

STATE OF OHIO
DEPARTMENT OF ADMINISTRATIVE SERVICES
GENERAL SERVICES DIVISION
OFFICE OF PROCUREMENT SERVICES
4200 SURFACE ROAD, COLUMBUS, OH 43228-1395

AMENDMENT FOR CHANGE
AMENDMENT NO. 2

TO: THE OHIO DEPARTMENT OF EDUCATION
FROM: ROBERT BLAIR, DIRECTOR, DEPARTMENT OF ADMINISTRATIVE SERVICES
SUBJECT: COMPETITIVE SEALED PROPOSAL - EVALUATION AND QUALITY ASSURANCE OF THE STATE OF OHIO STATEWIDE TESTS

Attached are pages 1 through 9 to this contract. Remove these pages from the existing contract and replace with the attached pages on the effective and/or revision date.

This amendment is issued to indicate a change in the Contract renewal through June 30, 2013 by mutual agreement; update both the Contractor's point of contact e-mail information; add negotiated contractual language for the renewal term, confirm cost reductions for the period July 1, 2011 through June 30, 2013, and update the Summary of Amendments page.

All other prices, terms and conditions remain unchanged.

Questions regarding this Amendment and/or the Requirements Contract may be directed to:

Dana King, CPPB
dana.king@das.state.oh.us

This Amendment, the main Requirements Contract and any additional amendments thereto are available from the DAS Web site at the following address:

<http://www.ohio.gov/procure>

Affected Contractor(s):

82480

Assessment and Evaluation Services
7370 Keeneland Drive
Fair Oaks Ranch, TX 78015

e-mail: jkeeneaes@gmail.com *

* Indicates an update to the Contractor's e-mail address.



STATE OF OHIO
DEPARTMENT OF ADMINISTRATIVE SERVICES
GENERAL SERVICES DIVISION
OFFICE OF PROCUREMENT SERVICES
4200 SURFACE ROAD, COLUMBUS, OH 43228-1395

MANDATORY USE CONTRACT FOR: EVALUATION AND QUALITY ASSURANCE OF THE STATE OF OHIO STATEWIDE TESTS

CONTRACT NUMBER: CSP905107

EFFECTIVE DATES: 12/18/06 TO 06/30/09
Renewal through 06/30/13 *

The Department of Administrative Services has accepted Proposals submitted in response to Request for Proposal (RFP) No. CSP905107, that opened on December 1, 2006. The evaluation of the Proposal responses has been completed. The Offeror listed herein has been determined to be the highest ranking Offeror and has been awarded a Contract for the services listed. The respective Proposal response including, Contract Terms & Conditions, any Proposal amendment, special Contract Terms & Conditions, specifications, pricing schedules and any attachments incorporated by reference and accepted by DAS become a part of this Services Contract.

This Requirements Contract is effective beginning and ending on the dates noted above unless, prior to the expiration date, the Contract is renewed, terminated, or cancelled in accordance with the Contract Terms and Conditions.

This Requirements Contract is available to the Ohio Department of Education as applicable.

The agency is eligible to make purchases of the contracted services in any amount and at any time as determined by the agency. The State makes no representation or guarantee that department will purchase the volume of services as advertised in the Request for Proposal.

Questions regarding this and/or the Services Contract may be directed to:

Dana King, CPPB
Dana.king@das.state.oh.us

This Requirements Contract and any Amendments thereto are available from the DAS Web site at the following address:

www.ohio.gov/procure

82480

Assessment and Evaluation Services
7370 Keeneland Drive
Fair Oaks Ranch, TX 78015

e-mail: jkeeneaes@gmail.com *

* Indicates updates to the Contract expiration date and the Contractor's e-mail address.

CONTRACT REQUIREMENT SYNOPSIS. This section gives only a summary of the Project requirements and the Contractor's responsibilities.

