

STATE OF OHIO
DEPARTMENT OF ADMINISTRATIVE SERVICES
GENERAL SERVICES DIVISION
OFFICE OF PROCUREMENT SERVICE
4200 SURFACE ROAD, COLUMBUS, OH 43228-1395

AMENDMENT FOR CHANGE
AMENDMENT NO. 3

TO: LIMITED DISTRIBUTION - GALLIPOLIS DEVELOPMENTAL CENTER, 2500 Ohio Avenue, Gallipolis, OH 45631; SOUTHWEST DEVELOPMENTAL CENTER, 4399 E. Bauman Lane, Batavia, OH 45103; WARRENSVILLE DEVELOPMENTAL CENTER, 4325 Green Road, Highland Hills, OH 44128; TIFFIN DEVELOPMENTAL CENTER, 600 North River Road, Tiffin, OH 44883.

FROM: HUGH QUILL, DIRECTOR, DEPARTMENT OF ADMINISTRATIVE SERVICES

SUBJECT: TERM CONTRACT - LANGUAGE PATHOLOGISTS AT VARIOUS ODMRDD DEVELOPMENTAL CENTERS

This amendment is issued to add Tiffin Development Center to the contract by combining Bid number OT901011 to primary Contract Number OT900810 effective date 07/01/10.

Attached are pages 1 through 13 to this contract. Remove these pages from the existing contract and replace with the attached pages on the effective and/or revision date.

All other prices, terms and conditions remain unchanged.

Questions regarding this Amendment and/or the Requirements Contract may be directed to:

Terry Spiropoulos
terry.spiropoulos@das.state.oh.us

This Amendment, the main Requirements Contract and any additional amendments thereto are available from the DAS Web site at the following address:



<http://www.ohio.gov/procure>

Affected Contractor(s):	000009711 Cheryl King 37840 SR 124 Pomeroy, OH 45769 caking_oh@suddenlink.net	000035073 Melissa Goetz 4407 Briar Creek Lane Batavia, OH 45103 spltreatment@yahoo.com	0000145248 Language Learning Assoc 150 N. Miller Road #150A Akron, OH 44333 troy@llatherapy.org
	51633 PT Services Rehabilitation, Inc. 2550 South SR 100 Tiffin, OH 44833 msomodi@ptsrehab.com		

STATE OF OHIO
DEPARTMENT OF ADMINISTRATIVE SERVICES
GENERAL SERVICES DIVISION
OFFICE OF PROCUREMENT SERVICE
4200 SURFACE ROAD, COLUMBUS, OH 43228-1395PRIMARY CONTRACT No.: **OT900810**

LANGUAGE PATHOLOGISTS AT VARIOUS ODMRDD DEVELOPMENTAL CENTERS

The Department of Administrative Services hereby gives Notice of its acceptance of your bid submitted in response to Invitation to Bid No. OT901011 that opened on 06/18/10. Your company has been determined to be the lowest responsive and responsible and has been awarded a Contract for the item(s) listed therein. The bid response, to include the [Terms and Conditions for Bidding, Standard Contract Terms and Conditions, and Supplemental Contract Terms and Conditions](#), special contract terms & conditions, any bid addenda, specifications, pricing schedules and any attachments incorporated by reference and accepted by DAS become a part of this Supplemental Requirements Contract. As indicated in the Invitation to Bid, any award(s) resulting from this bid will be incorporated into the above referenced Primary Requirements Contract. In the event that any of the terms, conditions or specifications of the Requirements Contract differ, the terms, conditions or specifications of this Supplemental Requirements Contract shall prevail.

This Supplemental Requirements Contract is effective beginning 07/01/10 and will expire on 06/30/12 unless, prior to the expiration date, the Contract is renewed, terminated or cancelled in accordance with the Contract Terms and Conditions.

This Supplemental Requirements Contract is available to GALLIPOLIS DEVELOPMENTAL CENTER, 2500 Ohio Avenue, Gallipolis, OH 45631; SOUTHWEST DEVELOPMENTAL CENTER, 4399 E. Bauman Lane, Batavia, OH 45103; WARRENSVILLE DEVELOPMENTAL CENTER, 4325 Green Road, Highland Hills, OH 44128; TIFFIN DEVELOPMENTAL CENTER, 600 North River Road, Tiffin, OH 44883, as applicable.

Agencies are eligible to make purchases of the listed supplies and/or services in any amount and at any time as determined by the agency. The State makes no representation or guarantee that agencies will purchase the volume of supplies and/or services as advertised in the Invitation to Bid.

