

STATE OF OHIO  
DEPARTMENT OF ADMINISTRATIVE SERVICES  
GENERAL SERVICES DIVISION  
OFFICE OF PROCUREMENT SERVICES  
4200 SURFACE ROAD, COLUMBUS, OH 43228-1395

AMENDMENT FOR CHANGE  
AMENDMENT NO. 4

TO: ALL STATE AGENCIES, STATE INSTITUTIONS OF HIGHER EDUCATION AND PROPERLY REGISTERED MEMBERS OF THE COOPERATIVE PURCHASING PROGRAM OF THE DEPARTMENT OF ADMINISTRATIVE SERVICES, AS APPLICABLE

FROM: ROBERT BLAIR, DIRECTOR, DEPARTMENT OF ADMINISTRATIVE SERVICES

SUBJECT: CONTRACT FOR VEHICLE RENTAL SERVICES

Attached are pages 1, 3 and 5 through 7 to this contract. Remove these pages from the existing contract and replace with the attached pages on the effective and/or revision date.

As a result of mutual agreement between the state of Ohio and the contractor, this amendment is issued to renew the subject contract an additional twenty-four (24) months, effective July 1, 2014 through June 30, 2015. In addition, Vehicle Availability is updated and, pages 5 and 6 were repaginated.

The section on Vehicle Availability has been updated. In additions, pages 5 and 6 were re-paginated.

All other prices, terms and conditions remain unchanged.

Questions regarding this Amendment and/or the Requirements Contract may be directed to:

Therese Gallego, CPPB  
therese.gallego@das.ohio.gov

This Amendment, the Contract and any additional Amendments thereto are available from the DAS Web site at the following address:

<http://www.ohio.gov/procure>

Affected Contractor(s):

0000178037  
Enterprise Holdings, Inc.  
600 Corporate Drive  
St. Louis, MO 63105  
[laura.benjamin@ehi.com](mailto:laura.benjamin@ehi.com)



STATE OF OHIO  
DEPARTMENT OF ADMINISTRATIVE SERVICES  
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4200 SURFACE ROAD, COLUMBUS, OH 43228-1395

MANDATORY USE CONTRACT FOR: VEHICLE RENTAL SERVICES

CONTRACT NUMBER: CSP903910

EFFECTIVE DATES: 03/22/10 TO 06/30/12  
\* Renewal through 06/30/16

The Department of Administrative Services has accepted Proposals submitted in response to Request for Proposal (RFP) No. CSP903910 that opened on October 16, 2009. The evaluation of the Proposal responses has been completed. The Offeror listed herein has been determined to be the highest ranking Offeror and has been awarded a Contract for the services listed. The respective Proposal response including, Contract Terms & Conditions, any Proposal amendment, special Contract Terms & Conditions, specifications, pricing schedules and any attachments incorporated by reference and accepted by DAS become a part of this Services Contract.

This Requirements Contract is effective beginning and ending on the dates noted above unless, prior to the expiration date, the Contract is renewed, terminated, or cancelled in accordance with the Contract Terms and Conditions.

This Requirements Contract is available to the State agencies, State Institutions of higher education and properly registered members of the Cooperative Purchasing Program of the Department of Administrative Services, as applicable.

The agency is eligible to make purchases of the contracted services in any amount and at any time as determined by the agency. The State makes no representation or guarantee that department will purchase the volume of services as advertised in the Request for Proposal.

Questions regarding this and/or the Services Contract may be directed to:

Therese Gallego, CPPB  
therese.gallego@das.ohio.gov

This Requirements Contract and any Amendments thereto are available from the DAS Web site at the following address:

<http://www.ohio.gov/procure>

\*Indicates change 07/01/14.

**City Differentials.** The following city differentials apply to this contract. The differential is an additional charge per day of rental.

Airport Locations Only			
\$5.00	Charlotte	\$10.00	Atlanta
	Kansas City		Baltimore
	Milwaukee		Boston
	*Minneapolis/St. Paul		Chicago
	New Orleans		Detroit
	Phoenix		Denver/Colorado Springs Area
	Seattle		Hartford
	St. Louis		Los Angeles Airport and Area
	State of Illinois		Philadelphia
	State of NY		Puerto Rico
			Pittsburgh
			Providence
			San Francisco Airport and Area
			State of Alaska
			State of Texas
			Washington Reagan/Dulles D.C.

