

STATE OF OHIO
DEPARTMENT OF ADMINISTRATIVE SERVICES
GENERAL SERVICES DIVISION
OFFICE OF PROCUREMENT SERVICES
4200 SURFACE ROAD, COLUMBUS, OH 43228-1395

AMENDMENT FOR CHANGE
AMENDMENT NO. 16

TO: ALL STATE AGENCIES, STATE INSTITUTIONS OF HIGHER EDUCATION AND PROPERLY REGISTERED COOPERATIVE PURCHASING MEMBERS.

FROM: ROBERT BLAIR, DIRECTOR, DEPARTMENT OF ADMINISTRATIVE SERVICES

SUBJECT: TERM CONTRACT - TEMPORARY PERSONNEL SERVICES

As a result of mutual agreement between the state of Ohio and all contractors, with the exception of Taricel Management Staffing, this amendment is issued to renew the subject contract an additional six (6) months, effective November 1, 2011 through April 30, 2012.

Attached are pages 1, 14, 14A, 15 and 23 from Part A and 29, 29A and 36 through 38 from Part B to this contract. Remove these pages from the existing contract and replace with the attached pages on the effective and/or revision date.

This amendment is also issued to notify of hourly rate changes for Proteam Solutions, Inc., effective for all services provided on or after November 1, 2011 and to remove erroneous item award references from the Contractor's Index.

All other prices, terms and conditions remain unchanged.

Questions regarding this Amendment and/or the Requirements Contract may be directed to:

Elizabeth Lind, CPPB
elizabeth.lind@das.state.oh.us

This Amendment, the main Requirements Contract and any additional amendments thereto are available from the DAS Web site at the following address:

<http://www.ohio.gov/procure>

Affected Contractor(s):

54282
Proteam Solutions, Inc.
2740 Airport Dr., Suite 120
Columbus, OH 43219
tstearns@proteam-solutions.com

96281
Preferred Staffing of Ohio, LLC
172 East Main Street
Chillicothe, OH 45601
ken@preferredstaffing.us

3216
Taricel Management Staffing
302 Northland Boulevard
Cincinnati, OH 45246
cpiri@taricel.com

77409
The Reserves Network Inc.
22021 Brookpark Road
Fairview Park, OH 44126
kmcnickle@thereservesnetwork.com

168990
Diversity Search Group
285 Timber Ridge Drive
Pickerington, OH 43147
tasherale@diversitysearchgroup.com

STATE OF OHIO
DEPARTMENT OF ADMINISTRATIVE SERVICES
GENERAL SERVICES DIVISION
OFFICE OF PROCUREMENT SERVICES
4200 SURFACE ROAD, COLUMBUS, OH 43228-1395

MANDATORY USE CONTRACT FOR: TEMPORARY PERSONNEL SERVICES

CONTRACT No.: OT903309

EFFECTIVE DATES: 11/01/08 to 10/31/11
Renewal through 04/30/12 *

The Department of Administrative Services has accepted bids submitted in response to Invitation to Bid No. OT903309 that opened on 09/05/08 and Invitation to Bid No. OT903409 that opened on 09/15/05 and Invitation to Bid No. OT908309 that opened on 04/13/08. The evaluation of the bid response(s) has been completed. The bidder(s) listed herein have been determined to be the lowest responsive and responsible bidder(s) and have been awarded a contract for the items(s) listed. The respective bid response, including the [Terms and Conditions for Bidding, Standard Contract Terms and Conditions, and Supplemental Contract Terms and Conditions](#), special contract terms & conditions, any bid addenda, specifications, pricing schedules and any attachments incorporated by reference and accepted by DAS become a part of this Requirements Contract.

This Requirements Contract is effective beginning and ending on the dates noted above unless, prior to the expiration date, the Contract is renewed, terminated or cancelled in accordance with the Contract Terms and Conditions.

This Requirements Contract is available to all State Agencies, State institutions of higher education and properly registered members of the Cooperative Purchasing Program of the Department of Administrative Services, as applicable.

