

STATE OF OHIO  
DEPARTMENT OF ADMINISTRATIVE SERVICES  
GENERAL SERVICES DIVISION  
OFFICE OF PROCUREMENT SERVICES  
4200 SURFACE ROAD, COLUMBUS, OH 43228-1395

AMENDMENT FOR CHANGE  
AMENDMENT NO. 3

TO: LIMITED DISTRIBUTION – OHIO DEVELOPMENT SERVICES AGENCY  
FROM: ROBERT BLAIR, DIRECTOR, DEPARTMENT OF ADMINISTRATIVE SERVICES  
SUBJECT: CONTRACT FOR CONTRACTOR EVALUATION FOR THE EDISON ADVANCED MANUFACTURING PROGRAM

Attached are pages 4 - 6 to this contract. Remove these pages from the existing contract and replace with the attached pages on the effective and/or revision date.

This amendment is issued to add pricing for FY 2015 budget and repaginate.

All other prices, terms and conditions remain unchanged.

Questions regarding this Amendment and/or the Requirements Contract may be directed to:

Patrick Means, CPB  
Patrick.means@das.ohio.gov

This Amendment, the main Requirements Contract and any additional amendments thereto are available from the DAS Web site at the following address:

<http://www.ohio.gov/procure>

Affected Contractor(s):

219201  
Redwood Innovations Partners, LLC  
2660 Crafton Park  
Columbus, OH 43221

\*Fiscal Year 2015 Budget

RFP Title: Contractor Evaluation Services for AMP / MEP			Redwood Innovation Partners - February 25, 2015	
Edison Advanced Manufacturing Program	Quantity Estimated	Unit Price Each	FY 2015	Clarification / Justification
Fixed costs (not tied to number of Proposals; itemized and/all costs if applicable)				
Establish Program Management Portal	2	\$175.00	\$350.00	Establish Drop Box folder structure and role appropriate folder access privileges for reviewers to enable consistent, high quality evaluations while avoiding conflict of interest and maintaining (where appropriate) Confidentiality.
Establish templates for all deliverables	3	\$175.00	\$525.00	Translate and enhance evaluation Criteria from our technical proposal into clear unambiguous rating templates that will be used by all evaluators.
Orientation meeting for 8 evaluators - prepare and hold	11	\$175.00	\$1,925.00	Prepare for and hold a 1 hour orientation meeting for up to 8 reviewers to ensure that all understand the conflict of interest requirements, rating methodology criteria and project management portal mechanics. This will ensure high quality, unbiased and efficient evaluations.
Proposal calibration review - prepare and hold	10	\$175.00	\$1,750.00	Prepare for, conduct and follow up on a 1 hour calibration meeting of 4 Redwood Innovation partners to ensure all proposal evaluations have been performed consistently and with high quality. Identify and justify Any needed proposal evaluation changes.
Final report preparation	16	\$175.00	\$2,800.00	Time to collect and summarize individual rating data then write and polish a final report.
Communication with Development	6	\$175.00	\$1,050.00	Time for the Redwood Innovation Project manager to engage with Development to clarify any questions / Issues and to prepare and provide progress updates.
TOTAL FIXED COSTS			\$8,400.00	
PROPOSAL EVALUATION COSTS				
Cost per proposal x 12 proposals	12	\$3,150.00	\$37,800.00	Includes newly added financial stability discussion.
DEBRIEFING COSTS				
Total Debriefing Costs= Cost per Debriefing x 10 per Fiscal Year	3	\$438.00	\$1,314.00	
TOTAL OF COSTS PER FISCAL YEAR (Total fixed costs+ total proposal evaluation costs+ total debriefing costs)			\$47,514.00	
GRAND TOTAL OF FY2015 COSTS			\$47,514.00	
EVALUATION PERSONNEL INFORMATION				
Number of Evaluators per Proposal (NOTE: unequal time for evaluators)	4			
Average Evaluation Hours per Proposal	18			
Evaluator Hourly Rate	\$175.00			

TECHNICAL ASSISTANCE	FY2015 Total
Edison Advanced Manufacturing Program	100 hours
Personnel Hourly Rate per FY 15	\$175.00
TOTAL COST PER FISCAL YEAR HOURLY RATE X 150:	\$17,500.00

Includes visits to nine 2014 AMP awardees plus anticipation of other tasks.

\*Indicates addition of FY 2015 budget and repagination

CONTRACTOR INDEX

CONTRACTOR AND TERMS:

219201  
Redwood Innovations Partners, LLC  
2660 Crafton Park  
Columbus, OH 43221

BID CONTRACT NO.: CSP909914-1 \*\*

TERMS: Net 30

CONTRACTOR'S CONTACT:

James M. Sonnett, PhD

Office: 614-783-9535  
E-mail: [jim@redwdinnov.com](mailto:jim@redwdinnov.com)

\*Indicates repagination

\*\*Indicates removal of expiration date

SUMMARY OF AMENDMENTS

Amendment Number	Effective Date	Description
3	03/13/15	To add pricing for FY 2015 budget and repaginate.
2	10/01/14	As a result of mutual agreement between the state of Ohio and the Contractor, this amendment is issued to renew the subject contract an additional 12 months, effective 10/01/14 through 09/30/15
1	05/19/14	To revise the Average Evaluation Hours per Proposal from 11.5 to 16 and related costs.

\*Indicates repagination