

STATE OF OHIO
DEPARTMENT OF ADMINISTRATIVE SERVICES
GENERAL SERVICES DIVISION
OFFICE OF PROCUREMENT SERVICES
4200 SURFACE ROAD, COLUMBUS, OH 43228-1395

AMENDMENT FOR CHANGE
AMENDMENT NO. 2

TO: LIMITED DISTRIBUTION - Department of Youth Services, various facilities listed herein
FROM: HUGH QUILL, DIRECTOR, DEPARTMENT OF ADMINISTRATIVE SERVICES
SUBJECT: TERM CONTRACT - LAUNDRY SERVICES FOR THE DEPARTMENT OF YOUTH SERVICES

As a result of mutual agreement between the state of Ohio and the Contractor, this amendment is issued to renew the subject contract an additional twelve (12) months, effective 06/01/09 through 05/31/10.

Attached are pages 1, 5, 9, and 10 to this contract. Remove these pages from the existing contract and replace with the attached pages on the effective and or revision date.

This amendment is also issued to Indicate the closing of the Freedom Center effective June 6, 2009 and the closing of the Circleville Juvenile Correctional Facility effective May 1, 2009.

All other prices, terms and conditions remain unchanged.

Questions regarding this Amendment and/or the Requirements Contract may be directed to:

Peggy J. Canada, CPPB
peggy.canada@das.state.oh.us

This Amendment, the main Requirements Contract and any additional amendments thereto are available from the DAS Web site at the following address:



<http://www.ohio.gov/procure>

Miller's Textile Services, Inc.
520 Commerce Dr.
P.O. Box 239
Wapakoneta, OH 45895

E-mail: bhager@millerstextile.com

STATE OF OHIO
DEPARTMENT OF ADMINISTRATIVE SERVICES
GENERAL SERVICES DIVISION
OFFICE OF STATE PURCHASING
4200 SURFACE ROAD, COLUMBUS, OH 43228-1395

REQUIREMENTS CONTRACT: LAUNDRY SERVICES FOR THE DEPARTMENT OF YOUTH SERVICES

CONTRACT No.: OT914705

EFFECTIVE DATES: 06/01/05 to 05/31/08
Renewal 06/01/09 through 05/31/10

The Department of Administrative Services has accepted bids submitted in response to Invitation to Bid No. OT914705 that opened on 04/20/05. The evaluation of the bid response(s) has been completed. The bidder(s) listed herein have been determined to be the lowest responsive and responsible bidder(s) and have been awarded a contract for the items(s) listed. The respective bid response, including the [Terms and Conditions for Bidding, Standard Contract Terms and Conditions, and Supplemental Contract Terms and Conditions](#), special contract terms & conditions, any bid addenda, specifications, pricing schedules and any attachments incorporated by reference and accepted by DAS become a part of this Requirements Contract.

This Requirements Contract is effective beginning and ending on the dates noted above unless, prior to the expiration date, the Contract is renewed, terminated or cancelled in accordance with the Contract Terms and Conditions.

This Requirements Contract is available to the Department of Youth Services, various facilities listed herein, as applicable.

Agencies are eligible to make purchases of the listed supplies and/or services in any amount and at any time as determined by the agency. The State makes no representation or guarantee that agencies will purchase the volume of supplies and/or services as advertised in the Invitation to Bid.

SPECIAL NOTE: State agencies may make purchases under this Requirements Contract up to \$2500.00 using the state of Ohio payment card. Any purchase that exceeds \$2500.00 will be made using the official state of Ohio purchase order (ADM-0523). Any non-state agency, institution of higher education or Cooperative Purchasing member will use forms applicable to their respective agency.

Questions regarding this and/or the Requirements Contract may be directed to:

Peggy J. Canada - peggy.canada@das.state.oh.us

This Requirements Contract and any Amendments thereto are available from the DAS website at the following address:



<http://www.ohio.gov/procure>

Signed: _____
Hugh Quill, Director Date _____

SPECIFICATIONS TO PROVIDE LAUNDRY SERVICES FOR VARIOUS
DEPARTMENT OF YOUTH SERVICES FACILITIES

I. SCOPE:

These specifications are for the procurement of laundry services, including pick-up of soiled laundry, cleaning, sanitizing, packaging/wrapping, and delivery/placement of clean laundry for specified facilities of the Department of Youth Services. Laundry shall be picked up at designated points within a facility.