Questions regarding this Supplemental Requirements Contract may be directed to:

Terry Spiropoulos
terry.spiropoulos@das.state.oh.us

The signed Supplemental Requirements Contract and Amendment(s) thereto, are available for review at and/or downloading from the DAS Web site at the following address:



<http://www.ohio.gov/procure>

Signed: _____
Hugh Quill, Director Date

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REQUIREMENTS CONTRACT: LANGUAGE PATHOLOGISTS AT VARIOUS ODMRDD DEVELOPMENTAL CENTERS

CONTRACT No.: OT900810

EFFECTIVE DATES: 07/01/09 to 06/30/12

The Department of Administrative Services has accepted bids submitted in response to Invitation to Bid No. OT900810 that opened on 05/01/09. The evaluation of the bid response(s) has been completed. The bidders(s) listed herein have been determined to be the lowest responsive and responsible bidders(s) and have been awarded a contract for the item(s) listed. The respective bid response, including the [Terms and Conditions for Bidding, Standard Contract Terms and Conditions, and Supplemental Contract Terms and Conditions](#), special contract terms & conditions, any bid addenda, specifications, pricing schedules and any attachments incorporated by reference and accepted by DAS become a part of this Requirements Contract.

This Requirements Contract is effective beginning and ending on dates noted above unless, prior to the expiration date, the Contract is renewed, terminated or cancelled in accordance with the Contract Terms and Conditions.

This Requirements Contract is available to GALLIPOLIS DEVELOPMENTAL CENTER, 2500 Ohio Avenue, Gallipolis, OH 45631; SOUTHWEST DEVELOPMENTAL CENTER, 4399 E. Bauman Lane, Batavia, OH 45103; WARRENSVILLE DEVELOPMENTAL CENTER, 4325 Green Road, Highland Hills, OH 44128; TIFFIN DEVELOPMENTAL CENTER, 600 North River Road, Tiffin, OH 44883, as applicable.

Agencies are eligible to make purchases of the listed supplies and/or services in any amount and at any time as determined by the agency. The State makes no representation or guarantee that agencies will purchase the volume of supplies and/or services as advertised in the Invitation to Bid.

Questions regarding this Supplemental Requirements Contract may be directed to:

Terry Spiropoulos
terry.spiropoulos@das.state.oh.us

The Requirements Contract and Amendment(s) thereto, are available from the DAS Web site at the following address:



<http://www.ohio.gov/procure>

Signed: _____
Hugh Quill, Director Date

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* Tiffin Developmental Center added to Contract effective 07/01/10.

SPECIAL CONTRACT TERMS AND CONDITIONS

AMENDMENTS TO CONTRACT TERMS AND CONDITIONS: The following Amendments to the Contract Terms and Conditions do hereby become a part hereof. In the event that an amendment conflicts with the Contract Terms and Conditions, the Amendment will prevail.

DEVELOPMENTAL CENTER SITE VISIT: Prior to submitting their bid response, the bidder should visit the agency(ies) they are bidding in order to survey the facility(ies) and to become familiar with the requirements of the bid. The bidder must contact each facility to schedule an appointment. To schedule an appointment, please contact the institution. Once a contract is awarded, failure of the bidder to have requested a site visit to become familiar with the facility and requirements of the bid will be insufficient reason to support any request to be released from the contract.

CONTACT INFORMATION:

Cambridge Developmental Center – Stacey Tharp at (740) 432-0497 or Stacey.Tharp@cadc.mr.state.oh.us
Gallipolis Developmental Center – Colleen O'Connor at (740) 446-1642 ext. 305 or colleen.oconnor@dmr.state.oh.us
Southwest Developmental Center – Gregory Meyer at (513) 732-9200 or Gregory.meyer@dmr.state.oh.us
Warrensville Developmental Center – Randy Russell at (216) 464-7400 or randy.russell@dmr.state.oh.us
* Tiffin Developmental Center - Sara Lawson at 419-443-3122 or Sara.Lawson@dodd.ohio.gov

SPECIFICATION QUESTIONS: Information regarding submission of questions and clarifications for this Bid is provided on page one (1) of the Bid. Through the indicated inquiry closure date, Bidders may visit the Procurement Services website to post Bid related questions at <www.ohio.gov/procure>. Answers to all Bidder questions will be posted on the Procurement Services website and linked to the Bid Number. Bidders can make their own inquiry and/or review all inquiry questions/responses from the same website page from which the Bid document is downloaded. The State will make every effort to respond to website inquires within forty-eight (48) hours of receipt. The State will not respond to any verbal or written questions received through any other medium. No prospective Bidder shall respond to any verbal instructions or changes to this Bid. Only Bid communications, issued by the Department of Administrative Services, Office of Procurement Services, in a public, published format, will be considered valid.

DESCRIPTIVE LITERATURE: The Bidder may be required to submit descriptive literature of the supplies or services being offered. If requested, the literature will be used in the evaluation process to determine the lowest responsive and responsible Bidder. If not provided as part of the Bid Response, the Bidder must provide said literature within ten (10) calendar days after request/notification by the Office of Procurement Services to do so. Any references, that may appear in the descriptive literature, that may alter the terms and conditions and specifications of the Bid (e.g. F.O.B. Shipping Point or Prices Subject to Change), will not be part of any Contract and will be disregarded by the State of Ohio. Failure of the Bidder to furnish descriptive literature either as part of their Bid Response or within the time specified herein will deem the Bidder not responsive.

