

STATE OF OHIO  
DEPARTMENT OF ADMINISTRATIVE SERVICES  
GENERAL SERVICES DIVISION  
OFFICE OF PROCUREMENT SERVICES  
4200 SURFACE ROAD, COLUMBUS, OH 43228-1395

AMENDMENT FOR CHANGE  
AMENDMENT NO. 3

TO: LIMITED DISTRIBUTION – Rehabilitation Services Commission, 400 East Campus View Blvd., Columbus, OH 43235-4604 dba Bureau of Services for the Visually Impaired, Business Enterprise Program

FROM: ROBERT BLAIR, DIRECTOR, DEPARTMENT OF ADMINISTRATIVE SERVICES

SUBJECT: CONTRACT FOR VENDING & FOOD SERVICE EQUIPMENT - REPAIR, TRANSPORT, & HOLDING

Attached are pages 1,13-14 and 19 to this contract. Remove these pages from the existing contract and replace with the attached pages on the effective and/or revision date.

As a result of mutual agreement between the state of Ohio and the Contractor, this amendment is issued to renew the subject contract an additional eleven (11) months and, to notify of a price adjustment, effective 02/01/15 through 12/31/15.

All other prices, terms and conditions remain unchanged.

Questions regarding this Amendment and/or the Requirements Contract may be directed to:

Jennifer Dammeyer, CPPB  
Jennifer.Dammeyer@das.ohio.gov

This Amendment, the main Requirements Contract and any additional amendments thereto are available from the DAS Web site at the following address:

<http://www.ohio.gov/procure>

Affected Contractor(s): 0000076271  
Shaffer Distributing Company  
1100 West 3rd Avenue  
Columbus, OH 43212  
cropke@shafferdistributing.com



STATE OF OHIO  
DEPARTMENT OF ADMINISTRATIVE SERVICES  
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REQUIREMENTS CONTRACT: VENDING & FOOD SERVICE EQUIPMENT - REPAIR, TRANSPORT, & HOLDING

CONTRACT No.: OT906409

EFFECTIVE DATES: 01/01/09 to 12/31/14  
\*Renewal through 12/31/15

The Department of Administrative Services has accepted bids submitted in response to Invitation to Bid No. OT906409 that opened on 12/10/08. The evaluation of the bid response(s) has been completed. The bidder(s) listed herein have been determined to be the lowest responsive and responsible bidder(s) and have been awarded a contract for the items(s) listed. The respective bid response, including the [Terms and Conditions for Bidding, Standard Contract Terms and Conditions, and Supplemental Contract Terms and Conditions](#), special contract terms & conditions, any bid addenda, specifications, pricing schedules and any attachments incorporated by reference and accepted by DAS become a part of this Requirements Contract.

This Requirements Contract is effective beginning and ending on the dates noted above unless, prior to the expiration date, the Contract is renewed, terminated or cancelled in accordance with the Contract Terms and Conditions.

This Requirements Contract is available to Rehabilitation Services Commission, 400 East Campus View Blvd., Columbus, OH 43235-4604 dba Bureau of Services for the Visually Impaired, Business Enterprise Program, as applicable.

Agencies are eligible to make purchases of the listed supplies and/or services in any amount and at any time as determined by the agency. The State makes no representation or guarantee that agencies will purchase the volume of supplies and/or services as advertised in the Invitation to Bid.

SPECIAL NOTE: State agencies may make purchases under this Requirements Contract up to \$2500.00 using the state of Ohio payment card. Any purchase that exceeds \$2500.00 will be made using the official state of Ohio purchase order (ADM-0523). Any non-state agency, institution of higher education or Cooperative Purchasing member will use forms applicable to their respective agency.

Questions regarding this and/or the Requirements Contract may be directed to:

Jennifer Dammeyer, CPPB  
Jennifer.Dammeyer@das.ohio.gov

This Requirements Contract and any Amendments thereto are available from the DAS Web site at the following address:

<http://www.ohio.gov/procure>

\*Denotes contract renewal with amendment 3.

Signed: \_\_\_\_\_  
Robert Blair, Director Date

PRICE SCHEDULE

FOR ALL CONTRACT SERVICES WITHIN ALL BID DISTRICTS

ON-SITE REPAIR SERVICE CALLS TRIP CHARGES			
DESCRIPTION	ESTIMATED MINIMUM ANNUAL MILEAGE	COST PER MILE	COST PER MILE TO ANY LOCATION WITHIN ALL BID DISTRICTS.
ALL ON-SITE RSC FACILITY REPAIR SERVICE CALLS ANYWHERE WITHIN ANY BID DISTRICT	(1) 40,000	\$ 1.57 *	Payable from verified point of dispatch/departure to point of destination.
(1) RSC reports that on-site service calls average 1,600 per year. Estimated mileage is calculated based on a minimal one-way point to point drive of 25 miles and 1600 service calls. Cost per mile includes the cost of the vehicle and its driver only.			

