



Index No.: DPS013  
Contract No.: OT900216  
Eff. Date: 10/01/16

STATE OF OHIO  
DEPARTMENT OF ADMINISTRATIVE SERVICES  
GENERAL SERVICES DIVISION  
OFFICE OF PROCUREMENT SERVICE  
4200 SURFACE ROAD, COLUMBUS, OH 43228-1395

AMENDMENT FOR CHANGE  
AMENDMENT NO. 2

TO: LIMITED DISTRIBUTION - OHIO DEPARTMENT OF PUBLIC SAFETY, STATE HIGHWAY PATROL, 1970 WEST BROAD STREET, COLUMBUS, OH 43223

FROM: ROBERT BLAIR, DIRECTOR, DEPARTMENT OF ADMINISTRATIVE SERVICES

SUBJECT: TERM CONTRACT - STATE HIGHWAY PATROL TROOPER AND POLICE OFFICER HATS

Attached are pages 1, 1a and 14 through 23 to this contract. Remove these pages from the existing contract and replace with the attached pages on the effective and/or revision date.

This amendment is issued to add a Table of Contents, page 1a, and the results of State of Ohio Department of Administrative Services Add-On Invitation To Bid, OT900017, DPS013, to this contract.

All other prices, terms and conditions remain unchanged.

This Amendment, the main Requirements Contract and any additional amendments thereto are available from the DAS Web site at the following address:

<http://www.ohio.gov/procure>

Affected Contractor(s):

0000142092

Roger Elliott  
P.O. Box 29665  
Columbus, OH 43229

rogerelliott@att.net

STATE OF OHIO  
DEPARTMENT OF ADMINISTRATIVE SERVICES  
GENERAL SERVICES DIVISION  
OFFICE OF PROCUREMENT SERVICES  
4200 SURFACE ROAD, COLUMBUS, OH 43228-1395

MANDATORY USE CONTRACT FOR: UNIFORM ACCESSORIES FOR THE OHIO HIGHWAY PATROL; SIDEARM DUTY HOLSTERS, UNIFORM ACCESSORIES, RAIN AND SAFETY APPAREL AND TROOPER HATS \*

CONTRACT No.: OT900216

EFFECTIVE DATES: 10/01/2015 to 09/30/2018

The Department of Administrative Services has accepted bids submitted in response to Invitation to Bid No. OT900216 that opened on 05/29/15 and, \* OT900017, that opened on 04/22/16. The evaluation of the bid response(s) has been completed. The bidder(s) listed herein have been determined to be the lowest responsive and responsible bidder(s) and have been awarded a contract for the items(s) listed. The respective bid response, including the [Terms and Conditions for Bidding, Standard Contract Terms and Conditions, and Supplemental Contract Terms and Conditions](#) (Revised 10/2013), special contract terms & conditions, any bid addenda, specifications, pricing schedules and any attachments incorporated by reference and accepted by DAS become a part of this Requirements Contract.

This Requirements Contract is effective beginning and ending on the dates noted above unless, prior to the expiration date, the Contract is renewed, terminated or cancelled in accordance with the Contract Terms and Conditions.

This Requirements Contract is available to OHIO DEPARTMENT OF PUBLIC SAFETY, STATE HIGHWAY PATROL, 1970 WEST BROAD STREET, COLUMBUS, OH 43223, as applicable.

Agencies are eligible to make purchases of the listed supplies and/or services in any amount and at any time as determined by the agency. The State makes no representation or guarantee that agencies will purchase the volume of supplies and/or services as advertised in the Invitation to Bid.

**SPECIAL NOTE:** State agencies may make purchases under this Requirements Contract up to \$2500.00 using the state of Ohio payment card. Any purchase that exceeds \$2500.00 will be made using the official state of Ohio purchase order (ADM-0523). Any non-state agency, institution of higher education or Cooperative Purchasing member will use forms applicable to their respective agency.

