

STATE OF OHIO
DEPARTMENT OF ADMINISTRATIVE SERVICES
GENERAL SERVICES DIVISION
OFFICE OF PROCUREMENT SERVICES
4200 SURFACE ROAD, COLUMBUS, OH 43228-1395

AMENDMENT FOR CHANGE
AMENDMENT NO. 10

TO: ALL STATE AGENCIES, STATE INSTITUTIONS OF HIGHER EDUCATION AND PROPERLY REGISTERED COOPERATIVE PURCHASING MEMBERS.

FROM: ROBERT BLAIR, DIRECTOR, DEPARTMENT OF ADMINISTRATIVE SERVICES

SUBJECT: CONTRACT FOR RENTAL AND LAUNDRY SERVICES FOR APPAREL, GARMENTS AND FACILITIES SUPPLIES

Attached are pages 13, 23, 24 and 27 to this contract. Remove these pages from the existing contract and replace with the attached pages on the effective date.

This amendment is issued to clarify descriptions on three types of floor mats, effective 07/02/18.

All other prices, terms and conditions remain unchanged.

This Amendment, the main Requirements Contract and any additional amendments thereto are available from the DAS Web site at the following address:

<http://www.ohio.gov/procure>

Affected Contractor(s):

0000069737

Cintas Corporation #2
6800 Cintas Boulevard
Mason, OH 45040-9151

palmore@cintas.com
barakata@cintas.com

SPECIFICATIONS (Continued)

4. Logo Floor Mat (Bidder must offer all catalog colors)
 - a. 3' x 10'
 - b. 3' x 4' or 3' x 5'
 - c. 4' x 6'
5. Safety Mat: 3' x 4' or 3' x 5' (Bidder must offer all catalog colors)
6. Greeting Mat: 3' x 4' or 3' x 5' (Bidder must offer all catalog colors)
- 7a. Scraper/Active Scraper Mat: 3' x 4' or 3' x 5' (Bidder must offer all catalog colors) **
- 7b. Scraper/Active Scraper Mat: 4' x 6' (Bidder must offer all catalog colors) **
- 8a. Anti-Fatigue Mat/Spring Step Mat 3' x 4' or 3' x 5' (Bidder must offer all catalog colors) **
- 8b. Air Flex Mat 3' x 4' or 3' x 5' (Bidder must offer all catalog colors)
9. Bath/Shower Towel (White): 22" x 44"
10. Kitchen Towel (White): 15" x 28"
11. Shop Towel (Red or Orange, Debris-Free): 18" x 18", in bundles of 50, 100 and 200 (price per bundle) *
12. Air Freshener/Deodorant Canister
13. Air Freshener Deodorant Dispenser
14. Batteries for Air Freshener Dispenser

CONTRACT PRICES

- (1) PRO-RATA PRICE CALCULATION FOR CERTAIN GARMENTS: The contractor shall provide weekly garment laundry and delivery service. The base contract pricing for items in Category A. Men's and Women's Garments and Apparel on pages 14 through 18 below is the weekly rental price for eleven (11) garments per employee/participant. Some using agencies may require between one (1) to ten (10) of each of these garments per employee/participant depending upon individual agency or location requirements. Upon agreement by the Contractor, the Contractor may furnish less than eleven (11) of each garment at a pro-rata cost depending upon the number of garments per employee/participant required by the agency. The pro-rata weekly cost will be the weekly cost for eleven (11) garments divided by eleven (11) to arrive at the weekly cost per garment, times the number of garments required. The above will be subject to a minimum of three (3) garments.

For example: For OAKS item 32806, Cintas style and item number 935; Unisex Solid Color Work Shirt. Instead of eleven (11), agency location requires six (6). The weekly price for rental and laundering of six (6) of this item shall be \$ 1.76 divided by 11 = \$.16 per shirt per week times 6 = \$.96 per week for six (6) shirts.

- (1) Added by Amendment #8, effective 03/28/18.

* Clarified per Amendment #3, effective, 08/23/17.

** Clarified by Amendment #10, effective 7/02/18

CONTRACT PRICES

Category C. Mats, Dust and Dirt Control Items and Other Supplies – Contractor: – Cintas Corporation #2 - 0000069737

The Bid Price Unit of Measure shall be the Price Per Change (Service Schedule shall be determined by the using agency location) in U.S. Dollars (\$USD).