1. The general Terms and Conditions for the Contract are contained in Attachment Three of the RFP for Project. The Contract consists of:
 - a. The original RFP and any addendums.
 - b. The documents and materials incorporated by reference in the RFP.
 - c. The Contactors' Proposals, as amended, clarified, and accepted by the State.
 - d. The documents and materials incorporated by reference in the Offerors' Proposal and subsequent accepted clarifications.
 - e. Any related amendments issued subsequent to Contract award.
2. The ODE and the Contractor shall notify the DAS, Office of Procurement Services within ten (10) business days in the event of a change in personnel, financial, or contact information.

MUTUALLY AGREED UPON CLARIFICATIONS AND MODIFICATIONS (to include the renewal negotiations, which concluded on May 10, 2011). *

BACKGROUND AND OBJECTIVES. The Ohio Department of Education (ODE), Office of Assessment administers the statewide testing program for the 614 public school districts and approximately 200 community schools and 170 chartered nonpublic schools in the state of Ohio. Currently, the Office of Assessment administers the statewide Achievement test program in grades 3 – 8 and the Ohio Graduation Tests (OGT) for high school students (including alternate assessments for seriously learning disabled students, and OTELA for English Language learners.) Achievement tests are administered in the areas of reading, and mathematics at grades 3 – 8, writing at grades 4 and 7, and science and social studies at grades 5 and 8. The OGT tests are administered beginning in the spring of grade 10 in reading, mathematics, writing, science and social studies. (Currently the Ohio Achievement Assessments for Grade 4 and 7 writing and Grade 5 and 8 Social Studies are suspended due to legislative budget cuts). Passing all required parts of the OGT is one of the requirements to earn a high school diploma. Additionally the OGT meets the federal mandate required for No Child Left Behind (NCLB).

Roughly 75% of testing items used on statewide achievement tests are multiple choice, with the remainder being constructed (or student generated) response. The constructed response items include short answer (one to two sentences or completion of a graphic organizer, scored as 0, 1 or 2 points), and extended response (requiring extensive writing, multiple steps of computation and/or generation of a chart or graph, scoring from 0 to 4 points per item).

Items developed for achievement assessments must measure student learning in academic content and related skills defined by the Ohio Academic Content Standards. At the student level, certain achievement assessment results may be considered along with other factors in promotion decisions. State law mandates that school districts provide intervention services for students who are in below proficient performance levels.

On a broader level, achievement assessment results will inform decisions for educational programming at the school, district and state levels. In addition to their value for improving educational programming at the school, district and state levels, the achievement assessment results are used for state and federal accountability purposes. As part of the Adequate Yearly Progress calculations, ODE will report to the federal government data from achievement assessments in reading and mathematics. At the state level, results of all achievement assessments factor into the performance indicators, performance index and value-added scores used for the state, school and district report cards.

State Law. Section 3301.079 of the Revised Code required the State Board of Education to adopt achievement tests aligned with academic content standards and curriculum models in reading, writing, mathematics, social studies and science. The ODE has completed the initial development of the state-mandated assessments. Assessments for grades K – 8 Achievement Assessments and the OGT have been contracted through competitive bidding.

Federal Law. The Federal Elementary and Secondary Education Act ESEA (NCLB) legislation mandates assessing students annually in mathematics and reading in grades 3 – 8; and once at grades 10-12 by 2005-2006; and in science once within grade bands 3 – 5, 6 – 9, and 10 – 12 by 2007-2008. Ohio uses the OAA and the OGT to meet this federal requirement(s).

* Indicates the addition of negotiated contractual language for the renewal term through June 30, 2013.

* The State has the following objectives for this Contract:

1. Assure the technical quality and accuracy of the developed tests and score reports.
2. Provide independent quality control over the processes used by various contractors who develop and implement statewide tests for ODE.

This Contract concerns the independent assurance of technical quality of the statewide assessments. The Contractor shall provide documentation directly to ODE of oversight, not to the various assessment contractors and subcontractors chosen through other competitive bidding for development and implementation of statewide assessment as mandated by state and federal laws.

