

STATE OF OHIO
DEPARTMENT OF ADMINISTRATIVE SERVICES
GENERAL SERVICES DIVISION
OFFICE OF PROCUREMENT SERVICES
4200 SURFACE ROAD, COLUMBUS, OH 43228-1395

AMENDMENT FOR CHANGE
AMENDMENT NO. 3

TO: OHIO DEPARTMENT OF EDUCATION
FROM: ROBERT BLAIR, DIRECTOR, DEPARTMENT OF ADMINISTRATIVE SERVICES
SUBJECT: CONTRACT FOR TRAINING AND TOOLS FOR IMPLEMENTING STUDENT GROWTH MEASURES FOR
TEACHER AND PRINCIPAL EVALUATION SYSTEMS

Attached are pages 2 through 7 to this contract. Remove these pages from the existing contract and replace with the attached pages on the effective and/or revision date.

This amendment is issued to add supplemental deliverables and re-paginate the document.

All other prices, terms and conditions remain unchanged.

Questions regarding this Amendment and/or the Requirements Contract may be directed to:

Therese Gallego, CPPB
therese.gallego@das.ohio.gov

This Amendment, the main Requirements Contract and any additional amendments thereto are available from the DAS Web site at the following address:

<http://www.ohio.gov/procure>

Affected Contractor(s):

182065
American Institutes for Research in the
Behavioral Sciences
1000 Thomas Jefferson Street, NW
Washington, DC 20007
llachlan@air.org

MUTUALLY AGREED UPON CLARIFICATIONS

1. The Statewide System of Support (SSoS) will not be involved in this project.
2. Contractor shall offer some initial trainings by December 31, 2012 and continue these trainings into early 2013.
3. Trainings shall use real-life examples throughout and have an interactive format. There shall be very little lecture time.
4. Contractor shall respond to all participant e-mails directly related to the training though the number and frequency shall be monitored to align ODE staff where needed for extended inquiries.
5. Contractor shall provide sample meeting agendas as well as extensive training materials for all participating trainers.

OPTIONAL SERVICES AND ADDITIONAL TRAINING

1. ODE adds an additional eight (8) training sessions to the 2012-2013 school year to total thirty-three (33) sessions for that school year.
2. ODE exercises the option for additional on-line modules as follows:
 - A. On-line Module: Writing SLOs in Ohio. January or February 2013. Contractor shall provide online webinar session to assist teachers in writing SLOs. Trainers would be able to use this module in future trainings and it would also be available online for teachers' reference at any time.
 - B. On-line Module: Calibration Guidance to Promote Quality and Consistency. April or May 2013. As an optional technical assistance offering, the Contractor highly recommends calibration for participants exiting the training sequence. To promote a common understanding of SGMs among participants, Contractor shall develop resources and guidance to support district teams in hosting SLO calibration sessions in schools and districts. The success of a train-the-trainer model hinges on consistent training quality across schools. The calibration process will help ensure that school leaders review and approve SLOs consistently. Administrators charged with implementing SLOs in their schools will need to fully understand the SLO process and what makes an SLO strong. These resources will enable the Contractor to calibrate administrators' expectations for approving SLOs prior to implementation in their schools.
3. SLO Training Hotline. January–December 2013. Although many important questions are answered throughout the trainings, participants will think of additional questions as they apply their learning in practice. To support ODE with what may be a barrage of questions during the intensive training schedule, Contractor shall provide a 24-hour hotline of sorts, which would operate via e-mail. Similar to the Tennessee Education Accelerator Model, Contractor's staff would be available to answer questions within 24 hours of receipt. SLO content experts would be on call specifically during the training schedule (where multiple SLO experts may need to field e-mails) and for the duration of the contract if needed (where one person would be on call to address questions during a one-month period).

*SUPPLEMENTAL DELIVERABLES

1. Development of a training plan including plans and materials for evaluating the instruction in schools serving all students.

