

STATE OF OHIO  
DEPARTMENT OF ADMINISTRATIVE SERVICES  
GENERAL SERVICES DIVISION  
OFFICE OF PROCUREMENT SERVICES  
4200 SURFACE ROAD, COLUMBUS, OH 43228-1395

AMENDMENT FOR CHANGE  
AMENDMENT NO. 2

TO: LIMITED DISTRIBUTION – DEPARTMENT OF REHABILITATION AND CORRECTIONS (DRC), OHIO PENAL INDUSTRIES (OPI), TOLEDO CORRECTIONAL INSTITUTION, 2001 E. CENTRAL AVENUE, TOLEDO, OH 43068

FROM: ROBERT BLAIR, DIRECTOR, DEPARTMENT OF ADMINISTRATIVE SERVICES

SUBJECT: CONTRACT FOR PLASTIC BAG FILM

Attached are pages 1, 4 and 9-10 to this contract. Remove these pages from the existing contract and replace with the attached pages on the effective and/or revision date.

As a result of mutual agreement between the state of Ohio and the Contractor, this amendment is issued to renew the subject contract an additional twelve (12) months, effective 03/01/13 through 02/28/14.

All other prices, terms and conditions remain unchanged.

Questions regarding this Amendment and/or the Requirements Contract may be directed to:

Senthan Mahendrarasa  
senthan.mahendrarasa@das.state.oh.us

This Amendment, the main Requirements Contract and any additional amendments thereto are available from the DAS Web site at the following address:

<http://www.ohio.gov/procure>

Affected Contractor(s):

92584  
Plascon, Inc.  
2375 Traversefield Drive  
Traverse City, MI 49686

STATE OF OHIO  
DEPARTMENT OF ADMINISTRATIVE SERVICES  
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MANDATORY USE CONTRACT FOR: PLASTIC BAG FILM

CONTRACT No.: OT904711

EFFECTIVE DATES: 03/01/11 to 02/28/13  
Renewal through 02/28/14\*

The Department of Administrative Services has accepted bids submitted in response to Invitation to Bid No. OT904711 that opened on 01/12/11. The evaluation of the bid response(s) has been completed. The bidder(s) listed herein have been determined to be the lowest responsive and responsible bidder(s) and have been awarded a contract for the items(s) listed. The respective bid response, including the [Terms and Conditions for Bidding, Standard Contract Terms and Conditions, and Supplemental Contract Terms and Conditions](#), special contract terms & conditions, any bid addenda, specifications, pricing schedules and any attachments incorporated by reference and accepted by DAS become a part of this Requirements Contract.

This Requirements Contract is effective beginning and ending on the dates noted above unless, prior to the expiration date, the Contract is renewed, terminated or cancelled in accordance with the Contract Terms and Conditions.

This Requirements Contract is available to DEPARTMENT OF REHABILITATION AND CORRECTIONS, (DRC) OHIO PENAL INDUSTRIES (OPI), TOLEDO CORRECTIONAL INSTITUTION, 2001 E. CENTRAL AVENUE, TOLEDO, OH 43068, as applicable.

Agencies are eligible to make purchases of the listed supplies and/or services in any amount and at any time as determined by the agency. The State makes no representation or guarantee that agencies will purchase the volume of supplies and/or services as advertised in the Invitation to Bid.

**SPECIAL NOTE:** State agencies may make purchases under this Requirements Contract up to \$2500.00 using the state of Ohio payment card. Any purchase that exceeds \$2500.00 will be made using the official state of Ohio purchase order (ADM-0523). Any non-state agency, institution of higher education or Cooperative Purchasing member will use forms applicable to their respective agency.

Questions regarding this and/or the Requirements Contract may be directed to:

Senthan Mahendrarasa\*\*  
senthan.mahendrarasa@das.state.oh.us

This Requirements Contract and any Amendments thereto are available from the DAS Web site at the following address:

<http://www.ohio.gov/procure>

\* To indicate renewal for twelve (12) months, effective 03/01/13 through 02/28/14.

\*\* To indicate a change to the Contract Analyst.

Signed: \_\_\_\_\_  
Robert Blair, Director Date \_\_\_\_\_

SPECIAL CONTRACT TERMS AND CONDITIONS (cont.)

USAGE REPORTS: Every six (6) months the Contractor must submit a report (written or on disk) indicating sales generated by this Contract. The report shall list usage by customer, by line item, showing the quantities/dollars generated by this Contract. The report shall be forwarded to the Office of Procurement Services, 4200 Surface Road, Columbus, OH 43228-1395, Attn: Senthana Mahendrarasa\*.

NOTICE ON THE USE OF SOCIAL SECURITY NUMBERS AS FEDERAL TAX IDENTIFICATION NUMBERS: The Department of Administrative Services (Department) requires vendors and Contractors wishing to do business with the State to provide their Federal Taxpayer Identification Number to the Department. The Department does this so that it can perform statutorily required "responsibility" analyses on those vendors and Contractors doing business with the State and, under limited circumstances, for tax reporting purposes. If you are a vendor or Contractor using your Social Security Number as your Federal Taxpayer Identification Number, please be aware that the information you submit is a public record, and the Department may be compelled by Ohio law to release Federal Taxpayer Identification Numbers as a public record. If you do not want to have your Social Security Number potentially disclosed as a Federal Taxpayer Identification Number, the Department encourages you to use a separate Employer Identification Number (EIN) obtained from the United States Internal Revenue Service's to serve as your Federal Taxpayer Identification Number.

THE REMAINDER OF THIS PAGE IS INTENTIONALLY LEFT BLANK

\* To indicate a change in the Contract Analyst.

CONTRACTOR INDEX

CONTRACTOR AND TERMS:

BID CONTRACT NO.: OT904711-1(02/28/14)\*



OAKS ID# 92584  
Plascon, Inc.  
2375 Traversefield Drive  
Traverse City, MI 49686

TERMS: Net 30 Days

CONTRACTOR'S CONTACT: David E. Peterson

Telephone: (231) 935-1580  
Toll Free: (888) 584-4422  
Fax: (231) 935-1581

CONTRACTOR'S E-MAIL ADDRESS:

[dpeterson@plasconinc.com](mailto:dpeterson@plasconinc.com)

Preferred method of receiving purchase orders: e-mail to [dpeterson@plasconinc.com](mailto:dpeterson@plasconinc.com)

\* Indicates renewal for twelve (12) months, effective 03/01/13 through 02/28/14.

SUMMARY OF AMENDMENTS

Amendment Number	Revision Date	Description
2	03/01/13	Amendment issued to indicate twelve (12) month renewal by mutual agreement, effective 03/01/13 through 02/28/14. Also to indicate a change in Contract Analyst.
1	9/23/11	Price increase effective on all orders received on or after September 1, 2011.