II. FACILITIES:

Laundry services shall be provided to the following facilities:

Scioto Juvenile Correctional Facility
5993 Home Road
Delaware, Ohio 43015

*Freedom Center
8101 Dublin Road
Delaware, Ohio 43015

*Circleville Youth Facility
640 Island Road, P. O. Box 598
Circleville, Ohio 43113

III. FACILITY REQUIREMENTS:

A. Clothing, Linen, Bedding, Cleaning Floors (mop heads etc).

1. Bagged Clothing

- a. Each unit within a facility will have a designated color assigned. Each mesh laundry bag will have affixed to it a fade resistant tag/patch, bearing the youths name, cottage name, room number, and/or bed number. All mesh laundry bags of clothing will then be placed in a cart(s) for each unit of the respective facility. Each clothing cart will have an inventoried list count sheet noting the number of mesh laundry bags.
- b. It is the facilities responsibilities to secure fasten laundry bags before being sent for cleaning.

2. Loose Clothing

All articles of clothing will be placed in laundry transport carts provided by our facilities and made available for pickup at designated points. Laundry transport carts will be identified by facility name and unit number or name. Each clothing cart will have an inventoried list count sheet noting the number of each type, style and size of garment with the laundry cart. After cleaning, the laundry contractor will return clothing to the unit cart it was received.

3. Linen

Linen will be placed in a designated cart(s) for each unit of the respective facility. An inventoried count sheet will accompany each linen cart, stating how many sheets, pillow cases, towels, dust mops, etc., are in that specific cart.

4. Contaminated laundry will be placed in melt-away bags. The bag(s) will be placed in the appropriate unit cart.

B. Facility Laundry Mix

1. Scioto Juvenile Correctional Facility
 - Bag Laundry
 - Loose clothing
 - Linens
 - Contaminated laundry

*Indicates the closing of the Freedom Center effective June 6, 2009 and the closing of the Circleville Juvenile Correctional Facility effective May 1, 2009.

PRICE SCHEDULE

		FIRST YEAR 06/01/05 thru 05/31/06	SECOND YEAR 06/01/06 thru 05/31/07	THIRD YEAR 06/01/07 thru 05/31/08
ITEM ID.	FACILITY(S) TO RECEIVE LAUNDRY SERVICES			
9568	Scioto Juvenile Correctional Facility 5993 Home Road Delaware, Ohio 43015	\$.595	\$.620	\$.645
4540	*Freedom Center 8101 Dublin Road Delaware, Ohio 43015	\$.595	\$.620	\$.645
9566	*Circleville Youth Facility 640 Island Road P. O. Box 598 Circleville, Ohio 43113	\$.595	\$.620	\$.645

CONTRACTOR INDEX

CONTRACTOR AND TERMS:

Vendor ID. 100673
 Miller's Textile Services, Inc.
 520 Commerce Dr.
 P.O. Box 239
 Wapakoneta, OH 45895

BID CONTRACT NO.: OT914705-1 (05/31/08)

DELIVERY: 30 Days A.R.O.

TERMS: Net 30 Days

CONTRACTOR'S CONTACT: James Bode,

Toll No.: (800) 826-3164
 Telephone: (419) 738-3551
 FAX: (419) 738-4075

IT/MIS CONTACT PERSON: Theresa Miller,

IMS Telephone: (419) 738-3551

E-mail: bhager@millerstextile.com

*Indicates the closing of the Freedom Center effective June 6, 2009 and the closing of the Circleville Juvenile Correctional Facility effective May 1, 2009.

SUMMARY OF AMENDMENTS

Amendment Number	Revision Date	Description
2	06/01/09	This amendment is issued to renew the subject contract an additional twelve (12) months, effective 06/01/09 through 05/31/10 also indicates the closing of the Freedom Center effective June 6, 2009 and Circleville Juvenile Correctional Facility effective May 1, 2009.
1	06/01/08	This amendment is issued to renew the subject contract an additional twelve (12) months, effective 06/01/08 through 05/31/09 and to add Page 10, Summary of Amendments.