Agencies are eligible to make purchases of the listed supplies and/or services in any amount and at any time as determined by the agency. The State makes no representation or guarantee that agencies will purchase the volume of supplies and/or services as advertised in the Invitation to Bid.

SPECIAL NOTE: State agencies may make purchases under this Requirements Contract up to \$2500.00 using the state of Ohio payment card. Any purchase that exceeds \$2500.00 will be made using the official state of Ohio purchase order (ADM-0523). Any non-state agency, institution of higher education or Cooperative Purchasing member will use forms applicable to their respective agency.

Questions regarding this and/or the Requirements Contract may be directed to:

Elizabeth Lind, CPPB
elizabeth.lind@das.state.oh.us

This Requirements Contract and any Amendments thereto are available from the DAS Web site at the following address:

<http://www.ohio.gov/procure>

* Denotes contract renewal through April 30, 2012

Signed: _____
Robert Blair, Director Date

PRICE SCHEDULE (1)

DISTRICT 6-Counties: Marion, Morrow, Union, Delaware, Madison, Franklin, Fayette, Pickaway

POSITION DESCRIPTION	OPEN OR MBE	OAKS ITEM ID NUMBER	MINIMUM WAGE PAID TO EMPLOYEE	COST PER HOUR TO STATE FOR 11/01/08- 10/31/09	COST PER HOUR TO STATE FOR 11/01/09- 10/31/10	COST PER HOUR TO STATE FOR 11/01/10- 10/31/11	COST PER HOUR TO STATE FOR 11/01/11- 04/30/12	CONTRACTOR
ACCOUNT CLERK 1	MBE	10057	\$13.80	\$16.90	\$16.90	\$16.90	\$17.14	Proteam Solutions *
ACCOUNT CLERK 2	MBE	3654	\$15.23	\$18.65	\$18.65	\$18.65	\$18.92	Proteam Solutions *
ACCOUNT CLERK 3	MBE	3660	\$17.21	\$21.07	\$21.07	\$21.07	\$21.38	Proteam Solutions *
COMPUTER OPERATOR 1	MBE	9006	\$14.86	\$18.20	\$18.20	\$18.20	\$18.46	Proteam Solutions *
COMPUTER OPERATOR 2	MBE	9012	\$16.70	\$20.45	\$20.45	\$20.45	\$20.75	Proteam Solutions *
COMPUTER OPERATOR 3	MBE	9017	\$18.97	\$23.23	\$23.23	\$23.23	\$23.57	Proteam Solutions *
COOK 1	OPEN	4985	\$11.69	\$14.00	\$14.00	\$14.00	\$14.00	Preferred Staffing
COOK 2	OPEN	4367	\$12.61	\$15.11	\$15.11	\$15.11	\$15.11	Preferred Staffing
CORRECTIONAL FOOD SERVICE COORDINATOR	OPEN	14627	\$12.79	\$15.32	\$15.32	\$15.32	\$15.32	Preferred Staffing
CORRECTIONAL FOOD SERVICE MANAGER 1	OPEN	14640	\$15.19	\$18.20	\$18.20	\$18.20	\$18.20	Preferred Staffing
CUSTODIAL WORKER	OPEN	4991	\$11.75	\$14.08	\$14.08	\$14.08	\$14.08	Preferred Staffing
CUSTOMER SERVICE ASSISTANT 1	MBE	4657	\$14.40	\$17.63	\$17.63	\$17.63	\$17.89	Proteam Solutions *
DATA ENTRY OPERATOR 1	MBE	4998	\$12.51	\$15.32	\$15.32	\$15.32	\$15.54	Proteam Solutions *
DATA ENTRY OPERATOR 2	MBE	9764	\$13.54	\$16.58	\$16.58	\$16.58	\$16.82	Proteam Solutions *

* Price increase effective for all services provided on or after November 1, 2011

