



STATE OF OHIO  
DEPARTMENT OF ADMINISTRATIVE SERVICES  
GENERAL SERVICES DIVISION  
OFFICE OF PROCUREMENT SERVICES  
4200 SURFACE ROAD, COLUMBUS, OH 43228-1395

AMENDMENT FOR CHANGE  
AMENDMENT NO. 2

TO: ALL STATE AGENCIES, STATE INSTITUTIONS OF HIGHER EDUCATION AND PROPERLY REGISTERED COOPERATIVE PURCHASING MEMBERS.

FROM: MATTHEW WHATLEY, INTERIM DIRECTOR, DEPARTMENT OF ADMINISTRATIVE SERVICES

SUBJECT: CONTRACT FOR NEW, MODEL YEAR 2021 OR MANUFACTURER'S CURRENT PRODUCTION MODEL, AUTOMOBILES AND PASSENGER VANS

Attached are pages 1, 2, 5, 16, 18, 19, 20, 38, 40, and 41 to this contract. Remove these pages from the existing contract and replace with the attached pages on the effective date.

This amendment is issued to add Item 2AA as a result of supplemental bid, RS902721. Furthermore, this Amendment has been issued to update the Specifications, Price Schedule, Build Out Schedule, Contractor Index, Disclosure of Subcontractors list, and repagination.

All other prices, terms and conditions remain unchanged.

This Amendment, the main Requirements Contract and any additional amendments thereto are available from the DAS Web site at the following address:

<http://www.ohio.gov/procure>

Affected Contractor(s):

56788  
Montrose Ford  
3960 Medina Road  
Fairlawn, OH 44333  
[dpowers@gomontrose.com](mailto:dpowers@gomontrose.com)

257818  
Ganley Chevrolet of Aurora  
310 W. Garfield Rd.  
Aurora, OH 44202  
[tmccafferty@ganleyauto.com](mailto:tmccafferty@ganleyauto.com)

49874  
Middletown Ford  
1750 North Verity Parkway  
Middletown, OH 45042  
[fleet.sales@middletownford.com](mailto:fleet.sales@middletownford.com)

65288  
Greve Chrysler Jeep Dodge of Van Wert  
756 West Ervin Road  
Van Wert, OH 45891  
[dave.matarese@grevechrysler.com](mailto:dave.matarese@grevechrysler.com)



STATE OF OHIO  
DEPARTMENT OF ADMINISTRATIVE SERVICES  
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MANDATORY USE CONTRACT FOR: NEW, MODEL YEAR 2021 OR MANUFACTURER'S CURRENT PRODUCTION  
MODEL, AUTOMOBILES AND PASSENGER VANS

CONTRACT No.: RS900421

EFFECTIVE DATES: 12/24/20 to 10/31/21

\*The Department of Administrative Services has accepted bids submitted in response to Invitation to Bid No. RS900421 that opened on 11/09/20, Invitation to Bid No. RS900521 that opened on 11/09/20, and Invitation to Bid No. RS902721 that opened on 03/19/21. The evaluation of the bid response(s) has been completed. The bidder(s) listed herein have been determined to be the lowest responsive and responsible bidder(s) and have been awarded a contract for the items(s) listed. The respective bid response, including the [Instructions to Bidders](#), [Standard Terms and Conditions](#), supplemental terms and conditions, special contract terms & conditions, any bid addenda, specifications, pricing schedules and any attachments incorporated by reference and accepted by DAS become a part of this Requirements Contract.

This Requirements Contract is effective beginning and ending on the dates noted above unless, prior to the expiration date, the Contract is renewed, terminated or cancelled in accordance with the Contract Terms and Conditions.

CONTRACT RENEWAL. This Contract may be renewed after the ending date of the Contract solely at the discretion of the Contracting Agency for a period of one month. Any further renewals will be by mutual agreement between the Contractor and the Contracting Agency for any number of times and for any period of time. The cumulative time of all mutual renewals may not exceed 24 months unless the Contracting Agency determines that additional renewal is necessary.

This Requirements Contract is available to all State agencies, State institutions of higher education and properly registered members of the Cooperative Purchasing Program of the Department of Administrative Services, as applicable.

Agencies are eligible to make purchases of the listed supplies and/or services in any amount and at any time as determined by the agency. The State makes no representation or guarantee that agencies will purchase the volume of supplies and/or services as advertised in the Invitation to Bid.