MANDATORY/REQUIRED SUBMISSIONS: As specified, mandatory submissions must be submitted with the Bid Response. Required documentation/materials should be submitted with the Bid. If not submitted with the Bid, the Bidder must provide the said documentation/materials within five (5) business days, after notification, to the Office of Procurement Services. Failure to provide mandatory submissions with the Bid Response or failure to provide the required documentation/materials, as applicable, within the stated time period will result in the Bidder being deemed as not responsive and the Bid Response will be immediately disqualified with no further consideration given for potential awarding of the Contract.

For specific submission requirements, Bidders should refer to Specifications and Requirements and the Bid Submission Check List for a listing of those mandatory submissions due with the Bid Response and those other submissions that should be submitted with the Bid Response, but which do not become mandatory until requested during the Bid evaluation period.

INCURRED COSTS: The State is not liable for any costs incurred by the Bidder prior to issuance of a Contract.

SPECIAL CHARGES: There shall be no assessment, surcharge, small order charge, broken case charge, minimum order charge, single item charge nor any other unspecified additional charge allowed by the State that is not specifically mentioned in this Bid or in any Contract awarded pursuant to this Bid. The Contractor must provide merchandise/service in unit quantity(s) as indicated in the Bid/Bid Response/Contract.

SUBCONTRACTING: The awarded Contractor shall be solely responsible for the Contract. Subcontracting by the Contractor shall not be permitted without prior approval by the State. On a per project basis, the Contractor shall clearly identify which requirements are subcontracted and identify the subcontracting company, the responsible business contacts therein, and the specific detail of the subcontracted work to be performed. No Contractor shall engage a subcontractor for work on State property or projects without the prior written approval of the Site Facility Manager or authorized designee.

* Advise of addition of Tiffin Developmental Center Contact Information.

SPECIAL CONTRACT TERMS AND CONDITIONS

EXCEPTIONS: Any exceptions to these specifications must be explicitly detailed in the Bidder's response. Exceptions will not disqualify a Bidder's response, except in cases where specifically noted. It is the intention of the State to fully evaluate all acceptable alternate equal Bid Responses that meet the overall requirements of these specifications. State personnel will evaluate exceptions to determine whether variances are material enough to represent a violation of the specification intent or would give the Bidder a competitive advantage. However, exceptions to the stated levels of performance, reliability, and timeliness would represent such a violation of the intent of these specifications that would necessitate rejection of the Bid Response. The State will require the Bidder to retract any intolerable exceptions in order to remain in consideration for award.

TRANSPORTATION CHARGES: All transportation costs shall be the responsibility of the awarded Contractor.

DELIVERY AND ACCEPTANCE: Services will be performed as set forth in the Contract and in accordance with paragraphs S-8, S-9, and S-10 of the SUPPLEMENTAL CONTRACT TERMS AND CONDITIONS. The location of performance will be noted on the purchase order issued by the participating agency. Payment for services rendered will occur upon the inspection and written confirmation by the ordering agency that the services provided conform to the requirements set forth in the Contract. Unless otherwise provided in the Contract, payment shall be conclusive except as regards to latent defects, fraud, or such gross mistakes as amount to fraud.

LIQUIDATED DAMAGES: In the event that an awarded Contractor fails to perform within the timeframe specified by the Contract and/or purchase order, the agency will contact the Contractor to determine when the purchase order will be fulfilled. If the Contractor cannot fulfill the purchase order requirements within a timeline acceptable to the agency, the agency may procure like-kind supplies/services from another resource and invoice the Contractor for the full additional amount charged by the third party provider. Invoices for said liquidated damages must be deducted from subsequent Contractor invoices prior to payment by the agency.

Under these damage recovery provisions, the agency may: (1) elect to procure any portion of the original order from another source; and/or (2) charge the Contractor for any difference in cost for the service/merchandise procured; and/or (3) cancel any portion of the original order without Contractor penalty. Also reference Supplemental Contract Terms and Conditions, Article S-9, Time of Delivery, and Standard Contract Terms and Conditions, Section II, Contract Remedies.

FIXED-PRICE WITH ECONOMIC ADJUSTMENT: The Contract prices(s) will remain firm for the first six (6) months duration of the Contract. Thereafter, the Contractor may submit a request to increase their price(s) to be effective thirty (30) calendar days after acceptance by DAS. No price adjustment will be permitted prior to the effective date of the increase received by the Contractor from his suppliers, or on purchase orders that are already being processed, or on purchase orders that have been filled and are awaiting shipment. If the Contractor receives orders requiring quarterly delivery, the increase will apply to all deliveries made after the effective date of the price increase.