DISTRICT 6-Counties: Marion, Morrow, Union, Delaware, Madison, Franklin, Fayette, Pickaway

POSITION DESCRIPTION	OPEN OR MBE	OAKS ITEM ID NUMBER	MINIMUM WAGE PAID TO EMPLOYEE	COST PER HOUR TO STATE FOR 11/01/08-10/31/09	COST PER HOUR TO STATE FOR 11/01/09-10/31/10	COST PER HOUR TO STATE FOR 11/01/10-10/31/11	COST PER HOUR TO STATE FOR 11/01/11-04/30/12	CONTRACTOR
DATA ENTRY OPERATOR 3	MBE	14651	\$14.54	\$17.80	\$17.80	\$17.80	\$18.06	Proteam Solutions *
FOOD SERVICE COORDINATOR 1	OPEN	4751	\$13.81	\$16.55	\$16.55	\$16.55	\$16.55	Preferred Staffing
FOOD SERVICE WORKER	OPEN	3694	\$11.63	\$13.93	\$13.93	\$13.93	\$13.93	Preferred Staffing
GROUNDSKEEPER 1	OPEN	14664	\$12.43	\$14.89	\$14.89	\$14.89	\$14.89	Preferred Staffing
LABORER	OPEN	6273	\$12.18	\$14.59	\$14.59	\$14.59	\$14.59	Preferred Staffing
MAIL CLERK/MESSENGER	MBE	9460	\$12.19	\$14.92	\$14.92	\$14.92	\$15.14	Proteam Solutions *
MAINTENANCE REPAIR WORKER 1	OPEN	4966	\$13.85	\$16.60	\$16.60	\$16.60	\$16.60	Preferred Staffing
MAINTENANCE REPAIR WORKER 2	OPEN	4972	\$14.93	\$17.89	\$17.89	\$17.89	\$17.89	Preferred Staffing
MAINTENANCE REPAIR WORKER 3	OPEN	4978	\$16.28	\$19.51	\$19.51	\$19.51	\$19.51	Preferred Staffing
SECRETARY 1	MBE	3939	\$14.66	\$17.95	\$17.95	\$17.95	\$18.21	Proteam Solutions *
SECRETARY 2	MBE	3947	\$17.06	\$20.89	\$20.89	\$20.89	\$21.19	Proteam Solutions *
SECRETARY 3	MBE	8995	\$19.54	\$23.92	\$23.92	\$23.92	\$24.27	Proteam Solutions *
SWITCHBOARD OPERATOR	MBE	8680	\$11.82	\$14.47	\$14.47	\$14.47	\$14.68	Proteam Solutions *
TRUCK DRIVER, HEAVY	OPEN	4274	\$17.66	\$21.17	\$21.17	\$21.17	\$21.17	Preferred Staffing
TRUCK DRIVER, LIGHT	OPEN	8783	\$13.90	\$16.65	\$16.65	\$16.65	\$16.65	Preferred Staffing
TRUCK DRIVER, MEDIUM	OPEN	12820	\$16.41	\$19.67	\$19.67	\$19.67	\$19.67	Preferred Staffing
WORD PROCESSING SPECIALIST 1	MBE	9805	\$13.70	\$16.77	\$16.77	\$16.77	\$17.01	Proteam Solutions *
WORD PROCESSING SPECIALIST 2	MBE	5054	\$14.68	\$17.97	\$17.97	\$17.97	\$18.23	Proteam Solutions *

* Price increase effective for all services provided on or after November 1, 2011

PRICE SCHEDULE (1)

DISTRICT 7-Counties: Mercer, Darke, Auglaize, Shelby, Logan, Champaign, Clark, Montgomery, Miami