This Requirements Contract and any Amendments thereto are available from the DAS Web site at the following address:

<http://www.ohio.gov/procure>

Partial Minority Business Enterprise Award in accordance with ORC. CH. 125.81

Signed: \_\_\_\_\_  
Matthew M. Damschroder, Director Date

\* Indicates addition of supplement bid RS902721 to this contract effective 04/23/21

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\* Indicates an update to page numbers due to repagination.

SPECIAL CONTRACT TERMS AND CONDITIONS (CONT'D)

**CONTRACTOR REVENUE SHARE:** The Contractor must pay the Department of Administrative Services (DAS) a revenue share of the sales transacted under this contract. The Contractor must remit the revenue share in U.S. dollars within thirty (30) days after the end of the quarterly sales reporting period. The revenue share equals 0.75% of the total quarterly sales reported. Contractors must include the revenue share in their prices. The revenue share is included in the award price(s) and reflected in the total amount charged to ordering agencies which includes both state agencies and political subdivisions using this Contract.

The Contractor must remit any monies due as the result of the close-out report at the time the close-out report is submitted to DAS. The Contractor must pay the revenue share amount due by check. To ensure the payment is credited properly, the Contractor must identify the check as a "Revenue Share" and include the Ohio Contract Management Remittance Report

The Contractor should make the check payable to: Treasurer, State of Ohio.

Use the following address for same day or overnight deliveries:

Huntington National Bank  
ATTN: L-3686  
7 Easton Oval  
Columbus, OH 43219

All other deliveries may be sent to the following address:

Department of Administrative Services  
L-3686  
Columbus, OH 43260-3686

If the full amount of the revenue share is not paid within thirty (30) calendar days after the end of the applicable reporting period, the non-payment constitutes a contract debt to the State. The State may either initiate withholding or setting off payments or employ the remedies available under Ohio law for the non-payment of the revenue share.

If the Contractor fails to pay the revenue share in a timely manner, DAS may suspend, terminate or cancel this Contract.

BID AUTOMOBILE LIABILITY CHECKLIST:

Contractor will indicate, by checking the appropriate box(es) below, which mode of transportation will apply to this contract.

- ☒ Bidder/Broker ("The Contractor") or their Sub Contractor will make delivery or be performing services using a vehicle that is owned, leased or rented. Provide Certificate of Insurance documenting automobile liability with a Combined Single Limit of \$500,000.00.
- ☐ Goods/Services will be delivered via common carrier.
- ☐ No employee or representative of the contractor will have cause to be on state property to make deliveries or to perform services.

DISCLOSURE OF SUBCONTRACTORS / JOINT VENTURES:

List names of subcontractors who will be performing work under the Contract.

Kaffenbarger (Middletown Ford)

Linex (Middletown Ford)

Carl's Stereo (Middletown Ford)

K.E. Rose (Middletown Ford)

Car Shuttle (Middletown Ford)

\*Drivers Direct LLC (Montrose Ford)

By the signature affixed to Page 1 of this Bid, Bidder hereby certifies that the above information is true and accurate. The Bidder agrees that no changes will be made to this list of subcontractors or locations where work will be performed or data will be stored without prior written approval of DAS. Any attempt by the Bidder/Contractor to change or otherwise alter subcontractors or locations where work will be performed or locations where data will be stored, without prior written approval of DAS, will be deemed as a default. If a default should occur, DAS will seek all legal remedies as set forth in the Terms and Conditions which may include immediate cancellation of the Contract. Failure to complete this page may deem your bid not responsive.

\*Indicates an update to the Disclosure of Subcontractors list.