The price increase must be supported by a general price increase in the cost of the finished supplies, due to increases in the cost of raw materials, labor, freight, Workers' Compensation and/or Unemployment Insurance, etc. Detailed documentation, to include a comparison list of the Contract items and proposed price increases, must be submitted to support the requested increase. Supportive documentation should include, but is not limited to: copies of the old and the current price lists or similar documents which indicate the original base cost of the product to the Contractor and the corresponding increase, and/or copies of correspondence sent by the Contractor's supplier on the supplier's letterhead, which contain the above price information and explains the source of the increase in such areas as raw materials, freight, fuel or labor, etc.

Should there be a decrease in the cost of the finished product due to a general decline in the market or some other factor, the Contractor is responsible to notify DAS immediately. The price decrease adjustment will be incorporated into the Contract and will be effective on all purchase orders issued after the effective date of the decrease. If the price decrease is a temporary decrease, such should be noted on the invoice. In the event that the temporary decrease is revoked, the Contract pricing will be returned to the pricing in effect prior to the temporary decrease. For quarterly deliveries, any decrease will be applied to deliveries made after the effective date of the decrease. Failure to comply with this provision will be considered as a default and will be subject to Provision I.C. "Termination/Suspension" and Provision II. of the "Contract Remedies:" of the "Standard Contract Terms and Conditions".

SPECIAL CONTRACT TERMS AND CONDITIONS

EVALUATION: Bids will be evaluated in accordance with Article I-17 of the "Instructions to Bidders". In addition, the State will determine the annual lot total cost for each contract year by multiplying Estimated Annual Hours by Cost Per Hour. The Annual Total Cost will then be multiplied by three (3) years to get the overall three (3) year Total Cost. Each facility will be evaluated and awarded separately. It is optional to Bid on one or more facilities.

CONTRACT AWARD: The Contract will be awarded to the lowest responsive and responsible Bidder by low lot total.

INSURANCE RENEWAL DOCUMENTS: Upon the policy renewal date, the Contractor must submit, within thirty (30) days, updated insurance documents showing compliance with all applicable coverage required by this Contract. As applicable, the documents must include a current Workers' Compensation Certificate and an Acord Certificate of all applicable insurance coverage and must include all required Commercial General Liability endorsements as described in Articles S-12 and S-13 of the Supplemental Terms and Conditions of this Contract.

Failure to maintain compliant insurance coverage per Article S-14 of the Supplemental Contract Terms and Conditions will be considered a default and will be cause for cancellation of the Contract under the Standard Contract Terms and Conditions, Section I, Item C, Part 1.

- * These documents shall be forwarded to the Office of Procurement Services, 4200 Surface Road, Columbus, OH 43228-1395, Attn: Terry Spiropoulos.

DMA RENEWAL DOCUMENT: Within thirty (30) days of the annual anniversary date of the Contract inception, the Contractor must submit an updated copy of the Declaration Regarding Material Assistance/Non-Assistance to a Terrorist Organization (DMA) form.

This form is available at http://www.publicsafety.ohio.gov/links/terrorist_exclusion_list.pdf. The Terrorist Exclusion List is available at http://www.publicsafety.ohio.gov/links/HLS_0038_Contracts.pdf. In addition, the Contractor must annually update their registration with the Ohio Business Gateway (OBG) at <http://obg.ohio.gov>.

Failure to maintain a current, compliant certificate will be considered a default and will be cause for termination of the Contract under the Standard Contract Terms and Conditions, Section I, Item C, Part 1.

- * These documents shall be forwarded to the Office of Procurement Services, 4200 Surface Road, Columbus, OH 43228-1395, Attn: Terry Spiropoulos.

AA/EEO RENEWAL DOCUMENT: Within thirty (30) days of the annual anniversary date of the initial plan acceptance date by EEO, the Contractor must submit an updated copy of their Affirmative Action Program Verification Form from the DAS Equal Opportunity Division. The application form is available at <http://www.das.ohio.gov/Eod/AAEEO.htm>.

Failure to maintain a current certificate in compliance with all State and Federal laws regarding equal employment opportunity, including Ohio Revised Code Section 125.111 and all related Executive orders will be considered a default and will be cause for termination of the Contract under the Standard Contract Terms and Conditions, Section I, Item C, Part 1.

- * These documents shall be forwarded to the Office of Procurement Services, 4200 Surface Road, Columbus, OH 43228-1395, Attn: Terry Spiropoulos.

- * **USAGE REPORTS:** Every twelve (12) months the Contractor must submit a report (written or on disk) indicating sales generated by this Contract. The report shall list usage by customer, by line item, showing the quantities/dollars generated by this Contract. The report shall be forwarded to the Office of Procurement Services, 4200 Surface Road, Columbus, OH 43228-1395, Attn: Terry Spiropoulos.

