

STATE OF OHIO  
DEPARTMENT OF ADMINISTRATIVE SERVICES  
GENERAL SERVICES DIVISION  
OFFICE OF PROCUREMENT SERVICES  
4200 SURFACE ROAD, COLUMBUS, OH 43228-1395

AMENDMENT FOR CHANGE  
AMENDMENT NO. 1

TO: LIMITED DISTRIBUTION – VARIOUS INSTITUTIONS LISTED HEREIN:  
FROM: ROBERT BLAIR, DIRECTOR, DEPARTMENT OF ADMINISTRATIVE SERVICES  
SUBJECT: CONTRACT FOR PEST CONTROL SERVICES

Attached are pages 2,5,6,28,29,33 and 37 to this contract. Remove these pages from the existing contract and replace with the attached pages on the effective and/or revision date.

This amendment is issued to indicate as a result of mutual agreement between the state of Ohio and the Contractor to remove Richland Correctional Institution from the contract at the request of the agency and to add the Summary of Amendments page.

All other prices, terms and conditions remain unchanged.

Questions regarding this Amendment and/or the Requirements Contract may be directed to:

Peggy J. Canada, CPPB  
peggy.canada@das.ohio.gov

This Amendment, the main Requirements Contract and any additional amendments thereto are available from the DAS Web site at the following address:

<http://www.ohio.gov/procure>

Affected Contractor(s):

VENDOR ID NO.: 57456  
Action Pest Control, Inc.  
750 Cross Pointe Rd., Suite A  
Gahanna, OH 43230  
E-mail: mike@actionpest.net

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\*Indicates institution was removed for FY14 and FY15.

INSTITUTION	INSTITUTION CONTACT	TELEPHONE NUMBER	SITE VISIT DATE AND TIME
General Services Division/Dept. of Administrative Services 4200 Surface Rd. Columbus, OH 43228	<a href="mailto:Jean.Booze@das.state.oh.us">Jean.Booze@das.state.oh.us</a> Jean Booze	(614) 644-0339	Monday May 14, 2012 Site Visit 1:00 p.m.
Northcoast Behavioral Healthcare 1756 Sagamore Road Northfield, OH 44067	<a href="mailto:Jeffery.Coffman@mh.ohio.gov">Jeffery.Coffman@mh.ohio.gov</a> Jeff Coffman	(330) 351-9238	Optional Site Visit
**Richland Correctional Institution			
Lorain Correctional Institution 2575 South Avon-Belden Rd. Grafton, OH 44044	<a href="mailto:George.Wenner@odrc.state.oh.us">George.Wenner@odrc.state.oh.us</a> George Wenner	(440) 748-1049 Ext. 343	Optional Site Visit
General Services Division Governor's Residence 385 Parkview Avenue Columbus, OH 43209	<a href="mailto:Ann.Boeckman@governor.ohio.gov">Ann.Boeckman@governor.ohio.gov</a> Ann Boeckman	CALL MR. TOM NEWKIRT FOR DETAILS REGARDING THIS FACILITY (614) 644- 7644, Ext. 5 or Cell (614)554-9417	NO SITE VISIT

**TRANSPORTATION CHARGES:** All exterminating services rendered shall be F.O.B. and prepaid to destination.

**PROOF OF LICENSE:** Each bidder is to submit with their bid a copy of their current license. The license must cover the specification requirements stated in this bid. The Contractor and pesticide technicians shall be properly licensed by the Ohio Department of Agriculture and shall be in compliance with all existing federal, state, and local regulations governing the performance of pest control work and the use of pest control materials.

**LICENSE CATEGORIES:** In order to be considered for award of this contract, the bidder shall be licensed by the Ohio Department of Agriculture in the following categories which include CORE, Category 7 and 10 as listed below:

- CORE
- (7) Vertebrate Animal Control
- (10) Domestic, Institutional, Structural, and Health-related Pest Control
  - (a) General Pest Control
  - (b) Termite\*
  - (d) Mosquito, House fly, and other Vector Control

**NOTE:** Bidder's license shall be active, at the time of bid opening, and in force for the duration of the contract.

**AWARD:** There will be one (1) award for each institution made to the lowest responsive and responsible Bidder meeting all Bid specifications, and requirements listed herein for the following institutions:

1. Columbus Developmental Center
2. Correctional Reception Center

\*Indicates license to be requested on an as needed basis.

\*\*Indicates institution removed for FY14 and FY15.

3. Dayton Correctional Institution
4. Grafton Correctional Institution
5. Lorain Correctional Institution
6. Marion Correctional Institution
7. Northcoast Behavioral Healthcare
8. Ohio Reformatory for Women
- \*9. Richland Correctional Institution

There will be one low lot total award to the lowest responsive and responsible Bidder meeting all Bid specifications and requirements listed herein for each of the following groups of institutions:

1. Southeastern Correctional Institution, Hocking Correctional Institution
2. Madison Correctional Institution, London Correctional Institution
3. General Services Division/Ohio Department of Buildings 25 S. Front St. Columbus, OH 43215, General Services Division, 246 N. High and 35 E. Chestnut St., Columbus, OH 43215, Department of Administrative Services/ General Services Administrative, 4200 Surface Rd., Columbus, OH 43228, Governor's Residence, 385 Parkview Avenue, Columbus, OH 43209

**EVALUATION:** Bids will be evaluated in accordance with Article I-17 of the "Instructions to Bidders". In addition, to determine the price of each institution/group of institutions, the state will multiply the estimated per application cost or monthly cost whichever is applicable of each institution will be used to determine the total cost per year. The lowest total for all three (3) years will determine the low Bid. Although there will be separate awards made, Bidders are eligible to receive awards of multiple and/or group locations providing he/she is the lowest responsive and responsible Bidder meeting all Bid specifications and requirements.

