due to additional clauses added to pages 3 and 3a of the contract.
11	01/09/09	Issued to adjust Schedule I. and net pricer (catalog) prices in accordance with the publication and distribution of the 2009 OfficeMax, Inc. Maxi Catalog. This amendment results in the modification of OfficeMax Schedule I on pages 42 through 45. Also to update OfficeMax, Inc. OPCR offerings on Schedule II, pages 46 through 55 of the contract.
10	02/09/08	Issued to adjust Schedule 1 and net pricer (catalog) offerings in accordance with the 2007 Office Depot, Inc. Catalog. The net pricer for contractor Office Depot, Inc. contains item price adjustments which result in increases, decreases and no changes. Additionally the net pricer contains items which have been added, discontinued with no replacement and discontinued with replacement.
9	01/21/08	Issued to postpone the adjustment of Schedule I and net pricer (catalog) offerings in accordance with the distribution of the 2008 OfficeMax, Inc. catalog and to postpone the adjustment of prices on 3 schedule I items and the discontinuance (without replacement of eight (8) schedule 1 items, and the restriction of three (3) Schedule 1 items from 01/18/08 to 01/21/08 and to adjust vendor address and order entry information on the Contractor's Index for OfficeMax, Inc. page 59 of the contract.
8	01/18/08	Issued to adjust Schedule I and net pricer (catalog) offerings in accordance with the distribution of the 2008 OfficeMax, Inc. catalog. To adjust prices on 3 Schedule I items. To publish notification of discontinuance (without replacement) of eight (8) schedule I items and to notify of the restriction of three (3) schedule I items.
7	11/23/07	Issued effective 11/23/07 to convert from NIGP Numbers to OAKS Item Identification Numbers for Freight and to convert from contractor EIN/TIN Numbers to OAKS Vendor Identification Numbers, listing a new OAKS Vendor Number for Contractor OfficeMax, Inc. and to update contract numbers on the contractor index pages to OAKS Contract Numbers.
6	06/29/07	Issued to change contractor index pages 58 (Office Depot) and 59 (OfficeMax) to add guidance to agencies and institutions in completing purchase requisitions and purchase orders subsequent to the conversion to O.A.K.S.

** Changed per amendment #12 effective 04/17/09

*** Changed per amendment #13 effective 07/01/09