Support and Build Capacity for Using Vendor Assessments. To provide more transparency to the vendor assessment process, Contractor shall provide two (2) resources to support Local Education Agencies (LEAs) and build their capacity in using the vendor assessments and maximizing the utility of the vendor list:

 - A. A series of guiding questions for LEAs to consider and
 - B. A directory of the approved vendor contacts.
2. Provide tools, training, and technical assistance to school level personnel at regional sites and through online modules throughout Ohio on student growth measures and using student growth measures in the evaluation systems of Ohio in order to support school personnel as they implement the process of using the measures of student academic growth (value-added, vendor assessments, and student learning objectives) as required in House Bill 153. Emphasis will be given to Student Learning Objectives (SLO) process.
 - A. Provide Support for and Obtain Feedback From Educational Service Center Trainers. An additional four (4) Educational Service Center (ESC) training days shall continue the important work of the SGM training and further develop ESC capacity. The ESC training days would take place twice during 2013. The first meeting would occur in the summer, and the second would be in the fall. In an effort to engage as many participants as possible, each meeting will be held in two locations. Participation in the trainings will be capped at 50 each, and Contractor shall work with ODE to ensure that ESCs from a variety of geographical locations are represented at these trainings. The trainings shall serve two purposes:
 - 1) To gather information on key ESC challenges and identify where additional support is needed and
 - 2) To provide additional resources, training, and information to ESCs to support their work with LEAs.

*Indicates change 08/27/13.

*SUPPLEMENTAL DELIVERABLES (CONTINUED)

- B. Review and Annotate Exemplar SLOs. Contractor shall develop a bank of additional SLO examples to serve as an extra resource for educators. ODE shall request exemplars from districts in the state. ODE will review SLOs received, determining those of highest quality based on the SLO Checklist. Contractor's staff will review SLOs and develop them to exemplar level SLOs as needed.
- C. Provide LEAs Guidance on Communicating to Stakeholders. Contractor shall develop three (3) LEA communication toolkits to introduce LEAs to the idea and importance of developing a comprehensive communication plan. The toolkit shall provide key templates and documents that LEAs can modify for specific contexts. The Communication Toolkit will be comprised of resources that provide guidance, activities, examples, and tips and considerations on topics that have been identified as challenging to district SLO implementation. The Toolkit will be a part of four ODE focused newsletters

- 3. Provide module-based training materials in a format appropriate for electronic posting on the ODE website.

Provide segmented voice recordings for Modules 1 to 6. Training participants provided feedback that the trainings provided a lot of information in a short amount of time and that additional supports would be needed to ensure that SLOs are implemented with rigor and fidelity.

To address this feedback, Contractor shall create online, segmented voice recordings of Modules 1–6 from the SGM training. In an effort to make the recordings digestible for LEA staff, or for schools that would like to use the recordings during a professional development session, all modules will be broken down into smaller, more easily comprehensible segments. Modules will be narrated and recorded with high-quality voice-over technology. The recordings will be accompanied by links to all supporting documents and handouts so that participants can follow along and actively participate.

- 4. The Contractor will be responsive to changing needs and dynamics of the OTES and the evaluation plan shall be revisited and revised on a periodic basis in order to meet the OTES Train-the-Trainers Program Goals.

Integrate SLOs into the work of Institutes of Higher Education (IHEs). Embedding the SLO process into teacher preparation is a critical step in ensuring that all educators have the necessary knowledge and skills to implement SLOs with rigor and fidelity. To ingrain SLOs in preservice institutions, including institutions of higher education, resident educator programs, and alternative preparation institutions, Contractor shall create a training targeted toward preparation institutions focused on the integration of SLOs into their programs for novice teachers.

Different from the SLO trainings offered to LEAs, these trainings will be refined and will support the broad-range thinking that program coordinators, mentors, and resident educators will require to support their teachers with the SLO process.

*Indicates change 08/27/13.