OAKS Item #	UNSPSC #	Description	Bid Price Per Change (\$USD)
32339	911018	Dust Mop in Frame, 22" to 24"	\$.40
32340	911018	Dust Mop in Frame, 30" to 36"	\$.50
32341	911018	Dust Mop in Frame, 38" to 42"	\$.60
32342	911018	Dust Mop in Frame, 44" to 48"	\$.60
32360	911018	Dust Mop Handle, 60" or greater length	No Charge
32600 *	911818	Wet Mop Head	\$.98 *
32601 *	911818	Wet Mop Handle	No Charge *
32343	911018	Floor Mat 3' x 10'	\$ 2.50
32344	911018	Floor Mat 3 x 5 or 3' x 4'	\$ 1.50
32345	911018	Floor Mat 4' x 6'	\$ 2.00
32346	911018	Logo Floor Mat 3' x 10'	\$ 5.05
32347	911018	Logo Floor Mat 3' x 5' or 4'	\$ 3.00
32348	911018	Logo Floor Mat 4' x 6'	\$ 4.10
32349	911018	Safety Mat 3' x 5' or 4'	\$ 2.10
32350	911018	Greeting Mat 3' x 5' or 4'	\$ 2.10
32351	911018	Scraper Mat or Active Scraper Mat 3' x 5' or 3' x 4' ***	\$ 1.50
32352	911018	Scraper Mat or Active Scraper Mat 4' x 6' ***	\$ 1.75
32353	911018	Anti-Fatigue Mat or Spring Step Mat 3' x 5' or 3' x 4' ***	\$ 1.50
32354	911018	Air Flex Mat 3' x 5' or 3' x 4'	\$ 1.50
32355	911018	Bath/Shower Towel, White 22" x 44"	\$.405
32356	911018	Kitchen Towel, White 15" x 28"	\$.12
32357	911018	Shop Towel, Red or Orange Debris-Free 18"x18" Bundle of 50 Towels **	\$ 3.00
32358	911018	Shop Towel, Red or Orange, Debris-Free 18"x18" Bundle of 100 Towels **	\$ 6.00
32359	911018	Shop Towel, Red or Orange Debris-Free 18"x18" Bundle of 200 Towels **	\$ 12.00
32361	911018	Air Freshener Deodorant Canister	No Charge
32362	911018	Air Freshener Deodorant Dispenser	\$ 2.00
32363	911018	Batteries for Air Freshener Dispenser	No Charge

* Added as a result of Supplemental Bid RS900518, effective 08/01/17.

** Updated per Amendment #3, effective 8/23/17

*** Clarified by Amendment #10, effective 07/02/18.

CONTRACT PRICES

Category C. Mats, Dust and Dirt Control Items and Other Supplies – Contractor: Cintas Corporation #2 - 0000069737

All items are the property of the Contractor. Items are lost or damaged beyond repair due to actions of the State or a State employee shall be paid for by the using agency at the (depreciated) price as indicated below:

Description	Base Price \$USD	Description	Base Price \$USD
Dust Mop in Frame 22" to 24"	\$10.00	Scraper/Active Scraper Mat 3' x 5' or 3' x 4' ***	\$45.00
Dust Mop in Frame 30" to 36"	\$10.00	Scraper/Active Scraper Mat 4' x 6'	\$70.00
Dust Mop in Frame 38" to 42"	\$10.00	Anti-Fatigue//Spring Step Mat 3' x 5' or 3' x 4' ***	\$45.00
Dust Mop in Frame 44" to 48"	\$10.00	Air Flex Mat 3' x 5' or 3' x 4'	\$45.00
Dust Mop Handle	\$10.00	Bath/Shower Towel, 22" x 44"	\$1.95
Floor Mat 3' x 10'	\$90.00	Kitchen Towel, 15" x 28"	\$.50
Floor Mat 3' x 5' or 3' x 4' ****	\$45.00	Shop Towel Red or Orange ** (per towel)	\$.40
Floor Mat 4' x 6'	\$70.00	Shop Towel Red or Orange ** (per towel)	\$.40
Logo Floor Mat 3' x 10'	\$230.00	Shop Towel Red or Orange ** (per towel)	\$.40
Logo Floor Mat 3' X 5' or 4'	\$80.00	Air Freshener Deodorant Canister	\$0.00
Logo Floor Mat 4' x 6'	\$180.00	Air Freshener Dispenser	\$15.00
Safety Mat 3' x 5' or 4'	\$45.00	Batteries for Air Freshener Disp.	\$0.00
Greeting Mat 3' x 5' or 4'	\$45.00	Wet Mop Head *	\$10.00
Wet Mop Handle *	\$10.00		

* Added as a result of Supplemental Bid RS900518, effective 08/01/17.