This Requirements Contract and any Amendments thereto are available from the DAS Web site at the following address:

<http://www.ohio.gov/procure>

\* Changed by amendment #2, effective 10/01/16.

Signed: \_\_\_\_\_  
Robert Blair, Director Date \_\_\_\_\_

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\* Updated per amendment #2, effective 10/01/16.

## SPECIAL CONTRACT TERMS AND CONDITIONS

SUPPLEMENTAL BID: Any award made as a result of Invitation to Bid OT900017 will become a part of Contract OT900216 effective with the award of a contract commensurate with the Invitation to Bid.

MINORITY BUSINESS ENTERPRISE (MBE) SET ASIDE: The State is committed to making more State contracts and opportunities available to minority business enterprises (MBE) certified by the Ohio Department of Administrative Services (DAS) Equal Opportunity Division, pursuant to Section 123.151 of the Ohio Revised Code and Rule 123:2-15-01 of the Ohio Administrative Code. This Invitation to Bid is being issued as a minority set aside contract in accordance Section 125.081 of the Ohio Revised Code. All bidders must be an Ohio certified MBE as of the Bid due/opening date. If a certification application has been submitted that needs to be expedited to meet the solicitation due/opening date, contact the DAS Equal Opportunity Division at 614-466-8380. For more information regarding Ohio MBE certification requirements, including a list of Ohio certified MBE businesses. Please visit the DAS Equal Opportunity Division web site at:

<http://das.ohio.gov/Divisions/EqualOpportunity/MBEEDGECertification/tabid/134/default.aspx>.

### I. SCOPE

These specifications apply to the purchase of Trooper Hats for the Ohio State Highway Patrol.

### II. REQUIREMENTS

- A. Where applicable instructions on measurements and/or applicable sizing charts should accompany this bid. If not submitted with the bid, Bidder(s) will have seven (7) calendar days after notification to provide same. Failure to provide instructions on measurements and/or applicable sizing charts as requested may result in the bidder being deemed not responsive. Bidders must specify if they are using standard or metric system measurements in their measurement and/or sizing charts.
- B. Each item shall be packaged and marked for the individual or ordering agency as specified.
- C. All items shall be stamped or labeled, including care instructions where applicable, indicating size, product origin and other information pertinent to labeling laws.
- D. Where applicable all items shall have loose threads removed and be pressed, shaped and finished properly in accordance with industry standards.
- E. All materials shall be first quality, new, unused and without flaws or defects which adversely affect appearance, durability or function.
- F. Where applicable, emblems supplied by the agency(s) shall be sewn on or affixed as specified at no charge.
- G. Any items found to be defective, improperly sized, or not in accordance with specifications, although accepted through oversight or otherwise, shall be replaced, repaired or altered at the expense of the contractor, including all transportation costs.
- H. Any order placed pursuant to this contract the delivery of such which contains items which do not conform with these item specifications which is received through oversight or otherwise, may be rejected at any time. Any part of the order found not in compliance with specifications due to the fault of the contractor (e.g., color, defective or improper sizing), shall be altered or replaced by the contractor at his/her expense, including all transportation costs. Any rejected item that cannot be altered to meet all terms and conditions of the specifications shall not be offered for sale to anyone else or otherwise disposed of as a wearable garment by the contractor or manufacturer without approval of the Superintendent of the State of Ohio Highway Patrol.

### III. ITEM CATEGORIES

#### CATEGORY A. TROOPER HATS

- Item 1. Trooper Fur Felt Hat – Brand Name or Equal Stratton F-40GG
- Item 2. Trooper Straw Hat – Brand Name or Equal Stratton Item S-40TB
- Item 3. Police Officer Fur Felt Hat – Brand Name or Equal Stratton F-38
- Item 4. Police Officer Straw Hat – Brand name or Equal Stratton S-38
- Item 5. Hat Rain Protector – Brand Name or Equal Stratton Style 130

\*Indicates repagination.

