

STATE OF OHIO
DEPARTMENT OF ADMINISTRATIVE SERVICES
GENERAL SERVICES DIVISION
OFFICE OF PROCUREMENT SERVICES
4200 SURFACE ROAD, COLUMBUS, OH 43228-1395

AMENDMENT FOR CHANGE
AMENDMENT NO. 3

TO: LIMITED DISTRIBUTION – Ohio Department of Job and Family Services
FROM: ROBERT BLAIR, DIRECTOR, DEPARTMENT OF ADMINISTRATIVE SERVICES
SUBJECT: CONTRACT FOR Office Moving Plus Additional Services

Attached are pages 1, 3, 14 and 18 to this contract. Remove these pages from the existing contract and replace with the attached pages on the effective and/or revision date.

As a result of mutual agreement between the state of Ohio and the Contractor, this amendment is issued to renew the subject contract an additional twelve (12), effective 03/01/14 through 02/28/15.

This amendment also updates the Office of Procurement Services contact information, and updates the vendor number and the vendor address.

All other prices, terms and conditions remain unchanged.

Questions regarding this Amendment and/or the Requirements Contract may be directed to:

Jennifer Shaefer, CPPB
jennifer.shaefer@das.ohio.gov

This Amendment, the main Requirements Contract and any additional amendments thereto are available from the DAS Web site at the following address:

<http://www.ohio.gov/procure>

Affected Contractor(s):

000072895
E. E. Ward Moving & Storage
1975 Galaxie Street
Columbus, OH 43207

STATE OF OHIO
DEPARTMENT OF ADMINISTRATIVE SERVICES
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4200 SURFACE ROAD, COLUMBUS, OH 43228-1395

MANDATORY USE_CONTRACT FOR: Office Moving Plus Additional Services

CONTRACT No.: OT902910

EFFECTIVE DATES: 03/01/10 to 02/28/13
* Renewal through 02/28/15

The Department of Administrative Services has accepted bids submitted in response to Invitation to Bid No. OT902910 that opened on 11/06/09. The evaluation of the bid response(s) has been completed. The bidder(s) listed herein have been determined to be the lowest responsive and responsible bidder(s) and have been awarded a contract for the items(s) listed. The respective bid response, including the Terms and Conditions for Bidding, Standard Contract Terms and Conditions, and Supplemental Contract Terms and Conditions, special contract terms & conditions, any bid addenda, specifications, pricing schedules and any attachments incorporated by reference and accepted by DAS become a part of this Requirements Contract.

This Requirements Contract is effective beginning and ending on the dates noted above unless, prior to the expiration date, the Contract is renewed, terminated or cancelled in accordance with the Contract Terms and Conditions.

This Requirements Contract is available to Ohio Department of Job and Family Services, as applicable.

Agencies are eligible to make purchases of the listed supplies and/or services in any amount and at any time as determined by the agency. The State makes no representation or guarantee that agencies will purchase the volume of supplies and/or services as advertised in the Invitation to Bid.

SPECIAL NOTE: State agencies may make purchases under this Requirements Contract up to \$2500.00 using the state of Ohio payment card. Any purchase that exceeds \$2500.00 will be made using the official state of Ohio purchase order (ADM-0523). Any non-state agency, institution of higher education or Cooperative Purchasing member will use forms applicable to their respective agency.

Questions regarding this and/or the Requirements Contract may be directed to:

**Jennifer Shaefer, CPPB
jennifer.shaefer@das.ohio.gov

This Requirements Contract and any Amendments thereto are available from the DAS Web site at the following address:

<http://www.ohio.gov/procure>

Minority Business Enterprise Award in accordance with ORC CH. 125.081

* Denotes renewal of contract for an additional twelve (12) months

** Denotes change in the Office of Procurement Services contact

Signed: _____
Robert Blair, Director Date

SPECIAL CONTRACT TERMS AND CONDITIONS

WHERE APPLICABLE, THE FOLLOWING TERMS AND CONDITIONS SUPERSEDE ANY STANDARD TERMS AND CONDITIONS SHOWN IN THIS BID.

DELIVERY AND ACCEPTANCE: Services will be performed as set forth in the Contract and in accordance with paragraphs S-8, S-9, and S-10 of the SUPPLEMENTAL CONTRACT TERMS AND CONDITIONS. The location of performance will be noted on the purchase order issued by the participating agency. Payment for services rendered will occur upon the inspection and written confirmation by the ordering agency that the services provided conform to the requirements set forth in the Contract. Unless otherwise provided in the Contract, payment shall be conclusive except as regards to latent defects, fraud, or such gross mistakes as amount to fraud.