Position Description	Open or MBE	Item Number	Minimum Wage Paid to Employee	Cost Per Hour to State for 11/01/08-10/31/09*	Cost Per Hour to State for 11/01/09-10/31/10	Cost Per Hour to State for 11/01/10-04/30/12 **	Contractor
ACCOUNT CLERK 1	MBE	10058					*
ACCOUNT CLERK 2	MBE	9363					*
ACCOUNT CLERK 3	MBE	9369					*
COMPUTER OPERATOR 1	MBE	4349					*
COMPUTER OPERATOR 2	MBE	4355					*
COMPUTER OPERATOR 3	MBE	4361					*
COOK 1	OPEN	12814	\$11.69	\$14.94	\$14.94	\$14.94	Preferred Staffing
COOK 2	OPEN	12816	\$12.61	\$16.12	\$16.12	\$16.12	Preferred Staffing
CORRECTIONAL FOOD SERVICE COORDINATOR	OPEN	14628	\$12.79	\$16.35	\$16.35	\$16.35	Preferred Staffing
CORRECTIONAL FOOD SERVICE MANAGER 1	OPEN	14639	\$15.19	\$19.46	\$19.46	\$19.46	Preferred Staffing
CUSTODIAL WORKER	OPEN	9752	\$11.75	\$14	\$14	\$14	Reserves Network
CUSTOMER SERVICE ASSISTANT 1	MBE	8729					*
DATA ENTRY OPERATOR 1	MBE	4999					*
DATA ENTRY OPERATOR 2	MBE	5005					*
DATA ENTRY OPERATOR 3	MBE	14652					*
FOOD SERVICE COORDINATOR 1	OPEN	12794	\$13.81	\$17.65	\$17.65	\$17.65	Preferred Staffing
FOOD SERVICE WORKER	OPEN	12798	\$11.63	\$14.86	\$14.86	\$14.86	Preferred Staffing
GROUNDKEEPER 1	OPEN	14663	\$12.43	\$15	\$15	\$15	Reserves Network
LABORER	OPEN	3698	\$12.18	\$15.57	\$15.57	\$15.57	Preferred Staffing
MAIL CLERK/MESSENGER	MBE	3704					*
MAINTENANCE REPAIR WORKER 1	OPEN	4967	\$13.85	\$17.70	\$17.70	\$17.70	Preferred Staffing
MAINTENANCE REPAIR WORKER 2	OPEN	9727	\$14.93	\$19.09	\$19.09	\$19.09	Preferred Staffing
MAINTENANCE REPAIR WORKER 3	OPEN	9741	\$16.28	\$20.81	\$20.81	\$20.81	Preferred Staffing
SECRETARY 1	MBE	8688					*
SECRETARY 2	MBE	3948					*
SECRETARY 3	MBE	4032					*
SWITCHBOARD OPERATOR	MBE	8681					*
TRUCK DRIVER Heavy	OPEN	3787	\$17.66	\$22.58	\$22.58	\$22.58	Preferred Staffing
TRUCK DRIVER Light	OPEN	4264	\$13.90	\$17.77	\$17.77	\$17.77	Preferred Staffing
TRUCK DRIVER Medium	OPEN	4269	\$16.41	\$20.98	\$20.98	\$20.98	Preferred Staffing
WORD PROCESSING SPECIALIST 1	MBE	5049					*
WORD PROCESSING SPECIALIST 2	MBE	5055					*

* Effective November 1, 2011, using agencies shall procure requirements in accordance with their Direct Purchase Authority, pursuant to ORC Ch 125.05.

** Denotes renewal of contract

PART B PRICING

PRICE SCHEDULE
 DISTRICT 6

DISTRICT 6-Counties: Marion, Morrow, Union, Delaware, Madison, Franklin, Fayette, Pickaway