REPAIR/REFURBISHMENT/ASSESSMENT- TECHNICIAN CHARGES			
DESCRIPTION	ESTIMATED MINIMUM ANNUAL HOURS	COST PER HOUR	RATE PER HOUR - PER MAN FOR WORK ON RSC EQUIPMENT
TECHNICIAN REPAIR SERVICES FOR RSC EQUIPMENT	(2) 512	\$ 112.50 *	Emergency rate per hour With 4 Hour notice of call out
TECHNICIAN REPAIR SERVICES FOR RSC EQUIPMENT	(2) 5,760	\$ 75.00 *	Standard rate per hour or with 24 hour notice of call out
TECHNICIAN REPAIR SERVICES FOR RSC EQUIPMENT	(2) 64	\$ 112.50 *	Hourly rate for service response after 5:00 PM or on Saturday
TECHNICIAN REPAIR SERVICES FOR RSC EQUIPMENT	(2) 64	\$ 138.50 *	Hourly rate for service response on Sunday or national holidays
(2) RSC reports that on-site service calls average 1,600 per year. Estimated annual hours are calculated based on four hours on site per service call or 6,400 hours per year. The breakdown of hourly allocation is an estimated at 8% emergency rate, 90% standard rate, and 1% each for after hours/Saturday and Sunday/holiday rates.			

TRIP CHARGE FOR MOVING/RELOCATING EQUIPMENT			
DESCRIPTION	ESTIMATED MINIMUM ANNUAL MILEAGE	COST PER MILE	COST PER MILE TO ANY LOCATION WITHIN ALL BID DISTRICT.
ALL TRANSPORTATION SERVICE CALLS ANYWHERE WITHIN ANY BID DISTRICT	(3) 5,000	\$ 1.90 *	Payable from verified point of dispatch/departure to point of destination.
(3) RSC reports that transport service calls average 200 per year. Estimated mileage is calculated based on a minimal one-way point to point drive of 25 miles and 200 service calls. Cost per mile includes the cost of the vehicle and its driver only.			

\*Denotes price adjustment, effective 2/1/15.

PRICE SCHEDULE

LABOR RATE FOR MOVING/RELOCATING EQUIPMENT & NON TECHNICAL WORK ON EQUIPMENT			
DESCRIPTION	ESTIMATED MINIMUM ANNUAL HOURS	COST PER HOUR	RATE PER HOUR - PER MAN FOR MOVING/RELOCATING RSC EQUIPMENT
NON-TECHNICAL LABORER SERVICES ON RSC EQUIPMENT	(4) 64	\$ 83.00 *	Emergency rate per hour with 4 Hour notice of call out
NON-TECHNICAL LABORER SERVICES ON RSC EQUIPMENT	(4) 720	\$ 55.50 *	Standard rate per hour or With 24 hour notice of call out
NON-TECHNICAL LABORER SERVICES ON RSC EQUIPMENT	(4) 8	\$ 83.00 *	Hourly rate for service response after 5:00 PM or on Saturday
NON-TECHNICAL LABORER SERVICES ON RSC EQUIPMENT	(4) 8	\$ 104.00 *	Hourly rate for service response on Sunday or national holidays
(4) RSC reports that transport service calls average 200 per year. Estimated annual hours are calculated based on four hour on site per service call or 800 hours per year. The breakdown of hourly allocation is an estimated at 8% emergency rate, 90% standard rate, and 1% each for after hours/Saturday and Sunday/holiday rates.			

PARTS FOR EQUIPMENT REPAIR/REFURBISHMENT SERVICE			
DESCRIPTION	ESTIMATED MINIMUM ANNUAL USAGE	COST	COST PLUS MARKUP FOR COMPONENT & MISC PARTS
MAJOR COMPONENT PARTS COST MARKUP FOR REPAIR AND REFURBISHMENT SERVICE	(5) \$150,000.00	25 %	Markup percentage applied to actual supplier invoice cost
MISCELLANEOUS SHOP SERVICE ITEMS PARTS COST MARKUP FOR REPAIR AND REFURBISHMENT SERVICE	(6) \$8,000	25 %	Markup percentage applied to parts portion of the Contractor's invoice
(5) RSC estimate based on historic annual usage and 70/30 split for labor/parts cost.			
(6) RSC estimate based on 1,600 service calls per year.			

EQUIPMENT HOLDING			
DESCRIPTION	ESTIMATED MINIMUM ANNUAL USAGE	COST	PER SQUARE FOOT OF ACTUAL SPACE USED
EQUIPMENT HOLDING CHARGE FOR ACTUAL SPACE REQUIRED	(7) 5,000 SQ. FT	\$ 5.63	Per square foot of space
(7) RSC estimate based aggregating on the historic square footage requirements of six regional warehouses.			

\*Denotes price adjustment, effective 2/1/15.

SUMMARY OF AMENDMENTS

Amendment Number	Effective Date	Description
3	02/01/15	As a result of mutual agreement between the state of Ohio and the Contractor, this amendment is issued to renew the subject contract an additional eleven (11) months and, to notify of a price adjustment, effective 02/01/15 through 12/31/15.
2	01/01/15	This amendment is to renew the contract by unilateral agreement for one month, effective 01/01/15-01/31/15 and withdrawal of amendment 1 contract expiration notice. Additionally, analyst contact has been updated.
1	11/01/14	To indicate that this contract will expire on December 31, 2014 and to add the summary of amendments page.