IV. SPECIFICATIONS

Item 1. Trooper Fur Felt Hat

1. General:

Shall be Stratton hat, F-40GG quality or another manufacturer's hat that meets or exceeds the F-40GG Stratton specification. Felt shall be made from fur mixture of virgin fur fibers from fine hare's fur (Arete 1-HXXX, all best white). This mixture shall not contain any piece furs which are cut, boiled or chopped nor any reused or reprocessed fibers. Weight shall be eight (8) ounces for medium size and shall be proportionately plus or minus for larger and smaller sizes. All bidders offering other than the specified hat shall bid a hat that meets, at a minimum, the specifications established herein.

2. Shape:

Shall be four dent crown Montana Peak 3¼" double thick stiff brim heavily sized and straight flat with narrow black band.

3. Eyelets:

Shall have four (4) eyelet's in crown, eyelet in front of crown shall be 2 1/8" above brim. Eyelet in rear and side shall be 2¾" above brim. Shall have two (2) oval eyelet's (for leather chin strap) located 1" off center toward front of hat.

4. The felt shall be Graphite Gray color and shall match that presently in use. Must evidence a minimum of discoloration at 100 hours FADE-O-METER test.

5. Finish:

Felt shall be properly ironed on appropriate size of block and pressed. Shall be free of dags, welts, shoves, streaks, crown marks and other imperfections. The felt shall be pounced evenly to remove excess hair, full nap and all extraneous matters to produce a clean and clear surface of uniform appearance.

6. Chin Straps: Are not to be furnished with these hats.

7. Sweat Bands: Shall be foam/oil silk.

8. Required Sizes:

Regulars	Wide Ovals	Long Ovals
Reg 6+3/8	WO 6+3/8	LO 6+3/8
Reg 6+1/2	WO 6+1/2	LO 6+1/2
Reg 6+5/8	WO 6+5/8	LO 6+5/8
Reg 6+3/4	WO 6+3/4	LO 6+3/4
Reg 6+7/8	WO 6+7/8	LO 6+7/8
Reg 7	WO 7	LO 7
Reg 7+1/8	WO 7+1/8	LO 7+1/8
Reg 7+1/4	WO 7+1/4	LO 7+1/4
Reg 7+3/8	WO 7+3/8	LO 7+3/8
Reg 7+1/2	WO 7+1/2	LO 7+1/2
Reg 7+5/8	WO 7+5/8	LO 7+5/8
Reg 7+3/4	WO 7+3/4	LO 7+3/4

\*Indicates repagination.

SPECIFICATIONS (Continued)

Item 2. Trooper Straw Hat

1. General:

Shall be #1 quality Bedford Hem Braid tight weave. 5-5½ MM width. Shall be Stratton hat, NO. S-40TB quality or another manufacturer's hat that meets or exceeds the S-40TB Stratton specification. All bidders offering other than the specified hat shall bid a hat that meets, at a minimum, the specifications established herein.

2. Color: Shall be graphite gray.

3. Crown: Shall be traditional four dent style (Montana Peak).

4. Sweat Band: Shall be head culture foam sweat with oil silk leather.

5. Ribbon: Shall be nine ligne yarn dyed grosgrain.

6. Crown Eyelets: Shall have three to serve as vents, one on each side and one in the back located 2¾" above the brim.

7. Brim: Shall be 3" wide straight flat to be sewn triple thickness to same material and a like number of rows per inch. Two brims shall be sewn together with a third inserted within, all sewn and attached to form one. Shall be made from 5 - 5½ MM Bedford Hemp.

8. Badge Eyelet: Shall have one in front located 2 1/8" above the brim.

9. Brim Eyelet: Shall be 5/8" oval one on each side to accommodate a chin strap located 1" off center toward the front of hat.