- * To advise of change to contact name.

SPECIFICATIONS FOR LANGUAGE PATHOLOGIST FOR THE DEVELOPMENTAL CENTERS

I. SCOPE

These specifications shall cover Language Pathologist services for the Ohio Department of Mental Retardation and Developmental Disabilities Centers (ODMRDD). The (ODMRDD) are intermediate care facilities for mentally retarded adults, age 18 and over. The Contractor will be providing services to individuals with mental retardation or developmental disabilities. The group's size and dynamics should remain consistent over the next several years. There is a great amount of interaction with the Planning Team which includes the Dietician, Occupational Therapist, Supervisors and other team members.

The Language Pathologist shall report to the Program Director.

II. DEFINITIONS

- A. IPP Team means The Individual Program Plan Team. It is the group who develops the treatment plan for the residents. It consists of professionals and para-professionals, as well as the resident and their guardian.
- B. QMRP delivery means Qualified Mental Retardation Professional. This is the person who coordinates the IPP for the individual and ensures any staff are provided as per the plan.
- C. DC means Developmental Center.

III. EXPERIENCE AND REQUIREMENTS

The Contractor should have experience in working with individuals who have intellectual disabilities.

IV. CONTRACTOR STAFF REQUIREMENTS

Language Pathologist

- A. The Contractor must have a Master's degree in Speech Pathology, and Certificate of Clinical Competence in Speech Language Pathology.
- B. The Contractor must be licensed by The State of Ohio.
- C. The Contractor shall work Monday through Friday. No holidays or weekends are required unless otherwise specified by the institution. Southwest Developmental Center may require evenings and weekends through mutual agreement.
- D. The Contractor must provide resumes of all employees with the submission of the Bid.

V. RESPONSIBILITIES OF THE CENTER

- A. The primary health care to the people who live at Developmental Center will be the responsibility of the Center. The Center reserves the right to obtain medical services from other facilities and/or physicians as deemed necessary by the Medical Director and/or the Superintendent. This will not have an effect on the terms of this Contract.
- B. Clinical and Administrative Support Services and Staff – The clinical support services not identified as a part of the Contract will be the responsibility of the Developmental Center. The required support personnel, supplies, equipment, space and service that would allow the Contractor to perform the medical services required under this Contract will be provided by the Developmental Center at no expense to the Contractor.
- C. The Development Center will provide office space and equipment, as well as training facilities. The Development Center will also provide any materials needed for the job including training materials, office supplies, audio-visual units, or any materials designated to complete the program plan.
- D. DC will provide transportation for off-site requests with the exception of Southwest Developmental Center.

SPECIFICATIONS (Cont'd)

VI. DUTIES REQUIRED FOR LANGUAGE DEVELOPMENT SERVICES

- A. The Contractor will be responsible for the assessment and/or evaluation for hearing, speech, language, social/pragmatic skills, and/or swallowing deficits of the individuals at the Developmental Center. The Contractor must determine the patient's level and status of communication skills and abilities.
- B. When it is determined by the IPP Team that an individual has a communication disorder that may be amendable by treatment and/or intervention, a program is formulated to habilitate the individual to his/her highest level of functioning. These programs (goals and objectives) are implemented by the Speech/Language Pathologist directly or indirectly through role release to house staff.
- C. The Contractor shall participate as member of interdisciplinary team, work with other professional staff in delivering evaluation, and modifying total habilitation plans in accordance with ICF/MR Certification Regulations, Ohio Revised Code Statue 5123.85 and other applicable State and Federal regulations. The Contractor shall attend and participate in departmental and client team meetings. The Contractor shall complete monthly summaries of treatment status and make recommendations for modifications following current Department procedures and timelines.
- D. The Contractor shall provide consultation and in-service training to staff, families, other professionals and administrators to assure continuity and congruity of communication skill development programming. The Contractor must also become a liaison with district case managers, county boards work placements, and community members of intervention technique. The assessments will be done while at the DC as well as prior to institutional placement and as follow-up measures for individuals after community placement, attends professional meetings and workshops.
- E. The Contractor shall work as a team member with other professionals, attend staff meetings, professional meetings and workshops to improve job skills.
- F. The Contractor must maintain and prepare written records and reports that meet all State and Federal regulatory requirements of assessments, program objectives, and progress data for regular evaluations and revision of individual program plans. The reports shall be provided to the Program Director.
- G. The Contractor shall evaluate and then either fabricate or order communication devices. Monitors the use and repair of all equipment.
- H. The Contractor shall provide small group and/or individual therapy utilizing verbalization/communication skills, and swallowing precautions/techniques. The Contractor shall coordinate with QMRP for delivery of functional communication training.
- I. The Contractor shall provide training to direct care staff and monitor delivery of services for communication and dysphasia management to individuals with hearing aids, augmentative communication devices, social skills, receptive and expressive language skills, etc.
- J. The Contractor shall develop and modify implementation of individual/group program plan for instructional or therapeutic language, speech, hearing services, and/or swallowing.
- K. The Contractor shall evaluate/follow up and monitor swallowing deficiencies, (i.e., recommend changes in food textures and consistencies of liquids, medical referrals, medication changes, modified barium swallowing studies, etc).
- L. The Contractor shall provide individual client and group communication programming, (i.e., training and support for hearing aids, augmentative communication devices, social skills, receptive and expressive language skills, etc).
- M. The Contractor shall assist staff members in the implementation of programs, (i.e., receptive and expressive language, communication skills, augmentative devices, and swallowing) to develop communication abilities, and assure that such programs are carried out properly.
- N. The Contractor shall evaluate communication skill abilities and interprets results of formal and informal assessments.
- O. The Contractor shall provide in-service/training to the DC staff and county workshop staff on communication and swallowing programs.