TECHNICAL QUALITY AND ACCURACY. This Contract assures the review of technical quality of statewide assessments and exercises independent quality control over the processes of contractors who develop, score, and report statewide assessments required by state and federal legislation; responding to psychometric challenges and inquiries; and advising the State on matters related to the development of items, the development of tests, scoring, score reporting, and other matters that arise in the conduct of the previously described assessments.

The Contractor shall be responsible for independent quality control on the technical quality and processes used by various contractors selected for the development and implementation of Ohio's statewide testing programs. The various assessment contractors are currently defined as:

1. K-8/OTELA contractor; and
2. OGT contractor.

The Contractor shall ensure they remain unencumbered by contractual connections to the various assessment contractors and subcontractors. Current Ohio assessment contractors or potential Ohio assessment contractors who have proposed any Ohio assessment RFP will not be connected contractually to this quality assurance RFP.

Quality Control. The processes involved in this Contract for quality control includes the following:

1. Participate in meetings with ODE, contractors and selected on-going committees.
2. Monitor item and test development.
3. Monitor development and maintenance of item bank.
4. Monitor standard setting activities.
5. Check accuracy of equating procedures and results.
6. Review data, reports, and state summaries for accuracy.
7. Respond to psychometric challenges and inquiries and advise the State on matters related to the development of items, the development of tests, scoring, score reporting.
8. Other matters that arise in the conduct of the previously described assessments.

* Indicates the addition of negotiated contractual language for the renewal term through June 30, 2013.

COST SUMMARY

Offeror's "Not to Exceed Cost"
 Item Number: 10451
 UNSPSC: 80161500

DELIVERABLE	TASK	DESCRIPTION	2008	2009	2010	2011	2012	2013
1								
	1	Meet initially with ODE for two days during the first year of the contract.	\$8,450	N/A	N/A	N/A	N/A	N/A
*	2	Attend a planning meeting with ODE for one day twice a year for every subsequent year of the contract.		\$10,800	\$9,605	\$10,115	\$10,795	\$11,390
*	3	Attend planning meetings with ODE and contractors for one day per contract per year for a total of three days per year.	\$12,900	\$12,384	\$10,969	\$11,528	\$12,329	\$12,990
*	4	Attend the Technical Advisory Committee (TAC) meetings which include up to five two-day meetings each year or a total of 10 days a year.	\$15,500	\$16,100	\$14,960	\$15,470	\$17,085	\$17,935
*	5	Observe the standard setting committees for the statewide assessments as they occur.	\$6,500	\$2,400	\$2,142	\$2,249	\$2,362	\$2,480
*	6	Observe the alignment study workshops for the statewide assessments as they occur.	\$4,200	\$2,400	\$2,142	\$2,249	\$2,362	\$2,480
2								
*	1	Attend annual review meetings held to focus the Contractor on required difficulty level and match to test specifications.	\$3,600	\$3,816	\$3,438	\$3,645	\$3,863	\$4,095
*	2	Prepare and submit a report after analyzing field test data on the success of items detailing further development needs and the difficulty of bank and bank sections.	\$6,210	\$5,620	\$5,064	\$5,367	\$5,689	\$6,031
*	3	Review test forms for representation of test specifications and item difficulty requirements.	\$3,600	\$3,816	\$3,438	\$3,645	\$3,863	\$4,095
*	4	Estimate the raw score to scale score relationship on new test forms during test development.	\$2,400	\$2,544	\$2,292	\$2,430	\$2,575	\$2,729

* To indicate 15% reduction in the not-to-exceed cost for FY12 and FY13 effective July 1, 2011.

