

STATE OF OHIO
DEPARTMENT OF ADMINISTRATIVE SERVICES
GENERAL SERVICES DIVISION
OFFICE OF PROCUREMENT SERVICES
4200 SURFACE ROAD, COLUMBUS, OH 43228-1395

AMENDMENT FOR CHANGE
AMENDMENT NO. 2

TO: LIMITED DISTRIBUTION - NORTHWEST DEVELOPMENTAL CENTER, 1101 SOUTH DETROIT AVENUE,
TOLEDO, OH 43614

FROM: ROBERT BLAIR, DIRECTOR, DEPARTMENT OF ADMINISTRATIVE SERVICES

SUBJECT: CONTRACT FOR PROFESSIONAL LAUNDRY SERVICE

Attached are pages 1, 5, 7-10 to this contract. Remove these pages from the existing contract and replace with the attached pages on the effective and/or revision date.

As a result of mutual agreement between the state of Ohio and the Contractor, this amendment is issued to renew the subject contract an additional twelve (12) months, effective 12/01/12 through 11/30/13.

All other prices, terms and conditions remain unchanged.

Questions regarding this Amendment and/or the Requirements Contract may be directed to:

Anita A. Jones
anita.jones@das.state.oh.us

This Amendment, the main Requirements Contract and any additional amendments thereto are available from the DAS Web site at the following address:

<http://www.ohio.gov/procure>

Affected Contractor(s):
OAKS# 146379
Buckeye Launderers and Cleaners, LLC
1805 Oakwood Avenue
Napoleon, Ohio 43545

STATE OF OHIO
DEPARTMENT OF ADMINISTRATIVE SERVICES
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MANDATORY USE_CONTRACT FOR: PROFESSIONAL LAUNDRY SERVICE FOR NORTHWEST DEVELOPMENTAL CENTER

CONTRACT No.: OT904508

EFFECTIVE DATES: 12/31/07 to 11/30/12
* Renewal through 11/30/13

The Department of Administrative Services has accepted bids submitted in response to Invitation to Bid No. OT904508 that opened on 10/15/07. The evaluation of the bid response(s) has been completed. The bidder(s) listed herein have been determined to be the lowest responsive and responsible bidder(s) and have been awarded a contract for the items(s) listed. The respective bid response, including the [Terms and Conditions for Bidding, Standard Contract Terms and Conditions, and Supplemental Contract Terms and Conditions](#), special contract terms & conditions, any bid addenda, specifications, pricing schedules and any attachments incorporated by reference and accepted by DAS become a part of this Requirements Contract.

This Requirements Contract is effective beginning and ending on the dates noted above unless, prior to the expiration date, the Contract is renewed, terminated or cancelled in accordance with the Contract Terms and Conditions.

This Requirements Contract is available to Northwest Developmental Center, 1101 South Detroit Avenue, Toledo, OH 43614, as applicable.

Agencies are eligible to make purchases of the listed supplies and/or services in any amount and at any time as determined by the agency. The State makes no representation or guarantee that agencies will purchase the volume of supplies and/or services as advertised in the Invitation to Bid.

SPECIAL NOTE: State agencies may make purchases under this Requirements Contract up to \$2500.00 using the state of Ohio payment card. Any purchase that exceeds \$2500.00 will be made using the official state of Ohio purchase order (ADM-0523). Any non-state agency, institution of higher education or Cooperative Purchasing member will use forms applicable to their respective agency.

Questions regarding this and/or the Requirements Contract may be directed to:

Anita A. Jones**
anita.jones@das.state.oh.us

This Requirements Contract and any Amendments thereto are available from the DAS Web site at the following address:

<http://www.ohio.gov/procure>

* Indicates change to contract expiration date

** Indicates change to Contract Analyst

Signed: _____
Robert Blair, Director Date

Specifications (Cont'd)