SPECIFICATIONS (Cont'd)

- P. The Contractor must maintain records of all personal, professional contacts with residents and provide progress reports.
- Q. The Language Pathologist will be required to assess language abilities through formal assessments (comprehensive functional assessments) and other language tests which would reflect the capabilities and skills of the individuals as needed. This work will also include dysphagia assessments.
- R. The Contractor shall assess individuals at least once annually for language skills and dietary appropriateness. Additional assessments and training sessions may vary based on individual needs.
- S. The Contractor shall treat patients individually; however, during training classes, groups may be utilized.
- T. The Contractor will perform other duties as requested by the Program Director.

VII. RESPONSIBILITIES OF THE CONTRACTOR

- A. The Contractor shall be exempt from overtime.
- B. The Development Centers will not pay mileage reimbursement.

VIII. CAMBRIDGE DEVELOPMENTAL CENTER SPECIFICATIONS

- A. The Contractor will be providing services to approximately 103 individuals with Mental Retardation.
- B. The Contractor will be required to provide service for up to 40 hours per week.
- C. Payment for services will be on a bimonthly basis upon submission of a "Contract Payment Request" form provided by the DC.
- D. The Contractor must conduct a criminal background check on any employee assigned to the Cambridge Developmental Center. This requirement is in accordance with the requirements of Ohio Administrative Code Section 4123:2-3-06, and that the Contractor shall provide evidence of the completion of the criminal background check upon request. The Contractor will be required to pay the expense of the background check.
- E. The Contractor will be required to have Tuberculosis (TB) testing. 1 Step testing is required if 2 Step testing has been completed previously and last TB test was completed within the past year. 2 Step testing is required if it has been more than 1 year since last TB test. The Contractor must provide proof of a negative TB test, or provide certification from a physician that they are free of TB if past positive reactor to TB test. It is the responsibility of the Contractor to pay for the TB test.

IX. GALLIPOLIS DEVELOPMENTAL CENTER SPECIFICATIONS

- A. The Contractor will be providing services to approximately 240 individuals with Mental Retardation and Developmental Disabilities.
- B. The Contractor shall provide services up to 20 hours per week, not to exceed 1040 hours per contract year.
- C. The successful Contractor must invoice the Developmental Center within 30 days of service provision.
- D. The Contractor will designate an Administrator to be responsible for the direction of its Contract responsibilities under this Contract. This designee must be available by phone during reasonable business hours (Monday – Friday, 8:00am – 4:30pm) to discuss areas of concern with the Developmental Center's Medical Director, or the Medical Director of ODMR/DD.
- E. The Contractor must not have been found guilty of, or pleaded guilty to, any offense set forth in Section 5123.081(1), (2) or (3) of the Ohio Revised Code; nor employ any person to provide services under this Contract who has been found guilty of or pleaded guilty to any offense set forth in Section 5123.081(1), (2), or (3) of the Ohio Revised Code. The person(s) providing services under this Contract shall be subject to a criminal background check prior to performing any services at Gallipolis Developmental Center (GDC). GDC will pay for the criminal background check.
- F. The Contractor will be required to have Tuberculosis (TB) testing. 1 Step testing is required if 2 Step testing has been completed previously and last TB test was completed within the past year. 2 Step testing is required if it has been more than 1 year since last TB test. The Contractor must provide proof of a negative TB test, or provide certification from a physician that they are free of TB if past positive reactor to TB test. The Contractor may have TB testing completed at no cost at their Local County Health Department.