Deliverable	Task	Description	2008	2009	2010	2011	2012	2013
*	5	Confirm ODE's review of final test version including appropriate and accurate Rasch values, item codes, reporting standards, preliminary conversion tables, and answer keys.	\$2,400	\$2,544	\$2,292	\$2,430	\$2,575	\$2,730
*	6	Review all sampling procedures for field tests and early returns.	\$1,560	\$1,654	\$1,490	\$1,579	\$1,674	\$1,774
3								
*	1	Check the existing item bank checking the item parameters for accuracy. The Contractor will maintain independent records of item parameters.	\$6,500	\$6,890	\$6,208	\$6,580	\$6,975	\$7,394
*	2	Monitor the input of new item parameters and statistics making sure they are accurate and complete.	\$2,500	\$2,650	\$2,388	\$2,531	\$2,683	\$2,844
*	3	Ensure the completeness of the item bank for equating and test development purposes (i.e., ensuring that parameters such as item step values are included in the bank).	\$1,000	\$1,060	\$955	\$1,012	\$1,073	\$1,137
*	4	Verify that item usage history and disqualifications are clearly recorded in the item bank.	\$1,500	\$1,590	\$1,433	\$1,519	\$1,610	\$1,706
4								
*	1	Participate in the discussion and development of all standard setting plans.	\$1,200	\$1,272	\$1,146	\$1,215	\$1,288	\$1,365
*	2	Comment on any perceived deficiencies in the process as outlined in the standard setting plan.	\$1,200	\$1,272	\$1,146	\$1,215	\$1,288	\$1,365
*	3	Monitor the implementation of the standard settings by observing the standard setting activities.	\$1,200	\$1,272	\$1,146	\$1,215	\$1,288	\$1,365
*	4	Monitor standard setting activities to ensure accuracy of the standard setting process and all calibrations used in that process.	\$1,800	\$1,908	\$1,719	\$1,822	\$1,932	\$2,047

* To indicate 15% reduction in the not-to-exceed cost for FY12 and FY13 effective July 1, 2011.

Deliverable	Task	Description	2008	2009	2010	2011	2012	2013
*	5	Check all calibrations including, but not limited to the item ordering for bookmark standard setting procedure; the raw score to scale score development resulting from standard setting; and all impact data used in standard setting.	\$4,800	\$5,088	\$4,584	\$4,859	\$5,151	\$5,460
*	6	Deliver to ODE a written evaluation of the observed standard setting within two week after the conclusion of the meeting.	\$2,400	\$2,544	\$2,292	\$2,430	\$2,575	\$2,730
*	7	Check the accuracy of the standard setting reports provided to ODE by the assessment contractors.	\$1,200	\$1,272	\$1,146	\$1,215	\$1,288	\$1,365
5								
*	1	Participate in the discussion and development of all alignment study plans.	\$1,200	\$1,272	\$1,146	\$1,215	\$1,288	\$1,365
*	2	Comment on any perceived deficiencies in the process as outlined in the alignment study plan.	\$1,200	\$1,272	\$1,146	\$1,215	\$1,288	\$1,365
*	3	Monitor the implementation of the alignment study by observing the alignment study activities.	\$1,200	\$1,272	\$1,146	\$1,215	\$1,288	\$1,365
*	4	Monitor alignment study activities to ensure accuracy of the process and all calibrations used in that process.	\$2,400	\$2,544	\$2,292	\$2,430	\$2,575	\$2,730
*	5	Check all calibrations	\$2,400	\$2,544	\$2,292	\$2,430	\$2,575	\$2,730
*	6	Deliver to ODE a written evaluation of the observed alignment within two weeks after the conclusion of the meeting.	\$4,200	\$4,452	\$4,011	\$4,252	\$4,507	\$4,777
6								
*	1	Verify the item parameters.	\$4,600	\$4,876	\$4,393	\$4,657	\$4,936	\$5,232
*	2	Check the scaling and equating of the assessments based on preliminary data from demographic samples provided by the various contractors.	\$19,600	\$20,776	\$18,719	\$19,842	\$21,033	\$22,295
*	3	Check the accuracy of the final conversion tables.	\$5,400	\$5,724	\$5,157	\$5,467	\$5,795	\$6,142
*	4	Deliver to ODE a written report on the evaluation of the scaling, equating, and conversion tables.	\$6,200	\$6,572	\$5,921	\$6,277	\$6,653	\$7,052
*	5	Check the accuracy of the scaling the equating reports provided to ODE by the assessment contractors.	\$4,800	\$5,088	\$4,584	\$4,859	\$5,151	\$5,460

* To indicate 15% reduction in the not-to-exceed cost for FY12 and FY13 effective July 1, 2011.