**Airport and Non-Airport Locations:**

\$10.00	NY/NJ/CT Metro
	W. Virginia
	Wyoming
	Montana
	Nebraska (except Omaha and Lincoln)
	South Dakota
	Bemidji, MN
	Moorhead, MN
\$25.00	Westchester, Islip & Newark Airports, New York City Boroughs including JFK and La Guardia Airports

**HOW TO MAKE A RESERVATION**

Click on the State of Ohio Contract's Custom Reservation Link below OR call one of the toll free reservation numbers listed below:

- State of Ohio Contract Reservation Link:  
[http://www.enterprise.com/car\\_rental/deeplinkmap.do?bid=028&refId=OHIO](http://www.enterprise.com/car_rental/deeplinkmap.do?bid=028&refId=OHIO)
- Enterprise Rent-A-Car Reservations: 1-800-261-7331
- National Car Rental Reservations: 1-800-222-9058

**\*NOTE:** If you call one of the 800 numbers above to make a reservation you must provide one of the following identifying customer numbers (the customer number triggers all rates and provisions associated with the program):

- For State Agencies – **XZ38X01**
- For State Cooperative Purchasing Program (COOP) members – **XZ38Z01**
- For Inter-University Council of Ohio Purchasing Group members – **XZ38Y**

**HOW TO PAY FOR THE RENTAL VEHICLE**

All renters reserving vehicles must have a credit card in their own name in order to rent vehicles, except if rental is being paid by direct billing (see below).

**\*Debit Cards:** Not all branches accept Debit Cards. The debit card policy can be found for the specific branch when booking a reservation. Debit/check cards are considered to be any non-credit card bearing the VISA, MasterCard Logo. Any other non-credit card without the VISA, MasterCard logo is not accepted. If a Debit Card is accepted the card must be in the same name as the renter and will require a cash qualification process. (Deposit amount varies by location from \$100 to \$300 plus the actual cost of rental). Renters should check with the location for debit card requirements.

\*Indicates change 07/01/14.

**Vehicle Delivery Services.** Enterprise will deliver vehicles to business locations at no charge, with the exception of 15 passenger vans. For these vans, there will be no charge for delivery to a location less than 5 miles away. After 5 miles, the delivery fees are listed below. Vehicles delivered to a Customer office or business location will be considered on rent and charges will start at the time of delivery. Vehicles delivered will be considered ready for return upon Customer contacting the rental branch. Charges will stop at the time of the call. Customer will remain responsible for vehicle condition until the vehicle is moved from its parked position. Vehicles returned to branches other than the originating branch must be pre-arranged at the time of delivery and may be subject to drop fees.

Up to \$15.00	Per rental	Delivery to business location 5.1 to 7 miles from nearest Enterprise office
Up to \$20.00	Per rental	Delivery to business location 7.1 to 9.9 miles from nearest Enterprise office
Up to \$25.00	Per rental	Delivery to business location 10 - 20 miles from nearest Enterprise office
Up to \$40.00	Per rental	Delivery to business location 20 + miles from nearest Enterprise office

**\*Vehicle Availability.** All classes of vehicles are guaranteed with a confirmed reservation. If the requested vehicle type is not available at the time of reservation, the location will offer available alternatives. If the customer chooses an available alternative, that reservation will be confirmed. If the customer does not choose an alternative, the location will make its best efforts to provide an alternate solution.

**Month or More Rental Plan.** For monthly rentals (30 days or more), Enterprise will offer a Month or More price discount as set forth herein. To initiate the Month or More Rental Plan, Customer shall call 1-800-209-3602. Notwithstanding any initiation by Customer of a Month or More Rental Plan, Customer understands and agrees that any such vehicle rental(s) will be invoiced on normal terms (every 29 days) and subject to the then applicable Rental Agreement and shall, under no circumstances, be considered a vehicle lease. The monthly rates are further discounted as follows:

1. \$25 off the second consecutive full 30 days.
2. An additional \$25 off the third consecutive full 30 days.
3. An additional \$25 off the fourth consecutive full 30 days. The maximum total discount available is \$75 per rental.

Daily or weekly rates apply, as applicable, to rental increments of less than 30 consecutive days. Rentals for over three months are not permitted by state agencies. State agencies shall contact the Office of Fleet Management if requesting a rental for over three months.

