

STATE OF OHIO
DEPARTMENT OF ADMINISTRATIVE SERVICES
GENERAL SERVICES DIVISION
OFFICE OF PROCUREMENT SERVICES
4200 SURFACE ROAD, COLUMBUS, OH 43228-1395

AMENDMENT FOR CHANGE
AMENDMENT NO. 2

TO: LIMITED DISTRIBUTION - OHIO DEPARTMENT OF REHABILITATION AND CORRECTIONS, OHIO PENAL INDUSTRIES, BELMONT CORRECTIONAL INSTITUTION, 68518 BANNOCK ROAD, STATE ROUTE 331, ST. CLAIRSVILLE, OH 43950 as applicable

FROM: ROBERT BLAIR, DIRECTOR, DEPARTMENT OF ADMINISTRATIVE SERVICES

SUBJECT: TERM CONTRACT - MATERIALS AND SUPPLIES FOR THE CONVERTING OF SANITARY TOILET TISSUE

As a result of mutual agreement between the state of Ohio and the Contractor, this amendment is issued to renew the subject contract an additional twelve (12) months, effective 01/01/12 through 12/31/12.

In addition to the mutual renewal above this amendment is issued to change the DAS contact responsible for the contract, change the USAGE REPORT clause on Page 4. of the contract, update Batliner Paper Stock Company contact information and add Orchids Paper as an approved DAS Subcontractor.

Attached are pages 1, 4, 8 and 9 to this contract. Remove these pages from the existing contract and replace with the attached pages on the effective and/or revision date.

All other prices, terms and conditions remain unchanged.

Questions regarding this Amendment and/or the Requirements Contract may be directed to:

Walter Schneider, CPPB
walter.schneider@das.state.oh.us

This Amendment, the main Requirements Contract and any additional amendments thereto are available from the DAS Web site at the following address:

<http://www.ohio.gov/procure>

Affected Contractor(s):

0000180144	0000188605
Batliner Paper Stock Company 305 Sunshine Road Kansas City, KS 66115	Convermat Corporation 45 N. Station Plaza Great Neck, NY 11021
JeffL@batlinerpaperstock.com	Mike@convermat.com

STATE OF OHIO
DEPARTMENT OF ADMINISTRATIVE SERVICES
GENERAL SERVICES DIVISION
OFFICE OF PROCUREMENT SERVICES
4200 SURFACE ROAD, COLUMBUS, OH 43228-1395

MANDATORY USE CONTRACT FOR: MATERIALS AND SUPPLIES FOR THE CONVERTING OF SANITARY TOILET TISSUE

CONTRACT No.: OT904011

EFFECTIVE DATES: 02/09/11 to 12/31/2011
Renewal through: 12/31/2012

The Department of Administrative Services has accepted bids submitted in response to Invitation to Bid No. OT904011 that opened on 12/03/10. The evaluation of the bid response(s) has been completed. The bidder(s) listed herein have been determined to be the lowest responsive and responsible bidder(s) and have been awarded a contract for the items(s) listed. The respective bid response, including the [Terms and Conditions for Bidding, Standard Contract Terms and Conditions, and Supplemental Contract Terms and Conditions](#), special contract terms & conditions, any bid addenda, specifications, pricing schedules and any attachments incorporated by reference and accepted by DAS become a part of this Requirements Contract.

This Requirements Contract is effective beginning and ending on the dates noted above unless, prior to the expiration date, the Contract is renewed, terminated or cancelled in accordance with the Contract Terms and Conditions.

This Requirements Contract is available to OHIO DEPARTMENT OF REHABILITATION AND CORRECTIONS, OHIO PENAL INDUSTRIES, BELMONT CORRECTIONAL INSTITUTION, 68518 BANNOCK ROAD, STATE ROUTE 331, ST. CLAIRSVILLE, OH 43950, as applicable.

Agencies are eligible to make purchases of the listed supplies and/or services in any amount and at any time as determined by the agency. The State makes no representation or guarantee that agencies will purchase the volume of supplies and/or services as advertised in the Invitation to Bid.

SPECIAL NOTE: State agencies may make purchases under this Requirements Contract up to \$2500.00 using the state of Ohio payment card. Any purchase that exceeds \$2500.00 will be made using the official state of Ohio purchase order (ADM-0523). Any non-state agency, institution of higher education or Cooperative Purchasing member will use forms applicable to their respective agency.

Questions regarding this and/or the Requirements Contract may be directed to:

Walter Schneider, CPPB **
walter.schneider@das.state.oh.us **

This Requirements Contract and any Amendments thereto are available from the DAS Web site at the following address:

<http://www.ohio.gov/procure>

Signed: _____
Robert Blair, Director Date

** Changed by Amendment #2 to this contract effective 01/10/12.

CONTRACT AWARD: The contract will be awarded to the lowest responsive and responsible bidder by category.

FIXED-PRICE WITH ECONOMIC ADJUSTMENT: The contract prices(s) will remain firm for the first three (3) months duration of the contract. Thereafter, the Contractor may submit a request to increase their price(s) to be effective thirty (30) calendar days after acceptance by DAS. No price adjustment will be permitted prior to the effective date of the increase received by the Contractor from his suppliers, or on purchase orders that are already being processed, or on purchase orders that have been filled and are awaiting shipment. If the Contractor receives orders requiring quarterly delivery, the increase will apply to all deliveries made after the effective date of the price increase.