Deliverable	Task	Description	2008	2009	2010	2011	2012	2013
7								
*	1	Develop and deliver to ODE a written plan for quality control with review steps.	\$3,600	\$3,816	\$3,438	\$3,645	\$3,863	\$4,095
*	2	Participate in and/or direct the quality review process at assessment contractors' sites.	\$6,500	\$6,890	\$6,208	\$6,580	\$6,975	\$7,394
*	3	Replicate and verify the accuracy of the data analysis independently from ODE and the assessment contractors.	\$6,500	\$6,890	\$6,208	\$6,580	\$6,975	\$7,394
*	4	Review the summary reports provided to ODE by the assessment contractors.	\$4,800	\$5,088	\$4,584	\$4,859	\$5,151	\$5,460
*		Prepare a summary of the yearly quality control activities.	\$2,400	\$2,544	\$2,292	\$2,430	\$2,575	\$2,730
*	6	Review final technical reports from each test administration for every assessment in the statewide assessment program.	\$3,600	\$3,816	\$3,438	\$3,645	\$3,863	\$4,095
*	7	Review and verify accuracy of the early return sample technical manuals (development and data documentation for a testing program).	\$2,400	\$2,544	\$2,292	\$2,430	\$2,575	\$2,730
8								
*	1	Consult with state on psychometric issues.	\$4,800	\$5,088	\$4,584	\$4,859	\$5,151	\$5,460
*	2	Aid ODE in ODE's respond to critics of the program and questions for more information.	\$2,400	\$2,544	\$2,292	\$2,430	\$2,575	\$2,730
*	3	Prepare appropriate materials for TAC review at ODE's request.	\$3,600	\$3,816	\$3,438	\$3,645	\$3,863	\$4,095
ANNUAL SUBTOTALS			\$186,420	\$190,324	\$171,576	\$181,282	\$192,978	\$204,203
CONTRACT TOTAL (TO INCLUDE RENEWAL TERMS (with rate reductions included))			\$1,126,783					

* To indicate 15% reduction in the not-to-exceed cost for FY12 and FY13 effective July 1, 2011.

CONTRACTOR INDEX

CONTRACTOR AND TERMS:

82480
Assessment and Evaluation Services
7370 Keeneland Drive
Fair Oaks Ranch, TX 78015

CONTRACT NO.: CSP905107-1 (06/30/13) *

TERMS: Net 30 Days

CONTRACTOR'S CONTACT: Dr. John Keene

Telephone: (210) 863-5863
FAX: (830) 755-4820
e-mail: jkeeneaes@gmail.com **

PAYMENT ADDRESS:

Assessment and Evaluation Services
7370 Keeneland Drive
Fair Oaks Ranch, TX 78015

* Indicates a change in the Contract expiration date.

** Indicates a change in the Contractor's e-mail address.

SUMMARY OF AMENDMENTS *

Amendment Number	Revision Date	Description
2	06/01/11	To indicate a change in the Contract renewal through June 30, 2013 by mutual agreement; update both the Contractor's point of contact e-mail information; add negotiated contractual language for the renewal term, confirm cost reductions for the period July 1, 2011 through June 30, 2013, and update the Summary of Amendments page.
1	06/17/2009	To indicate a 15% reduction in the cost of all deliverables for FY2010, FY2011, FY2012, and FY2013 effective June 17, 2009; and the mutual agreement for renewal for 24 months, July 1, 2009 through June 30, 2011.

* Indicates an update to the Summary of Amendments page.