- E. Contractor shall deposit clean linen in individual linen closets. Linen storage areas are found in each of eight (8)* residential buildings, building 610 (which encompasses the Clinic, Activity Therapy, and Occupational Therapy and the emergency supply delivery locations) and Building 614 (main kitchen).
- F. Contractor is responsible for delivering the amount of linen to include examination gowns as specified on the facility's daily par level order report which defines each residential building, Building 610 (which encompasses the Clinic, Activity Therapy, Occupational Therapy, and the emergency supply delivery locations), and Building 614 (main kitchen). The center reserves the right to periodically adjust par levels according to individual building's needs.
- G. Contractor shall appropriately stack clean linen in linen storage areas according to the ICF/MR standards which include but are not limited to sanctuary storage (i.e., avoidance of high piling, floor storage, etc.).
- H. Contractor shall routinely check and stock the emergency supply to assure that it is adequate to service the facility for a minimum of two (2) days in the event that a scheduled delivery cannot be made as a result of a weather emergency or other mitigating unforeseen circumstance.
- I. Ongoing replacement of inventory shall be the responsibility of the Contractor, including cost.
- J. Contractor shall process and launder contaminated linen in accordance with federal, state and local standards. All linens delivered to the facility shall be in good condition and be clean and stain free.
- K. Contractor shall provide carts for delivery and pick up of clean and dirty linen in quantities to meet the facilities needs. Carts may be canvas or polyurethane and must comply with federal, state, and local sanitation regulations.
- L. Contractor shall sort-wrap, fold, or tie laundry into manageable bundles, and place in designated areas.
- M. The Contractor's Account Manager shall meet with the Operations Director or designee no less than six (6) times per year to evaluate compliance with the contract and to address any other issues which may arise during the contract period.
- N. The center reserves the right to add, delete, or modify any of the linen service requirements and frequencies set forth herein as determined appropriate by the Operations Director or designee in response to changes in the programmatic, habilitative, and operational needs of the center and its residents and staff.

V. COST CONTROL

- A. The Contractor shall maintain accounting records of the operations under this contract for a period of not less than seven (7) years. Said records and procedures shall be in accordance with generally accepted accounting procedures and all statutory provisions as set forth by state and federal law.
- B. The Contractor shall furnish the Operations Director or designee with monthly written summaries of costs incurred per item, per building.

VI. LINEN ITEMS SPECIFICATIONS

<u>ITEM</u>	<u>DESCRIPTION</u>
Dinner Napkins	22" X 22", 100% Cotton Momie
Pillow Cases	To Fit Standard Size Pillow 18" X 25", 50% Polyester, 50% Cotton Percale, T-180
Quilted Pillow Covers	To Fit Standard Size Pillow 18" X 25", 50% polyester, 50% Cotton Percale
Flat Sheets	72" X 104" (To Fit Standard Size Mattress), 36" X 80" X 6", 50% Polyester, 50% Cotton Percale, T-180
Fitted Sheets	To Fit Standard Size Mattress 36" X 80" X 6", 50% Polyester, 50% Cotton Percale T-180

*Indicates change in number of residential buildings

VII. DAILY PAR LEVEL ORDER REPORT

NORTHWEST OHIO DEVELOPMENTAL CENTER DAILY PAR LEVEL ORDER REPORT																
Bldg.	Days Linen Count	Dinner Napkins	Pillow cases	Quilted Pillow Covers	Flat Sheets	Fitted Sheets (Contour)	Wash Cloths	Aspec bags	Kitchen Towels	Thermal Blankets	Bed Pads	Bath Towels	Bath Blankets	Massage Towels	Bib Aprons	Examination Gowns
601/602*	Quota	25**	35**	10**	35**	40**	100**	20**	25**	35**	35**	80**	10**	8**	3**	
	On Hand															
	Ordered															
603	Quota	100**	20**	10	25**	20**	200**	25**	25**	20**	25**	150**	20**	10**	10**	
	On Hand															
	Ordered															
604	Quota	110**	20**	10	25**	25**	160**	15**	15**	10**	15**	150**	18**	10**	10**	
	On Hand															
	Ordered															
605	Quota	75	40**	10	25**	25**	100**	25**	30**	10**	20**	80**	0**	10	15	
	On Hand															
	Ordered															
606	Quota	125**	25**	10	40**	20	200**	30**	30**	15	15	175**	15**	10**	4**	
	On Hand															
	Ordered															
607	Quota	100**	40**	10	25**	25**	150**	20**	20	25**	25**	150**	10**	10	5**	
	On Hand															
	Ordered															
608	Quota	100**	40**	10	40**	40**	150**	28**	50**	40**	40**	150**	25**	20**	10**	
	On Hand															
	Ordered															
609	Quota	100**	20**	10	15**	18**	150**	20	10**	10**	15**	150**	5**	10	15	
	On Hand															
	Ordered															
610	Quota	0	30**	0	30	0	250	0	0	0	0	350**	0	0	0	
	On Hand															
	Ordered															
Emergency Storage	Quota	500	200	50	200	200	500	100	100	100	60	500	40	0	40	50
	On Hand															
	Ordered															
614 Storage	Quota								200						40	
	On Hand															
	Ordered															