POSITION DESCRIPTION	OAKS ITEM ID NUMBER	MINIMUM WAGE PAID TO EMPLOYEE	COST PER HOUR TO STATE FOR 11/01/08- 10/31/09	COST PER HOUR TO STATE FOR 11/01/09- 10/31/10	COST PER HOUR TO STATE FOR 11/01/10- 10/31/11	COST PER HOUR TO STATE FOR 11/01/11- 04/30/12	CONTRACTOR
ADMINISTRATIVE ASSISTANT	19515	\$13.13	\$15.86	\$15.86	\$15.86	\$16.09	Proteam Solutions *
ADMINISTRATIVE SECRETARY 1	19518	\$14.85	\$17.94	\$17.94	\$17.94	\$18.20	Proteam Solutions *
BUSINESS ANALYST 1	16035	\$25.89	\$29.14	\$30.14	\$31.14	\$31.14	Diversity
BUSINESS ANALYST 2	16036	\$31.21	\$34.46	\$35.46	\$36.46	\$36.46	Diversity
CLERK 1	19514	\$10.06	\$12.15	\$12.15	\$12.15	\$12.33	Proteam Solutions *
CLERK 2	19517	\$11.83	\$14.29	\$14.29	\$14.29	\$14.50	Proteam Solutions *
CLERK 3/SPECIALIST	19519	\$12.58	\$15.19	\$15.19	\$15.19	\$15.41	Proteam Solutions *
EXECUTIVE SECRETARY or EXECUTIVE ADMIN. ASSISTANT	19516	\$16.82	\$20.32	\$20.32	\$20.32	\$20.61	Proteam Solutions *
COST ACCOUNTANT	16043	\$23.33	\$26.58	\$27.58	\$28.58	\$28.58	Diversity
SR. ACCOUNTANT	16044	\$24.88	\$28.13	\$29.13	\$30.13	\$30.13	Diversity
ACCOUNTS RECEIVABLE SUPERVISOR	16045	\$22.47	\$25.72	\$26.72	\$27.72	\$27.72	Diversity
ACCOUNTS PAYABLE SUPERVISOR	16046	\$21.05	\$24.30	\$25.30	\$26.30	\$26.30	Diversity
AUDITOR	16047	\$28.60	\$31.85	\$32.85	\$33.85	\$33.85	Diversity
SR. AUDITOR	16048	\$30.24	\$33.49	\$34.49	\$35.49	\$35.49	Diversity

* Price increase effective for all services provided on or after November 1, 2011

PRICE SCHEDULE
DISTRICT 6

DISTRICT 6-Counties: Marion, Morrow, Union, Delaware, Madison, Franklin, Fayette, Pickaway

POSITION DESCRIPTION	OAKS ITEM ID NUMBER	MINIMUM WAGE PAID TO EMPLOYEE	COST PER HOUR TO STATE FOR 11/01/08- 10/31/09	COST PER HOUR TO STATE FOR 11/01/09- 10/31/10	COST PER HOUR TO STATE FOR 11/01/10- 04/30/12 *	CONTRACTOR
FINANCIAL ANALYST	16049	\$25.62	\$28.87	\$29.87	\$30.87	Diversity
SR. FINANCIAL ANALYST	16050	\$30.22	\$33.47	\$34.47	\$35.47	Diversity
PAYROLL ACCOUNTANT	16051	\$22.02	\$25.27	\$26.27	\$27.27	Diversity
BUDGET ANALYST	16052	\$26.71	\$29.96	\$30.96	\$31.96	Diversity
SR. BUDGET ANALYST	16053	\$30.08	\$33.33	\$34.33	\$35.33	Diversity
TAX ACCOUNTANT	16054	\$24.07	\$27.32	\$28.32	\$29.32	Diversity
DOCUMENT CONTROLLER	16055	\$30.86	\$34.11	\$35.11	\$36.11	Diversity
DATABASE ADMINISTRATOR	16057	\$31.67	\$34.92	\$35.92	\$36.92	Diversity

* Denotes renewal of contract

CONTRACTOR INDEX

CONTRACTOR, TERMS, AND SHIPMENT:

BID CONTRACT NO.: OT903309-1 (10/31/11)



0000096281
Preferred Staffing of Ohio, LLC
172 East Main Street
Chillicothe, OH 45601

TERMS: Net 30 Days

DELIVERY: As Specified

CONTRACTOR'S CONTACT: Ken Shelton

Telephone: (740) 773-1340
Toll Free: (866) 473-2918
FAX: (740) 773-1032
E-mail address: ken@preferredstaffing.us

