

STATE OF OHIO  
DEPARTMENT OF ADMINISTRATIVE SERVICES  
GENERAL SERVICES DIVISION  
OFFICE OF PROCUREMENT SERVICES  
4200 SURFACE ROAD, COLUMBUS, OH 43228-1395

AMENDMENT FOR CHANGE  
AMENDMENT NO. 4

TO: LIMITED DISTRIBUTION - OHIO DEPARTMENT OF EDUCATION  
FROM: ROBERT BLAIR, DIRECTOR, DEPARTMENT OF ADMINISTRATIVE SERVICES  
SUBJECT: CONTRACT FOR CHEESE PRODUCTS, PROCESSED USING USDA COMMODITY CHEDDAR CHEESE

Attached are pages 1, 5 and 18 to this contract. Remove these pages from the existing contract and replace with the attached pages on the effective and/or revision date.

As a result of mutual agreement between the state of Ohio and the Contractor, this amendment is issued to renew the subject contract an additional 12 months, effective 07/01/13 through 06/30/14.

All other prices, terms and conditions remain unchanged.

Questions regarding this Amendment and/or the Requirements Contract may be directed to:

Kellie Johnson  
kellie.johnson@das.state.oh.us

This Amendment, the main Requirements Contract and any additional amendments thereto are available from the DAS Web site at the following address:

<http://www.ohio.gov/procure>

Affected Contractor(s):

99454  
Land O'Lakes Inc.  
1200 County Road F, West  
Arden Hills, MN 55112  
TSJohnson@landolakes.com



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REQUIREMENTS CONTRACT: Cheese Products, Processed Using USDA Commodity Cheddar Cheese

CONTRACT No.: OT900310

EFFECTIVE DATES: 07/01/09 to 06/30/12  
Renewal through June 30, 2014\*

The Department of Administrative Services has accepted bids submitted in response to Invitation to Bid No. OT900310 that opened on 01/21/09. The evaluation of the bid response(s) has been completed. The bidder(s) listed herein have been determined to be the lowest responsive and responsible bidder(s) and have been awarded a contract for the items(s) listed. The respective bid response, including the [Terms and Conditions for Bidding, Standard Contract Terms and Conditions, and Supplemental Contract Terms and Conditions](#), special contract terms & conditions, any bid addenda, specifications, pricing schedules and any attachments incorporated by reference and accepted by DAS become a part of this Requirements Contract.

This Requirements Contract is effective beginning and ending on the dates noted above unless, prior to the expiration date, the Contract is renewed, terminated or cancelled in accordance with the Contract Terms and Conditions.

This Requirements Contract is available to the Department of Education, Office for Safety, Health and Nutrition, 25 South Front Street, Mailstop 303, Columbus, OH 43215, as applicable.

Agencies are eligible to make purchases of the listed supplies and/or services in any amount and at any time as determined by the agency. The State makes no representation or guarantee that agencies will purchase the volume of supplies and/or services as advertised in the Invitation to Bid.

**SPECIAL NOTE:** State agencies may make purchases under this Requirements Contract up to \$2500.00 using the state of Ohio payment card. Any purchase that exceeds \$2500.00 will be made using the official state of Ohio purchase order (ADM-0523). Any non-state agency, institution of higher education or Cooperative Purchasing member will use forms applicable to their respective agency.

Questions regarding this and/or the Requirements Contract may be directed to:

\*Kellie Johnson  
kellie.johnson@das.state.oh.us

This Requirements Contract and any Amendments thereto are available from the DAS Web site at the following address:

<http://www.ohio.gov/procure>

\*Denotes renewal of contract with amendment 4 and update in contract analyst contact.

Signed: \_\_\_\_\_  
Robert Blair, Director Date

Cheese Sauces, Cheddar and Jalapeno

Moisture	60% maximum
Fat-in-Solids	20% minimum
pH	5.3 to 6.0
Salt	2.4% maximum

Mozzarella Cheese Sticks, Low Moisture, Part Skim

Moisture	52% maximum
Fat-in-Solids	30% minimum
pH	5.2 to 5.5
Salt	2.1% maximum

EVALUATION: Bids will be evaluated in accordance with Article I-5 of the "Instructions to Bidders". For evaluation purposes, it is estimated that USDA commodity cheese will be processed into various end products as listed below:

Cheese, American, Sliced	259,000 lbs.
Cheese, American, Loaves	114,000 lbs.
Cheese, American, Light, Sliced	72,000 lbs.
Cheese, American, Light, Portions	16,000 lbs.
Cheese, Cheddar, Reduced Fat, Portions	16,000 lbs.
Cheese, Cheddar, Reduced Fat, Shredded	231,000 lbs.
Cheese Sauce, Cheddar, Bulk Bags or Cans	88,000 lbs.
Cheese Sauce, Cheddar, Portion Cups	68,000 lbs.
Cheese Sauce, Jalapeno, Bulk Bags or Cups	34,000 lbs.
Cheese Sticks, Mozzarella	102,000 lbs.

The fee per pound for processing offered by the bidder for each end product will be multiplied by the minimum yield per truckload of USDA commodity and then multiplied by the number of truckloads estimated to be processed annually to obtain an extended line item total. The extended line item totals shall be added to obtain a lot total.

There will be a sample evaluation of the products submitted to determine acceptability. There will be, at a minimum, a five (5) member panel composed of members of the Ohio Advisory Committee made up of food service professionals from across the state of Ohio. Samples will be evaluated for appearance, color, aroma, flavor (taste), and texture. If product sample is deemed unacceptable as a result of the sample evaluation, no further consideration for award shall be given. If the product sample submitted for the taste test exceeds the specifications, as stated in the bid and is presented as being the end product for the entire contract, then the sample shall be the standard for the entire contract with anticipated yields as projected and costs as stated.

CONTRACT AWARD: The contract will be awarded to the lowest responsive and responsible bidder by low lot total. Lot total will be determined as specified in the 'Evaluation' paragraph above. Failure to bid all items may result in the bidder being deemed not responsive.

CONTRACT RENEWAL: Should the term contract be renewed beyond the June 30, 2012 expiration date, the prices offered for the third year of the contract shall be effective for the renewal period.

USAGE REPORTS: Every six (6) months the contractor must submit a report (written or on disk) indicating sales generated by this contract. The report shall list usage by customer, by line item, showing the quantities/dollars generated by this contract. The report shall be forwarded to the Office of State Purchasing, 4200 Surface Road, Columbus, Ohio 43228-1395, Attn: Kellie Johnson\*.

\* Denotes change in contract analyst with Amendment 4.

SUMMARY OF AMENDMENTS

<b>Amendment Number</b>	<b>Revision Date</b>	<b>Description</b>
4	07/01/13	Contract Renewal for 12 months through 06/30/14 and update in contract analyst.
3	07/01/12	Contract Renewal for 12 months through 06/30/13 and update in contract analyst.
2	10/06/11	Change in case pack for deliveries with invoice date of 10/06/11 and thereafter.
1	11/04/10	Update the contract DAS contact person and change case pack for item #16182, Cheddar Cheese Sauce.