

STATE OF OHIO
DEPARTMENT OF ADMINISTRATIVE SERVICES
GENERAL SERVICES DIVISION
OFFICE OF PROCUREMENT SERVICES
4200 SURFACE ROAD, COLUMBUS, OH 43228-1395

AMENDMENT FOR CHANGE
AMENDMENT NO. 1

TO: OHIO DEPARTMENT OF EDUCATION
FROM: HUGH QUILL, DIRECTOR, DEPARTMENT OF ADMINISTRATIVE SERVICES
SUBJECT: TERM CONTRACT - EVALUATION AND QUALITY ASSURANCE OF THE STATE OF OHIO

Attached are pages 1, 2, 3, 4, 5, 6, and 7 to this contract. Remove these pages from the existing contract and replace with the attached page on the effective and/or revision date.

This amendment is issued to indicate a 15% reduction in the not-to-exceed cost effective June 17, 2009 for the four (4) year period of fiscal years FY10, FY11, FY12, and FY13; and to renew the subject contract an additional two (2) year period, effective July 1, 2009 through June 30, 2011.

All other prices, terms and conditions remain unchanged.

Questions regarding this Amendment and/or the Requirements Contract may be directed to:

Dana King, CPPB
dana.king@das.state.oh.us

This amendment, the main Requirements Contract and any additional amendments thereto are available from the DAS website at the following address:



<http://www.ohio.gov/procure>

Affected Contractor(s):

82480
Assessment and Evaluation Services
7370 Keeneland Drive
Fair Oaks Ranch, TX 78015m
jkeeneaes@cs.com

CONTRACTOR INDEX

CONTRACTOR AND TERMS:

82480
Assessment and Evaluation Services
7370 Keeneland Drive
Fair Oaks Ranch, TX 78015

CONTRACTOR'S CONTACT: Dr. John Keene

PAYMENT ADDRESS:

Assessment and Evaluation Services
7370 Keeneland Drive
Fair Oaks Ranch, TX 78015

BID CONTRACT NO.: CSP905107-1 (06/30/11)

TERMS: Net 30 Days

Telephone: (210) 863-5863
FAX: (830) 755-4820
e-mail: jkeeneaes@cs.com

COST SUMMARY

Offeror's "Not to Exceed Cost"
 NIGP Number: 924-20-22-100-1
 Item Number: 10451

Deliverable	Task	Description	2008	2009	2010	2011	2012	2013
1								
	1	Meet initially with ODE for two days during the first year of the contract.	\$8,450	N/A	N/A	N/A	N/A	N/A
*	2	Attend a planning meeting with ODE for one day twice a year for every subsequent year of the contract.		\$10,800	\$9,605	\$10,115	\$10,795	\$11,390
*	3	Attend planning meetings with ODE and contractors for one day per contract per year for a total of three days per year.	\$12,900	\$12,384	\$10,969	\$11,528	\$12,329	\$12,990
*	4	Attend the Technical Advisory Committee (TAC) meetings which include up to five two-day meetings each year or a total of 10 days a year.	\$15,500	\$16,100	\$14,960	\$15,470	\$17,085	\$17,935
*	5	Observe the standard setting committees for the statewide assessments as they occur.	\$6,500	\$2,400	\$2,142	\$2,249	\$2,362	\$2,480
*	6	Observe the alignment study workshops for the statewide assessments as they occur.	\$4,200	\$2,400	\$2,142	\$2,249	\$2,362	\$2,480
2								
*	1	Attend annual review meetings held to focus the Contractor on required difficulty level and match to test specifications.	\$3,600	\$3,816	\$3,438	\$3,645	\$3,863	\$4,095
*	2	Prepare and submit a report after analyzing field test data on the success of items detailing further development needs and the difficulty of bank and bank sections.	\$6,210	\$5,620	\$5,064	\$5,367	\$5,689	\$6,031
*	3	Review test forms for representation of test specifications and item difficulty requirements.	\$3,600	\$3,816	\$3,438	\$3,645	\$3,863	\$4,095
*	4	Estimate the raw score to scale score relationship on new test forms during test development.	\$2,400	\$2,544	\$2,292	\$2,430	\$2,575	\$2,729

* To indicate 15% reduction in the not-to-exceed cost for FY10, FY11, FY12, and FY13 effective June 17, 2009

Deliverable	Task	Description	2008	2009	2010	2011	2012	2013
*	5	Confirm ODE's review of final test version including appropriate and accurate Rasch values, item codes, reporting standards, preliminary conversion tables, and answer keys.	\$2,400	\$2,544	\$2,292	\$2,430	\$2,575	\$2,730
*	6	Review all sampling procedures for field tests and early returns.	\$1,560	\$1,654	\$1,490	\$1,579	\$1,674	\$1,774
3								
*	1	Check the existing item bank checking the item parameters for accuracy. The Contractor will maintain independent records of item parameters.	\$6,500	\$6,890	\$6,208	\$6,580	\$6,975	\$7,394
*	2	Monitor the input of new item parameters and statistics making sure they are accurate and complete.	\$2,500	\$2,650	\$2,388	\$2,531	\$2,683	\$2,844
*	3	Ensure the completeness of the item bank for equating and test development purposes (i.e., ensuring that parameters such as item step values are included in the bank).	\$1,000	\$1,060	\$955	\$1,012	\$1,073	\$1,137
*	4	Verify that item usage history and disqualifications are clearly recorded in the item bank.	\$1,500	\$1,590	\$1,433	\$1,519	\$1,610	\$1,706
4								
*	1	Participate in the discussion and development of all standard setting plans.	\$1,200	\$1,272	\$1,146	\$1,215	\$1,288	\$1,365
*	2	Comment on any perceived deficiencies in the process as outlined in the standard setting plan.	\$1,200	\$1,272	\$1,146	\$1,215	\$1,288	\$1,365
*	3	Monitor the implementation of the standard settings by observing the standard setting activities.	\$1,200	\$1,272	\$1,146	\$1,215	\$1,288	\$1,365
*	4	Monitor standard setting activities to ensure accuracy of the standard setting process and all calibrations used in that process.	\$1,800	\$1,908	\$1,719	\$1,822	\$1,932	\$2,047

