

STATE OF OHIO  
DEPARTMENT OF ADMINISTRATIVE SERVICES  
GENERAL SERVICES DIVISION  
OFFICE OF PROCUREMENT SERVICES  
4200 SURFACE ROAD, COLUMBUS, OH 43228-1395

AMENDMENT FOR CHANGE  
AMENDMENT NO. 3

TO: ALL STATE AGENCIES, STATE INSTITUTIONS OF HIGHER EDUCATION AND PROPERLY REGISTERED COOPERATIVE PURCHASING MEMBERS.

FROM: ROBERT BLAIR, DIRECTOR, DEPARTMENT OF ADMINISTRATIVE SERVICES

SUBJECT: CONTRACT FOR FIRST CLASS MAIL FLATS

Attached are pages 1,9,10 and 11 to this contract. Remove these pages from the existing contract and replace with the attached pages on the effective and/or revision date.

This amendment is issued to indicate a 6 month mutual renewal of the Contract effective 01/01/13 through 06/30/13. Additionally, the Contract Analyst was updated and the price page effective dates were updated to match the renewal.

All other prices, terms and conditions remain unchanged.

Questions regarding this Amendment and/or the Requirements Contract may be directed to:

Dennis Kapenga  
dennis.kapenga@ohio.gov

This Amendment, the main Requirements Contract and any additional amendments thereto are available from the DAS Web site at the following address:

<http://www.ohio.gov/procure>

Affected Contractor(s):

Pitney Bowes Presort Services, Inc.  
10110 I Street  
Omaha, NE 68127  
david.overley@pbpresortservices.com

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REQUIREMENTS CONTRACT: First Class Mail Flats

CONTRACT No.: OT904810

EFFECTIVE DATES: 01/01/10 to 12/31/11  
Renewal through 06/30/13\*

The Department of Administrative Services has accepted bids submitted in response to Invitation to Bid No. OT904810 that opened on 12/11/09. The evaluation of the bid response(s) has been completed. The bidder(s) listed herein have been determined to be the lowest responsive and responsible bidder(s) and have been awarded a contract for the items(s) listed. The respective bid response, including the [Terms and Conditions for Bidding, Standard Contract Terms and Conditions, and Supplemental Contract Terms and Conditions](#), special contract terms & conditions, any bid addenda, specifications, pricing schedules and any attachments incorporated by reference and accepted by DAS become a part of this Requirements Contract.

This Requirements Contract is effective beginning and ending on the dates noted above unless, prior to the expiration date, the Contract is renewed, terminated or cancelled in accordance with the Contract Terms and Conditions.

This Requirements Contract is available to all State Agencies, State institutions of higher education and properly registered members of the Cooperative Purchasing Program of the Department of Administrative Services, as applicable.

Agencies are eligible to make purchases of the listed supplies and/or services in any amount and at any time as determined by the agency. The State makes no representation or guarantee that agencies will purchase the volume of supplies and/or services as advertised in the Invitation to Bid.

SPECIAL NOTE: State agencies may make purchases under this Requirements Contract up to \$2500.00 using the state of Ohio payment card. Any purchase that exceeds \$2500.00 will be made using the official state of Ohio purchase order (ADM-0523). Any non-state agency, institution of higher education or Cooperative Purchasing member will use forms applicable to their respective agency.

Questions regarding this and/or the Requirements Contract may be directed to:

Dennis Kapenga \*\*  
dennis.kapenga@ohio.gov

This Requirements Contract and any Amendments thereto are available from the DAS website at the following address:

<http://www.ohio.gov/procure>

\* Indicates a 6 month mutual renewal of the Contract effective 01/01/13 through 06/30/13.

\*\* Indicates an update to the Contract Analyst.

Signed: \_\_\_\_\_  
Robert Blair, Director Date

BID PRICE PAGE:

**FIRST CLASS MAIL FLATS UP TO 1/4" THICK**

	COST PER PIECE	
	FIRST YEAR 01/01/10 thru 12/31/10	01/01/11 thru 06/30/13 *
OAKS ITEM ID.: 16565		
First Class Mail Flats Presorted at the Automated 3 digit Rate as specified herein. Estimated Annual Volume = 1,510,000 pieces.	\$ .185 per pc.	\$ .185 per pc.

The price quoted for handling next day first class presort mail must also include handling same day presort mail metered at the automated 3 digit presort rate.

Contractor must presort 100% of mail processed for delivery to U.S. Post Office and must meet the current U.S. Mail presort discounted price structure as established by the U.S. Postal authorities. Any postage cost incurred due to residual mail must be the responsibility of the Contractor to pay.

The cost per piece price must include the total costs to provide Mail Services as described herein including residual mail costs (with the exception of permit mailing), transportation costs, personnel costs, fringe benefits, direct costs, overhead, profit, insurance, and any other costs relative to providing services under this bid.

\* Indicates an update to the price effective date to match the renewal.

CONTRACTOR INDEX

CONTRACTOR AND TERMS:

Vendor ID: 80926  
Pitney Bowes Presort Services, Inc.  
10110 I Street  
Omaha, NE 68127

BID CONTRACT NO.: OT904810-1 (06/30/13) \*

TERMS: Net 30 Days

CONTRACTOR'S CONTACT: David Overley

Toll Free: (800) 660-6501  
Telephone: (402) 339-6500  
Telephone: (614) 801-1236  
Fax: (402) 339-7544

CONTRACTOR'S E-MAIL ADDRESS:

david.overley@pbpresortservices.com

OAKS ITEM ID.: 16565

Code Number is applicable to all procurements against this Contract.

Preferred method of receiving purchase orders: e-mail to [david.overley@pbpresortservices.com](mailto:david.overley@pbpresortservices.com)

\* Indicates a 6 month mutual renewal of the Contract effective 01/01/13 through 06/30/13.

SUMMARY OF AMENDMENTS

<b>Amendment Number</b>	<b>Revision Date</b>	<b>Description</b>
3	01/01/13	This amendment is issued to Indicate a 6 month mutual renewal of the Contract effective 01/01/13 through 06/30/13. Additionally, the Contract Analyst was updated and the price page effective dates were updated to match the renewal.
2	01/01/12	This amendment is issued to renew Contract for twelve (12) months 01/01/12 - 12/31/12.
1	05/16/11	This amendment is issued to change Contractor's name and contact on Contract.