CONTRACTOR, TERMS, AND SHIPMENT:

BID CONTRACT NO.: OT903309-2 (10/31/11)



0000077409
The Reserves Network Inc.
22021 Brookpark Road
Fairview Park, OH 44126

TERMS: Net 30 Days

DELIVERY: As Specified

CONTRACTOR'S CONTACT: Kent McNickle

Telephone: (440) 779-1400
Toll Free: (866) 876-2020
FAX: (440) 779-1493
E-mail address: kmcnickle@thereservesnetwork.com

CONTRACTOR, TERMS, AND SHIPMENT:

BID CONTRACT NO.: OT903309-7 (10/31/11)



0000168990
Diversity Search Group
285 Timber Ridge Drive
Pickerington, OH 43147

TERMS: Net 30 Days

DELIVERY: As Specified

CONTRACTOR'S CONTACT: Teresa Sherald

Telephone: (614) 581-3535
E-mail address: tasherald@diversitysearchgroup.com

CONTRACTOR INDEX (Cont'd.)

CONTRACTOR, TERMS, AND SHIPMENT:

BID CONTRACT NO.: OT903309-9 (10/31/11)



Minority Business Enterprise
54282
Proteam Solutions, Inc.
2740 Airport Dr., Suite 120
Columbus, OH 43219

TERMS: Net 30 Days

DELIVERY: As Specified

CONTRACTOR'S CONTACT: Tracy Stearns

Telephone: (614) 497-2180 ext. 17
Cell: (917) 593-6707
FAX: (614) 497-2181
E-mail address: tstearns@proteam-solutions.com
info@proteam-solutions.com

SUMMARY OF AMENDMENTS

Amendment Number	Revision Date	Description
16	11/01/11	To notify of renewal of contract from November 1, 2011 through April 30, 2012 for all contractors with the exception of Taricel Management Staffing; to notify of hourly rate increases effective for Proteam Solutions, Inc. for all services provided on or after November 1, 2011; and to remove erroneous item award references from the Contractor's Index.
15	08/01/11	To notify of new OAKS Item ID Numbers as indicated on page 29
14	03/18/11	To notify of a new Procurement contact, to notify of a new Bid/Contract Number for Proteam Solutions, Inc. and to notify of correction of the Vendor ID Number for Proteam Solutions, Inc.
13	02/11/11	This amendment is issued to change the contractor's name DKS Group, Inc. d/b/a/ Proteam Staffing to Proteam Solutions, Inc. and also to update the address and email addresses effective with all orders issued on or after February 11, 2011.
12	7/19/10	Indicates the change of contact for DKS Group, Inc. d/b/a PROTEAM Staffing, effective July 19, 2010.
11	04/13/10	Issued to remove Aspen Staffing from this Contract effective 04/13/10; and to move Diversity Search Group from page 37 to page 36. Agencies are to use their direct purchasing authority for these positions.
10	03/03/10	Issued to update Proteam Staffing contact information.
9	07/17/09	Issued due to a 1% price decrease for Preferred Staffing through 12/31/09 for all positions they were awarded in the corresponding districts.
8	06/02/09	Final correction of awardees for Part B (Districts 2-5) effective 06/02/09.
7	05/18/09	Corrected awardees for Part B effective 05/18/09.
6	05/11/09	Add-On award of Part B effective 05/11/09.
5	04/06/09	Change the wage of a Laborer in District 6 for Ohio Expo 2009 Fair only, per the Contractor.
4	03/30/09	Corrected OAKS Item ID # for Customer Service Assistant 1-District 6
3	02/24/09	Add OAKS item ID for Background Checks
2	11/10/08	Corrected Item numbers and Contract ID # for ProTeam Staffing.
1	11/01/08	Correct pricing for Taricel Management; District 7 and update Vendor ID for ProTeam Staffing