\*SPECIFICATIONS

Sedan – Midsize – Gasoline  
Item Number 2AA

Line No.	Standard Specification Items	Minimum Requirements	*Equivalent Offer
<b>Powertrain</b>			
1.	Engine Type (Liter/Cylinder)	2.4L, V4	
2.	Horsepower (Net HP)	170	
3.	Transmission	Automatic	
4.	Locking Differential	Manufacturer Standard	
5.	Alternator (amps)	Manufacturer Standard	
6.	Battery (CCA)	Manufacturer Standard	
7.	Cooling System	Heaviest Duty Available	
8.	Alternative Fuel (Type)	Specify	None Available
<b>Exterior</b>			
9.	Body Side Moldings	Manufacturer Standard	
10.	Tires	All Season	
11.	Spare Tire/Mending Kit	Bidder to Specify	Compact
<b>Safety</b>			
12.	Restraint System (Driver & Passenger)	Required	
13.	Supplement Restraint System (Driver & Passenger)	Required	
14.	Power Antilock Brakes (Front and Rear)	Required	
15.	Rear Camera	Required	
<b>Seating</b>			
16.	Seating Capacity	5	
17.	Front Seat Type	Bucket	
18.	Seat Covering	Cloth	
19.	Floor Covering	Carpet	
<b>Dimensions</b>			
20.	Wheelbase (in.)	107-113	
21.	Fuel Capacity (Gal.)	15.8	
22.	Base Curb Weight (lbs.)	3,200	
23.	Headroom (Front/Rear) (in.)	39/37	
24.	Leg Room (Front/Rear) (in.)	42/36	43.8/35.2
25.	Hip Room (Front/Rear) (in.)	55/52	54.7/54.5
26.	Shoulder Room (Front/Rear) (in.)	56/56	
27.	Passenger Volume (cu. ft.)	100	
28.	Trunk/Luggage Area (cu. ft.)	13.4	

\*Indicates an update to the Specification due to the Award of Item 2AA.

\*PRICE SCHEDULE

ITEM #2AA – SEDAN – MIDSIZE – GASOLINE

DELIVERY:	INDICATE CITY/STATE OF MANUFACTURER:		
70-98 DAYS A.R.O. (SEE IV.A.)	Canton, Mississippi		
CONTRACTOR: Montrose Ford	MFG: Nissan	MODEL: Altima S FWD	MODEL NUMBER: 13111
ITEM ID NO.: 39244	UNIT PRICE: \$ 19,297.00		

ITEM ID NO.	DELIVERY CHARGE	UNIT PRICE
39245	Delivery charge per mile, per vehicle round trip map mileage for delivery by the contractor	\$ 0.50
39246	Minimum Delivery Charge	\$ 60.00

Delayed Delivery Daily Storage Charge (see Section IV, D. Delayed Delivery; failure to include a dollar amount at bid submission for the Daily Storage Charge will be interpreted as \$0.00.) (Will not be used for evaluation): \$ 1.00

ITEM ID NO.	DEALER OPTION/ORDER CODE	OPTION	UNIT COST
N/A	N/A	Parts Manual (Bidder to Specify Paper or Electronic)	N/A
N/A	N/A	Service Manual (Bidder to Specify Paper or Electronic)	N/A
39247	Dealer to Cut (1 Key)	Additional Set of Keys with FOB Enabling Electronic Keyless Entry	\$ 200.00
39248	AM Order by Dealer	Seat Belt Extender (1 Unit)	\$ 20.00
39249	SGD	Additional Option Package: Body Colored Splash Guards	\$ 170.00
39250	IMP	Additional Option Package: Impact Sensor	\$ 178.00
39251	BSM	Additional Option Package: Chrome Mouldings	\$ 222.00

\*Indicates an update to the Price Schedule Page due to the Award of Item 2AA.

\*SAFETY EQUIPMENT OPTIONS

ITEM ID NO.	DEALER OPTION/ORDER CODE	OPTION	INCLUDED IN BASE Y/N	UNIT COST
N/A	N/A	Adaptive cruise control: Adaptive cruise uses lasers, radar, cameras, or a combination of these systems to keep a constant distance between you and the car ahead, automatically maintaining a safe following distance. If highway traffic slows, some systems will bring the car to a complete stop and automatically come back to speed when traffic gets going	N	N/A
INCL.	INCL.	Lane-departure warning (LDW): Visual, audible, or haptic warning to alert the driver when they are crossing lane markings. again, allowing the driver to do little more than pay attention and steer.	Y	\$ 0.00
INCL.	INCL.	Forward-collision warning (FCW): Visual and/or audible warning intended alert the driver and prevent a collision.	Y	\$ 0.00
N/A	N/A	Lane-keeping assist (LKA): Automatic corrective steering input or braking provided by the vehicle when crossing lane markings.	N	N/A
39252	DRI	Rear automatic emergency braking (Rear AEB): Brakes are automatically applied to prevent backing into something behind the vehicle. This could be triggered by the rear cross-traffic system, or other sensors on the vehicle.	N	\$ 427.00
N/A	N/A	Lane-centering assist: Continuous active steering to stay in between lanes (active steer, autosteer, etc.)	N	N/A
INCL.	INCL.	Automatic emergency braking (AEB): Brakes are automatically applied to prevent a collision or reduce collision speed.	Y	\$ 0.00
**	**	Rear cross-traffic warning: Visual, audible, or haptic notification of object or vehicle out of rear camera range, but could be moving into it.	N	**
**	**	Blind-spot warning (BSW): Visual and/or audible notification of vehicle in blind spot. The system may provide an additional warning if you use your turn signal when there is a car next to you in another lane.	N	**

\*Indicates an update to the Safety Equipment Options due to the Award of Item 2AA.