** Updated per Amendment #3, effective 08/23/17.

*** Clarified by Amendment #10, effective 07/02/18.

Items in Category C. Mats, Dust, Dirt Control Items and Other Supplies which are lost or damaged beyond repair due to actions by members of the using agency will be paid for by said using agency based upon a forty-eight (48) month depreciation schedule based on the prices above.

The price of the item listed above will be divided by forty-eight (48) and the result multiplied by the number of months the garment has been in service. This result will be deducted from the garment price listed above and an invoice presented to the state for the undepreciated amount. After forty-eight months, the replacement price will be \$0. The following method shall be used to calculate depreciation and replacement cost for garments lost or damaged beyond repair by a using agency:

Below is an example of an item with an original replacement cost of \$ 96.00 which was used for twenty-five (25) months then lost by the using agency.

Depreciation per month of Use $\$96.00/48 = \2.00 Per month

Total Depreciation: $\$2.00 \times 25 \text{ Months} = \50.00

Item Price/Cost, less depreciated amount $\$96.00 - \$50.00 = \$46.00$ Due the Contractor

OAKS ITEM NUMBER, CHARGES FOR ALL LOST OR DAMAGED MATS DIRT, DUST CONTROL ITEMS AND OTHER SUPPLIES CATEGORY C. CONTRACT RS900118-1: OAKS ITEM 21444

Bidders shall complete the following cost allocation categories. This will not be a part of the bid evaluation, however failure to complete them may deem your bid not responsive and result in disqualification of the bid.

BIDDER COST ALLOCATION CATEGORIES FACILITIES SUPPLIES					
As a baseline for evaluation of price adjustment requests for this category, Bidders shall indicate the percentage of total costs for the following cost elements. The sum of all percentages must equal one hundred percent. Bidders may add additional cost categories if necessary.					
Cost of Goods	Labor Cost	Utilities	Transportation	Other	Overhead
30 %	35 %	8 %	7 %	5 %	15 %

SUMMARY OF AMENDMENTS

Amendment Number	Effective Date	Description
10	07/02/18	This amendment is issued to clarify descriptions on three types of floor mats, effective 07/02/18.
9	05/21/18	This amendment is issued to update the Contractor Index page # 26 with the substitution of Mr. Aiman Barakat for Ms. Teresa Denier, effective 05/21/18.
8	03/28/18	This amendment is issued to add a new clause based upon agreement between the parties titled <u>PRO-RATA PRICE CALCULATION FOR CERTAIN GARMENTS</u> to page 13 of the contract effective 03/28/18.
7	02/16/18	This amendment is issued to change the Cintas item number for the Workrite Flame Resistant Jacket and Liner on page 21 of the Contract, effective 02/16/18.
6	01/19/18	This amendment is issued to correct a typographical error in the email address of Contractor Contact Eric Palmer in the Contractor Index on page 26 of the contract.
5	12/11/17	This amendment is issued to add a requirement and information for the submission of purchase orders to the contractor effective with all orders placed on or after 12/11/17.
4	11/29/17	This amendment is issued to update Contractor contact information in the Contractor's Index on page #26 of the contract, effective 11/29/17.
3	08/23/17	This amendment is issued to clarify that the Debris-Free shop towels listed on pages 23 and 24 of this contract may be Red or Orange in color.
2	08/01/17	This amendment is issued to add the results of Supplemental Bid RS900518 which opened on 07/14/17, to this contract effective with all orders placed on or after 08/01/17.
1	08/01/17	This amendment is issued to update the Table of Contents and Contractor Index page, add a Summary of Amendments Page, repaginate Appendix I add Contract Appendix II and correct Cintas Item numbers for two items.