SPECIFICATIONS (Cont'd)

X. SOUTHWEST DEVELOPMENTAL CENTER SPECIFICATIONS

- A. The Contractor will be providing services to approximately 124 individuals with Mental Retardation and Developmental Disabilities.
- B. The Contractor shall provide a minimum of six (6) hours of service at the Center each calendar week. It is estimated that 6 to 20 hours of service time will need to be expended each week by the Contractor.
- C. The Contractor shall assess communication skill abilities and disabilities through verbal and non-verbal (sign language) methods of communications to determine language objectives.
- D. The Contractor providing services under this Contract shall successfully complete a criminal background check prior to performing any services. It is the responsibility of the Contractor to pay for criminal background check.
- E. No holidays or weekends are required as a routine. However, the Contractor may need to provide service on evenings or weekends. Since the Contractor is not an employee the arrangement between the parties is a mutually acceptable agreement.
- F. The Contractor shall provide its own transportation for off-site requests.

XI. WARRENSVILLE DEVELOPMENTAL CENTER SPECIFICATIONS

- A. The Contractor will be providing services to approximately 140 individuals with Mental Retardation or Developmental Disabilities.
- B. The Contractor will be required to work approximately 1664 hours per fiscal year.
- C. The Contractor working at the DC will be required to have drug testing, background checks and a Hepatitis B Vaccination. Warrensville Developmental Center will pay any charges related to drug testing, background checks and Hepatitis B Vaccinations.

* XII. TIFFIN DEVELOPMENTAL CENTER SPECIFICATIONS

- A. The Contractor will be providing services to approximately 138 developmentally disabled adults.
- B. The Contractor will be required to provide services up to 20 hours per week based on the Tiffin Developmental Center's needs, not to exceed 1040 hours per contract year.
- C. The Contractor will be required to have Tuberculosis (TB) testing. 1 Step testing is required if 2 Step testing has been completed previously and last TB test was completed within the past year. 2 Step testing is required if it has been more than 1 year since last TB test. The Contractor must provide proof of a negative TB test, or provide certification from a physician that they are free of TB if past positive reactor to TB test. It is the responsibility of the Contractor to pay for the TB test.
- D. The Contractor must conduct a criminal background check on any employee assigned to the Tiffin Developmental Center. This requirement is in accordance with the requirements of Ohio Administrative Code Section 4123:2-3-06, and that the Contractor shall provide evidence of the completion of the criminal background check upon request. The Contractor will be required to pay the expense of the background check.
- E. The Contractor must provide necessary documentation to the Program Director for verification of delivered services and approval of service payments. The successful Contractor must invoice the Developmental Center within 30 days of service provision.

* Addition of specifications for Tiffin Developmental Center added to Contract effective 07/01/10.

PRICE SCHEDULE

CAMBRIDGE DEVELOPMENTAL CENTER

AWARDED CONTRACTOR: NO AWARD

Description	Estimated Annual Hours	Cost/Hour for 07/01/09 – 06/30/12
Language Pathologist cost per hour is an all inclusive hourly wage which incorporates work time, travel and miscellaneous expenses.	2080	NO AWARD

GALLIPOLIS DEVELOPMENTAL CENTER

AWARDED CONTRACTOR: CHERYL KING

Description	Estimated Annual Hours	Cost/Hour for 07/01/09 - 06/30/12
Language Pathologist cost per hour is an all inclusive hourly wage which incorporates work time, travel and miscellaneous expenses.	1040	OAKS ITEM ID-16196 \$ 31.00 hr.

SOUTHWEST DEVELOPMENTAL CENTER

AWARDED CONTRACTOR: MELISSA GOETZ

Description	Estimated Annual Hours	Cost/Hour for 07/01/09 – 06/30/12
Language Pathologist cost per hour is an all inclusive hourly wage which incorporates work time, travel and miscellaneous expenses.	1040	OAKS ITEM ID-16195 \$ 55.00 hr.

WARRENSVILLE DEVELOPMENTAL CENTER

AWARDED CONTRACTOR: LANGUAGE LEARNING ASSOC.

Description	Estimated Annual Hours	Cost/Hour for 07/01/09 – 06/30/12
Language Pathologist cost per hour is an all inclusive hourly wage which incorporates work time, travel and miscellaneous expenses.	1664	OAKS ITEM ID-16331 \$ 56.00 hr.

* **TIFFIN DEVELOPMENTAL CENTER**

AWARDED CONTRACTOR: PT SERVICES REHABILITATION

Description	Estimated Annual Hours	Cost/Hour for 07/01/10 – 06/30/12
Language Pathologist cost per hour is an all inclusive hourly wage which incorporates work time, travel and miscellaneous expenses.	Not to Exceed 1040	OAKS ITEM ID-18022 \$ 52.00 hr.