**Signature on File.** As part of any rental transaction in which Enterprise delivers possession of a rental vehicle to an Eligible Renter or agent of Customer, other than the Eligible Renter intended as renter, the transaction will be subject to the following terms and procedures supplemental to those provided in the Rental Contract:

1. Customer's name will appear as "renter" on the Rental Contract;
2. The notation "Signature on File" will substitute for the signature or initials of the Eligible Renter intended as renter in each applicable part of the Rental Contract;
3. Customer will be responsible for designating the Eligible Renter intended as renter, as authorized to accept possession of the rental vehicle, and for procuring a written receipt from such Eligible Renter confirming delivery of possession of the rental vehicle;
4. Customer will not allow use of the rental vehicle by any Eligible Renter under the age of 18 or as provided by law, or use by any Eligible Renter other than for business use, or use by any Eligible Renter not possessing a valid driver's license issued by the state in which the Eligible Renter resides;

\*Indicates change 07/01/14.

5. Customer will be responsible for ensuring compliance with California Vehicle Code Sections 14604-14609 and any other state's comparable law by assuming Enterprise's responsibility to compare the signature of the Eligible Renter to whom the vehicle is to be rented to the signature of such Eligible Renter on his or her driver's license. For clarification purposes, this requirement applies only to rentals originating in California; and
6. If the rental vehicle is a passenger van with seating for over 10 occupants, Customer will be responsible for distributing to all Eligible Renter drivers copies of the Large Van Addendum to the Rental Contract.

**Requirements for 15 Passenger Vans.**

1. Vans with a seating capacity of 10 or more rented pursuant to this Agreement (a) are not available to be rented from a rental facility located in, and may not be used or operated outside of the United States and (b) do not meet United States Federal Bus Safety Standards and may not be used to transport children in the twelfth (12th) grade or younger, other than family members, for school related functions.
2. All drivers of 15 passenger vans must be at least 21 years old.
3. IUC-PG drivers between the ages of 21-24 will be assessed an additional \$15 per day charge unless the following criteria can be met:
  - a) The Customer must have a managed and documented Risk Management/Driver Training Program in place which shall specifically include training regarding the use and operations of large vans.
  - b) The Customer must maintain an approved driver list and reference it allowing only those authorized approved drivers access to keys or vans.
  - c) The Customer must provide a copy of the "Restricted Use of Passenger Vans with Seating for over 10 Occupants" Addendum to each approved driver for review, and document the date on which this was completed. Enterprise shall also provide the document at time of rental
  - d) The Customer must agree that the van will not be used at any time to transport children in the twelfth (12<sup>th</sup>) grade or younger, other than family members, for school related functions.
4. Enterprise reserves the right to revoke privileges to Customer's authorized drivers at any time for failure to meet these terms.

**Additional Terms and Conditions.**

1. Rates are valid for 24 months following the effective date of the agreement.
2. The terms of this contract take precedence over Enterprise's Standard Rental Form.
3. For rentals commencing in Manhattan all day Friday through 12:59 p.m. Sunday and for rentals commencing at JFK and LaGuardia airports between the hours of 1:00 p.m. Friday through 12:59 p.m. Sunday, current published rates, less a discount will apply.

**CONTRACTOR INDEX**

**CONTRACTOR AND TERMS:**

**\*BID CONTRACT NO.: CSP903910-1 (06/30/16)**

0000178037  
Enterprise Holdings, Inc.  
600 Corporate Drive  
St. Louis, MO 63105

**TERMS:** Net 30 Days

NOTE THAT CONTRACT IS VALID FOR ENTERPRISE RENT-A-CAR AND NATIONAL CAR RENTAL LOCATIONS.

If you have any questions for Enterprise Holdings, Inc. regarding rates, reservations or billing, please submit your questions via e-mail to the following address: [#StateofOhio@ehi.com](mailto:#StateofOhio@ehi.com)

**CONTRACTOR'S CONTACT (CORPORATE):**

Laura Benjamin  
Enterprise Holdings, Inc.  
681 Legends Crest Drive  
Franklin, TN 37069

Office: (615) 595-2754  
Fax: (918) 401-8056  
E-Mail: [laura.benjamin@ehi.com](mailto:laura.benjamin@ehi.com)

\*Indicates change 07/01/14.

SUMMARY OF AMENDMENTS

Amendment Number	Effective Date	Description
4	07/01/14	This amendment was issued to renew the contract for an additional two (2) years, effective 07/01/14 through 06/30/16. In addition, Vehicle Availability was updated and pages 5 and 6 were repaginated.
3	06/05/13	This amendment was issued to add information for payment by debit card.
2	07/01/12	This amendment was issued to renew the contract for an additional two (2) years, effective 07/01/12 through 06/30/14. In addition, pricing was updated and Contractor's Contact was changed.
1	09/27/10	This amendment was issued to clarify City Differential charges.