* To indicate 15% reduction in the not-to-exceed cost for FY10, FY11, FY12, and FY13 effective June 17, 2009

Deliverable	Task	Description	2008	2009	2010	2011	2012	2013
*	5	Check all calibrations including, but not limited to the item ordering for bookmark standard setting procedure; the raw score to scale score development resulting from standard setting; and all impact data used in standard setting.	\$4,800	\$5,088	\$4,584	\$4,859	\$5,151	\$5,460
*	6	Deliver to ODE a written evaluation of the observed standard setting within two week after the conclusion of the meeting.	\$2,400	\$2,544	\$2,292	\$2,430	\$2,575	\$2,730
*	7	Check the accuracy of the standard setting reports provided to ODE by the assessment contractors.	\$1,200	\$1,272	\$1,146	\$1,215	\$1,288	\$1,365
5								
*	1	Participate in the discussion and development of all alignment study plans.	\$1,200	\$1,272	\$1,146	\$1,215	\$1,288	\$1,365
*	2	Comment on any perceived deficiencies in the process as outlined in the alignment study plan.	\$1,200	\$1,272	\$1,146	\$1,215	\$1,288	\$1,365
*	3	Monitor the implementation of the alignment study by observing the alignment study activities.	\$1,200	\$1,272	\$1,146	\$1,215	\$1,288	\$1,365
*	4	Monitor alignment study activities to ensure accuracy of the process and all calibrations used in that process.	\$2,400	\$2,544	\$2,292	\$2,430	\$2,575	\$2,730
*	5	Check all calibrations	\$2,400	\$2,544	\$2,292	\$2,430	\$2,575	\$2,730
*	6	Deliver to ODE a written evaluation of the observed alignment within two week after the conclusion of the meeting.	\$4,200	\$4,452	\$4,011	\$4,252	\$4,507	\$4,777
6								
*	1	Verify the item parameters.	\$4,600	\$4,876	\$4,393	\$4,657	\$4,936	\$5,232
*	2	Check the scaling and equating of the assessments based on preliminary data from demographic samples provided by the various contractors.	\$19,600	\$20,776	\$18,719	\$19,842	\$21,033	\$22,295
*		Check the accuracy of the final conversion tables.	\$5,400	\$5,724	\$5,157	\$5,467	\$5,795	\$6,142
*	4	Deliver to ODE a written report on the evaluation of the scaling, equating, and conversion tables.	\$6,200	\$6,572	\$5,921	\$6,277	\$6,653	\$7,052
*	5	Check the accuracy of the scaling the equating reports provided to ODE by the assessment contractors.	\$4,800	\$5,088	\$4,584	\$4,859	\$5,151	\$5,460

Deliverable	Task	Description	2008	2009	2010	2011	2012	2013
7								
*	1	Develop and deliver to ODE a written plan for quality control with review steps.	\$3,600	\$3,816	\$3,438	\$3,645	\$3,863	\$4,095
*	2	Participate in and/or direct the quality review process at assessment contractors' sites.	\$6,500	\$6,890	\$6,208	\$6,580	\$6,975	\$7,394
*	3	Replicate and verify the accuracy of the data analysis independently from ODE and the assessment contractors.	\$6,500	\$6,890	\$6,208	\$6,580	\$6,975	\$7,394
*	4	Review the summary reports provided to ODE by the assessment contractors.	\$4,800	\$5,088	\$4,584	\$4,859	\$5,151	\$5,460
*		Prepare a summary of the yearly quality control activities.	\$2,400	\$2,544	\$2,292	\$2,430	\$2,575	\$2,730
*	6	Review final technical reports from each test administration for every assessment in the statewide assessment program.	\$3,600	\$3,816	\$3,438	\$3,645	\$3,863	\$4,095
*	7	Review and verify accuracy of the early return sample technical manuals (development and data documentation for a testing program).	\$2,400	\$2,544	\$2,292	\$2,430	\$2,575	\$2,730
8								
*	1	Consult with state on psychometric issues.	\$4,800	\$5,088	\$4,584	\$4,859	\$5,151	\$5,460
*	2	Aid ODE in ODE's respond to critics of the program and questions for more information.	\$2,400	\$2,544	\$2,292	\$2,430	\$2,575	\$2,730
*	3	Prepare appropriate materials for TAC review at ODE's request.	\$3,600	\$3,816	\$3,438	\$3,645	\$3,863	\$4,095

* To indicate 15% reduction in the not-to-exceed cost for FY10, FY11, FY12, and FY13 effective June 17, 2009

SUMMARY OF AMENDMENTS

Amendment Number	Revision Date	Description
1	06/17/2009	To indicate a 15% reduction in the not-to-exceed cost for four (4) fiscal years, FY10, FY11, F12, and FY13; effective June 17, 2009; and mutual agreement for renewal of the Contract for 24 months, July 1, 2009 through June 30, 2011.