10. Stiffening: Crown shall be double dipped and brim triple dipped with #21 sizing by Kempen paint.

11. Required Sizes:

Regulars	Wide Ovals	Long Ovals
Reg 6+3/8	WO 6+3/8	LO 6+3/8
Reg 6+1/2	WO 6+1/2	LO 6+1/2
Reg 6+5/8	WO 6+5/8	LO 6+5/8
Reg 6+3/4	WO 6+3/4	LO 6+3/4
Reg 6+7/8	WO 6+7/8	LO 6+7/8
Reg 7	WO 7	LO 7
Reg 7+1/8	WO 7+1/8	LO 7+1/8
Reg 7+1/4	WO 7+1/4	LO 7+1/4
Reg 7+3/8	WO 7+3/8	LO 7+3/8
Reg 7+1/2	WO 7+1/2	LO 7+1/2
Reg 7+5/8	WO 7+5/8	LO 7+5/8
Reg 7+3/4	WO 7+3/4	LO 7+3/4

\*Indicates repagination.

SPECIFICATIONS (Cont'd)

Item 3. Police Officer Fur Felt Hat

1. General:

Shall be Stratton hat, F-38, graphite gray in color. Construction of quality 100% genuine virgin fur. All bidders offering other than the specified hat shall bid a hat that meets, at a minimum, the specifications established herein.

3. Sweat Band:

Head Culture – Leather Oil Silk.

4. Ribbon:

12 Ligne, Yarn Dyed Grosgrain

5. Crown:

Center Crease, Pre-Shaped 4 1/4" High with Side Dents.

6. Crown Vents:

2 Holes, 1 inch apart.

7. Brim Eyelets:

3/8" Oval, One on each side, to accommodate Chin Strap, Standard, Centered or Varied as Desired.

8. Badge Eyelets:

Normally, One in Front, Center about 2 1/4" above Brim. Variations may be made as desired or badge eyelets may be eliminated.

9. Brim:

3" wide, Double.

10. Required Sizes:

Regulars	Wide Ovals	Long Ovals
Reg 6+3/8	WO 6+3/8	LO 6+3/8
Reg 6+1/2	WO 6+1/2	LO 6+1/2
Reg 6+5/8	WO 6+5/8	LO 6+5/8
Reg 6+3/4	WO 6+3/4	LO 6+3/4
Reg 6+7/8	WO 6+7/8	LO 6+7/8
Reg 7	WO 7	LO 7
Reg 7+1/8	WO 7+1/8	LO 7+1/8
Reg 7+1/4	WO 7+1/4	LO 7+1/4
Reg 7+3/8	WO 7+3/8	LO 7+3/8
Reg 7+1/2	WO 7+1/2	LO 7+1/2
Reg 7+5/8	WO 7+5/8	LO 7+5/8
Reg 7+3/4	WO 7+3/4	LO 7+3/4

\*Indicates repagination.

SPECIFICATIONS (Cont'd)

Item 4. Police Officer Straw Hat

1. General:

Shall be Stratton Straw hat, model S-38, graphite gray in color. 5 to 5 1/2" M.M. Bedford Hemp Braid Tight Weave. All bidders offering other than the specified hat shall bid a hat that meets, at a minimum, the specifications established herein.

2. Sweat Band:

Head culture - Foam Sweat.

3. Ribbon:

12 Ligne, Yarn dyed grosgrain

4. Crown:

Center Crease, pre-shaded 4 1/4" high with side dents.

5. Crown Vents:

None

6. Brim Eyelets:

3/8" Oval, one on each side, to accommodate Chin Strap, Standard, and Centered or varied as desired.

7. Badge Eyelets:

Normally, one in front, Center about 2 1/4" above Brim. Variations may be made as desired or badge eyelet may be eliminated.