\*\* Indicates included in the DRI Safety Option Package.

\*PRICE SCHEDULE (CONT'D)

ITEM #2AA – SEDAN – MIDSIZE – GASOLINE

UNSPECIFIED OPTION PRICE: 3.00% above manufacturer invoice (Not to exceed 3.00%)

Any option not specified in the options table on the pricing pages will be made available to the ordering entities, following Contract award and DAS approval, at the Unspecified Option Price. If no Unspecified Option Price is provided by the Bidder, the State will assume that the price will be equal to the manufacture invoice. The Unspecified Option Price, Additional Option Packages, Units to Evaluate with a "0" value, and Safety Equipment Options specified by the Bidder, will not be used in the vehicle evaluation.

When an ordering entity requests an unspecified option, the Bidder will be required to submit an invoice displaying invoice pricing and the markup for the unspecified option.

List standard paint colors: (K23) Brilliant Silver Metallic, (KAD) Gun Metallic, (KH3) Super Black, (QAK) Glacier White  
(RAY) Deep Blue Pearl

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\*Indicates an update to the Price Schedule Page due to the Award of Item 2AA.



BUILD OUT SCHEDULE

Amend #	Amend Date	OAKS #	Vehicle Description	Make/Model	Requisition Approval Date	Order to Dealer Date	Dealer Order Cut Off Date	Price Protection (Yes/No)
1	03/10/21	38825	1AA – Sedan – Compact – Gasoline	GM Malibu	01/11/21	01/18/21	01/21/21	TBA
*2	04/23/21	39244	2AA – Sedan – Midsize – Gasoline	Nissan Altima				
1	03/10/21	38834	3AA – Van – Compact – 7 Passenger – Gasoline	Chrysler Voyager	03/29/21	04/05/21	04/08/21	TBA
		38840	4AA – Van – Full Size – 8 Passenger – Gasoline	Ford Transit				
		38847	5AA – Van – Full Size – 12 Passenger – Gasoline	Ford Transit				
		38848	6AA – Van – Full Size – 15 Passenger – Gasoline	Ford Transit				

<b>Key</b>
Requisition Approval Date - Last day to have requisitions submitted, approved by ordering agency, and routed for central approval.
Order to Dealer Date - Last day to submit Purchase Orders to the dealer.
Dealer Order Cut Off Date - Last day dealer can submit order to manufacturer.
Price Protection - Model Year 2022 is available at Model Year 2021 contract pricing.

\* Indicates an update to the build out schedule due to the Award of Item 2AA.

CONTRACTOR INDEX

CONTRACTOR AND TERMS:



\*56788  
Montrose Ford  
3960 Medina Road  
Fairlawn, OH 44333

CONTRACTOR'S CONTACT:  
Derek Powers

Preferred Method of receiving Purchase Orders:

CONTRACT NO.: RS900421-4

DELIVERY: See Price Schedule

TERMS: Net 30 Days

Toll Free: (800) 860-3366  
Telephone: (330) 666-0711 ext. 162  
FAX: (330) 665-4957  
E-Mail: [dpowers@gomontrose.com](mailto:dpowers@gomontrose.com)

E-mail: [dpowers@gomontrose.com](mailto:dpowers@gomontrose.com)

\* Indicates an update to the Contractor Index due to the award of Item 2AA and a repagination.

SUMMARY OF AMENDMENTS

Amendment Number	Effective Date	Description
2	04/23/21	This amendment is issued to add Item 2AA as a result of supplemental bid, RS902721. Furthermore, this Amendment has been issued to update the Specifications, Price Schedule, Build Out Schedule, Contractor Index, Disclosure of Subcontractors list, and repagination.
1	03/10/21	This amendment is issued to update the build out schedule, price protection definition in the key, and to add a summary of amendment page.