

STATE OF OHIO  
DEPARTMENT OF ADMINISTRATIVE SERVICES  
GENERAL SERVICES DIVISION  
OFFICE OF PROCUREMENT SERVICES  
4200 SURFACE ROAD, COLUMBUS, OH 43228-1395

AMENDMENT FOR CHANGE  
AMENDMENT NO. 2

TO: LIMITED DISTRIBUTION – OHIO DEPARTMENT OF ADMINISTRATIVE SERVICES, GENERAL SERVICES DIVISION, STATE MAIL SERVICE, 30 EAST BROAD STREET, B-1, COLUMBUS, OH 43215 AND ALL LOCATION AS SPECIFIED HEREIN

FROM: ROBERT BLAIR, DIRECTOR, DEPARTMENT OF ADMINISTRATIVE SERVICES

SUBJECT: CONTRACT FOR PARCEL MAIL SORT SERVICES AND EXPEDITED DELIVERY

Attached are pages 1, 8 and 13 to this contract. Remove these pages from the existing contract and replace with the attached page on the effective and/or revision date.

This amendment is issued to correct pricing for processing charge for mail containing any item retroactive for all orders placed on or after May 31, 2015 and change to Contract analyst name and e-mail address.

All other prices, terms and conditions remain unchanged.

This Amendment, the main Requirements Contract and any additional amendments thereto are available from the DAS Web site at the following address:

<http://www.ohio.gov/procure>

Affected Contractor(s):

OAKS ID # 89765  
Global Mail Inc.  
dba DHL Global Mail  
2700 S. Commerce Parkway Suite 400  
Weston, FL 33331

[jbriggs@dhlglobalmail.com](mailto:jbriggs@dhlglobalmail.com)

STATE OF OHIO  
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MANDATORY USE CONTRACT FOR: PARCEL MAIL SORT SERVICES AND EXPEDITED DELIVERY

CONTRACT No.: OT00908338

EFFECTIVE DATES: 08/01/14 to 06/30/16

The Department of Administrative Services has accepted bids submitted in response to Invitation to Bid No. OT00908338 that opened on 07/16/14. The evaluation of the bid response(s) has been completed. The bidder(s) listed herein have been determined to be the lowest responsive and responsible bidder(s) and have been awarded a contract for the items(s) listed. The respective bid response, including [the Terms and Conditions for Bidding, Standard Contract Terms and Conditions, and Supplemental Contract Terms and Conditions](#), special contract terms & conditions, any bid addenda, specifications, pricing schedules and any attachments incorporated by reference and accepted by DAS become a part of this Requirements Contract.

This Requirements Contract is effective beginning and ending on the dates noted above unless, prior to the expiration date, the Contract is renewed, terminated or cancelled in accordance with the Contract Terms and Conditions.

This Requirements Contract is available to OHIO DEPARTMENT OF ADMINISTRATIVE SERVICES, GENERAL SERVICES DIVISION, STATE MAIL SERVICE, 30 EAST BROAD STREET, B-1, COLUMBUS, OH 43215 AND ALL LOCATIONS AS SPECIFIED HEREIN, as applicable.

Agencies are eligible to make purchases of the listed supplies and/or services in any amount and at any time as determined by the agency. The State makes no representation or guarantee that agencies will purchase the volume of supplies and/or services as advertised in the Invitation to Bid.

SPECIAL NOTE: State agencies may make purchases under this Requirements Contract up to \$2500.00 using the state of Ohio payment card. Any purchase that exceeds \$2500.00 will be made using the official state of Ohio purchase order (ADM-0523). Any non-state agency, institution of higher education or Cooperative Purchasing member will use forms applicable to their respective agency.

Questions regarding this and/or the Requirements Contract may be directed to:

\*Peggy J. Canada, CPPB  
\*peggy.canada@das.ohio.gov

This Requirements Contract and any Amendments thereto are available from the DAS Web site at the following address:

<http://www.ohio.gov/procure>

\*Indicates change to Contract analyst name and e-mail address.

Signed: \_\_\_\_\_  
Robert Blair, Director Date \_\_\_\_\_

**PRICE SCHEDULE**

NOTE: The processing charges requested below are to include postage fees.

**PROCESSING CHARGE FOR MAIL CONTAINING ANY ITEM**

OAKS Item # 13376

DESCRIPTION UNIT COST	PRICE PER ITEM *
3 OUNCES	\$1.67
4 OUNCES	\$1.73
5 OUNCES	\$1.83
6 OUNCES	\$1.91
7 OUNCES	\$2.04
8 OUNCES	\$2.14
9 OUNCES	\$2.25
10 OUNCES	\$2.35
11 OUNCES	\$2.45
12 OUNCES	\$2.56
13 OUNCES	\$2.67
14 OUNCES	\$2.80
15 OUNCES	\$2.90

**PROCESSING CHARGE FOR MAIL CONTAINING BOUND PRINTED MATTER**

OAKS Item # 13376

DESCRIPTION UNIT COST	PRICE PER ITEM
1 POUND	\$2.77
2 POUNDS	\$2.85
3 POUNDS	\$3.00
4 POUNDS	\$3.15
5 POUNDS	\$3.29
6 POUNDS	\$3.44
7 POUNDS	\$3.57
8 POUNDS	\$3.72
9 POUNDS	\$3.87
10 POUNDS	\$4.02
11 POUNDS	\$4.17
12 POUNDS	\$4.29
13 POUNDS	\$4.45
14 POUNDS	\$4.60
15 POUNDS	\$4.73

\* Updated per USPS rate correction retroactive from 05/31/15.

SUMMARY OF AMENDMENTS

Amendment Number	Effective Date	Description
2	07/21/15	This amendment is issued to correct contract pricing resulting from USPS rate increases retroactive for all orders placed on or after May 31, 2015 and to change Contract analyst name and e-mail address.
1	05/31/15	This amendment is issued to update contract pricing resulting from USPS rate increases effective with all orders on or after May 31, 2015.