8. Brim:

3" wide, Double Slight up-curl Flange

9. Required Sizes:

Regulars	Wide Ovals	Long Ovals
Reg 6+3/8	WO 6+3/8	LO 6+3/8
Reg 6+1/2	WO 6+1/2	LO 6+1/2
Reg 6+5/8	WO 6+5/8	
Reg 6+3/4	WO 6+3/4	LO 6+3/4
Reg 6+7/8	WO 6+7/8	LO 6+7/8
Reg 7	WO 7	LO 7
Reg 7+1/8	WO 7+1/8	LO 7+1/8
Reg 7+1/4	WO 7+1/4	LO 7+1/4
Reg 7+3/8	WO 7+3/8	LO 7+3/8
Reg 7+1/2	WO 7+1/2	LO 7+1/2
Reg 7+5/8	WO 7+5/8	LO 7+5/8
Reg 7+3/4	WO 7+3/4	LO 7+3/4

\*Indicates repagination.

SPECIFICATIONS (Cont'd)

Item 5. Trooper and Police Officer Hat Rain Protector

1. General:

Shall be Stratton Rain Hat Protector for men's felt and straw hats, style 130 - Smoke. Made of virgin vinyl, color Smoke. All bidders offering other than the specified rain hat protector shall bid a cover that conforms to the specifications established herein.

2. Required Sizes:

Small	Medium	Large	Extra Large
Reg 6+1/2	Reg 6+7/8	Reg 7+1/4	Reg 7+5/8
Reg 6+5/8	Reg 7	Reg 7+3/8	+ Larger
Reg 6+3/4	Reg 7+1/8	Reg 7+1/2	

\*Indicates repagination.

CONTRACT PRICES

CONTRACTIOR: Roger Elliott, OAKS 0000142092

OAKS Item Number	Item Description	UoM	Manufacturer	Mfg. Item/Style Number	Contract Price (\$USD)
342	Trooper Fur Felt Hat	Each	Stratton	F40-GG	\$ 83.60
.344	Trooper Straw Hat	Each	Stratton	S40-TB	\$ 63.30
29605	Police Officer Fur Felt Hat	Each	Stratton	F38-GG	\$ 61.00
29606	Police Officer Straw Hat	Each	Stratton	S38-DB	\$ 52.50
29607	Rain Protector	Each	Stratton	130-Smoke	\$ 4.95

Items offered above contain recycled materials – Y/N:       N       if Yes       %. (Not be part of the evaluation).

Bid Automobile Liability Checklist:

Contractor will indicate, by checking the appropriate box(es) below, which mode of transportation will apply to this contract.

- Bidder/Broker (“The Contractor”) or their Sub Contractor will make delivery or be performing services using a vehicle that is owned, leased or rented. Provide Certificate of Insurance documenting automobile liability with a Combined Single Limit of \$500,000.00.
- Goods/Services will be delivered via common carrier.
- No employee or representative of the contractor will have cause to be on state property to make deliveries or to perform.

DISCLOSURE OF SUBCONTRACTORS / JOINT VENTURES (See Standard Contract Terms and Conditions, Section (roman numeral) V. General Provisions, Paragraph Q.):

List names of subcontractors who will be performing work under the Contract.

Stratton Hats \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

By the signature affixed to Page 1 of this Bid, Bidder hereby certifies that the above information is true and accurate. The Bidder agrees that no changes will be made to this list of subcontractors or locations where work will be performed or data will be stored without prior written approval of DAS. Any attempt by the Bidder/Contractor to change or otherwise alter subcontractors or locations where work will be performed or locations where data will be stored, without prior written approval of DAS, will be deemed as a default. If a default should occur, DAS will seek all legal remedies as set forth in the Terms and Conditions which may include immediate cancellation of the Contract. Failure to complete this page may deem your bid not responsive.

\*Indicates repagination.

DISCLOSURE OF FULFILLMENT HOUSES: Fulfillment Houses are defined as follows: A third party that performs outsourced storage, order picking, packing, shipment, drop shipment and/or tracking activities for the Bidder/Contractor.