ATTACHMENT TEN
COST SUMMARY FORM

Training and Tools for Implementing Student Growth Measures for Teacher and Principal Evaluation Systems
 CSP902813

UNSPSC CATEGORY CODE: 86000000

OAKS Item Number: 23361

Description	FY	Cost
Development of the training plan	10/15/12-06/30/13 07/01/13-06/30/14	\$ 20,534.00 \$ 4,282.00
Design and development of learning materials and resources	10/15/12-06/30/13 07/01/13-06/30/14	\$ 18,904.00 \$ 3,468.00
*Provide regional training	*10/15/12-06/30/13 07/01/13-06/30/14	\$ 138,012.00 \$ 60,082.00
Provide module-based training materials	10/15/12-06/30/13 07/01/13-06/30/14	\$ 3,718.00 \$ 0.00
Fiscal Year Total	10/15/12-06/30/13 07/01/13-06/30/14	\$ 177,168.00 \$ 67,832.00
*Total Not to Exceed Cost		\$ * 249,000.00

OPTIONAL SERVICES ADDED

Additional On-Line Modules Writing SLOs Calibration Guidance to Promote Quality and Consistency	01/01/13-02/28/13 04/01/13-05/31/13	\$ 20,000.00 \$ 35,000.00
SLO Training Hotline	01/01/13-06/30/13 07/01/13-06/30/14	\$ 35,000.00 \$ 35,000.00

*Indicates change 01/18/13.

*SUPPLEMENTAL DELIVERABLES

Description	FY	Cost
Support and Build Capacity for Using Vendor Assessments	08/05/13-06/30/14	\$ 15,000.00
Provide Support and Obtain Feedback from ESC Trainers	08/05/13-06/30/14	\$ 45,000.00
Review and Annotate Exemplar SLOs	08/05/13-06/30/14	\$ 85,000.00
Provide LEAs Guidance on Communicating to Stakeholders	08/05/13-06/30/14	\$ 36,000.00
Provide Segmented Voice Recordings for Modules 1-6	08/05/13-06/30/14	\$ 20,000.00
Integrate SLOs into the Work of IHE	08/05/13-06/30/14	\$ 53,000.00
Total		\$ 254,000.00

All costs must be in U.S. Dollars.
The State will not be responsible for any costs not identified.
There will be no additional reimbursement for travel or other related expenses.

*Indicates change 08/27/13.

OPTIONAL SERVICES

The following services may be added by the State at their option.

Description	FY	Cost
Optional On-Line Certification Exam	10/15/12-06/30/13 07/01/13-06/30/14	\$ 80,000.00 \$ 45,000.00
SLO Baseline/Assessments Module & Guidance	10/15/12-06/30/13 07/01/13-06/30/14	\$ 30,000.00 \$ 0.00
Turning SLOs into Actionable Instruction	10/15/12-06/30/13 07/01/13-06/30/14	\$ 25,000.00 \$ 0.00
*Fiscal Year Total	10/15/12-06/30/13 07/01/13-06/30/14	\$ 135,000.00 \$ 45,000.00
*Total Not to Exceed Cost		\$ 180,000.00

CONTRACTOR INDEX

CONTRACTOR AND TERMS:

BID CONTRACT NO.: CSP902813-1 (06/30/14)

182065
 American Institutes for Research in the Behavioral Sciences
 1000 Thomas Jefferson Street, NW
 Washington, DC 20007

TERMS: Net 30

CONTRACTOR'S CONTACT:

Project Manager
 Lisa Lachlan-Hache

Office: (202) 403-6214
 Fax: (202) 403-5001
 E-Mail: llachlan@air.org

Contract Administration Contact
 Nilva da Silva

Office: (202) 403-5086
 Fax: (202) 403-5020
 E-Mail: ndasilva@air.org

Indicates change 12/10/12.

SUMMARY OF AMENDMENTS

Amendment Number	Revision Date	Description
3	08/27/13	To add supplemental deliverables and repaginate the document.
2	01/18/13	Add one additional training for the 2012-2013 school year.
1	12/10/12	Add an additional seven (7) training sessions and exercise option to add Additional On-Line Modules and SLO Training Hotline. Contract was also re-paginated.