GOODS AND SERVICES INSURANCE: The Contractor shall provide insurance coverage on all goods and services. The Contractor performing work in accordance with the contract shall be responsible for any damage to goods in their care, custody, and control including, but not limited to, furniture, fixtures, and electronic data processing equipment, up to the full replacement cost of such goods. A certificate of insurance showing the types of coverage should be submitted with the bid. If not, the bidder must provide the said certificate within five (5) business days, after notification, to the Office of State Purchasing. Furthermore, accompanying the certificate of insurance, providing the bidder does not currently carry the amount of coverage specified above, shall be a letter from the insurance company stating that the bidder's coverage will be increased to the specified amounts upon award of the ensuing contract. Failure to provide the certificate and coverage increase letter, as applicable, within the stated time period will result in the bidder being deemed as not-responsive.

SPECIAL CONDITIONS: The Director, Department of Administrative Services reserves the right to bid large or unusual requirements, for items that may be a part of the awarded contract, under a separate bid.

AWARD: There will be one (1) low lot total award made to the lowest responsive and responsible bidder meeting all bid specifications and requirements listed herein.

EVALUATION: To determine the low lot total price of the bid, the state will multiply the estimated annual usage of supervisor, mover, installer, straight truck, moving cartons, color-coded labels and tape by its corresponding unit price and then add these totals together for each year and subtract the total for credit for moving cartons returned for each year for an estimated contract cost. Failure to bid all items may result in the bidder being deemed as not-responsive.

***USAGE REPORTS:** Every six (6) months the Contractor must submit a report (written or on disk) indicating sales generated by this contract. The report shall list usage by customer, by line item, showing the quantities/dollars generated by this contract. The report shall be forwarded to the Office of Procurement Services, 4200 Surface Road, Columbus, Ohio 43228-1395, Attn: Jennifer Shaefer, CPPB.

PREVAILING WAGE: The Ohio Department of Commerce, Division of Labor and Worker Safety, Wage and Hour Bureau has determined that work identified in this bid and to be performed under contract is subject to the requirements of Ohio Revised Code Sections 4115.03 to 4115.16, Prevailing Wage. The prevailing wage scale, as published by the Ohio Department of Commerce, Division of Labor and Worker Safety, Wage and Hour Bureau is herewith attached to and becomes a part of this bid. Upon award of a Contract by DAS, the successful bidder ("Contractor"), and all of his sub-contractors, guarantees that the prevailing wage for the area, to include any adjustments thereto, as published by the Ohio Department of Commerce, Division of Labor and Worker Safety, Wage and Hour Bureau will apply to any workman assigned by him or all of his sub-contractors to this project. The participating state agency will serve as prevailing wage coordinator and will be responsible for proper application of labor rates as required by the Ohio Department of Commerce. Responsibilities of the Prevailing Wage Coordinator include, but are not limited to; setting up and maintaining payroll reports, monitoring when payments of wages are made, receiving the Contractor's complete payroll records of each employee, establish procedures to monitor compliance, notify Contractor of any adjustment to the prevailing wage scales and report delinquencies on the part of the Contractor. The successful bidder and all of his sub-contractors shall strictly comply with the wage provisions of the contract.

[Click on this Link to view the Prevailing Wage Scales for SUMMIT County.](#)

[Click on this Link to view the Prevailing Wage Scales for WOOD County.](#)

[Click on this Link to view the Prevailing Wage Scales for BELMONT County.](#)

[Click on this Link to view the Prevailing Wage Scales for STARK County.](#)

[Click on this Link to view the Prevailing Wage Scales for ROSS County.](#)

*Denotes change in the Office of Procurement Services contact.

► CONTRACTOR INDEX

CONTRACTOR AND TERMS:

Minority Business Enterprise



**000072895
E. E. Ward Moving & Storage Co.
1975 Galaxie Street
Columbus, OH 43207

BID CONTRACT NO.: OT902910-1 (*02/28/15)

DELIVERY: per ITB

TERMS: 2% 10 Days, Net 30 Days

CONTRACTOR'S CONTACT: Brian Brooks

Toll Free: (877) 428-8431
Telephone: (614) 298-8414
FAX: (614) 298-8346
E-Mail: eeeward@wemovecolumbus.com

Receiving Purchase Order: E-Mail

► Specifications updated per Amendment No. 1, effective 03/05/10, to assigned Analyst, Item Code No., Contractor Index and to correct designation from Edge Vendor to MBE.

* Denotes one year renewal of contract.

** Denotes an update of vendor number and vendor address.

SUMMARY OF AMENDMENTS

Amendment Number	Revision Date	Description
3	03/01/14	As a result of mutual agreement between the state of Ohio and the Contractor, this amendment is issued to renew the subject contract an additional twelve (12) months, effective 03/01/14 through 02/28/15. This amendment also updates the Office of Procurement Services contact information, and updates the vendor number and vendor address.
2	03/01/13	This amendment is issued to notify of renewal of the subject contract for an additional an additional twelve (12) months effective March 1, 2013 through February 28, 2014 and to notify of a new Office of Procurement Services contact.
1	03/05/10	Notice of updates to assigned Analyst, Item Code No. , Contractor Index and to the correct designation from Edge Vendor to MBE.