Bidders seeking to enter into a materials contract shall disclose the following: (use additional sheets if necessary)

If awarded a contract under this Invitation To Bid, do you intend to use Fulfillment Houses as defined above to fulfill your obligations under any ensuing contract? Yes: [] No: []

If you answered yes above, complete the following information.

a) Principal location of business for the contractor (Name/City/State/Country)

Roger Elliott, Columbus, OH

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b) Principal name and location of all Fulfillment Houses (Name/City/State/Country)

Stratton Hats, Bellwood, IL USA

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c) Name and location where inventory to support the Contract will be maintained (Name/City/State/Country)

Stratton Hats, Bellwood, IL USA

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d) Has this Fulfillment House ever been asked to withdraw from a contract with the state of Ohio, either as a Fulfillment House or as a direct contractor to the State? Yes [] No []

e) Has this Fulfillment House ever been asked to withdraw from a contract with another state or government body?  
Yes [] No []

The state of Ohio neither approves nor disapproves of any Fulfillment House. The State reserves the right to authorize or fail to authorize the use of any Fulfillment House. Prior removal from a contract or contracts may be cause for disqualification.

By the signature affixed to Page 1 of this Bid, Bidder hereby certifies that the above information is complete, correct, true and accurate. The Bidder agrees that no changes will be made to this list of fulfillment houses without amendment to the contract issued subsequent to the analysis of bids. Any attempt by the Bidder/Contractor to change or otherwise alter Fulfillment House locations where services will be performed without prior amendment to the contract, will be deemed as a default. If a default should occur, DAS will seek all legal remedies as set forth in the Terms and Conditions which may include immediate cancellation of the Contract. Failure to complete this page may deem your bid not responsive.

CONTRACTOR INDEX

CONTRACTOR AND TERMS

0000007736

Galls, LLC  
1340 Russell Cave Road  
Lexington, KY 40505

CONTRACTOR'S CONTACT:

METHOD OF ORDER PLACEMENT:

REMIT TO ADDRESS:

Galls, LLC  
1340 Russell Cave Road  
Lexington, KY 40505

OAKS Item Identification Number: 27514 – Freight as applicable, Galls, LLC on Orders Less Than Minimum

BID CONTRACT NO.: OT900216-1

DELIVERY: 60 Days ARO  
TERMS: Net 30 Days

Jason Pierce, Managed Account Representative

Telephone: (800) 876-4242, Ext: 2368  
FAX: (877) 914-2557  
E-mail address: [pierce-jason@galls.com](mailto:pierce-jason@galls.com)

E-mail to: [pierce-jason@galls.com](mailto:pierce-jason@galls.com)

CONTRACTOR AND TERMS

0000142092

Roger Elliott  
P.O. Box 29665  
Columbus, OH 43229

**MINORITY BUSINESS ENTERPRISE**

CONTRACTOR'S CONTACT:

METHOD OF ORDER PLACEMENT:

OAKS Item Identification Number: 11441 – Freight as applicable, Roger Elliott, on Orders Less Than Minimum.

BID CONTRACT NO.: OT900216-3

DELIVERY: 45 Days ARO  
TERMS: Net 30 Days

Roger Elliott

Telephone: (614) 882-2783  
FAX: (614) 882-2781  
E-mail address: [rogerelliott@att.net](mailto:rogerelliott@att.net)

FAX to: (614) 882-2781

\*Indicates repagination.

SUMMARY OF AMENDMENTS

Amendment Number	Effective Date	Description
2	10/01/16	This amendment is issued to add the results of add-on bid OT900417 to this contract, effective 10/01/16
1	02/11/16	This amendment is issued to remove the Blauer Rain Trousers, Blauer item 9972 from the contract due to having been discontinued by the manufacturer and to remove the Blauer 339 High Visibility Safety Vest, from the contract as this item is no longer needed by the Ohio Department of Safety, Ohio State Highway Patrol. These changes are effective February 11, 2016.

\*Indicates repagination.