**BIDDER QUALIFICATIONS AND DOCUMENTATION:** Bidder must utilize trained personnel directly employed or supervised by him for services rendered under this contract. Bidder must be able to supply personnel, equipment and materials to perform professional pest control services on any awarded facility.

Bidder may be asked to supply the name of a supervisor and an alternate identified with copies of applicator license during the evolution of this contract. The supervisor shall be the Contractor's authority to act on matters pertaining to the performance of services required under the contract. This individual shall assure safety and carry out coordination and continuity of the program routine. The supervisor and alternate shall both have a working knowledge of this contract and detailed pest control services plan and schedule for each building. The supervisor and alternate must both meet the qualifications identified below:

Pest Control Technicians: The Contractor may be requested to provide, the names of all pest control personnel assigned to this contract and pertinent information regarding their qualifications, experience and training. Throughout the life of this contract all personnel providing on-site pest control services must be certified within the appropriate category of structural and health related pest control. No uncertified personnel will be permitted to work on-site under this contract.

- A. Conduct - The Contractor and pest control personnel shall maintain the highest standards of conduct and integrity while on facility premises.
- B. Appearance - Pest control technicians shall wear a distinct uniform with the company's name displayed and present a clean, neat and professional appearance. Technicians shall have an identification photo also.
- C. Identification - The Contractor's personnel shall wear proper company identification when servicing the facilities(s).
- D. Personnel's Equipment - The Contractor shall supply and insure that each service technician assigned to these facilities maintains the necessary and required equipment for the safe use and application of pesticides as required by conditions.
- E. Replacements - The Contractor shall be responsible for the orientation of replacement personnel who are not familiar with the facilities to be serviced.

\*Indicates institution was removed for FY14 and FY15.

**OHIO REFORMATORY FOR WOMEN (Cont'd)**

- G. Contractor will invoice monthly, all invoices must be signed by authorized personnel.
- H. A regular application schedule must be developed jointly by the institution and the Contractor. Once set, a minimum of five(5) days advance notice will be required if the Contractor must deviate from the schedule for any reason except an emergency.
- I. Contractor will inspect the entire institution no less frequently than once per month to determine effectiveness of pest control program and furnish a written report to the business office summarizing the result of said inspection.
- J. All vendors will be required to sign a DR&C Standard of Employee Conduct, Certificates of Drug Free Workplace.

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**\*RICHLAND CORRECTIONAL INSTITUTION**

\*Indicates institution was removed for FY14 and FY15.

**\*RICHLAND CORRECTIONAL INSTITUTION (Cont'd)**

\*Indicates institution was removed for FY14 and FY15.

**PRICE SCHEDULE**

ITEM ID.	DESCRIPTION	COST 03/09/15 - 06/30/13	COST 07/01/13 - 06/30/14	COST 07/01/14 - 06/30/15	CONTRACTOR
10606	Columbus Developmental Center	\$ 400.00 PER MO	\$ 400.00 PER MO	\$ 400.00 PER MO	Environment Plus*
10605	Correctional Reception Center	\$ 650.00 PER MO	\$ 650.00 PER MO	\$ 650.00 PER MO	Environment Plus*
8560	Dayton Correctional Institution	\$ 600.00 PER MO	\$ 600.00 PER MO	\$ 600.00 PER MO	AAA General Services*
4188	Dayton Correctional VERTEBRATE ANIMAL CONTROL	\$ N/C PER MO	\$ N/C PER MO	\$ N/C PER MO	AAA General Services*
4189	Grafton Correctional Institution	\$ 400.00 PER MO	\$ 400.00 PER MO	\$ 400.00 PER MO	Action Pest Control
8565	Marion Correctional Institution	\$ 900.00 PER MO	\$ 900.00 PER MO	\$ 900.00 PER MO	Environment Plus*
4608	Ohio Reformatory for Women	\$ 500.00 PER MO	\$ 500.00 PER MO	\$ 500.00 PER MO	Environment Plus*
4610	Ohio Reformatory for Women TERMITES ONLY	\$ 1,000.00 PER APP.	\$ 1,000.00 PER APP.	\$ 1,000.00 PER APP.	Environment Plus*
8637	Ohio Reformatory for Women POSSUMS AND RACCOON TRAPPING	\$ 100.00 PER APP.	\$ 100.00 PER APP.	\$ 100.00 PER APP.	Environment Plus*
4609	Ohio Reformatory for Women PIGEON AND STARLING CONTROL	\$ 100.00 PER APP.	\$ 100.00 PER APP.	\$ 100.00 PER APP.	Environment Plus*
10604	Lorain Correctional Institution	\$ 700.00 PER MO.	\$ 700.00 PER MO	\$ 700.00 PER MO	Environment Plus*
8567	Northcoast Behavioral Institution, Northfield, OH	\$ 700.00 PER MO	\$ 700.00 PER MO	\$ 700.00 PER MO	AAA General Services*
8637	Northcoast Behavioral Institution, Northfield, OH POSSUMS AND RACCOON TRAPPING	\$ N/C PER APP.	\$ N/C PER APP.	\$ N/C PER APP.	AAA General Services*
	**Richland Correctional Institution				

\*Minority Business Enterprise awarded in accordance with Ohio Revised Code CH. 125.081

\*\*Indicates institution was removed for FY14 and FY15.

SUMMARY OF AMENDMENTS

Amendment Number	Effective Date	Description
1	03/09/15	This amendment is issued to indicate as a result of mutual agreement between the state of Ohio and the Contractor to remove Richland Correctional Institution from the contract at the request of the agency and to add the Summary of Amendments page.