CAMBRIDGE DEVELOPMENTAL CENTER

AWARDED CONTRACTOR: NO AWARD

COST ALLOCATION FOR EMPLOYEE PAYROLL PER MONTH					
As a baseline for any future cost increase requests, Bidders shall indicate as a percentage of the total cost what the cost elements are. Sum of the percentages must equal one hundred percent. (Add additional cost elements as necessary)					
Labor Cost	Training Cost	Recruitment Cost	Healthcare/Benefits Cost	Administrative Cost	Other (Explain)
No Award	No Award	No Award	No Award	No Award	No Award

GALLIPOLIS DEVELOPMENTAL CENTER

AWARDED CONTRACTOR: CHERYL KING

COST ALLOCATION FOR EMPLOYEE PAYROLL PER MONTH					
As a baseline for any future cost increase requests, Bidders shall indicate as a percentage of the total cost what the cost elements are. Sum of the percentages must equal one hundred percent. (Add additional cost elements as necessary)					
Labor Cost	Training Cost	Recruitment Cost	Healthcare/Benefits Cost	Administrative Cost	Other (Explain)
95%	0%	0%	0%	5%	0%

* Tiffin Developmental Center added to Contract effective 07/01/10.

PRICE SCHEDULE (Cont'd)

SOUTHWEST DEVELOPMENTAL CENTER

AWARDED CONTRACTOR: MELISSA GOETZ

COST ALLOCATION FOR EMPLOYEE PAYROLL PER MONTH					
As a baseline for any future cost increase requests, Bidders shall indicate as a percentage of the total cost what the cost elements are. Sum of the percentages must equal one hundred percent. (Add additional cost elements as necessary)					
Labor Cost	Training Cost	Recruitment Cost	Healthcare/Benefits Cost	Administrative Cost	Other (Explain)
70%	0%	0%	28%	2%	0%

WARRENSVILLE DEVELOPMENTAL CENTER

AWARDED CONTRACTOR: LANGUAGE LEARNING ASSOC.

COST ALLOCATION FOR EMPLOYEE PAYROLL PER MONTH					
As a baseline for any future cost increase requests, Bidders shall indicate as a percentage of the total cost what the cost elements are. Sum of the percentages must equal one hundred percent. (Add additional cost elements as necessary)					
Labor Cost	Training Cost	Recruitment Cost	Healthcare/Benefits Cost	Administrative Cost	Other (Explain)
0%	0%	0%	0%	0%	0%

* **TIFFIN DEVELOPMENTAL CENTER**

AWARDED CONTRACTOR: PT SERVICES REHABILITATION

COST ALLOCATION FOR EMPLOYEE PAYROLL PER MONTH					
As a baseline for any future cost increase requests, Bidders shall indicate as a percentage of the total cost what the cost elements are. Sum of the percentages must equal one hundred percent. (Add additional cost elements as necessary)					
Labor Cost	Training Cost	Recruitment Cost	Healthcare/Benefits Cost	Administrative Cost	Other (Explain)
61%	3%	2%	22%	12%	0%

* Tiffin Developmental Center added to Contract effective 07/01/10.

CONTRACTOR INDEX

CONTRACTOR AND TERMS:

0000009711
Cheryl King
37840 SR 124
Pomeroy, OH 45769

CONTRACTOR'S CONTACT: Cheryl King,

BID CONTRACT NO.: OT900810-1 (06/30/12)

TERMS: Net 30 Days

DELIVERY: As Specified

Telephone: (740) 992-6895

E-mail address: caking_oh@suddenlink.net

CONTRACTOR AND TERMS:

0000035073
Melissa Goetz
4407 Briar Creek Lane
Batavia, OH 45103

CONTRACTOR'S CONTACT: Melissa Goetz,

BID CONTRACT NO.: OT900810-2 (06/30/12)

TERMS: Net 30 Days

DELIVERY: As Specified

Telephone: (513) 300-3376

FAX: (513) 724-0139

E-mail address: slptreatment@yahoo.com

CONTRACTOR AND TERMS:

0000145248
Language Learning Associates
150 N. Miller Road, #150A
Akron, OH 44333

CONTRACTOR'S CONTACT: Troy McClowry,

BID CONTRACT NO.: OT900810-3 (06/30/12)

TERMS: Net 30 Days

DELIVERY: As Specified

Telephone: (330) 867-2240

FAX: (330) 867-2245

E-mail address: troy@lltherapy.org

CONTRACTOR AND TERMS:

51633
* PT Services Rehabilitation, Inc.
2550 South SR 100
PO Box 833
Tiffin, OH 44833

CONTRACTOR'S CONTACT: Mark Somodi,

BID CONTRACT NO.: OT900810-5 (06/30/12)

TERMS: Net 30 Days

DELIVERY: As Specified

Telephone: (419) 447-7203

Toll Free: (800) 447-8331

Fax: (419) 447-5577

Email: msomodi@ptsrehab.com

* Contractor added to Contract effective 07/01/10.

SUMMARY OF AMENDMENTS

Amendment Number	Revision Date	Description
3	07/01/10	Tiffin Developmental Center added to the Contract effective 07/01/10.
2	07/01/09	Added Warrensville Developmental Center's specifications to the Contract and changed the roman numeral on the Bid Price.
1	07/01/09	Combined Bid number OT901310 with Contract Number OT900810 effective 07/01/09..