* Indicates combined Buildings
 **Indicates updated Quota

PRICE SCHEDULE

ITEM ID: 10627

ITEM	DESCRIPTION	PRICE PER PIECE 12/31/07 through 11/30/08	PRICE PER PIECE 12/01/08 through 11/30/09	PRICE PER PIECE 12/01/09 through 11/30/10	PRICE PER PIECE 12/01/10 through 11/30/11	PRICE PER PIECE 12/01/11 through 11/30/12	PRICE PER PIECE 12/01/12 through 11/30/13**
Dinner Napkins	22" X 22	\$.100	\$.100	\$.120	\$.130	\$.130	\$.130
Pillow Cases	18" X 25"	\$.210	\$.210	\$.230	\$.240	\$.240	\$.240
Quilted Pillow Covers	18" X 25"	\$.320	\$.320	\$.340	\$.350	\$.350	\$.350
Flat Sheets	72" X 104"	\$.400	\$.400	\$.420	\$.430	\$.430	\$.430
Fitted Sheets (Contour)	36" X 80" X 6	\$.280	\$.280	\$.300	\$.310	\$.310	\$.310
Wash Cloths	12" X 12"	\$.070	\$.070	\$.100	\$.110	\$.110	\$.110
Bath Towels	25" X 50"	\$.180	\$.180	\$.200	\$.210	\$.210	\$.210
Bed Pads	36" X 76"	\$.500	\$.500	\$.520	\$.530	\$.530	\$.530
Bath Blankets	70" X 90"	\$.750	\$.750	\$.770	\$.780	\$.780	\$.780
Massage Towels	16" X 27"	\$.200	\$.200	\$.220	\$.230	\$.230	\$.230
Thermal Blankets (Aspec Bags)	66" X 90"	\$ 1.500	\$ 1.500	\$ 1.550	\$ 1.560	\$ 1.560	\$ 1.560
Laundry Bag Barriers	30" X 40"	\$.400	\$.400	\$.420	\$.430	\$.430	\$.430
*Examination Gowns	Large and Medium	\$.400	\$.400	\$.420	\$.430	\$.430	\$.430
Bib Aprons	33" X 36"	\$.250	\$.250	\$.270	\$.280	\$.280	\$.280
Kitchen Towels	15" X 27"	\$.100	\$.100	\$.120	\$.130	\$.130	\$.130

*Indicates to be delivered to 610 Building only.

**Indicates change in contract dates.

CONTRACTOR INDEX

CONTRACTOR AND TERMS:

VENDOR ID: 146379
Buckeye Launderers and Cleaners, LLC.
1805 Oakwood Avenue
Napoleon, Ohio 43545

CONTRACTOR'S CONTACT: Patrick Jackson,

CONTRACTOR'S IT/MIS CONTACT:

BID CONTRACT NO.: OT904508-1 (11/30/13)*

DELIVERY: 30 Days A.R.O.

TERMS: 2% 10 Days, Net 30 Days

Telephone: (419) 592-2941

FAX: (419) 966-0443

E-mail: patrickj@buckeyelaundry.com **

Patrick Jackson

Telephone: (419) 966-0443

*Indicates change in contract expiration date

**Indicates change in contact email address

SUMMARY OF AMENDMENTS

Amendment Number	Revision Date	Description
2	12/01/12	This amendment is issued to advise of a mutual contract renewal of twelve (12) months from 12/01/12 through 11/30/13; update specifications; update contact email address; and, update Contract Analyst.
1	12/31/07	Amendment issued to extend the Contract inception date to 12/31/07.