The price increase must be supported by a general price increase in the cost of the finished supplies, due to increases in the cost of raw materials, labor, freight, Workers' Compensation and/or Unemployment Insurance, etc. Detailed documentation, to include a comparison list of the contract items and proposed price increases, must be submitted to support the requested increase. Supportive documentation should include, but is not limited to: copies of the old and the current price lists or similar documents which indicate the original base cost of the product to the Contractor and the corresponding increase, and/or copies of correspondence sent by the Contractor's supplier on the supplier's letterhead, which contain the above price information and explains the source of the increase in such areas as raw materials, freight, fuel or labor, etc.

Should there be a decrease in the cost of the finished product due to a general decline in the market or some other factor, the Contractor is responsible to notify DAS immediately. The price decrease adjustment will be incorporated into the contract and will be effective on all purchase orders issued after the effective date of the decrease. If the price decrease is a temporary decrease, such should be noted on the invoice. In the event that the temporary decrease is revoked, the contract pricing will be returned to the pricing in effect prior to the temporary decrease. For quarterly deliveries, any decrease will be applied to deliveries made after the effective date of the decrease. Failure to comply with this provision will be considered as a default and will be subject to Provision I.C. "Termination/Suspension" and Provision II. of the "Contract Remedies:" of the "Standard Contract Terms and Conditions".

USAGE REPORTS: Every six (6) months the contractor must submit a report (written or on disk or via Email in Excel format) indicating sales generated by this contract. The report shall list usage by customer, by line item, showing the quantities/dollars generated by this contract. The report shall be forwarded to the Office of Procurement Services, 4200 Surface Road, Columbus, OH 43228-1395, Attn: Walt Schneider, walter.schneider@das.state.oh.us **

NOTICE ON THE USE OF THE SOCIAL SECURITY NUMBERS AS FEDERAL TAX IDENTIFICATION NUMBERS: The Department of Administrative Services (Department) requires vendors and contractors wishing to do business with the State to provide their Federal Taxpayer Identification Number to the Department. The Department does this so that it can perform statutorily required "responsibility" analyses on those vendors and contractors doing business with the State and, under limited circumstances, for tax reporting purposes. If you are a vendor or contractor using your Social Security Number as your Federal Taxpayer Identification Number, please be aware that the information you submit is a public record, and the Department may be compelled by Ohio law to release Federal Taxpayer Identification Numbers as a public record. If you do not want to have your Social Security Number potentially disclosed as a Federal Taxpayer Identification Number, the Department encourages you to use a separate Employer Identification Number (EIN) obtained from the United States Internal Revenue Service's to serve as your Federal Taxpayer Identification Number.

** Changed by Amendment #2 to this contract effective 01/01/12.

CONTRACTOR INDEX

CONTRACTOR AND TERMS:

0000180144
Batliner Paper Stock Company
305 Sunshine Road
Kansas City, KS 66115

CONTRACT NO.: OT904011 -1 (12/31/2012) **

DELIVERY: 15 Days A.R.O.

TERMS: Net 30 Days

CONTRACTOR'S CONTACT: Jeff Lee

Telephone: 913-233-1337 X185
FAX: 913-233-1368

E-mail: Jlee@pioneerintl.com **

MINIMUM ORDER: Minimum order amount is \$25.00

PLACEMENT OF PURCHASE ORDERS:

Purchase Orders are to be e-mailed to:

E-mail: Jlee@pioneerintl.com **

OAKS Item Identification Number: 13120 Freight charges on orders less than minimum as applicable.

CONTRACTOR AND TERMS:

0000188605
Convermat Corporation
45 N. Station Plaza
Great Neck, NY 11021

CONTRACT NO.: OT904011 -2 (12/31/2012) **

DELIVERY: 15 Days A.R.O.

TERMS: Net 30 Days

REMIT ADDRESS AND CONTACT:

Michael Belt, VP Sales
Convermat Corp
103 W. College, Suite 720
Appleton, WI 54911

TELEPHONE: 920-830-7400
FAX: 920-830-7401 **

E-mail: mike@convermat.com

MINIMUM ORDER: Minimum order amount is \$25.00

PLACEMENT OF PURCHASE ORDERS:

Purchase Orders are to be e-mailed to:

E-mail: Mike@convermat.com

OAKS Item Identification Number: 13120 Freight charges on orders less than minimum as applicable.

DAS APPROVED SUBCONTRACTORS:

OHIO PAPERBOARD
ORCHIDS PAPER **
TREBOR

** Changed by Amendment #2 to this contract effective 01/01/12.

SUMMARY OF AMENDMENTS

Amendment Number	Revision Date	Description
2	01/01/12	Issued to renew this contract for twelve (12) months from 01/01/12 through 12/31/12 by mutual agreement of the parties to the contract, change the DAS contact for the contract, change the USAGE REPORT clause on Page 4 of the contract, update Batliner Paper Stock Company contact information and add Orchids Paper as an approved DAS Subcontractor.
1	06/05/11	Issued to adjust prices on selected items on this contract effective with all orders issued on or after 06/05/11.